

Georgia Board of Architects and Interior Designers

December 13, 2013

A meeting of the Georgia Board of Architects and Interior Designers was held on Friday, December 13, 2013 at the Professional Licensing Boards Office in Macon, GA. President Anne Smith called the meeting to order at 9:38 a.m.

The following Members were present:

Anne Smith (President)
Janice Wittschiebe
Cindy Kelly
David Maschke
Niles Bolton

Others present were:

Steve Lindsey, Executive Director
Stephanie Mason, Assistant Attorney General
Amantha Lovett, Board Support Specialist

Approval of Minutes:

Cindy Trimble moved, Janice Wittschiebe seconded, and the Board voted to approve the Official minutes of the October 18, 2013 Board meeting.

Cindy Trimble moved, Janice Wittschiebe seconded, and the Board voted to approve the Executive Session minutes of the October 18, 2013 Board meeting.

Niles Bolton moved, Janice Wittschiebe seconded, and the Board voted to ratify the following licenses issued since the October 18, 2013 meeting:

License No	Licensee	Profession
ID000835	Harris, Stephanie Renee'	Architect & Interior Designer
RA013757	Wang, Andrew R	Architect & Interior Designer
RA013758	Roberts, Douglas M	Architect & Interior Designer
RA013759	Dacumos, Don	Architect & Interior Designer
RA013760	Cleve, Richard J	Architect & Interior Designer
RA013761	Zinni, Paul J	Architect & Interior Designer
RA013762	Appleman, Nathan A	Architect & Interior Designer
RA013763	Weber, Thomas	Architect & Interior Designer
RA013764	Root, John E	Architect & Interior Designer
RA013765	Marshall, Robert Brian	Architect & Interior Designer
RA013766	Pleskow, Anthony Marcus	Architect & Interior Designer
RA013767	Williams, David Scott	Architect & Interior Designer
RA013768	Guling, Douglas	Architect & Interior Designer

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RA013769	Johnsrud, Charles A	Architect & Interior Designer
RA013770	Van Name, Richard Bradley	Architect & Interior Designer
RA013771	Hardy, Brent	Architect & Interior Designer
RA013772	Waitzman, John Thomas	Architect & Interior Designer
RA013773	Lewis, Heather Elizabeth	Architect & Interior Designer
RA013774	Bratichak, John Michael	Architect & Interior Designer
RA013775	Jarman, Kevin Louis	Architect & Interior Designer
RA013776	Callaway, Tony	Architect & Interior Designer
RA013777	Mor, Anat	Architect & Interior Designer
RA013778	Rucks, Brian E.	Architect & Interior Designer
RA013779	Savage, Andrew Joseph	Architect & Interior Designer
RA013780	Kotsianis, Athena G	Architect & Interior Designer
RA013781	Serwer, Jared Days	Architect & Interior Designer
RA013782	Jones, Everette B, Jr	Architect & Interior Designer
RA013783	Walker, Richard Scott	Architect & Interior Designer
RA013784	Murphy, Timothy A	Architect & Interior Designer
RA013785	Goldberg, Larry	Architect & Interior Designer
RA013786	Noma, Hiroshi	Architect & Interior Designer
RA013787	Wadhvani, Nadya Nasiruddin	Architect & Interior Designer
RA013788	Metts, Peter H	Architect & Interior Designer
RA013789	Laggan, Daniel C	Architect & Interior Designer
RA013790	Femmer, Damon Curtis	Architect & Interior Designer
RA013791	Odom, Angela Marie	Architect & Interior Designer
RA013792	Santos, Julie Delos	Architect & Interior Designer
RA013793	Klimek, Edmund P	Architect & Interior Designer
RA013794	Duff, Duart Sinclair	Architect & Interior Designer
RA013795	Williams, Scott M	Architect & Interior Designer
RA013796	Krueger, Jonathan Mark	Architect & Interior Designer
RA013797	Moser, Moira M	Architect & Interior Designer
RA013798	Hubble, Heather Lois	Architect & Interior Designer
RA013799	Crissey, Peter D	Architect & Interior Designer
RA013800	Hudes, Kenneth	Architect & Interior Designer
RA013801	McGonigle, Edward Oliver	Architect & Interior Designer
RA013802	Roderick, L Paul	Architect & Interior Designer
RA013803	Kirk, David B	Architect & Interior Designer
RA013804	Griffin, Julie Anne	Architect & Interior Designer
RA013805	Patel, Sital A	Architect & Interior Designer
RA013806	Garland, Ellen C	Architect & Interior Designer
RA013807	Rennard, Lyndon Michael	Architect & Interior Designer
RA013808	Ellis, Michael A	Architect & Interior Designer
RA013809	Rhinehart, Edwin A	Architect & Interior Designer
RA013810	Boarman, Jack	Architect & Interior Designer
RA013811	Stanford, William Allen, II	Architect & Interior Designer

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Executive Session:

Nile Bolton moved to enter into Executive Session to deliberate on applications, complaints, and Attorney General's Report, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Janice Wittschiebe seconded the motion. The motion was carried by Anne Smith, President; David Maschke; Janice Wittschiebe, Niles Bolton, and Cindy Kelly Trimble. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Applications:

Janice Wittschiebe moved, Cindy Trimble seconded, and the Board voted to approve the following applications to take the Architectural Registration Examination:

Calvert, Bradley Joseph
Umanah, Enyanga Effiong
VanGroningen, David Jay

Janice Wittschiebe moved, Cindy Trimble seconded, and the Board approve the following applications for registration as a Registered Architect by reciprocity:

- 1848040 Andrew R Wang
- 1848025 David M Murphy

Janice Wittschiebe moved, Niles Bolton seconded, and the Board table the following applications for registration as a Registered Architect by reciprocity:

- W A S II

Janice Wittschiebe moved, Cindy Trimble seconded, and the Board voted to approve the following applications for reinstatement as a Registered Architect:

- RA008077 Eric Gerald Walker
- RA008688 James Jeffrey Wasserman
- RA009023 William E Nash Sr.
- RA009580 James Black McLeish III
- RA008975 Shannon Fowler
- RA012489 Paul T Briggs
- RA011096 Thomas William Reynolds
- RA013069 John Anthony Mistretta
- RA012268 Norberto Rosenstein

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Janice Wittschiebe moved, Cindy Trimble seconded, and the Board voted to table the following applications for reinstatement as a Registered Architect:

- S J C
- W E W
- R K C
- J G T

Janice Wittschiebe moved, Cindy Trimble seconded, and the Board voted to approve the following applications for a Registered Interior Designer:

- 1839210 Stephanie Renee Harris

Janice Wittschiebe moved, Cindy Trimble seconded, and the Board voted to deny the following application for reinstatement as a Registered Interior Designer:

- A D R
- M B M

Janice Wittschiebe moved, Cindy Trimble seconded, and the Board voted to deny the following applicant for licensure:

- 1842267 M P C
- 1851864 C H R
- 1857089 M R K
- 1851722 P A B

Niles Bolton moved, Janice Wittschiebe seconded, and the Board voted to approve the following Continuing Education audits for license renewals:

- RA005763 K Sushma Dersch
- RA012482 Daniel Aaron Nemec
- RA007788 Thomas D Quirk
- RA005676 James Lawrence Jones
- RA006318 Guillermo Eduardo Llorca
- RA011556 Ronald Reim
- RA008611 W Michael Steffey
- RA010353 Wynn L Warner
- RA012541 Rex Paul Craft
- RA003590 William Lee Alexander
- RA010947 Randall D Huggins

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- RA011445 Chris Alan Lindsay
- RA009105 Kenneth C Newell
- RA002954 Tony C Paladino
- RA012474 James A Von Klemperer
- RA013196 Michael G Domokur
- RA013102 Sarah Steger Blair
- RA005682 Joel Tyler Laseter
- RA012715 Brian Patrick Bullard
- RA011207 Michael Thomas Fries
- RA012429 Ziang Xu
- RA010847 Catherine Melissa Chanin
- RA011017 Timothy Scott Adams
- RA012333 James Cantwell
- RA002645 James Richard Merriman
- RA007703 Dennis Martin
- RA007857 Angelo Francis Corva
- RA012269 Henry C Onochie
- RA010109 Lawrence Milles
- RA010640 Lawrence T Goldberg
- RA011572 Calvin Coatsworth

Janice Wittschiebe moved, Niles Bolton seconded, and the Board voted to deny the following Continuing Education audits for license renewals:

- W L B
- W S E
- W J D

Janice Wittschiebe moved, Niles Bolton seconded, and the Board voted to table the following Continuing Education audits for license renewals until the February 2014 Board meeting:

- W D
- T E V
- J H I
- V A
- G W L

Janice Wittschiebe moved, Niles Bolton seconded, and the Board voted to accept the report of the pending cases presented by the Attorney General.

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- RA007182 T P, indicted for racketeering in DeKalb County. Open complaint and send to Legal for court documents.

Niles Bolton moved, Janice Wittschiebe seconded, and the Board voted to accept the recommendations made in Executive Session on the following cases:

ARCH120027(ARCH080035)	Refer to Attorney General's Office for Cease & Desist with fine of \$10,000 (\$5000 per project); Consent Order on the Respondent who stamped plans with \$2000 fine with probation of 2 years with requirement to report all of projects and activities every 6 months.
ARCH120005	Table For Review
ARCH120019	Table For Review
ARCH120004	Table For Review
ARCH140001	Table for Review
ARCH110007	Close, flag file in the event that subsequent complaints or attempts at registration are made.
ARCH13009	Refer to Attorney General's Office for Cease & Deist with fine of \$2500

Other Business:

David Maschke moved, Niles Bolton seconded, and the Board voted to repost the following Proposed Rule Amendments:

50-2A-.01 Signing and Sealing Documents as Registered Architect.

(1) Every holder of a certificate of registration shall secure a SEAL of the design shown below, which shall appear on all documents prepared by the Architect or prepared under his responsible control; or which is a prototypical document for which the Architect of Record is assuming professional responsibility as allowed by this Chapter. The SEAL shall appear on each drawing, appear on the cover and index pages identifying all specifications covered by the index pages and appear on all other documents of service as well. For all documents of service to be submitted for the purpose of obtaining a building permit or for any other requirement as set forth by law, the architect's signature shall be applied with the issue date and purpose appropriately identified on the document.

(2) Nothing in these rules shall preclude the use of a seal and signature electronically applied to the document; however, to restrict electronic access to his seal and signature, the architect of record may elect, for all documents subsequently issued, to substitute for his seal and signature the following notation "These documents have been properly sea led and signed by (named) architect of record. Original permitted sets of these documents are on file with (name permitting authority) and are kept at the job site."

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(3) All subsequent revisions to the documents shall be made under the responsible control of the architect of record and when so noted shall be considered the same as those originally signed, sealed and dated.

(4) The SEAL shall serve to identify the Architect as the author or person in responsible control of the preparation of all drawings, specifications, and other and as the Architect of Record.

(5) The SEAL in this context means the personal, professional SEAL of a Georgia Registered Architect certified under Code Chapter 43-4 to use the title Architect and practice the profession of architecture. A SEAL containing a firm name or a corporate name is not acceptable under this paragraph.

(6) An Architect shall not affix, or permit to be affixed, his SEAL or his name to any drawing, specification, or other document or perform any other act as an Architect unless holding at the time a current certificate of registration in the State of Georgia.

(7) An Architect shall only affix his seal or permit his seal to be affixed to a drawing or other instrument of service when:

(a) The instrument of service was prepared by or under the responsible control of the Architect.

(b) The documents were prepared by a Registered Interior Designer and the Architect has thoroughly reviewed or supervised the preparation of the drawings as provided in Code Section 43-4-33, or

(c) In the case of prototypical drawings, the originating Architect has given the Georgia Architect of Record full authority in writing to make revisions following a substantive review and inspection of the documents with regard to the laws and regulations of Georgia.

(8) The improper use of the SEAL or permitting the improper use thereof is ground for discipline of a licensee. Any person not licensed who improperly uses the SEAL of another is subject to the sanctions available under Code Chapter 43-4.

(9) Description of SEAL: The SEAL shall contain the NAME of the Registered Architect, his CERTIFICATE NUMBER and shall contain the words REGISTERED ARCHITECT – STATE OF GEORGIA, all in accordance with the sample shown below. The SEAL shall comply in all respects with the sample below, including size and format. It shall be 1 ¾ inches in diameter with type font and size as indicated: State of Georgia/ Ariel black, 10 pt.; Registered Architect/ Ariel black, 7 pt.; Name/ Ariel, 10 pt.; Certificate Number/ Ariel, 7 pt.

50-2A-.02 Notice of Shared Responsibility.

(1) When an architect has been engaged by an Owner to provide professional services limited to the preparation of construction documents only, thereby allowing the Architect of Record limited involvement during the construction administration phase, he shall affix on all instruments of service the following statement: “(Named) Architect of Record is not responsible for interpreting the intent of the construction documents, including making modifications as may be necessary during the construction phase; and

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that the Architect of Record is no longer liable for the work where changes to these documents have been made.”

(2) When during the course of the Construction Administration phase, services of the Architect of Record are terminated, the Architect of Record shall promptly notify the permitting authority in writing that his services have been terminated and that he will no longer be responsible for interpreting the intent of the construction documents and accordingly is no longer be liable for the work where changes to his documents have been made.

50-3-.02 Practice.

(1) No firm, sole proprietorship, partnership, corporation or limited liability company will be registered to practice architecture.

(2) Architectural practice by firms, sole proprietorships, partnerships, corporations, and limited liability companies is permissible upon compliance with Code Section 43-4-10 and this Chapter.

(a) Such practice is permissible only if it is performed under the responsible control and authority of a Georgia registered Architect who is:

1. In the case of a corporation, a director who is employed full-time at the premises where the architectural services are performed; or
2. In the case of a partnership a partner; or
3. In the case of a limited liability company a member; or
4. An employee with an ownership interest who has been designated in writing as holding a position of authority within the firm.

(b) “Responsible Control” as used herein means that amount of control over and detailed professional knowledge of the content of technical submissions during their preparation as is ordinarily exercised by a registered architect applying the professional standard of care, including but not limited to an architect’s integration of information from manufacturers, suppliers, installers, the architect’s consultants, owners, contractors, or other sources the architect reasonably trusts that is incidental to and intended to be incorporated into the architect’s technical submissions if the architect has coordinated and reviewed such information. Other review, or review and correction, of technical submissions after they have been prepared by others does not constitute the exercise of responsible control because the reviewer has neither control over nor detailed professional knowledge of the content of such submissions throughout their preparation. In the case of a corporation, partnership, limited liability company, or employee with ownership interest, the licensed architect under whose authority such practices is performed shall be identified in any contract for architectural services. Any documents prepared in such practice must be the individual signature and seal of the architect under whose authority the documents are prepared. In a partnership which includes more than one licensed architect partner, the partner who has responsible control as defined herein shall sign and seal the documents as required in Code Section 43-4. The administration of construction contracts shall be under the responsible control of the licensed architect under whose authority such work is undertaken or any other architect principal of the firm.

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(c) When architectural drawings, documents, and specifications are prepared outside of the sealing architect's company, responsible controls shall be demonstrated by contractual relationships, appropriate financial records, and time sheets that indicate a substantial and continuous participation in the coordination of consultants and creation of the work. Prototypical drawings shall be prepared in accordance with Board Rule 50-2A-.01(7)(c) and 50-2A-.03.

(d) A Georgia registered architect may seal a submission prepared by a Georgia registered interior designer in accordance with O.C.G.A. § 43-4-33(b).

(3) Foreign corporations are cautioned that in order to do business in Georgia, they must also conform to the legal requirements applicable to foreign corporations as administered by the Office of the Secretary of State.

50-4-.01 Examinations.

(1) The examinations of applicants for certificates to practice architecture under the title "Architect" shall be the Architect Registration Examination® (ARE®) prepared by and administered through the National Council of Architectural Registration Boards, as accepted by the Board from time to time. The exam must be passed in accordance with the NCARB policies current at the time the applicant takes the ARE®, all as accepted by the Board from time to time.

(3) Applicants for examination who qualify under Code Section 43-4-11(b)(1) and have enrolled in the Intern Development Program set forth in Rule 50-7-.02, shall be eligible for admission to the examination. All other applicants for examination, or parts thereof, must have met the acceptable practical experience requirements for eligibility to take the examination as provided for in Chapter 50-7 prior to admission to the examination.

(4) After administration of the examination, the contents of the examination will be treated as confidential and will not be disclosed, except in such circumstances and under such conditions as may be approved by the Board. No reuse, copying or reproduction in any manner of any portion of any examination materials is permitted without the Board's permission.

(5) The Board will not conduct with examinees reviews of any portions or divisions of their examinations.

50-4-.03 Eligibility for Certification.

(1) An applicant who is determined by the Board to possess the qualifications set forth in Code Section 43-4-11(b)(1), 43-4-11(b)(2), or 43-4-11(b)(3) shall be required to pass all parts of the NCARB Architect Registration Examination in accordance with the NCARB policies current at the time the applicant takes the ARE®, all as accepted by the Board from time to time to be eligible for certification.

(2) An applicant who is determined by the Board to possess the qualification set forth in Code Section 43-4-11(c) may be registered without having to comply with the requirements of this chapter if:

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- (a) The applicant submits satisfactory evidence that he or she holds a current and valid certification issued by NCARB, and
- (b) The applicant also submits satisfactory evidence that he or she holds a current and valid registration issued by any other NCARB Member Board or by a jurisdiction outside of the United States recognized by NCARB, and
- (c) The applicant files an application with the Board, on a form prescribed by the Board, containing such additional information, satisfactory to the Board, as the Board considers pertinent, and pays the applicable fee established by the Board.

50-7-.01 General Eligibility Criteria

- (1) Applicants for examination who qualify under Code Section 43-4-11(b)(1) must have enrolled in the Intern Development Program (IDP) training requirements set forth in Rule 50-7-.02 in order to meet acceptable practical experience requirements for eligibility for certification.
- (2) Applicants for examination who qualify under Code Section 43-4-11(b)(2) must have completed a minimum of ten years' acceptable practical experience, including academic training, following completion of high school or the equivalent in order to be eligible to take the examination. As part of the acceptable practical experience, the applicant must have completed the Intern Development Program (IDP) training requirements set forth in Rule 50-7-.02. The remaining experience, including academic training, must be earned in accordance with that described in Rule 50-7-.03.
 - (a) No IDP training credits may be earned prior to satisfactory completion of five years of acceptable practical experience, including academic training, as described in Rule 50-7-.03.
 - (b) In evaluating credit for academic training and/or practical experience obtained concurrently in part-time or full-time endeavors described in Rule 50-7-.03, credits will be prorated between endeavors on the basis of a standard work week, with the combined credit not to exceed a 40-hour work week.
- (3) Applicants for examination who qualify under Code Section 43-4-11(b)(3) must have completed a minimum of six years' acceptable practical experience in order to be eligible to take the examination. As part of the acceptable practical experience, the applicant must have completed the Intern Development Program (IDP) training requirements set forth in Rule 50-7-.02. The remaining experience must be earned in accordance with that described in Rule 50-7-.03(1) or through the completion of additional IDP training.
 - (a) No IDP training credits may be earned prior to completion of the bachelor's degree described in Code Section 43-4-11(b)(3).
 - (b) In evaluating credit for academic training and/or practical experience obtained concurrently in part-time or full-time endeavors described in Rule 50-7-.03(1) credits will be prorated between endeavors on the basis of a standard work week, with the combined credit not to exceed a 40-hour work week.
 - (c) A "bachelor's degree with a substantial concentration in architecture approved by the Board" is defined as a preprofessional degree program that is recognized as sufficient to satisfy the entrance requirements for a candidate's direct entry into a National Architectural Accrediting Board ("NAAB") accredited master's degree program. A "Board approved school or college" is defined as a school or college which offers a bachelor's degree program with substantial concentration in architecture as defined above and which has awarded bachelor degrees to at least one class of students who have completed the school's or college's full preprofessional degree curriculum.

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(4) The Board may accept training and experience that it deems substantially equivalent to the requirements set forth in this chapter.

50-7-.02 Intern Development Program (IDP) Training Requirements.

(1) The Intern Development Program (IDP) training requirements shall be in accordance With the IDP Guidelines as established by the National Council of Architectural Registration Boards (NCARB) from time to time, all as accepted by the Board from time to time .

(2) The Board reserves the right at any time to require that an applicant produce substantiation for all or any part of the verified record of IDP training that he or she asserts has been attained.

(3) The applicant must establish an NCARB record and have NCARB maintain his or her IDP records.

Janice Wittschiebe moved, Cindy Trimble seconded, and the Board voted to submit proposed legislation to allow applicants to apply thru National Council of Architectural Registration for Architect Registration Examination.

Janice Wittschiebe moved, Niles Bolton seconded, and the Board voted to approve the Mutual Recognition Agreement that will allow for reciprocal licensure between United States and Canada

National Council of Architectural Registration Rule revisions, going to annual basis for Professional Development Unit for renewal: Anne Smith presented update. Amendments will need to be drafted to board rules to affect this change.

National Council of Architectural Registration report: Anne Smith reported on National Council of Architectural Registration approval for funding of two representatives to attend the regional and national meetings they also voted on funding for directors of licensing boards.

The Board reviewed a memo from House Committee on Review of Professional Licensing Board.

The next meeting of the Board will be held on February 27, 2014 at 9:30 a.m. at the Professional Licensing Boards Office in Macon, GA.

There being no further business, the meeting was adjourned at 11:25 a.m.