

Georgia State Board of Cemeterians

Board Meeting – August 23, 2016

Via Teleconference

Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- Clift Dempsey, President
- Tim Smith
- William (Micky) Couey
- Emory Lamar
- Richard Parker

Staff Present:

- La Trenda Tyler-Jones, Executive Director
- Sandy Barboza, Board Support Specialist
- Carla Murray, Licensing Analyst
- Amantha Lovett, Complaints & Compliance

Others:

- Sonya Williams, Senior Staff Attorney
- Forrest Pearce, Assistant Attorney General

Members Absent:

- Daniel (Dan) Greene
- Mike Lawrence

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

OPEN SESSION:

Clift Dempsey, President, noted a quorum was present, called the meeting to order at 10:06 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

Agenda:

The Board reviewed the Agenda for the August 23, 2016 meeting. Emory Lamar moved, Richard Parker seconded, and the Board voted unanimously to approve the agenda.

Sonya Williams addressed the Board regarding Open Records Requests policies (590-3-1.07). Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to consider each request on a case by case basis and not to create an Open Records Request policy.

Minutes:

Noting one correction to remove Dan Greene’s name from the recorded vote, Tim Smith moved, Mickey Couey seconded, and the Board voted unanimously to approve the Open Session Meeting minutes of the June 28, 2016 meeting.

Mickey Couey moved, Richard Parker seconded, and the Board voted unanimously to approve the Executive Session Meeting minutes of the June 28, 2016 meeting.

Licenses Issued Report:

The Board reviewed the following Report of Licenses Issued: 06-28-16 thru 08-19-2016 (Total – 29)

| License # | Licensee | License # | Licensee |
|-----------|----------------------------|-----------|-----------------------|
| PA003706 | Shaunta' Renee Williams | PA003712 | Ashley Nicole Toliver |
| PA003707 | LaRhondia Colette Cheatham | PA003713 | Mario I Piludu |
| PA003708 | Kathy Harden Hood-Hart | PA003714 | Jeff Franklin Kennedy |
| PA003709 | Larry Ronald Walker | PA003715 | John Douglas Coleman |
| PA003710 | Thomas Bradley Cox | PA003716 | David Edward Baker |
| PA003711 | Amber Victoria Craven | PA003717 | Heather Elaine Cox |

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| License # | Licensee |
|-----------|----------------------------------|
| PA003718 | Antonio Douglas Wise |
| PA003719 | Herbert Jeremiah Bridgewater, Jr |
| PA003720 | Margarita Otero |
| PA003721 | Monica Allene Sanders |
| PA003722 | Deborah Lynn Mullins |
| PA003723 | Jessica Kaylyn Sanders |
| PA003724 | Robert B Fox |
| PA003725 | Colburn Devron Shelton |
| PA003726 | Kenneth Thomas Merritt |

| License # | Licensee |
|-----------|--------------------------|
| PA003727 | Cynthia Ray Wright |
| PA003728 | Carlos O'Byran Davenport |
| PA003729 | Andre' Marcise Hixon |
| PA003730 | Leslie Michelle Craig |
| PA003731 | Denise Marie Character |
| PA003732 | Mary E Unsworth |
| PA003733 | Charles Paul Kelly |
| PC000700 | Memorial Park South |

Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to ratify the licenses issued by application and reinstatement that were issued in accordance with Board Rules and Policies.

EXECUTIVE SESSION:

Tim Smith moved, Richard Parker seconded, and the Board voted unanimously to enter in Executive Session at 10:19 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-8B, to receive information and deliberate on applications.

At the conclusion of the Executive Session, the President declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during Executive Session.

OPEN SESSION:

Richard Parker moved, Tim Smith seconded, and the Board voted unanimously to ratify the following recommendations made during Executive Session:

Applications:

Application # 2623910 – J.A.S. – upheld previous denial for non-disclosure.

Application # 2632018 – J.M.T. – denied for criminal history.

As discussion of complaints ensued, it was recommended to enter into Executive Session for legal advice.

EXECUTIVE SESSION:

Tim Smith moved, Mickey Couey seconded, and the Board voted unanimously to enter in Executive Session at 10:47 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-8B, to receive legal advice, regarding complaints. It was the recommendation of counsel to identify the complaints to be discussed by case number in Open Session and discuss in detail in Executive Session.

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At the conclusion of the Executive Session, the President declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during Executive Session.

OPEN SESSION:

Clift Dempsey, President, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq at 10:48 a.m.

Complaints to be discussed in detail in Executive Session are as follows:

| | | | |
|-----------|-----------|-----------|-----------|
| ENCE-0098 | ENCE-0141 | ENCE-0132 | ENCE-0135 |
| ENCE-0104 | ENCE-0142 | ENCE-0134 | ENCE-0139 |
| ENCE-0140 | ENCE-0143 | | |

EXECUTIVE SESSION:

Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to enter in Executive Session at 10:48 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-8B, to receive information and deliberate on complaints.

At the conclusion of the Executive Session, the President declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during Executive Session.

OPEN SESSION 11:09 a.m.:

Tim Smith moved, Emory Lamar seconded, and the Board voted unanimously to ratify the following recommendations made during Executive Session:

Complaints:

- ENCE-0098 - Richard Parker moved, Tim Smith seconded, and the Board voted unanimously to close the complaint, previous condition had been satisfied.
- ENCE-0104 - Richard Parker moved, Micky Couey seconded, and the Board voted unanimously to close the complaint, no violations found.
- ENCE-0140 - Richard Parker moved, Micky Couey seconded, and the Board voted unanimously to table the complaint and refer to Investigations.
- ENCE-0141 – Tim Smith moved, Emory Lamar seconded, and the Board voted unanimously to close the complaint and refer to the Georgia Board of Funeral Service.
- ENCE-0142 - Richard Parker moved, Micky Couey seconded, and the Board voted unanimously to table the complaint and refer to Investigations.
- ENCE-0143 - Micky Couey moved, Emory Lamar seconded, and the Board voted unanimously to table the complaint and refer to Inspections to obtain a statement.

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- ENCE-0132 - Richard Parker moved, Tim Smith seconded, and the Board voted unanimously to table the complaint, send a letter to owner to improve care and maintenance within 30 days or be subject to a fine. Follow up with a re-inspection.
- ENCE-0134 Richard Parker moved, Tim Smith seconded, and the Board voted unanimously to table the complaint, send a letter to owner to improve care and maintenance within 30 days or be subject to a fine. Follow up with a re-inspection.
- ENCE-0135 - Richard Parker moved, Tim Smith seconded, and the Board voted unanimously to table the complaint, send a letter to owner to improve care and maintenance within 30 days or be subject to a fine. Follow up with a re-inspection.
- ENCE-0139 - Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to close the complaint, send a letter to the complainant advising the Cemetery followed standard business practice.

The next meeting of the Georgia Board of Cemeterians will held Tuesday, October 25, 2016 at 11:00 at the Professional Licensing Boards Office, 237 Coliseum Drive, Macon, Georgia 31217.

There being no further business, the President declared the meeting adjourned at 11:19 a.m.

Minutes recorded by: Sandy Barboza, Board Support Specialist

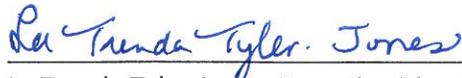
Minutes reviewed and edited by: La Trenda Tyler-Jones, Executive Director

Minutes were approved on: 10/25/16



~~Clift Dempsey, President~~

Richard Parker, Vice Chair



La Trenda Tyler-Jones, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Clift Dempsey, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On August 23, 2016 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

Clift Dempsey
 PRESIDING OFFICER
 With express permission by
 LaTrenda Tyler-Jones, Executive Director

Sworn to and subscribed before me this 23rd
 Day of August, 2016
Deborah A. Horton
 Notary Public
 My Commission Expires: Feb. 14, 2017

