

**GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS**
Meeting Minutes – April 11, 2014

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, April 11, 2014, at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Tommy Black, LPC, Chair
Steve Livingston, MFT, Vice-Chair
Arthur Williams, LPC
Richard Long, MFT
Will Bacon, MFT
Ben Marion, CSW
Robert King, CSW

BOARD MEMBERS ABSENT:

Jack Perryman, LPC
Tonya Barbee, CSW

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Hope Harrison, Board Support Specialist, HC 1

ATTORNEY GENERAL'S OFFICE:

Tricia Downing, Esq., Senior A.A.G.

GUEST ATTENDEES:

Mark Zuccolo, Executive Director, GAMFT

Tommy Black, Chair, established a quorum of the Board was present and called the Board meeting to order at 9:03 a.m.

Agenda:

Approved with late agenda items added to include a discussion of Rules 135-5-.01 Associate Professional Counselors and 135-5-.02 Professional Counselors.

Minutes:

Mr. Williams motioned, Mr. Marion seconded, and the Board voted to approve the following meeting minutes as presented. None opposed, motion carried.

- March 7, 2014

Board Chair Report:

- Mr. Black thanked Mr. Livingston for conducting the previous meeting as chair on his behalf.
- Mr. Black reported that CE Broker would be sending him a CEU Fact Sheet which he would present to the full Board for review and discussion.

Executive Director Report:

- Due to a conflict with association conferences, a suggestion to conduct the May Board meeting by teleconference on May 16th at 8:30 a.m. in place of the scheduled May 9th

meeting date was offered. Another suggestion for consideration is to conduct face-to-face meetings every other month with conference calls to be held in the months between.

Mr. Bacon motioned, Mr. Williams seconded, and the Board voted to change the May meeting to May 16th to be conducted by teleconference starting at 8:30 a.m. None opposed, motion carried.

- Mr. Zimmerman offered a suggestion for a change in the June 13, 2014 meeting. His suggestion is to begin the Professional Practices Committee meeting at 8:30 a.m. for review of complaints and to conduct any investigative interviews. The Board meeting would be scheduled to begin at 9:30 a.m. with the Board moving into Executive Session following the call to order and the Open Session to follow the Executive Session.

Mr. Bacon motioned, Mr. Livingston seconded, and the Board voted to change the June 13, 2014 meeting times with the Professional Practices Committee meeting to begin at 8:30 a.m. and the Board meeting to begin at 9:30 a.m. with the Board moving into Executive Session following the Call to Order and the Open Session to follow the Executive Session. None opposed, motion carried.

- Mr. Zimmerman also recommended that the Board consider rotating the members of the Professional Practices Committee periodically.
- Mr. Zimmerman reported a change in the Background Consent Form to include additional notification and information to the applicant. In addition, Mr. Zimmerman reported that the APC and AMFT license types have been included in the Reinstatement Application options (only one reinstatement allowed).

Correspondence:

- Adams-Wanselja – Licensure Questions
- ASWB – 2013 Exam Pass Rates
- Frey, M. – DWE/Supervision Questions
- Pierce, M. – APC
- Savage, C. – APC Direction
- Cronan, K. - MFT
- Snipes, B. – CSW
- Mille, D. - MFT

Mr. Bacon motioned, Mr. King seconded, and the Board voted to authorize the administrative staff to respond to all correspondences presented to the Board as directed. None opposed, motion carried.

Petition for Variance/Waiver Requests:

- Synan, James – LPC – 135-6-.04 Revocation of Expired Licenses and Reinstatement of Expired Licenses.
 - Denied; hardship not proven
- Terry, Laura – CSW – Rule 135-9-.01 CE Requirements
 - Denied; hardship not proven

- Jeffers, Cheryl – LPC – Rule 135-9-.01 CE Requirements
 - Granted

Mr. Long motioned, Mr. King seconded, and the Board voted to accept the recommendations made for the Petitions for Variance/Waiver Requests as shown above. None opposed, motion carried.

Associations – Board Update:

- Mark Zuccolo reported that the Georgia Association for Marriage and Family Therapy is holding their Spring Conference from May 1 through May 4, 2014 in St. Simon's Island. The agenda and registration information can be found on the GAMFT website.

Miscellaneous Board Discussion Items:

- Senior Assistant Attorney General, Tricia Downing recommended the current policy regarding APC and AMFT reinstatement also be included in the Board rules.

Mr. King motioned, Mr. Long seconded, and the Board voted to refer Rule 135-5-.03 and O.C.G.A. § 43-10A-12 to the Attorney General's Office for an opinion on whether there is a time limit on how long an individual may hold a Master Social Worker License. None opposed, motion carried.

- R. Duttlinger

Mr. Bacon motioned, Mr. King seconded, and the Board, due to the late receipt and review of additional information last meeting, voted to rescind the motion to accept the petitions to release R. Duttlinger from the terms and conditions of the Public Consent Agreement. None opposed, motion carried.

Mr. King motioned, Mr. Bacon seconded, and the Board voted to deny the two petitions submitted by R. Duttlinger and to continue the practice restrictions and probationary status with terms and conditions as specified in his Public Consent Agreement. None opposed, motion carried.

Board Appearance:

Mr. Butt appeared before the full Board to discuss the application process and requirements for Marriage and Family Therapist and Professional Counselors in Georgia as an international applicant.

Professional Standards Committee Meetings:

- Telemental Health Rule

The proposed Telemental Health Rule was reviewed and recommendations were made for clerical changes. The Board members divided into Professional Standards Committees by profession to discuss the impact of the proposed Telemental Health Rule.

Rule Discussion:

Mr. Bacon motioned, Mr. Long seconded, and the Board voted to refer the Telemental Health Rule as amended to the Attorney General’s Office for a Memo of Statutory Authority. None opposed, Mr. King abstained, motion carried.

Mr. Williams motioned, Mr. Long seconded, and the Board voted to post the amendments to Rules 135-5-.01 Associate Professional Counselor and 135-5-.02 Professional Counselor for a minimum of 30 days with a Public Rules Hearing to follow at the next scheduled meeting date. None opposed, motion carried.

Mr. Williams motioned, Mr. King seconded, and the Board voted to authorize the Memo of Statutory Authority for the proposed rule amendments to 135-5-.01 and 135-5-.02 from the Attorney General’s Office to be available to the Public upon request. None opposed, motion carried.

Mr. Long motioned, Mr. Livingston seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General’s, Cognizant, and Professional Practice Reports. Voting in favor of the motion were those present who included Board members: Black, Williams, Livingston, Bacon, Long, King and Marion.

At the conclusion of Executive Session on Friday, April 11, 2014, Mr. Black declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Applications:

Mr. Livingston motioned, Mr. Bacon seconded, and the Board voted to accept the following recommendations on the Marriage & Family Therapists applications as reviewed during today’s scheduled meeting. None opposed, motion carried.

ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAM:

- | | |
|----------|---|
| 1. G. C. | Approved to sit for exam |
| 2. D. C. | Approved to sit for exam |
| 3. M. H. | Approved to sit for exam |
| 4. C. H. | Approved to sit for exam |
| 5. A. M. | Approved to sit for exam |
| 6. E. N. | Pending receipt of additional information |
| 7. M. O. | Approved to sit for exam |
| 8. S. T. | Approved to sit for exam |
| 9. K. T. | Pending receipt of additional information |

ASSOC. MARRIAGE & FAMILY THERAPIST CONTRACT AFFIDAVIT CHANGES:

- | | |
|-------------------|---------------------------|
| 1. Jones, Angela | Contract changes approved |
| 2. Litow, Roxanna | Contract changes approved |
| 3. Moore, Amanda | Contract changes approved |

- | | |
|-----------------------|---------------------------|
| 4. Peterson, Jayson | Contract changes approved |
| 5. Strozier, Brittani | Contract changes approved |

MARRIAGE & FAMILY THERAPIST BY EXAM:

- | | |
|----------|---|
| 1. A. J. | Approved to sit for exam |
| 2. C. Y. | Pending receipt of additional information |
| 3. A. W. | Approved to sit for exam |

MARRIAGE & FAMILY THERAPIST BY EXAM WAIVER:

- | | |
|----------------------|---|
| 1. Chisholm, Racheal | Approved for licensure |
| 2. Geter, Courtney | Approved for licensure |
| 3. S. G. | Pending receipt of additional information |
| 4. Johnson, Misty | Approved for licensure |

MARRIAGE & FAMILY THERAPIST BY REINSTATEMENT:

- | | |
|-------------------------|---|
| 1. Bajalia, Laurie Anne | Approved for reinstatement |
| 2. Ferris, Traci | Approved for reinstatement |
| 3. R. S. | Approved; pending receipt of additional information |

MARRIAGE & FAMILY THERAPIST POST-GRADUATE EDUCATIONAL COURSE:

- | | |
|---|----------------------------|
| 1. Brighter Tomorrows: Play Therapy COUN6255 | Approved; Mr. Long recused |
| 2. Brighter Tomorrows: Human Sexuality COUN6555 | Denied; Mr. Long recused |

Mr. Williams motioned, Mr. Long seconded, and the Board voted to accept the recommendations on the Professional Counselors applications as reviewed during today's scheduled meeting. None opposed, motion carried.

ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM:

- | | |
|-----------|--------------------------|
| 1. L. A. | Approved to sit for exam |
| 2. C. A. | Approved to sit for exam |
| 3. L. A. | Approved to sit for exam |
| 4. J. B. | Approved to sit for exam |
| 5. A. B. | Approved to sit for exam |
| 6. J. B. | Approved to sit for exam |
| 7. L. B. | Approved to sit for exam |
| 8. M. B. | Approved to sit for exam |
| 9. L. C. | Approved to sit for exam |
| 10. S. D. | Approved to sit for exam |
| 11. K. D. | Approved to sit for exam |
| 12. J. D. | Approved to sit for exam |
| 13. B. D. | Approved to sit for exam |
| 14. A. F. | Approved to sit for exam |
| 15. K. G. | Approved to sit for exam |
| 16. V. G. | Approved to sit for exam |
| 17. T. H. | Approved to sit for exam |

18. L. L.	Approved to sit for exam
19. K. M.	Approved to sit for exam
20. P. M.	Approved to sit for exam
21. H. R.	Approved to sit for exam
22. D. R.	Pending receipt of additional information
23. J. R.	Approved to sit for exam
24. C. S.	Approved to sit for exam
25. R. T.	Approved to sit for exam
26. M. V.	Approved to sit for exam
27. W. W.	Approved to sit for exam
28. T. Y.	Approved to sit for exam

ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM WAIVER:

1. L. B.	Pending receipt of additional information
2. Berger, Julie	Approved for licensure
3. Brownfield, Micaella	Approved for licensure
4. C. C.	Pending receipt of additional information
5. K. C.	Pending receipt of additional information
6. DeRossette, Lauren	Approved for licensure
7. Elliott, Nicole	Approved for licensure
8. England, Tamika	Approved for licensure
9. Fagon, Shawna	Approved for licensure
10. Gardner, Charonda	Approved for licensure
11. Gibson, Jerry	Approved for licensure
12. Glazier, Jacob	Approved for licensure
13. Gowin, Sarah	Approved for licensure
14. C. H.	Pending receipt of additional information
15. Kamhaka-Morris, Camuchirai	Approved for licensure
16. Kirk, Kimberly	Approved for licensure
17. Majors, Felix	Approved for licensure
18. Manley, Cassie	Approved for licensure
19. Marusarz, Stephanie	Approved for licensure
20. Moore-Coll, Lily	Approved for licensure
21. Nelson-Smith, Evonne	Approved for licensure
22. V. P.	Pending receipt of additional information
23. Rentz, Megan	Approved for licensure
24. Rhoden, Elethia	Approved for licensure
25. Romo, Marisa	Approved for licensure
26. Ross, Lucretia	Approved for licensure
27. Russell, Annie	Approved for licensure
28. Shabazz, Yamini	Approved for licensure
29. M. S.	Pending receipt of additional information
30. Truong, Kimberly	Approved for licensure
31. Voyles, Tiffany	Approved for licensure
32. Walker, Tanesha	Approved for licensure
33. S. W.	Pending receipt of additional information
34. Wright, Latoya	Approved for licensure

ASSOCIATE PROFESSIONAL COUNSELOR CONTRACT AFFIDAVIT CHANGES:

- | | |
|------------------------|---|
| 1. Bitt, Tiffany | Contract changes approved |
| 2. M. D. | Pending receipt of additional information |
| 3. Ford, Bernard | Contract changes approved |
| 4. S. H. | Pending receipt of additional information |
| 5. Hayes, Carol | Contract changes approved |
| 6. Hinote, Benjamin | Contract changes approved |
| 7. A. H. | Pending receipt of additional information |
| 8. King, Alfonza | Contract changes approved |
| 9. Loving, Lisa | Contract changes approved |
| 10. Lunt, Jason | Contract changes approved |
| 11. Mathis, Heather | Contract changes approved |
| 12. O'Brien, Yoko | Contract changes approved |
| 13. Patterson, Richard | Contract changes approved |
| 14. Poore, Jennifer | Contract changes approved |
| 15. Quartman, Linda | Contract changes approved |
| 16. Quiles, Kevin | |
| 17. Stevens, Michelle | Contract changes approved |
| 18. Szokoly, Jessica | Contract changes approved |
| 19. A. W. | Pending receipt of additional information |
| 20. West, Yvette | Contract changes approved |
| 21. T. W. | Pending receipt of additional information |
| 22. M. W. | Pending receipt of additional information |
| 23. C. W. | Pending receipt of additional information |
| 24. Zaffos, Phillip | Contract changes approved |

LICENSED PROFESSIONAL COUNSELOR BY EXAM:

- | | |
|----------|---|
| 1. T. B. | Approved to sit for exam |
| 2. A. D. | Approved to sit for exam |
| 3. K. D. | Pending receipt of additional information |
| 4. S. H. | Pending receipt of additional information |
| 5. L. H. | Approved to sit for exam |
| 6. L. L. | Approved to sit for exam |
| 7. S. M. | Pending receipt of additional information |
| 8. A. R. | Pending receipt of additional information |

LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER:

- | | |
|----------------------|---|
| 1. Blankenship, Roy | Approved for licensure |
| 2. Brothers, Jessica | Approved for licensure |
| 3. Collier, Michal | Approved for licensure |
| 4. S. C. | Pending receipt of additional information |
| 5. N. D. | Pending receipt of additional information |
| 6. Dent, Marlee | Approved for licensure |
| 7. DuPont, Liza | Approved for licensure |
| 8. Gainsbrugh, Jesse | Approved for licensure |
| 9. Gill, Margie | Approved for licensure |
| 10. Haines, Jennifer | Approved for licensure |

11. Harris, Adelle	Approved for licensure
12. P. H.	Pending receipt of additional information
13. S. H.	Pending receipt of additional information
14. Howad, Lakeitha	Approved for licensure
15. Hughes, Lauren	Approved for licensure
16. Jackson, Constance	Approved for licensure
17. Jensen, Shonda	Approved for licensure
18. Jones, Samuel	Approved for licensure
19. N. L.	Pending receipt of additional information
20. M. L.	Pending receipt of additional information
21. McCormack-Moon, Heather	Approved for licensure
22. Price, Leigh	Approved for licensure
23. Roberson, Tracy	Approved for licensure
24. Shuman, Jenell	Approved for licensure
25. Skelton, Lauren	Approved for licensure
26. Smith, Cherrice	Approved for licensure
27. T. S.	Pending receipt of additional information
28. Swartz, Ryan	Approved for licensure
29. Walker, Kymberly	Approved for licensure
30. T. W.	Pending receipt of additional information
31. West, LaShenna	Approved for licensure
32. Wheelus, Angela	Approved for licensure
33. Wilson, Tonyia	Approved for licensure
34. Yates, Jordan	Approved for licensure
35. Young, India	Approved for licensure

LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT:

1. Atwell, Daniella	Approved for licensure
2. Baker, Anna	Approved for licensure
3. Burgess, Trudy	Approved for licensure
4. Greene, Mary	Approved for licensure
5. Hale, Tricia	Approved for licensure
6. Kinsley, Tracy	Approved for licensure
7. Knapp, Amanda	Approved for licensure
8. Merchant, Wanda	Approved for licensure
9. Shabazz, Shakirah	Approved for licensure
10. Thompson, Victoria	Approved for licensure
11. Williams, Victoria	Approved for licensure

LICENSED PROFESSIONAL COUNSELOR BY REINSTATEMENT:

1. S. H.	Approved to sit for exam
2. McDowell, Gwendolyn	Approved for licensure

Mr. King motioned, Mr. Livingston seconded, and the Board voted to accept the recommendations on the Social Workers applications as reviewed during today’s scheduled meeting. None opposed, motion carried.

CLINICAL SOCIAL WORKER BY EXAM:

- | | |
|-----------|--|
| 1. A. A. | Pending receipt of additional information |
| 2. R. A. | Approved to sit for exam |
| 3. T. B. | Approved to sit for exam |
| 4. A. C. | Approved to sit for exam |
| 5. K. D. | Approved to sit for exam |
| 6. A. D. | Pending receipt of additional information |
| 7. E. D. | Approved to sit for exam |
| 8. D. F. | Approved to sit for exam |
| 9. J. G. | Approved to sit for exam |
| 10. T. J. | Approved to sit for exam |
| 11. T. J. | Pending receipt of additional information |
| 12. J. M. | Approved to sit for exam |
| 13. J. M. | Approved to sit for exam |
| 14. K. O. | Approved to sit for exam |
| 15. S. O. | Approved to sit for exam |
| 16. M. R. | |
| 17. L. S. | Approved to sit for exam |
| 18. M. S. | Approved to sit for exam |
| 19. J. S. | Approved to sit for exam |
| 20. K. S. | Pending receipt of additional information |
| 21. S. T. | Approved pending receipt of additional information |
| 22. S. W. | Approved to sit for exam |
| 23. J. W. | Approved to sit for exam |

CLINICAL SOCIAL WORKER BY EXAM WAIVER

- | | |
|-----------------------|---|
| 1. L. E. | Pending receipt of additional information |
| 2. K. F. | Pending receipt of additional information |
| 3. E. M. | |
| 4. Martin, Wanda | Approved for licensure |
| 5. Poole, Cherice | Approved for licensure |
| 6. Schwery, Christine | Approved for licensure |
| 7. K. T. | Pending receipt of additional information |

CLINICAL SOCIAL WORKER BY REINSTATEMENT:

- | | |
|----------------------|--|
| 1. Y. E. | Pending receipt of additional information |
| 2. Kiernan, Kathleen | Approved for reinstatement |
| 3. Koonce, Karen | Approved for reinstatement |
| 4. A. M. | Approved pending receipt of additional information |

MASTER SOCIAL WORKER BY EXAM:

- | | |
|----------|---|
| 1. G. A. | Approved to sit for exam |
| 2. A. A. | Approved to sit for exam |
| 3. A. A. | Approved to sit for exam |
| 4. A. A. | Approved to sit for exam |
| 5. K. B. | Pending receipt of additional information |

- | | |
|-----------|--|
| 6. Y. C. | Approved to sit for exam |
| 7. M. D. | Approved to sit for exam |
| 8. K. D. | Approved to sit for exam |
| 9. G. E. | Approved to sit for exam |
| 10. N. E. | Approved to sit for exam |
| 11. R. F. | Approved to sit for exam |
| 12. F. F. | Approved to sit for exam |
| 13. D. H. | Approved to sit for exam |
| 14. J. H. | Approved to sit for exam |
| 15. M. H. | Approved to sit for exam |
| 16. R. K. | Approved to sit for exam |
| 17. R. L. | Approved to sit for exam |
| 18. T. M. | Approved to sit for exam |
| 19. S. M. | Approved to sit for exam |
| 20. S. P. | Approved to sit for exam |
| 21. R. R. | Approved to sit for exam |
| 22. L. R. | Approved to sit for exam |
| 23. A. R. | Approved to sit for exam |
| 24. G. W. | Approved pending receipt of additional information |
| 25. C. W. | Approved to sit for exam |

MASTER SOCIAL WORKER BY EXAM WAIVER:

- | | |
|-------------------------|------------------------|
| 1. Christman, Katherine | Approved for licensure |
| 2. Hutson, Joan | Approved for licensure |
| 3. Jesurobo, Kenni | Approved for licensure |
| 4. McNeil, Melody | Approved for licensure |
| 5. Shirley, Mallerie | Approved for licensure |
| 6. Yunker, Jacey | Approved for licensure |

MASTER SOCIAL WORKER BY REINSTATEMENT:

- | | |
|--------------------|----------------------------|
| 1. Roberts, Beda | Approved for reinstatement |
| 2. Wilson, Frances | |

Professional Practices Committee Report:

Complaint Cases Closed:

- COMP130002, COMP140008, COMP140011, COMP140017, COMP140030, COMP140032, COMP140038, COMP140040, COMP140041, COMP140045, COMP140049, and COMP140050

Complaint Cases Referred to Attorney General's Office:

- COMP140069

Mr. Livingston motioned, Mr. Long seconded, and the Board voted to refer case COMP140069 to the Attorney General's Office to offer a Private Consent Agreement. None opposed, motion carried.

Mr. Livingston motioned, Mr. Long seconded, and the Board voted to accept the recommendations of the Professional Practice Committee Report as presented. None opposed, motion carried.

Assistant Attorney General's Report:

Written status and activity report presented for Board review.

Mr. Marion motioned, Mr. Williams seconded, and the Board voted to accept the Assistant Attorney General's report as presented. None opposed, motion carried.

Mr. Bacon motioned, Mr. King seconded, and the Board voted to accept the public Consent Agreement as presented for case COMP130002. None opposed, motion carried.

Executive Session Misc. Board Discussion Items:

Mr. Bacon motioned, Mr. Long seconded, and the Board voted to approve the following Executive Session meeting minutes as presented. None opposed, motion carried.

- March 7, 2014 – Executive Session

With no additional Board business requiring discussion, Mr. Long motioned, Mr. Livingston seconded, and the Board voted to adjourn today's scheduled meeting at 2:06 p.m.

Minutes recorded by: Hope Harrison, Board Support Specialist, HC1
Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC 1

Tommy Black
Tommy Black, LPC, Chair



Brig Zimmerman, Executive Director HC1

These minutes were approved on: May 16, 2014