

<p><b>GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS</b></p> <p>Committee Meeting Minutes – October 10, 2014</p>
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A Committee of the Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, October 10, 2014, at 237 Coliseum Drive, Macon, Georgia with the following members present:

**MEMBERS PRESENT:**

Tommy Black, LPC, Chair  
 Steve Livingston, MFT, Vice-Chair  
 Arthur Williams, LPC  
 Jack Perryman, LPC  
 Ben Marion, CSW

**BOARD MEMBERS ABSENT:**

Tonya Barbee, CSW  
 Will Bacon, MFT  
 Robert King, CSW  
 Richard Long, MFT

**ADMINISTRATIVE STAFF PRESENT:**

Brig Zimmerman, Executive Director, HC 1  
 Stacey Mitchell, Board Support Specialist, HC 1  
 Angela Harrison, Licensing Analyst, HC 1  
 Amanda Allen, Licensing Analyst, HC 1

**ATTORNEY GENERAL’S OFFICE:**

Tricia Downing, Esq., Senior A.A.G.

**GUEST ATTENDEES:**

Gale Macke, LPCA  
 Mary Delaney, MCS  
 Shannon George Cink, MCS

Tracy Hall, LPCA  
 Lisa Morris, MCS

**Tommy Black, Chair, established that a quorum of the Board was not present and called the meeting to order as a committee meeting at 8:35 a.m.**

**Agenda:**

Agenda was approved as presented; no late discussion items requested.

**Mr. Black declared the committees enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, Conduct applicant and investigative interviews, receive the Attorney General’s, the Professional Practices (Cognizant) and Professional Standards Committee Reports.**

**The Professional Practices Committee was called to order at 8:40 a.m. The Professional Standards Committee was called to order at 8:40 a.m.**

**Applications:**

**ASSOCIATE MARRIAGE & FAMILY THERAPISTS CONTRACT CHANGES:**

1. Parker, Tedra	Contract Changes approved
2. Potter, Anthony	Contract Changes approved
3. Reinerth, Scott	Contract Changes approved

**ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAM:**

1. E.B.	Approved for exam
2. K.B.	Approved for exam
3. C.G.	Approved for exam
4. L.H.	Approved for exam
5. M.J.	Approved for exam
6. A.M.	Approved for exam
7. A.P.	Approved for exam
8. L.P.	Approved for exam
9. J.R.	Approved for exam
10. G.R.	Denied
11. J.S.	Approved for exam. Steve is recused from the review of this application file.
12. D.S.	Approved for exam

**ASSOCIATE MARRIAGE & FAMILY THERAPISTS BY EXAM WAIVER:**

1. H.G.	Pending additional information
2. R.P.	Pending additional information

**MARRIAGE & FAMILY THERAPIST BY EXAM:**

1. I.D.	Pending additional information
2. K.R.	Approved to sit for exam

**MARRIAGE & FAMILY THERAPIST BY EXAM WAIVER:**

1. Alvarez, Jennifer	Approved for licensure
2. N.O.	Pending additional information
3. Vann, Laura	Approved for licensure

**MARRIAGE & FAMILY THERAPISTS BY ENDORSEMENT:**

1. A.D.	Denied: Applicant need to re-submit an LMFT application for licensure by exam waiver
2. Danna, Nicole	Approved for licensure
3. Jackson, Ashley	Approved for licensure
4. Lopez-Currence, Maricel	Approved for licensure

**MARRIAGE & FAMILY THERAPISTS BY REINSTATEMENT:**

1. W.Q.	Pending additional information
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**ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM:**

1. M.A.A.	Pending additional information
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2. B.A.	Pending additional information
3. D.R.A.	Denied
4. L.S.A.	Approved to sit for exam
5. K.B.	Pending additional information
6. A.B.	Approved to sit for exam
7. K.B.	Approved to sit for exam
8. M.B.	Approved to sit for exam
9. M.C.	Approved to sit for exam
10. B.C.	Approved to sit for exam
11. H.C.	Approved to sit for exam
12. M.C.	Approved to sit for exam
13. L.D.	Approved to sit for exam
14. A.D.	Pending additional information
15. M.D.	Pending additional information
16. L.E.	Approved to sit for exam
17. A.F.	Approved to sit for exam
18. H.H.	Pending additional information
19. C.H.T.	Approved to sit for exam
20. S.J.	Pending additional information
21. A.K.	Approved to sit for exam
22. A.M.	Approved to sit for exam
23. R.M.	Pending additional information
24. A.M.	Approved to sit for exam
25. L.M.	Approved to sit for exam
26. T.M.	Approved to sit for exam
27. J.M.	Approved to sit for exam
28. T.M.	Pending additional information
29. C.N.	Approved to sit for exam
30. D.P.	Pending additional information
31. A.P.	Pending additional information
32. A.R.	Approved to sit for exam
33. J.V.	Approved to sit for exam
34. N.W.	Approved to sit for exam
35. B.W.	Approved to sit for exam
36. S.W.R.	Approved to sit for exam
37. F.W.	Pending additional information
38. V.W.	Approved to sit for exam

**ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM WAIVER:**

1. Ambler, Pamela	Approved for licensure
2. Anenih, Edith	Approved for licensure
3. Broadwater, Dalin	Approved for licensure
4. Clark, Kathy	Approved for licensure

5. Craft, Stephanie	Approved for licensure
6. Duke, Ashley	Approved for licensure
7. Edouard, Elizabeth	Approved for licensure
8. Fallen-Bobo, Miranda	Approved for licensure
9. Gilliard, Michael	Approved for licensure
10. D.G.	Board to Discuss
11. Hammond, Alysa	Approved for licensure
12. Jenkins, Tony	Approved for licensure
13. Johnson, Savanna	Approved for licensure
14. Jorgensen, Jessica	Approved for licensure
15. Keenan, Marlo	Approved for licensure
16. J.K.	Pending additional information **Arthur Williams Recused
17. Landreth, Pamela	Approved for licensure
18. Letbetter, Tammarra	Approved for licensure
19. Martin, Judy (2500377)	Approved for licensure
20. Martin, Kristi	Approved for licensure
21. McIntyre, Autumn	Approved for licensure
22. Mullinax, Alison	Approved for licensure
23. Norris, Elizabeth	Approved for licensure
24. Patel, Jaymina	Approved for licensure
25. Powell, Emily	Approved for licensure
26. Ramirez, Ofelia	Approved for licensure
27. Sanders, Christina	Approved for licensure
28. Sheerin, Ann	Approved for licensure
29. Sweeney, Joseph	Approved for licensure
30. T.T.	Pending additional information
31. Wells, Jennifer	Approved for licensure
32. F.W.	Pending additional information
33. Wolf, Edison	Approved for licensure

**ASSOCIATE PROFESSIONAL COUNSELOR CONTRACT AFFIDAVIT CHANGES:**

1. A.B.	Pending additional information
2. Brewer, April	Approved
3. Butler, Susan	Approved
4. Ely, Hillary	Approved
5. K.G.	Pending additional information
6. Headen, Stephanie	Approved
7. Marshall, Amy	Approved
8. McDaniel, Inez	Approved
9. Martin Yates	Approved
10. Otero, Enid	Approved
11. Pierce, Mary	Approved
12. Renfroe, Michael	Approved

13. Thomas, Pamela	Approved
14. Tindall, Richard	Approved
15. Ware, Merry	Approved
16. Wolfe, Amanda	Approved

**ASSOCIATE PROFESSIONAL COUNSELOR BY REINSTATEMENT:**

1. C.M.	Pending additional information
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**LICENSED PROFESSIONAL COUNSELOR BY EXAM:**

1. A.A.	Approved to sit for exam
2. K.B.	Pending additional information
3. A.B.	Approved to sit for exam
4. N.C.	Approved to sit for exam
5. M.C.	Pending additional information
6. B.G.	Pending additional information
7. S.G.	Pending additional information
8. J.G.	Approved to sit for exam
9. S.H.	Pending additional information
10. C.H.	Denied
11. L.J.	Approved to sit for exam
12. L.K.	Pending additional information
13. D.K.	Pending additional information
14. C.L.	Pending additional information
15. M.M.	Approved to sit for exam.
16. C.M.	Denied
17. D.M.	Approved to sit for exam
18. D.M.	Pending additional information
19. D.P.T.	Approved to sit for exam
20. A.R.	Pending additional information
21. T.T.	Approved to sit for exam
22. N.W.	Pending additional information

**LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER:**

1. Ansari, Sarah	Approved for licensure
2. Barnett, Pamela	Approved for licensure
3. Beavers, Andrew	Approved for licensure
4. Bentley, Alice	Approved for licensure
5. J.B.	Pending additional information
6. Bowen, Lorna	Approved for licensure
7. Brown, Denise	Approved for licensure
8. Brown-Allen, Clairice	Approved for licensure
9. Callahan, Tanesha	Approved for licensure

10. Conn, Laura	Approved for licensure
11. Cooper, Hardin	Approved for licensure
12. Cordts, Allison	Approved for licensure
13. Covert, Melanie	Approved for licensure
14. Cowan, Larina	Approved for licensure
15. A.C.	Pending additional information
16. B.D.	Pending additional information
17. B.E.	Pending additional information
18. D.F.	Pending additional information
19. Fannin, Kindrica	Approved for licensure
20. Freeman, Granville	Approved for licensure
21. Fulmer, Shari	Approved for licensure
22. J.G.	Pending additional information
23. Gilling, Leighton	Approved for licensure
24. Goodman, Karensa	Approved for licensure
25. Gore, Krystal	Approved for licensure
26. Gossett, Tiffany	Approved for licensure
27. Gray, Meleah	Approved for licensure
28. Haider-Bardill, Kenneth	Approved for licensure
29. Haralson, Constance	Approved for licensure
30. R.H.	Pending additional information
31. Isaacs, Charissa	Approved for licensure
32. Jackson, Chemara	Approved for licensure
33. J.J.	Pending additional information
34. D.J.C.	Pending additional information
35. Jewett, Alesha	Approved for licensure
36. Jones, Tawaina	Approved for licensure
37. Keller, Mary	Approved for licensure
38. Klueger, Brittney	Approved for licensure
39. V.K.	Pending additional information
40. Korb, Cheryl	Approved for licensure
41. Lee, Wei	Approved for licensure
42. Lord, Tracie	Approved for licensure
43. Maddox, Enricka	Approved for licensure
44. S.M.	Pending additional information
45. McGaughey, Julie	Approved for licensure
46. Mojica, April	Approved for licensure
47. L.M.	Pending additional information
48. Olearczyk, Maria	Approved for licensure
49. Ramsey, Victoria	Approved for licensure
50. Ratliff, RaShanna	Approved for licensure
51. Roberts, Adia	Approved for licensure
52. K.R.	Pending additional information
53. L.S.	Pending additional information

54. L.S.	Pending additional information
55. Sedgwick, Nile	Approved for licensure
56. Smythe, Mary	Approved for licensure
57. Starnes, Courtney	Approved for licensure
58. Sweeting, Tanya	Approved for licensure
59. Swinyard, Kelly	Approved for licensure
60. J.T.	Pending additional information
61. L.W.	Pending additional information
62. M.W.	Pending additional information
63. L.W.	Pending additional information
64. R.W.	Pending additional information
65. Wolf, Edison	Approved for licensure
66. Wright, Elizabeth	Approved for licensure
67. Wright, Sondra	Approved for licensure
68. Zviovich, Laura	Approved for licensure

**LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT:**

1. Gyamfi, Helen	Approved for licensure
2. K.J.	Pending additional information
3. Limmer, Johanna	Approved for licensure
4. Moss, LaToya	Approved for licensure
5. W.O.	Pending additional information
6. J.P.	Pending additional information
7. Petaccio, Kelly	Approved for licensure
8. Roberts, Tonja	Approved for licensure
9. L.R.	Pending additional information
10. Trembly, Ara	Approved for licensure
11. Trujillo, Julie	Approved for licensure

**LICENSED PROFESSIONAL COUNSELORS INTERVIEW:**

1. M.D.	Pending additional information
2. S.G.	Pending additional information
3. M.M.	Approved to sit for exam
4. B.W.	Approved to sit for exam

**LPC REINSTATEMENTS:**

1. Broadnax, Jannie	Approved for reinstatement
2. Jacobs, Sandra	Approved for reinstatement
3. C.M.	Pending additional information
4. Taylor, Jeremiah	Approved for reinstatement

**FORM A REVIEW ONLY:**

1. Summers, Aliah	Approved
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2. Murphy, Sally	Approved
3. A.S.	Pending

**CLINICAL SOCIAL WORKER BY EXAM:**

1. R.A.	Approved to sit for exam
2. C.B.	Approved to sit for exam
3. C.B.	Approved to sit for exam
4. K.B.B.	Approved for licensure
5. M.B.	Approved to sit for exam
6. U.C.U.	Approved to sit for exam
7. D.C.	Approved to sit for exam
8. R.D.	Approved to sit for exam
9. M.E.	Approved to sit for exam
10. K.E.	Approved to sit for exam
11. E.E.	Approved to sit for exam
12. A.F.	Approved to sit for exam
13. A.H.	Approved to sit for exam
14. K.H.	Approved to sit for exam
15. M.I.C.	Approved to sit for exam
16. T.J.	Approved to sit for exam
17. K.J.	Approved to sit for exam
18. A.M.	Approved to sit for exam
19. M.M.	Approved to sit for exam
20. M.M.	Approved to sit for exam
21. C.N.	Approved to sit for exam
22. J.O.	Approved to sit for exam
23. A.P.	Approved to sit for exam
24. A.R.	Approved to sit for exam
25. D.S.	Approved to sit for exam
26. C.S.	Approved to sit for exam
27. C.S.	Approved to sit for exam
28. U.S.	Pending additional information
29. A.V.	Approved to sit for exam
30. J.W.	Pending additional information

**CLINICAL SOCIAL WORKER BY EXAM WAIVER:**

1. Arnold, Reinette	Approved for licensure
2. Braun, Daniel	Approved for licensure
3. Breeding, Dana	Approved for licensure
4. Davis, Natonia	Approved for licensure
5. Graff, Nicole	Approved for licensure
6. Marsh, Ryan	Approved for licensure
7. Mize, Tiffany	Approved for licensure

8. L.M.G.	Pending additional information
9. N.O.	Pending additional information
10. Richardson, Moniek	Approved for licensure
11. Scott, Anaika	Approved for licensure

**CLINICAL SOCIAL WORKER BY REACTIVATION:**

1. Helmsderfer, Kristy	Approved for reactivation
2. D.M.	Rescheduled for November meeting. Applicant has filed a petition
3. Stevenson, Karen	Approved for reactivation

**MASTER SOCIAL WORKER BY EXAM:**

1. A.A.	Approved to sit for exam
2. A.A.	Approved to sit for exam
3. H.B.	Approved to sit for exam
4. R.B.	Approved to sit for exam
5. S.B.	Approved to sit for exam
6. M.C.	Approved to sit for exam
7. A.C.	Approved to sit for exam
8. J.D.	Approved to sit for exam
9. S.F.	Approved to sit for exam
10. C.G.	Approved to sit for exam
11. C.G.	Approved to sit for exam
12. M.H.	Approved to sit for exam
13. M.H.	Approved to sit for exam
14. M.K.	Approved to sit for exam
15. S.K.	Approved to sit for exam
16. C.K.	Approved to sit for exam
17. N.L.	Approved to sit for exam
18. C.L.	Approved to sit for exam
19. C.L.	Approved to sit for exam
20. F.M.W.	Approved to sit for exam
21. B.M.	Approved to sit for exam
22. C.M.	Approved to sit for exam
23. L.M.	Approved to sit for exam
24. J.N.	Approved to sit for exam
25. E.N.	Approved to sit for exam
26. R.O.	Approved to sit for exam
27. A.P.G.	Approved to sit for exam
28. A.P.	Approved to sit for exam
29. J.P.	Approved to sit for exam
30. J.R.	Approved to sit for exam
31. C.R.	Schedule applicant interview

32. K.R.	Approved to sit for exam
33. A.R.	Approved to sit for exam
34. J.R.	Approved to sit for exam
35. K.S.	Approved to sit for exam
36. A.S.	Approved to sit for exam
37. C.U.	Approved to sit for exam
38. K.W.	Approved to sit for exam
39. M.W.	Approved to sit for exam
40. P.W.	Approved to sit for exam

**MASTER SOCIAL WORKER BY EXAM WAIVER:**

1. Anastasio, Jamie	Approved for licensure
2. Andreason, Lauren	Approved for licensure
3. Balfany, Diane	Approved for licensure
4. Barnard, Abbicumbie	Approved for licensure
5. Coronado, Ana	Approved for licensure
6. Dore, Patricia	Approved for licensure
7. Ellis, Rebecca	Approved for licensure
8. Griffin, Kimberly	Approved for licensure
9. Harvey, Kaylee	Approved for licensure
10. Mulford, Rebecca	Approved for licensure
11. Paul, Sheila	Approved for licensure
12. Passuth, Patricia	Approved for licensure
13. Sourk, Meredith	Approved for licensure
14. Taylor, Juria	Approved for licensure

**APPLICANT INTERVIEW:**

1. M.K.	Approved to sit for exam
2. B.W	Approved to sit for exam
3. S.G.	Pending Additional Information
4. M.M.	Approved to sit for exam
5. M.D.	Pending Additional Information

**MASTER SOCIAL WORKER BY REINSTATEMENT:**

1. N.A.	Refer to the AG's office for public reprimand and fine for ULP
2. V.W.	Approved to sit for exam

**Assistant Attorney General's Report:**

Written status and activity report presented for Board review.

C. H. - Signed Consent Agreement for Reinstatement presented to Board. Following discussion, Board recommended acceptance of the agreement and for the Executive Director to docket the order following a vote after the proposed October 15, 2014 Conference Call meeting.

**Applicant Interviews Conducted:**

- M.K. Recommendation: Approved to sit for exam
- B.W. Recommendation: Approved to sit for exam
- S.G. Recommendation: Pending additional information
- M.M. (Via Teleconference) Recommendation: Approved to sit for exam
- M.D. Recommendation: Pending additional information

**Board Appearance – Denial of Application:**

- C.I. Recommendation: Rescind denial, issue license

**Investigative Interview Conducted:**

- COMP150029  
Recommendation: Close
- COMP140011
- Recommendation: Close

**Complaints – Recommended to be closed:**

- COMP110064 (Recommended to remain closed)
- COMP120040
- COMP140008 (recommended to remain closed)
- COMP140024
- COMP140037
- COMP140054
- COMP140060
- COMP140062
- COMP140067
- COMP140084
- COMP140092
- COMP150003
- COMP150010
- COMP150011
- COMP150035

**Complaints – Recommended to be referred to Investigations:**

- COMP150002
- COMP150014

**Complaints – Recommended to be referred to the AG’s Office:**

- COMP150031

**At the conclusion of Executive Session on Friday, October 10, 2014, Mr. Black declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq**

**Minutes:**

A recommendation was made to approve the following meeting minutes as presented.

- September 12, 2014
- September 24, 2014

A recommendation was made to approve the following meeting executive session minutes as presented.

- September 12, 2014
- September 24, 2014

**Board Chair Report:**

CE Broker information is still in the process of being reviewed.

**Executive Director Report:**

- Executive Director, Brig Zimmerman provided an update that approximately 80% of all three license types had been renewed to date;
- A Conference Call meeting was proposed for October 15, 2014 at 3:30 p.m. to obtain the votes from today’s committee recommendations. All absent members to be contacted to assure a quorum for this date will be achieved. All members present agreed to participate. Board to be notified if there is not a quorum.

**Correspondence:**

- Rogenia Parker – Inquiring if job description that was submitted will meet the clinical experience criteria.
  - Response: Does not meet the requirements of graduate level supervision
- Elaine Barron – Form B; inquiring if experience hours are valid due to not being compensated for the hours.
  - Response: Clinical volunteer time cannot be counted toward direct work experience.
- Melanie Folgeman – Open records request
  - Response: Recommend denial

### **Petition for Variance/Waiver Requests:**

- Bond, Frances –135-9-.01 Continuing Education Requirements  
Response: Recommend approval  
Tabled for a quorum of the Board to discuss and vote on the petition.
- Butzon, April –Rule 135-9-.01 Continuing Education Requirements  
Response: Recommend approval  
Tabled for a quorum of the Board to discuss and vote on the petition.
- Frasier, Dana – Rule 135-5-.04  
Response: Recommend denial  
Tabled for a quorum of the Board to discuss and vote on the petition.
- Garey, Cathy – Rule 135-9-.01  
Response: Recommend approval  
Tabled for a quorum of the Board to discuss and vote on the petition.
- Green, LaMonica – Rule 135-5-.02  
Response: Recommend denial  
Tabled for a quorum of the Board to discuss and vote on the petition
- Wirth, Frances – Rule 135-9-.01  
Response: Recommend approval  
Tabled for a quorum of the Board to discuss and vote on the petition.

### **Associations – Board Update:**

- Gayle Macke, LPCA Georgia Chapter
  1. Requested if a list of the names of the approximately 20% of licensees that have not renewed be provided. ED Zimmerman will see if any such listing can be created; provided.
  2. New rule: Telemental Health & the wording “Related (with regard to CE Hours) presented.

### **Rules Discussion (Ongoing Agenda Item):**

- **135-11-.01** - The proposed Telemental Health Rule was briefly discussed with Ms. Macke, GA LPCA, explaining to the Board that the word “Related” with regard to continuing education hours was causing some confusion. The Board agreed to table any further discussion until a subsequent meeting date when Mr. Long, author of proposed new rule, is present for any discussion.

Mr. Zimmerman will relate the concerns to Mr. Long between meetings and stop the posting of this rule for public view (as voted on September 12, 2014) until the Board can vote on any changes during November 7, 2014 scheduled meeting.

- **135-5-.01 APC and 135-5-.02 LPC** – The final versions discussed over the last several meetings of these two rules will be presented to the full Board and voted on during the proposed Conference Call meeting October 15, 2014.

**Volunteer Work acceptable as Directed Work Experience:**

- This issue is addressed on the various Board forms however; the Board would like to develop some standard policies with regard to such experience not counting as Directed Work Experience (DWE). This item to be added to November 7, 2014 meeting's agenda for further discussion when the full Board is present, and for the development and adoption of Board Policies with regard to all three professions.

**O.C.G.A. 43-10A-6 Separate standards committees for professional counseling specialty, social work specialty, and marriage and family therapy specialty**

- ED Zimmerman presented to the Board suggestions for changes to the practice act in an effort to expedite the licensure application process administratively between meetings. These are only suggestions. Following a brief discussion, it was recommended this be presented to the full Board during the proposed October 15, 2014 Conference Call meeting when the other members are present.

§ **43-10A-6.** Separate standards committees for professional counseling specialty, social work specialty, and marriage and family therapy specialty

(a) Those members of the board from the professional counseling specialty, the social work specialty, and the marriage and family therapy specialty shall constitute a separate standards committee for their respective specialty. Each standards committee by majority vote shall ~~adopt policies to allow for the administrative approve-approval or disapprove~~ disapproval of applications for licensure ~~the granting of all licenses in that specialty.~~ Each committee will approve the examination required of applicants for licensure in that committee's specialty and provide for the grading of that examination, and provide for other matters relating to licensure in that specialty.

(b) ~~No decision of a standards committee shall become effective until approved by the board.~~ The board may initiate or otherwise act regarding any matter in which a standards committee is authorized to act. No decision of the board regarding a particular specialty shall become effective without the approval of at least two of the members of the standards committee for that specialty.

(c) Meetings of a standards committee shall be reimbursed on the same basis as board meetings.

AAG P. Downing suggested she review the statutory authority for the Board's separate professional standards committees with respect to the administrative staff's processing of applications for licensure, possibly negating any proposed changes to the current practice act. Ms. Downing will research the code sections and the full Board will discuss the suggestions at a later meeting.

**There being no further items for discussion, the Committee meeting was adjourned at 3:24 p.m.**

**Minutes recorded by:**  
**Minutes reviewed and edited by:**

Stacey Mitchell, Board Support Specialist, HC1  
Brig Zimmerman, Executive Director, HC 1

**Tommy Black**  
Tommy Black, LPC, Chair

  
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Brig Zimmerman, Executive Director HC1

These minutes were approved on: November 7, 2014