

**GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS**
Meeting Minutes – August 9, 2013

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, August 9, 2013, at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Tommy Black, LPC, Chair
Steve Livingston, MFT
Jack Perryman, LPC
Ben P. Marion, CSW
Arthur Williams, LPC
Tonya Barbee, CSW
William C. Bacon, MFT
Robert King, CSW

BOARD MEMBERS ABSENT:

Richard Long, MFT
Eunice Mixon, Consumer Member

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Tricia Downing, Senior Assistant Attorney General
Hope Harrison, Board Support Specialist, HC 1

GUEST ATTENDEES:

Gale Macke, Executive Director, LPCA, Catherine Ivey, NASW (GA Chapter), Jo Abney, LPC, Mark Butcher, LPC, Dr. Theresa Holt, LPC, Jessica Hatcher, LPC, and Tracy Hall.

Tommy Black, Chair, established a quorum of the Board was present and called the Board meeting to order at 9:11 a.m.

Agenda:

Marion motioned, Black seconded, and the Board voted to approve the agenda as presented. None opposed, motion carried.

Minutes:

Mr. King motioned, Ms. Barbee seconded, and the Board voted to approve the following meeting minutes as presented. None opposed, motion carried.

- July 19, 2013
- July 29, 2013 Rules Sub-Committee Meeting

Board Chair Report:

No report presented.

Executive Director's Report:

Mr. Zimmerman provided the following information for the month of July: (figures are approximate) 219 applications received, 157 licenses issued, 1 license denied, 31 complaint cases open, 3 new complaint cases received.

Mr. Bacon motioned, Mr. King seconded, and the Board voted to accept the Executive Director's report as presented. None opposed, motion carried.

Correspondences:

Correspondences received between scheduled Board meetings were reviewed and discussed.

- A. Morgan, CSW
- C. Carkhum, LPC
- C. Duckworth, LPC
- K. Dhara, LPC
- K. Woods, MSW
- M. Khan, MSW
- M. Williams, LPC
- R. Clark, LPC

Mr. Perryman motioned, Mr. Williams seconded, and the Board voted to allow the administrative staff to respond to all correspondences presented to the Board as directed. None opposed, motion carried.

Petition for Variance/Waiver Request:

- Wallace, Laurie – Rule 135-6-.04 Reinstatement – CE's
 - Denied. Applicant did not provide evidence of a substantial hardship in obtaining continuing education or in retaining documentation of continuing education.

Mr. Livingston motioned, Mr. Williams seconded, and the Board voted to deny the Petition for Variance for failure to provide evidence of a substantial hardship. None opposed, motion carried.

Provider Application for MFT Post-Graduate Educational Course

- The Link Counseling Center Marriage and Family Therapy Training Institute
348 Mt. Vernon Hwy, NE Atlanta, GA 30328-4139
DEVELOPMENTAL STAGES AND THE LIFE CYCLE OF THE FAMILY IN A
MULTICULTURAL FRAMEWORK (A FAMILY STUDIES COURSE)

Mr. Livingston motioned, Ms. Barbee seconded, and the Board voted to approve the Application for MFT Post-Graduate Educational Course submitted by The Link Counseling Center as shown above. None opposed, motion carried.

Rules Discussion – On-going Agenda Item

- Proposed TeleMental Health Rule to be reviewed by Board members for discussion at the September Board meeting.
- Policy to allow administrative staff to issue exam approval letters between meetings with approval from two Board members from the profession with the approvals to be ratified at the next scheduled Board meeting was discussed. This policy will be written and submitted to the Board at the September meeting for adoption.
- Amendments to Rule 135-5-.02 Professional Counselors were presented to the Board by Arthur Williams and Gayle Macke, LPCA.

Mr. Williams motioned, Ms. Barbee seconded, and the Board voted to refer the proposed Rule revisions for Rule 135-5-.02 to the Attorney General’s office for review. None opposed, motion carried.

Mr. Bacon made the recommendation for the Board to review the three alternate draft revisions of rule 135-5 that were submitted to the Board for consideration.

Associations – Board Update:

- Catherine Ivey, Georgia Chapter of the National Association of Social Workers
A town hall meeting will be held in October (date TBA) at Kennesaw State University.
- Gayle Macke, Licensed Professional Counselors Association of Georgia
The Council for Accreditation of Counseling and Related Educational Programs (CACREP) and the Council on Rehabilitation Education, Inc. (CORE) have reached an agreement for assimilation.

Miscellaneous Board Discussion Items: No miscellaneous Board discussion items.

Appearances:

- L. Cox – MFT – Requested to Appear; did not attend the meeting or appear before the Board.

Mr. Williams motioned, Mr. Livingston seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General’s, Cognizant, and Professional Practice Reports. Voting in favor of the motion were those present who included Board members: Black, Perryman, Williams, Marion, Barbee, King, Livingston, and Bacon.

At the conclusion of Executive Session on Friday, August 9, 2013, Mr. Black declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Applications:

Mr. Livingston motioned, Mr. Williams seconded, and the Board voted to accept the following recommendations on the Marriage & Family Therapists applications. None opposed, motion carried.

ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAM:

1. B. B. Pending; verification of supervision status
2. S. B. Approved to sit for exam
3. M. L. Pending; verification of 500 clinical hours

CONTRACT AFFIDAVIT CHANGES:

1. Alvarez, Jennifer Contract changes approved

MARRIAGE & FAMILY THERAPIST BY EXAM:

1. J. K. Approved to sit for exam

MARRIAGE & FAMILY THERAPIST BY EXAM WAIVER:

1. Summers, Tamika Approved for licensure

Mr. Perryman motioned, Mr. Williams seconded, and the Board voted to accept the recommendations on the Professional Counselors applications. None opposed, motion carried.

ASSOCIATE PROFESSIONAL COUNSELOR CHANGES IN CONTRACT AFFIDAVIT:

1. Aspinwall, Kristen Contract change approved
2. Coats, Melissa Contract change approved
3. Jartu, Mardeea Contract change approved
4. K. Q. Pending completion of contract affidavit
5. S. R. Pending completion of supervision hours
6. D. R. Denied; insufficient compensation for hours worked
7. K. T. Pending receipt of compensation information
8. Thelemaque Jr., Jean W. Contract change approved

ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM:

1. A. A. Approved to sit for exam; 4 yrs. Work experience req'd
2. A. B. Approved to sit for exam; Contract Aff required
3. J. E. Approved to sit for exam
4. S. E. Pending compensation info on plan of direction
5. K. G. Approved to sit for exam
6. A. J. Approved to sit for exam
7. G. K. Approved to sit for exam
8. W. S. Approved to sit for exam
9. L. W. Pending completed plan for direction
10. K. W. Approved to sit for exam
11. Y. W. Pending completion of supervision information

ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM WAIVER:

- | | |
|---------------------|--|
| 1. Hanley, Melissa | Approved for licensure |
| 2. Jenkins, Emily | Approved for licensure |
| 3. Knight, Carlton | Approved for licensure; 4 yrs. Work experience req'd |
| 4. Lowry, Barbara | Approved for licensure |
| 5. McEwen, Lindsey | Approved for licensure |
| 6. Milner, Rhonda | Approved for licensure |
| 7. Partlett, Anne | Approved for licensure |
| 8. Pitts, Latricia | Approved for licensure |
| 9. K. P. | Pending receipt of exam scores and compensation info |
| 10. T. T. | Approved pending verification of passing exam score |
| 11. S. V. | Pending compensation info on plan of direction |
| 12. Weidman, Autumn | Approved for licensure |

LICENSED PROFESSIONAL COUNSELOR BY EXAM:

- | | |
|----------|--|
| 1. L. C. | Pending completion of directed experience /supervision |
| 2. S. D. | Approved to sit for exam |
| 3. J. F. | Approved to sit for exam |
| 4. D. G. | Denied; failure to provide supervision or direction info |
| 5. A. J. | Pending completion of directed experience |
| 6. L. L. | Denied; degree does not meet requirements |
| 7. A. M. | Approved to sit for exam |
| 8. A. R. | Approved to sit for exam |
| 9. R. S. | Pending completion of directed experience/supervision |

LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER:

- | | |
|-----------------------|---|
| 1. L. A. | Pending completion of supervision requirement |
| 2. D. C. | Pending completion of directed experience |
| 3. DiCristina, Monica | Approved for licensure |
| 4. Eisenman, Amy | Approved for licensure |
| 5. Gadson, Monique | Approved for licensure |
| 6. Hogan, Peggy | Approved for licensure |
| 7. S. L. | Pending completion of directed experience |
| 8. Stewart, Anitra | Approved for licensure |

LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT:

- | | |
|----------|---|
| 1. M. B. | Denied; license verification is for social work |
|----------|---|

Ms. Barbee motioned, Mr. King seconded, and the Board voted to accept the recommendations on the Social Workers applications. None opposed, motion carried.

CLINICAL SOCIAL WORKER BY EXAM:

- | | |
|----------|---------------------------------|
| 1. D. C. | Pending supervision completion |
| 2. L. D. | Approved to sit for exam |
| 3. C. F. | Denied; refer for MSW licensure |

- | | |
|-----------|--------------------------------|
| 4. C. H. | Approved to sit for exam |
| 5. M. H. | Approved to sit for exam |
| 6. S. H. | Pending supervision completion |
| 7. A. H. | Approved to sit for exam |
| 8. N. J. | Approved to sit for exam |
| 9. M. M. | Approved to sit for exam |
| 10. C. M. | Approved to sit for exam |
| 11. B. N. | Approved to sit for exam |
| 12. D. P. | Approved to sit for exam |
| 13. R. W. | Approved to sit for exam |
| 14. C. W. | Approved to sit for exam |

CLINICAL SOCIAL WORKER BY EXAM WAIVER:

- | | |
|------------------------|-----------------------------|
| 1. Holtzman, Pamela | Approved for licensure |
| 2. Macke, William | Approved for licensure |
| 3. McCormack, Emily Jo | Approved for licensure |
| 4. Moore, Monique | Approved for licensure |
| 5. S. S. | Pending completion of forms |
| 6. Weilbacker, Amanda | Approved for licensure |

CLINICAL SOCIAL WORKER BY REINSTATEMENT:

- | | |
|-------------------------|----------------------------|
| 1. Allen, Lolita | Approved for reinstatement |
| 2. Custer, Christina | Approved for reinstatement |
| 3. Wyatt-Melsen, Jeanne | Approved for reinstatement |

MASTER SOCIAL WORKER BY EXAM:

- | | |
|-----------|-----------------------------|
| 1. F. B. | Approved to sit for exam |
| 2. T. B. | Approved to sit for exam |
| 3. J. B. | Approved to sit for exam |
| 4. D. B. | Approved to sit for exam |
| 5. L. C. | Approved to sit for exam |
| 6. S. C. | Approved to sit for exam |
| 7. T. C. | Approved to sit for exam |
| 8. N. C. | Approved to sit for exam |
| 9. S. C. | Approved to sit for exam |
| 10. H. C. | Approved to sit for exam |
| 11. G. D. | Approved to sit for exam |
| 12. E. D. | Approved to sit for exam |
| 13. R. E. | Approved to sit for exam |
| 14. N. G. | Approved to sit for exam |
| 15. E. G. | Approved to sit for exam |
| 16. S. H. | Approved to sit for exam |
| 17. K. H. | Pending applicant interview |
| 18. V. H. | Approved to sit for exam |
| 19. M. J. | Approved to sit for exam |
| 20. L. J. | Approved to sit for exam |
| 21. W. L. | Approved to sit for exam |

22. S. M.	Approved to sit for exam
23. M. P.	Approved to sit for exam
24. J. P.	Pending; arrest LOE
25. A. R.	Approved to sit for exam
26. E. S.	Approved to sit for exam
27. J. T.	Approved to sit for exam
28. B. W.	Approved to sit for exam
29. S. W.	Approved to sit for exam
30. A. W.	Approved to sit for exam

MASTER SOCIAL WORKER BY EXAM WAIVER:

1. Aiken, Antwan	Approved for licensure
2. D. C.	Pending; MSW exam results
3. Connolly, Kathleen	Approved for licensure
4. Hamilton, Amanda	Approved for licensure
5. Hicks, Towanna	Approved for licensure
6. Woodson, Tequilla	Approved for licensure

MASTER SOCIAL WORKER BY REINSTATEMENT:

1. Y. G.	Pending receipt of complete app and CE docs
----------	---

Professional Practices Committee Report:

Complaint Cases Closed:

- COMP130078, COMP130093, COMP130106, and COMP140002.

Complaint Cases: Referred to the Attorney General's Office:

- COMP110101 and COMP120044

Mr. Marion motioned, Ms. Barbee seconded, and the Board voted to refer cases COMP120044 and COMP110101 for issuance of a Public Consent Agreement with terms to include a public reprimand, supervision requirement and \$1000.00 fine. None opposed, motion carried.

Mr. Bacon motioned, Ms. Barbee seconded, and the Board voted to accept the Professional Practice Committee Report as presented. None opposed, one recused, motion carried.

Assistant Attorney General's Report:

A confidential written status and activity report was presented to the Board.

Mr. King motioned, Mr. Bacon seconded, and the Board voted to accept the Assistant Attorney General's report.

Executive Session Minutes:

- July 19, 2013

Mr. Livingston motioned, Ms. Barbee seconded, and the Board voted to approve the Executive Session Minutes for July 19, 2013 as presented. None opposed, motion carried.

With no additional Board business requiring discussion, Mr. Bacon motioned, Mr. Livingston seconded, and the Board voted to adjourn today's scheduled meeting at 12:46 p.m.

Minutes recorded by: Hope Harrison, Board Support Specialist, HC1
Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC 1



Tommy Black
Tommy Black, Chair

Brig Zimmerman, Executive Director HC1

These minutes were approved on: September 6, 2013