

**GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS**
Meeting Minutes – July 11, 2014

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met Friday, July 11, 2014 at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Steve Livingston, MFT, Vice-Chair
Arthur Williams, LPC
Jack Perryman, LPC
Richard Long, MFT
Will Bacon, MFT
Ben Marion, CSW
Robert King, CSW

BOARD MEMBERS ABSENT:

Tommy Black, LPC, Chair
Tonya Barbee, CSW

GUESTS:

Tracy Hall
Jessica Hatcher
Lisa Morris
Betty Johnson

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Stacey Mitchell, Board Support Specialist, HC 1

ATTORNEY GENERAL'S OFFICE:

Patricia Downing, Senior AAG

Steve Livingston, Vice-Chair, established a quorum of the Board was present and called the Board meeting to order at 8:40 a.m.

Agenda:

Mr. King motioned, Mr. Long seconded, and the Board voted to approve the agenda as presented. None opposed, motion carried.

Mr. King motioned, Mr. Perryman seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General's, the Professional Practices (Cognizant) and Professional Standards Committee Reports. Voting in favor of the motion were those present who included Board members: Livingston, Williams, Perryman, Long, Bacon, King and Marion.

The Professional Practices Committee was called to order at 8:40 a.m. The Professional Standards Committee was called to order at 8:40 a.m. Following the morning executive (closed) session meetings, the Board entered their open or public meeting,

At the conclusion of Executive Session on Friday, July 11, 2014, Mr. Livingston declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Minutes:

Mr. King motioned, Mr. Williams seconded, and the Board voted to approve the following meeting minutes as presented. None opposed, motion carried.

- June 13, 2014

Board Chair Report: No report presented

Executive Director Report:

Discussion regarding future board meetings: The meeting will begin at 8:30 a.m. in Closed, or Executive, Session in order for the Professional Standards (Applications) and Professional Practices (Cognizant - Complaints) Committees to review and make recommendations on all applications and complaints, and to conduct applicant and investigative interviews.

The open session will be scheduled to start at approximately 11:30 a.m., to be followed by a second Closed or Executive session if necessary, an open session to follow for any votes and to conclude the days meeting.

Mr. Bacon motioned, Mr. Long seconded, and the Board voted to approve the conducting of future meetings as presented. None opposed, motion carried.

Correspondence:

Allen, J. – Mr. Livingston will contact to go over her questions.
Rogers, T.

Petition for Variance/Waiver Requests:

- Edochie, Valencia – APC – 135-5-.02 Requirements for Licensure
 - Denied; all applicant must meet current supervision requirement; a substantial and verifiable hardship was not proven.
- Abroms, Amy - CSW002181 – 135-9-.01
 - Granted
- Hill, Alexis – MSW006206- 135-9-.01
 - Denied; a substantial and verifiable hardship was not proven.
- Spargo, Allison – AMFT – 135-5-.05
 - Denied; all applicants must meet current direct clinical hours requirement; a substantial and verifiable hardship was not proven.
- Leveille, Nancy – MSW003490 – 135-5-.01
 - Granted
- Hendricks, Shayla – MSW005301 – 135-9-.01
 - Granted

Mr. King motioned, Mr. Williams seconded, and the Board voted to accept the recommendations made for the Petitions for Variance/Waiver Request as shown above. None opposed, motion carried.

Rules Discussion – Ongoing:

135-11-.01 Telemental Health ----DRAFT ONLY----

Purpose: The purpose of this rule is to define TeleMental Health and to establish minimum standards for the delivery of services by a licensed Professional Counselor, Social Worker, or Marriage and Family Therapist using technology-assisted media.

(a) Definitions:

1. Asynchronous store and forward - means the transmission of a client's information from an originating site to a licensee at a distant site without the presence of the client.
2. Distant site - means a site or location from which services are delivered by a licensee via a telecommunications system.
3. Licensee - means a person licensed in the state of Georgia as a Professional Counselor, Social Worker or Marriage and Family Therapist, including Associate licensees.
4. Originating site - means a site where a client is located at the time TeleMental Health services are provided via telecommunications systems or where the asynchronous store and forward services originates.
5. Synchronous interaction - means a real-time interaction between a client and a licensee located at a distant site.
6. TeleMental Health - means the mode of delivering services via information and communication technologies, such as but not limited to, a telephone, video, internet, a smartphone, tablet, PC desktop system or other electronic means using appropriate encryption technology for electronic health information. TeleMental Health facilitates client self-management and support for clients and includes synchronous interactions and asynchronous store and forward transfers.
7. TeleMental Health Supervision - means the delivery of supervision via information and communication technologies by a supervisor at one site while the supervisee is located at a distant site. Telemental health supervision may include, without being limited to, the review of case presentation, audio tapes, video tapes, and observation in order to promote the development of the practitioner's clinical skills.

(b) Provisions

1. Licensee:
2. Supervision:

(i) Delivery of TeleMental Health: Prior to the delivery of TeleMental Health, the licensee shall have obtained a minimum of 6 hours of continuing education related to TeleMental Health care services such as teletherapy, telecounseling, distance counseling, video-assisted counseling, behavioral telehealth or e-health. These continuing education hours may be included within the thirty-five (35) continuing education hours required for the renewal of the professional license, as "Related" hours only, pursuant to Board rule 135-9-.01(6).

(ii) Training of the TeleMental Health Supervisor: Prior to the delivery of supervision via telemental health, the supervisor shall have obtained a minimum of 6 hours of continuing education related to TeleMental Health care services such as teletherapy, telecounseling, distance counseling, video-assisted counseling, behavioral telehealth or e-health. These continuing education hours may be included within the thirty-five (35) continuing education hours required for the renewal of the professional license, as "Related" hours only, pursuant to Board rule 135-9-.01(6).

(iii) Board rules 135-5 define the acceptable criteria of a Board recognized "Supervisor" for the Counselor, Social Work and Marriage and Family Therapy professions.

(iiii) Delivery of TeleMental Health: Prior to the delivery of supervision via TeleMental Health, the supervisor at the distant site shall inform the supervisee that TeleMental Health will be used and obtain verbal and written consent from the supervisee for this use.

2. Informed Consent - Prior to the delivery of TeleMental Health services by a licensee via information and communication technologies, the licensee at the distant site shall inform the

client that TeleMental Health services via information and communication technologies will be used, and the licensee shall obtain verbal and written consent from the client for this use. The verbal and written consent shall be documented in the client's record. Consent must include disclosure of the use of any third party vendor such as a record keeping, billing service or legal counsel.

3. Client Assessment - Careful assessment using assessment instruments referenced in Rule 135-7-.05 as appropriate is required in order to determine whether an individual may be properly assessed and/or treated via TeleMental Health services through information and communication technologies. Clients who cannot be treated properly via TeleMental Health services should be treated in person, or else they should not be accepted as clients or, if already accepted, properly terminated with appropriate referrals.

4. Code of Ethics -The failure of a licensee to comply with these requirements shall constitute unprofessional conduct under the Code of Ethics as described in Board rule 135-7. A licensee delivering health care services via TeleMental Health shall comply with all Code of Ethics requirements as described in Board rule 135-7.

5. Scope of Practice - This rule shall not be construed to alter the scope of practice of any licensee or authorize the delivery of services in a setting, or in a manner, not otherwise authorized by law.

6. Out-of-State Clients - Licensees who want to offer TeleMental Health services outside the state are advised to check with the state board in which the client resides for information about telemental health regulations outside of Georgia.

Mr. Bacon motioned, Mr Long seconded and the Board voted to table the discussion of the proposed TeleMental Health rule. Mr. Long will revise the current proposed version and present to the Board next scheduled meeting. None opposed, motion carried.

135-5-.01 APC and 135-5-.02 LPC:

The Board discussed the notification to all Georgia based counselor educational programs of the proposed amendments to the APC/LPC rules on the requirements for licensure that are posted for a public hearing to be held on 08-08-2014 @ 1:00pm; to seek their input into the proposed amendments.

Mr Long motioned, Mr. Williams seconded and the Board voted to send notification to the 22 identified counselor programs in Georgia. None opposed, motion carried.

Rule 135-6-.04: Revocation of Expired Licenses and Reinstatement of Expired Licenses. Amended.

Mr. Bacon motioned, Mr. Long seconded and the Board voted to release for public view the July 8, 2014 Memorandum of Statutory Authority provided by P. Downing, Senior Assistant Attorney General, providing the statutory authority for the proposed amendments to the rule 135-6-.04.

The Board voted during their May 16, 2014 conference call meeting for the proposed rule amendments to 135-6-.04 to be posted upon receipt of the memorandum of statutory authority for the required thirty (30) days for public view and input, with a public rules hearing to be held the next scheduled meeting date following the thirty (30) days posting.

Associations – Board Update:

- There were no Association liaisons in attendance for today's meeting; No updates provided.

- Mr. Zimmerman reviewed future meeting agenda and facilitation of the meeting for the guests with regard the open session to be scheduled for approximately 11:30 am each meeting to allow the public to know approximately what time open session will be conducted each meeting should anyone desire to attend.

Applications:

Mr. Bacon motioned, Mr Long seconded, and the Board voted to accept the following recommendations on the Marriage & Family Therapists applications as reviewed during today’s scheduled meeting. None opposed, motion carried.

ASSOCIATE MARRIAGE & FAMILY THERAPISTS CONTRACT CHANGES:

- | | |
|------------------|--------------------------|
| 1. Kenneth Coley | Contract change approved |
|------------------|--------------------------|

ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAM:

- | | |
|---------|--------------------------------|
| 1. J.H. | Denied |
| 2. M.B. | Approved to sit for exam |
| 3. T.M. | Pending additional information |
| 4. R.T. | Approved to sit for exam |
| 5. K.T. | Pending additional information |

ASSOCIATE MARRIAGE & FAMILY THERAPISTS BY EXAM WAIVER:

No applications for review

MARRIAGE & FAMILY THERAPIST BY EXAM REINSTATEMENT:

No applications for review

MARRIAGE & FAMILY THERAPIST BY EXAM WAIVER:

- | | |
|-----------------|------------------------|
| 1. Kidd, Alecia | Approved for licensure |
|-----------------|------------------------|

PROVIDER APPLICATION FOR MFT POST-GRADUATE, EDUCATIONAL COURSE:

1. Brighter Tomorrow’s Consulting – MFT001231 Principles & Practices of Sex Therapy

The provider application submitted by Brighter Tomorrow’s Consulting as shown above was approved.

Mr. Perryman motioned, Mr. Williams seconded, and the Board voted to accept the recommendations on the Counselors applications as reviewed during today’s scheduled meeting. None opposed, motion carried.

ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM:

- | | |
|----------|---|
| 1. J. A. | Pending receipt of additional information |
| 2. G. B. | Pending approval for corrections |
| 3. J.B. | Approved to sit for exam |
| 4. M. B. | Approved to sit for exam |

5. T. B.	Approved to sit for exam
6. B. C.	Approved to sit for exam
7. J. C.	Approved to sit for exam
8. A. D.	Approved to sit for exam
9. S. E.	Pending receipt of additional information
10. H. F.	Approved to sit for exam
11. C. H.	Approved to sit for exam
12. J. H.	Approved to sit for exam
13. T. H.	Approved to sit for exam
14. K. K.	Pending receipt of additional information
15. L. K.P.	Pending receipt of additional information
16. L.L.J.	Approved to sit for exam
17. M. L.	Approved to sit for exam
18. S. M.	Approved to sit for exam
19. B. M.	Pending receipt of additional information
20. R.M.	Approved to sit for exam
21. T.P.	Approved to sit for exam
22. V.P.	Pending receipt of additional information
23. V.S.	Pending receipt of additional information
24. A.S.	Approved to sit for exam
25. J.V.	Approved to sit for exam
26. D.W.	Approved to sit for exam

ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM WAIVER:

1. Allen, Cynthia	Approved for licensure
2. Barth, Amy	Approved for licensure
3. M.B.	Pending receipt of additional information
4. Bozeman, Trina	Approved for licensure
5. S.B.	Denied; volunteer work not permitted
6. Davis, Brittany	Approved for licensure
7. Holmes, Jessica	Approved for licensure
8. J.J.	Approved pending receipt of plan for supervision
9. McCray, Carla	Approved for licensure
10. F.M.	Pending receipt of additional documentation
11. Meng, Sarah	Approved for licensure
12. Mierez, Sade	Approved for licensure
13. Mims, Lindsay	Approved for licensure
14. Moore, Darryl	Approved for licensure
15. Simmons, Shanee	Approved for licensure
16. Stretch, Solomon	Approved for licensure
17. Woods, Latisha	Approved for licensure
18. Wynn, Kianna	Approved for licensure

ASSOCIATE PROFESSIONAL COUNSELOR CONTRACT AFFIDAVIT CHANGES:

1. Blake, Brenda	Contract changes approved
2. Carlton, Christopher	Contract changes approved
3. Coley, Kenneth	Both Contract changes approved
4. S.D.	Denied; Supervisor must have 3 years post license to supervise
5. M.R.	Pending receipt of additional documentation

- | | |
|------------------|---------------------------|
| 6. Shaner, Aaron | Contract changes approved |
| 7. Young, Sheena | Contract changes approved |

LICENSED PROFESSIONAL COUNSELOR BY EXAM:

- | | |
|------------|---|
| 1. K.C. | Approved to sit for exam |
| 2. S.H. | Approved to sit for exam |
| 3. P.H. | Approved to sit for exam |
| 4. S. H. | Pending receipt of additional information |
| 5. L.J. | Pending receipt of additional information |
| 6. M.M. | Pending receipt of additional information |
| 7. T. M. | Pending receipt of additional information |
| 8. K. M. | Approved to sit for exam |
| 9. X. M. | Approved to sit for exam |
| 10. J. P. | Pending receipt of additional information |
| 11. E. T. | Approved to sit for exam |
| 12. G. W. | Pending receipt of additional information |
| 13. P.W.C. | Approved to sit for exam |
| 14. M.W. | Approved to sit for exam |

LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER:

- | | |
|-----------------------|---|
| 1. Ashley, Tamara | Approved for licensure |
| 2. Barton, Michelle | Approved for licensure |
| 3. Bell, Holly | Approved for licensure |
| 4. Boyd, Jennifer | Approved for licensure |
| 5. Domond, Roselande | Approved for licensure |
| 6. K.D. | Pending receipt of additional documentation |
| 7. S.E. | Pending receipt of additional documentation |
| 8. Edgar, Karlyn | Approved for licensure |
| 9. E.F. | Pending receipt of additional documentation |
| 10. S.F. | Pending receipt of additional documentation |
| 11. Ghazban, Nona | Approved for licensure |
| 12. T.G. | Pending receipt of additional documentation |
| 13. L.G. | Pending receipt of additional documentation |
| 14. B.H. | Pending receipt of additional documentation |
| 15. Helm, Ximena | Approved for licensure |
| 16. A.H. | Pending receipt of additional documentation |
| 17. Johnson, Willia | Approved for licensure |
| 18. Jones, Donna | Approved for licensure |
| 19. Jones, Jonathan | Approved for licensure |
| 20. A.L. | Pending receipt of additional documentation |
| 21. Mangum, Deborah | Approved for licensure |
| 22. M.M. | Pending receipt of additional documentation |
| 23. Meadows, Michelle | Approved for licensure |
| 24. Mehaffey, Robert | Approved for licensure |
| 25. Mincey, Alexis | Approved for licensure |
| 26. S.M. | Pending receipt of additional documentation |
| 27. Moore, Jennifer | Approved for licensure |
| 28. R.P. | Pending receipt of additional documentation |
| 29. A.R. | Pending receipt of additional documentation |

30. K.R.	Pending receipt of additional documentation
31. Sapp, Tanisha	Approved for licensure
32. C.S.	Pending receipt of additional documentation
33. Sistrunk, Sarah	Approved for licensure
34. Sorrow, Lauren	Approved for licensure
35. V.S.	Pending receipt of additional documentation
36. T.S.	Pending receipt of additional documentation
37. Stewart, Charlotte	Approved for licensure
38. Straus, Susan	Approved for licensure
39. Tilghman, Naia	Approved for licensure
40. Tran, Habiba	Approved for licensure
41. N.W.	Pending receipt of additional documentation
42. R.W.	Pending receipt of additional documentation
43. Willis, Zaneta	Approved for licensure
44. Witbeck, Marilyn	Approved for licensure
45. Wood, Rachel	Approved for licensure
46. E.W.	Pending receipt of additional documentation
47. A.Z.	Pending receipt of additional documentation

LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT:

1. Albertini, Kevin	Approved for licensure
2. Blanton, P. Gregg	Approved for licensure
3. Johnson, Thelma	Approved for licensure
4. Livingston, Marie	Approved for licensure
5. McTavous, Adeline	Approved for licensure
6. Pace, Ivra	Approved for licensure
7. Paul, Robert	Approved for licensure

Mr. King motioned, Mr. Long seconded, and the Board voted to accept the recommendations on the Social Workers applications as reviewed during today's scheduled meeting. None opposed, motion carried.

CLINICAL SOCIAL WORKER BY EXAM:

1. H.A.	Approved to sit for exam
2. T.A.	Approved to sit for exam
3. G.B.	Pending receipt of additional information
4. K.B.	Pending receipt of additional information
5. M.B.	Pending receipt of additional information
6. E.B.	Approved to sit for exam
7. K.C.	Approved to sit for exam
8. N.E.	Approved to sit for exam
9. I.F.	Approved to sit for exam
10. R. F.	Approved to sit for exam
11. H. G.C.	Approved to sit for exam
12. D. G.	Pending receipt of additional information
13. S.G.	Approved to sit for exam
14. K.H.	Approved to sit for exam
15. R.J.	Approved to sit for exam

16. D.J.	Approved to sit for exam
17. T.J.	Approved to sit for exam
18. J.M.	Approved to sit for exam
19. J.M.	Approved to sit for exam
20. P.M.	Pending receipt of additional information
21. M.N.	Approved to sit for exam
22. M.P.	Approved to sit for exam
23. J.P.	Pending receipt of additional information
24. L.R.	Approved to sit for exam
25. A.R.B.	Pending receipt of additional information
26. A.S.	Approved to sit for exam
27. K.T.	Pending receipt of additional information
28. B.W.	Approved to sit for exam
29. L.W.	Approved to sit for exam
30. M.W.	Approved to sit for exam
31. R.W.	Approved to sit for exam

CLINICAL SOCIAL WORKER BY EXAM WAIVER:

1. Bailey, Ronett	Approved for licensure
2. L.C.	Approved pending receipt of additional documentation
3. Foster, Judith	Approved for licensure
4. Graves, Eric	Approved for licensure
5. D.H.	Pending receipt of additional documentation
6. L.L.	Pending receipt of additional documentation
7. Roach, Tehodus	Approved for licensure
8. Washington, Marcus	Approved for licensure

CLINICAL SOCIAL WORKER BY REINSTATEMENT:

No applications for review

MASTER SOCIAL WORKER BY EXAM:

1. Bradshaw, Sharon	Approved to sit for exam
2. Byram, Jason	Approved to sit for exam
3. Callaway, Sabrina	Approved to sit for exam
4. Carr, Ratoya	Approved to sit for exam
5. Donaldson, Jessica	Approved to sit for exam
6. Duncanson, Andrea	Approved to sit for exam
7. J.D.	Pending receipt of additional documentation
8. E.D.	Pending receipt of additional documentation
9. Failla, Dana	Approved to sit for exam
10. Fogelson, Michelle	Approved to sit for exam
11. Goode, Christina	Approved to sit for exam
12. Griner, Kasheena	Approved to sit for exam
13. Hebert, Beth Ann	Approved to sit for exam
14. Hendrix, Elizabeth	Approved to sit for exam
15. Hinchman, Melissa	Approved to sit for exam
16. Jackson, Loretta	Approved to sit for exam
17. Kaminski, Karyn	Approved to sit for exam

18. Kraemer, Lauren	Approved to sit for exam
19. Langford, Lauren	Approved to sit for exam
20. Liston, Delores	Approved to sit for exam
21. E.M.	Pending receipt of additional documentation
22. McAllister, Maria	Approved to sit for exam
23. Miller, Ashley	Approved to sit for exam
24. S.M.	Pending receipt of additional documentation
25. Murphy, Meghan	Approved to sit for exam
26. Niederman, Randy	Approved to sit for exam
27. Nigro, Kimberly	Approved to sit for exam
28. Novak, Chelsea	Approved to sit for exam
29. Porter, Brandi	Approved to sit for exam
30. Rogers, Anetrice	Approved to sit for exam
31. Schiffmann, Brandi	Approved to sit for exam
32. Sexton, Janet	Approved to sit for exam
33. Smith, Shanice	Approved to sit for exam
34. Fuller, Katina	Approved to sit for exam
35. Spann, Lorldita	Approved to sit for exam
36. Stangle, Heather	Approved to sit for exam
37. Steiner, Brenda	Approved to sit for exam
38. E.T.	Denied; did not graduate from a CSWE accredited school
39. Terto, Gerluce	Approved to sit for exam
40. Weiss, Saskia	Approved to sit for exam
41. Young, Melissa	Approved to sit for exam

MASTER SOCIAL WORKER BY EXAM WAIVER:

1. Agostino, Jasmine	Approved for licensure
2. Cruz-Paul, Zandra	Approved for licensure
3. Fox, Erica	Approved for licensure
4. Henderson, Susan	Approved for licensure
5. Jones, Antonio	Approved for licensure
6. June, Ronda	Approved for licensure
7. Maddox, Jessica	Approved for licensure
8. Rondelo Asencio, Cassandra	Approved for licensure
9. Shine, Benasha	Approved for licensure
10. Tatum, Devesea	Approved for licensure
11. Togbadoya, Calandra	Approved for licensure
12. Wall, Jermaine	Approved for licensure

MASTER SOCIAL WORKER BY REINSTATEMENT:

1. Hawkins, Ricki	Approved for reinstatement
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Professional Practices Committee:

Recommend Closure:

COMP140046, COMP140088 and 140094

Mr. King motioned, Mr. Perryman seconded, and the Board voted to accept the recommendations of the Professional Practices Committee report as presented. None opposed, motion carried.

Assistant Attorney General's Report:

Written status and activity report presented for Board review.
COMP140015 – Referral to AG's office

Mr. Long motioned, Mr. King seconded, and the Board voted to accept the Assistant Attorney General's report as presented. None opposed, motion carried.

Executive Session Minutes:

Mr. Bacon motioned, Mr. Livingston seconded, and the Board voted to approve the following Executive Session meeting minutes as presented. None opposed, motion carried.

- June 13, 2014

AAG memorandum: Composite Board licensees' authority to perform MMPI-2

Mr. Williams motioned, Mr. King seconded and the Board voted to release the above referenced memorandum for public view. None opposed, motion carried.

With no additional Board business requiring discussion, Mr. Bacon motioned, Mr. Long seconded, and the Board voted to adjourn today's meeting at 1:12 p.m.

Minutes recorded by: Stacey Mitchell, Board Support Specialist, HC1
Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC 1

Steve Livingston
Vice- Chair

Brig Zimmerman
Brig Zimmerman, Executive Director HC1

These minutes were approved on: August 15, 2014