

**GEORGIA BOARD OF ATHLETIC TRAINERS**  
**Conference Call Meeting Minutes – June 19, 2012**

The Board Meeting for the Georgia State Board of Athletic Trainers was held via telephone conference on Tuesday, June 19, 2012 at the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia.

<b>The following Board members were present:</b>	<b>Others Present:</b>
Mr. Russ Hoff Mr. Tom Bair Mr. Paul White  Absent: Scott Malone	Patricia Downing, Board Attorney Brig Zimmerman, Executive Director Chrissy Lewis, CC Specialist I Amanda M. Allen, Board Support Specialist

**OPEN SESSION**

**Mr. Hoff established** that a quorum was present and the meeting that was called to order at 1:05 p.m.

**Minutes from the March 6, 2012 conference call board meeting.**

**Mr. Bair motioned, Mr. White seconded and the Board voted to approve the March 6, 2012 Conference Call Board meeting minutes. None opposed, motion carried.**

**Ratify List:** Licenses issued since the March 6, 2012 Board meeting:

**Mr. Hoff motioned, Mr. Bair seconded and the Board voted to ratify the listing of forty (40) individuals whose licenses were administratively issued between Board Meetings. None opposed, motion carried.**

**Executive Director's Report:**

- Mr. Zimmerman reported to the Board that their license renewal for (June 30) 2012 was opened March 14, 2012; that the requirement effective January 1, 2012 of a Secure & Verifiable Document for every license renewed (and/or new issues) has slowed down the administrative processing.
- Mr. Zimmerman requested information/clarification from the Board members about their Continuing Education Audit process (as the Board was only recently assigned to his section in May 2012).
- Mr. Zimmerman gave a brief overview of the shared, secure website used for Board meetings was given to the members with an emphasis on this Board's utilization of the site.

- Mr. Zimmerman requested the Board confirm that applicants who provide current certification from the Board of Certification for the Athletic Trainer do not have to provide an educational transcript to the Georgia Board's administrative staff as part of their application process due to the BOC's requirement of a candidates education (CAATE Accredited Programs) being confirmed in order for them to apply for certification with BOC. Mr. Zimmerman requested a formal policy be implemented:

**Board Policy - BOC Certification and Transcripts:**

Applicants for Georgia licensure who submit current, active certification from BOC do not have to submit their educational transcript due to BOC's requirement that: In order to attain certification, an individual must graduate from an athletic training education program accredited by the Commission on Accreditation of Athletic Training Education (CAATE) with a Bachelor's or Master's degree.

**Mr. White motioned, Mr. Bair seconded and the Board voted to adopt the above policy. None opposed, motion carried. Policy effective date: June 19, 2012**

**Mr. Bair motioned, and Mr. White seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General's, Cognizant, and Enforcement Reports. Voting in favor of the motion were those present who included Board members White, Hoff and Bair.**

**At the conclusion of Executive Session on Tuesday, June 19, 2012, Mr. Hoff declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.**

**Attorney General's Open Session - Ms. Patricia Downing**

Assistant Attorney General Patricia Downing provided the Board with a status report which included information on any cases referred for action.

**Mr. Bair motioned, Mr. Hoff seconded, and the Board voted to approve the Attorney General's Report as presented. None opposed, motion carried.**

**Cognizant Report:**

Mr. Hoff updated the Board on the status of all open complaint cases.

**Complaint cases closed; no additional action required:**

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**Mr. Bair motioned, Mr. White seconded, and the Board voted to accept the Cognizant report as presented. None opposed, motion carried.**

**Additional Business:**

1. Mr. Bair reported to the Board that the proposed legislation regarding “Concussion management” did not pass.
2. **Mr. Bair motioned that the currently scheduled meeting date on Tuesdays for the remainder of 2012 be rescheduled for Mondays. Mr. White seconded and the Board voted to approve the change.**
3. The next two scheduled conference call meeting dates will be Monday, September 10, 2012 and Monday, December 3, 2012. Meeting dates for 2013 forward will be set up on Mondays as well.

There being no further business to come before the Board, Mr. Bair made a motion, Mr. White seconded the motion and the meeting was adjourned at 1:30 p.m.

**Minutes recorded by:** Brig Zimmerman, Executive Director

**Minutes reviewed and edited by:** Brig Zimmerman, Executive Director

*Russ Hoff*  
Board Chair

*Brig Zimmerman*  
Executive Director

These minutes were approved on **09-10-2012**.