

**GEORGIA STATE BOARD OF ARCHITECTS  
AND INTERIOR DESIGNERS  
Board Meeting  
February 24, 2012**

A committee meeting of the Georgia Board of Architects and Interior Designers was held on Friday, February 24, 2012 at 237 Coliseum Drive in Macon, Georgia. Chairperson Anne Smith called the committee meeting to order at 10:14 a.m. A special called meeting will be held via conference call at a later date to ratify committee recommendations.

**The following Committee Members were present:**

Anne Smith, Chairperson  
Janice Wittschiebe  
Cindy Trimble Kelly

**Others present were:**

Steve Lindsey, Executive Director  
Janet B. Wray, Senior Assistant Attorney General via telephone conference  
Kathy Osier, Board Support Specialist

**Executive Session:**

Cindy Kelly moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Janet Wittschiebe seconded the motion. The motion was carried by Anne Smith, Chairperson; Janice Wittschiebe and Cindy Kelly. The Committee concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

**Approval of Minutes**

A motion was made by Janice Wittschiebe, seconded by Cindy Kelly and the Committee made a recommendation to approve the minutes of the October 21, 2011 and December 16, 2011 board meetings with one correction.

**Applications:**

Janice Wittschiebe moved, Cindy Kelly seconded, and the Committee made a recommendation to ratify the following licenses issued since the December 16, 2011 meeting:

1.	RA013283	Green, Melvin D	Registered Architect
2.	RA013284	Thewes, Ryan Christopher	Registered Architect
3.	RA013285	Shaw, Carl R, Jr	Registered Architect

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4.	RA013286	Comer, Shannon Margaret	Registered Architect
5.	RA013287	Cochran, Jeffrey Michael	Registered Architect
6.	RA013288	Jordan, Anne Michael	Registered Architect
7.	RA013289	Speer, Andrew E	Registered Architect
8.	RA013290	Sustman, Edward Andrew	Registered Architect
9.	RA013291	Harrell, Lettie Helen	Registered Architect
10.	RA013292	Crites, Joseph C	Registered Architect
11.	RA013293	Jones, Christopher M	Registered Architect
12.	RA013294	Gray, John Wilson	Registered Architect
13.	RA013295	Callejas, Gretchen Ogg	Registered Architect
14.	RA013296	Orbach, Emmanuelle Jeanne	Registered Architect
15.	RA013297	Harris, Richard M	Registered Architect
16.	RA013298	Blysak, Andrew G M	Registered Architect
17.	RA013299	Chung, Man-Young	Registered Architect
18.	RA013300	Cummins, Cara	Registered Architect
19.	RA013301	Anderson, Mark A	Registered Architect
20.	RA013302	Cover, Timothy Wayne	Registered Architect
21.	RA013303	Cold, Stephen R	Registered Architect
22.	RA013304	Drennan, Damon Allan	Registered Architect
23.	RA013305	Thompson, Robert Lewis	Registered Architect
24.	RA013306	Hamner, Krystal N	Registered Architect
25.	RA013307	Miller, Anthony	Registered Architect
26.	RA013308	Erdenberger, Hans P	Registered Architect
27.	RA013309	Nero, Richard T	Registered Architect
28.	RA013310	Hauer-LaDuca, Laurie A	Registered Architect
29.	RA013311	Kirchner, Larry S	Registered Architect
30.	RA013312	Macheske, Paul L	Registered Architect
31.	RA013313	McConnell, R Steven	Registered Architect
32.	RA013314	Lin, Michael Shyhhwa	Registered Architect
33.	RA013315	Thanhauser, Charles D	Registered Architect
34.	RA013316	Leerssen, Christopher Ralph	Registered Architect
35.	RA013317	Ross, Robert	Registered Architect
36.	RA013318	Pursley, John Kenneth	Registered Architect
37.	RA013319	Urbi, Anne C	Registered Architect
38.	RA013320	Wait, Justin Jerome	Registered Architect
39.	RA013321	Lozier, Jenny Ann	Registered Architect
40.	RA013322	Byrd, Barry A	Registered Architect
41.	RA013323	Middleton, Melissa K	Registered Architect
42.	RA013324	Ziegler, Joel C	Registered Architect
43.	RA013325	O'Hara, Michael Dennis	Registered Architect
44.	RA013326	Clements, Hugh Ross	Registered Architect
45.	RA013327	Donnelly, Andrew	Registered Architect
46.	RA013328	Grossfeld, Frederic Howard	Registered Architect

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Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to ratify approval of the following applicants to take the Architectural Registration examination:

<b>Applicant #</b>	<b>Name</b>
1741926	Daland Allen Pylant
1737631	Jason K. Stringer
1739971	Mican A. Andrews
1745438	Michael P. Goodwin
1745505	Brenda Kay Pearson
1741740	Kyungsu Kim

Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to ratify approval of the following applicants applying for Architectural licensure by reciprocity:

<b>Applicant #</b>	<b>Name</b>
1743670	David Cordell Lake
1743675	Robert Lewis Thompson
1743857	Barry A. Byrd

Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to approve the following applicant for reinstatement of an expired Architectural license:

<b>License #</b>	<b>Name</b>
RA010121	Todd E. Enrst

Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to approve the following applicants applying for reinstatement of an expired Registered Interior Designer license:

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<b>Applicant #</b>	<b>Name</b>
ID000486	L. Paige Harris
ID000713	Belinda A. Morrow

Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to approve the following applicants applying for registration as Registered Interior Designer license:

<b>Applicant #</b>	<b>Name</b>
1310302	Kathryn Glenn Paris
1743074	Chinh Eric Phan
1741050	Scott Alexander MacMeekin
1747922	Brenda Denise Dietz
1748352	Jolene Dawn Enns
1749449	Mary Ellen Mills

Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to Table the following applicant applying for registration as Registered Interior Designer license:

<b>Applicant #</b>	<b>Name</b>
1748169	M E T

Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to deny the following applicant for reinstatement of an expired Architectural license:

<b>License #</b>	<b>Name</b>
RA007609	T E E

Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to accept the report of pending cases presented by the Attorney General.

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Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to accept the Cognizant Member's recommendations made on the following cases:

• ARCH120013	Refer to Enforcement to issue a Cease & Desist Order with a \$5,000 fine and forward information to the New York Board.
• ARCH070036	Table until next board meeting.
• ARCH080017	Table until next board meeting.
• ARCH090013	Close
• ARCH090015	Refer to Enforcement to obtain a statement from the respondent.
• ARCH090016	Send letter to respondent advising that the use of the word architect must be removed from website and all advertising and submit proof that removal of the term and any derivatives of the term from website.
• ARCH090017	Close with letter to complainant advising the Board has no jurisdiction over this matter.
• ARCH090019	Close
• ARCH090022	Close
• ARCH120015	Refer to Enforcement to issue a Cease & Desist Order with a \$2,500 fine and require a report to be sent by the respondent to the Board of his understanding of the law and rules specifying restrictions of the use of the term architect and submit proof of removal of the term and any derivatives of the term from all websites, marketing and communication material within 60 days.
• ARCH120012	Refer to Enforcement to issue a Cease & Desist Order with a \$2,500 fine and require a report to be sent by the respondent to the Board of his understanding of the law and rules specifying restrictions of the use of the term architect and submit proof of removal of the term and any derivatives of the term from all websites, marketing and communication material within 60 days.
• ARCH090023	Refer to the Attorney General for a public consent order and \$1,000 fine.
• ARCH100006	Refer to Enforcement to obtain ownership information for respondent and then refer to the Attorney General for a public consent order and \$30,000 fine for three incidents of forgery.
• ARCH100010	Refer to Enforcement to issue a Cease & Desist Order with a \$5,000 fine.
• ARCH100011	Close
• ARCH100021	Close
• ARCH100026	Close
• ARCH110002	Close with letter to complainant that a copy of the letter will be held in the file in the event of a complaint filed against her.
• ARCH110006	Close

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• ARCH110009	Close with letter to complainant advising that matter is civil and/or criminal and request notification to the Board in the event of charges being filed against respondent.
• ARCH110013	Close
• ARCH120002	Send administrative Cease & Desist letter advising that the use of the word architect must be removed from website and require a report to be sent by the respondent to the Board of his understanding of the law and rules specifying restrictions of the use of the term architect and submit proof of removal of the term and any derivatives of the term from all websites within 60 days.
• ARCH120009	Close
• ARCH110012	Table until next board meeting.
• ARCH100019	Table until next board meeting.
• ARCH100028	Table until next board meeting.
• ARCH110001	Close, send letter of concern explaining that plan stamping is not lawful.

Cindy Kelly moved, Janice Wittschiebe seconded, and the Committee made a recommendation to post the proposed rule changes regarding Intern Development Program Training Requirements. The proposed rule is 50-7-.02.

**50-7-.02 Intern Development Program (IDP) Training Requirements.  
Amended.**

- (1) The Intern Development Program (IDP) training requirements shall be in accordance with IDP guidelines published by the National Council of Architectural Registration Boards (NCARB).
- (2) The Board reserves the right at any time to require that an applicant produce substantiation for all or any part of the verified record of IDP training that he or she asserts has been attained.
- (3) The applicant ~~may elect to have~~ must establish an NCARB record and have NCARB maintain his or her IDP records, ~~or the applicant may elect to maintain his or her own records.~~

Authority: O.C.G.A. Sections 43-4-9 & 43-4-11

Chairperson Smith announced to the Committee that the Cognizant Member's role was going to be changing. Chairperson Smith shared that Jim Mehserle will still act as the Boards Lead Cognizant Member, but effective immediately, each board member will be reviewing

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complaints made to the Board on a rotating basis according to each board member's profession.

Cindy Kelly shared with the Committee that the Georgia Alliance of Interior Design Professionals (GAIDP) has announced a continuing education seminar entitled Fire-Up Your CEU's on April 6, 2012. This seminar will be held at SCAD Atlanta Digital Media Center Theater in Atlanta, Georgia. Participants will earn up to 6 continuing education points. Registration can be made at the GAIDP Website.

Cindy Kelly also shared with the Committee that GAIDP annual tradeshow, Design in the Clouds, will be held March 8, 2012 at One Atlantic Center in Atlanta, Georgia. This event benefits GAIDP's annual fund supporting legislative issues affecting Interior Design in Georgia.

Anne Smith, Board Chair for the Georgia State Board of Architects and Interior Designers, also serves as the National Council of Architectural Registration Boards (NCARB) Regional Chair. Chairperson Smith informed the Committee that the next NCARB joint regional meeting will be held during the second week of March 2012 in Seattle, Washington. Elections will be held during this meeting and Chairperson Smith is running for reelection as the NCARB Regional Chair.

Chairperson Smith also informed the Committee that NCARB's annual meeting will be held in June 2012. The meeting will take place in Minneapolis, Minnesota and NCARB will fund two representatives from the Board to attend. Chairperson Smith asked that the Architect Board Members to consider joining her in attending this annual meeting.

The next meeting of the Board will be held on April 20, 2012, at 9:30 a.m. at the Professional Licensing Boards Office in Macon, GA.

There being no further business, the meeting was adjourned at 12:30 p.m.