

**GEORGIA BOARD OF CHIROPRACTIC EXAMINERS**  
**Board Meeting Minutes**  
**Professional Licensing Boards**  
**237 Coliseum Drive, Macon, GA**  
**July 11, 2014 \* 10:00AM**

The Georgia Board of Chiropractic Examiners met on Friday, July 11, 2014 via teleconference. The following members were present:

**Board Members Present**

Dr. Karen Mathiak, Chairperson  
Dr. Andrew Krantz  
Dr. Chris Nelson  
Dr. Mary Watkins  
Ms. Emily Campbell

**Administrative Staff Present**

Tamara Elliott, Board Support Specialist  
Wanda Jaffe, Licensing Supervisor

**Attorney General's Office**

J. David Stubins, Assistant Attorney General (via teleconference)

**Visitors Present**

Eriecce B. Harris

Dr. Mathiak established a quorum and called the meeting to order at 10:06 a.m.

**OPEN SESSION**

**Open Session Minutes**

1. Dr. Krantz motioned, Ms. Campbell seconded and the Board voted unanimously in favor of the motion to approve the May 2, 2014 Board Meeting open session minutes
2. Dr. Krantz motioned, Dr. Watkins seconded and the Board voted unanimously in favor of the motion to approve the June 12, 2014 Investigative Committee open session minutes

**Licenses to Ratify April 30, 2014 – July 4, 2014** Dr. Krantz motioned, Dr. Watkins seconded and the Board voted unanimously in favor of the motion to approve the ratified list of licenses.

**Correspondence from Adam Youngblood** The Board directs staff to send a thank you letter and accepts the correspondence as information as it was not addressing chiropractors but medical doctors.

**Correspondence from Dr. David Johnson** Dr. Krantz motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to table Mr. Johnson's question in reference to Chiropractic Assistants and direct staff to refer to Attorney General's office for a memorandum of advice. The Board refers BR 100-15-.01 to the Rules Committee for further review.

Dr. Krantz motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to send a response letter explaining that patient files are property of the practice and not the individual Doctor and the Board recommends that each Physician advise the patients of the Doctor leaving the facility in a timely manner.

**Correspondence from J.C. Smith** Dr. Watkins motioned, Dr. Krantz seconded and the Board voted unanimously in favor of the motion to send a thank you response letter and recommends that Mr. Smith file a formal complaint with supporting evidence.

**Correspondence from Kelly R. Webb** Dr. Watkins motioned, Dr. Krantz seconded and the Board voted unanimously in favor of the motion to send a response letter explaining that the education is accredited by the Council on Chiropractic Education (CCE) and recommends that Ms. Webb direct her questions to the appropriate authority.

**Correspondence from L.M. Streetman** Dr. Krantz motioned, Dr. Watkins seconded and the Board voted unanimously in favor of the motion to uphold the Board's previous decision to deny continuing education courses to be completed online. The Board suggests that Mr. Streetman may consider putting his license in an inactive status until he can complete the courses in person.

**Correspondence from Stephen Duggins** Ms. Campbell motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to send a no legal advice letter in reference to whether or not a Georgia licensed chiropractor can practice through an ordinary corporation.

**Discussion – BR 100-4-.01 Advertising** The Board refers BR 100-4-.01 to the Rules Committee for further review.

**Discussion – BR 100-5-.02 Approval of Educational Programs** Dr. Watkins motioned, Dr. Krantz seconded and the Board voted unanimously in favor of the motion to refer BR 100-5-.02 to the Attorney General’s Office for memorandum of authority and if no objections, vote to post.

**Discussion – Federation of Chiropractic Licensing Boards Annual Meeting Summary** The Board accepts the correspondence as information

**Discussion – HB 828 Effective July 1, 2014** The Board refers BR 100-7-.03 to the Rules Committee for further review in reference to HB 828

**Discussion – Standard Language in Board Orders**

Attorney General J. David Stubins explained that each Board Order should be specific to each individual. ~~Within sixty (60) days from the scheduled date of termination of probation, Respondent may petition for termination of probation by certifying under oath before a notary public that Respondent has complied with all conditions of probation. The Respondent shall not be eligible to petition for termination of the period of probation until the Respondent has completed three (3) years of probation. At such time, the Board shall be authorized to release the Respondent from the terms of this consent order upon receipt of the Respondent’s written petition for termination of probation which is sworn and ascribed to under oath before a notary public that the Respondent has complied with all conditions of this consent order. The respondent’s failure to petition the Board for termination of the probationary status of the license may result in the probationary status continuing indefinitely.~~

Approval of the Respondent’s petition shall not be unreasonably withheld. The Board shall be authorized to review and evaluate the practice of the Respondent prior to lifting the probation. At such time, the Board shall be authorized to restore all rights and privileges incident to the license of the Respondent, unless it extends, maintains, or imposes such restrictions or conditions as the

Board deems appropriate, based upon the information presented to it pursuant to this Consent Order or otherwise available to the Board. The Board shall notify the Respondent of its intent to extend, maintain or impose such restrictions or conditions beyond the designated probationary period, and the Respondent may respond to such notification in writing or request an appearance before the Board or its representative as in a non-contested case. This Consent Order shall remain in effect pending final determination by the Board and notification that the probationary period has terminated.

Dr. Watkins motioned, Dr. Mathiak seconded and the Board voted unanimously in favor of the motion to accept the standard language in Board Orders as amended.

**Continuing Education Requests for Approval** The Board tables continuing education review for the Continuing Education Cognizant to review.

**Board President’s Report – K. Mathiak** Dr. Mathiak discussed the renewal process and requested Mrs. Jaffe to send renewal information the Board Members to aid in the renewal process.

**Executive Director’s Report – A. Price** The Executive Director’s report presented the Board with statistical data relevant to the processing of applications and complaints/compliance as well as information on system outages which may delay processing times. The Board accepts the report as presented.

**Dr. Krantz motioned, Ms. Campbell seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to applications, complaints, and to receive the Assistant Attorney General’s and Investigative Committee reports. Voting in favor of the motion were those present who included Dr. Mathiak, Dr. Krantz, Dr. Watkins, Dr. Nelson, and Ms. Campbell**

**At the conclusion of Executive Session on Friday, July 11, 2014, Dr. Mathiak declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session**

**Executive Minutes**

1. Dr. Krantz motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to approve the May 2, 2014 Board Meeting executive session minutes.
2. Dr. Watkins motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to approve the June 12, 2014 Investigative Committee executive session minutes.

**Attorney General's Report** Dr. Krantz motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to accept the Attorney General's report as presented.

1. CHIR120057 Dr. Krantz motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to table the recommendation presented from the Attorney General for further discussion.

**Cognizant's Report** Dr. Krantz motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to accept the verbal Cognizant's report as presented.

**Applications**

1. E.B.H. Ms. Campbell motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to issue license with a private consent order with probation to run concurrent with criminal probation.
2. P.B.L. Dr. Krantz motioned, Dr. Nelson seconded and the Board voted unanimously in favor of the motion to schedule the applicant for an interview with the investigative committee.
3. J.T.T. Dr. Krantz motioned, Dr. Watkins seconded and the Board voted unanimously in favor of the motion to schedule the applicant for an interview with the investigative committee and request the applicant to bring disposition documentations.

With no additional business to be discussed, the meeting was adjourned at 1:58pm

<b>Minutes recorded by:</b>	Tamara Elliott, Board Support Specialist
<b>Minutes reviewed and edited by:</b>	Wanda Jaffe, Licensing Supervisor & Adrienne Price, Executive Director
<b>Minutes approved on:</b>	September 12, 2014

**KAREN MATHIAK**  
**BOARD CHAIR**

**ADRIENNE PRICE**  
**EXECUTIVE DIRECTOR**