

**GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS**
Meeting Minutes – January 9, 2015

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met by teleconference on Friday, January 9, 2015 at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Steve Livingston, MFT, Chair
Richard Long, MFT, Vice-Chair
Arthur Williams, LPC
Robert King, CSW
Jack Perryman, LPC
Tommy Black, LPC
Will Bacon, MFT
Ben Marion, CSW

BOARD MEMBERS ABSENT:

Tonya Barbee, CSW

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Stacey Mitchell, Board Support Specialist, HC 1
Angela Harrison, Licensing Analyst, HC 1
Amanda Allen, Licensing Analyst, HC

ATTORNEY GENERAL'S OFFICE:

Tricia Downing, Esq., Senior A.A.G.

GUEST ATTENDEES:

James Pace – NASW Georgia Chapter
Pat Harwell – GAMFT
Shannon Georgecink – Metropolitan Counseling Services
Tracy Hall – LPCA
Gale Macke – LPCA
Lisa Morris - Metropolitan Counseling Services
Keny Felix – Richmond Graduate University
Mica Renfroe – Methodist Home of the South GA Conference
Larry Schor – West Georgia/Psychology
Bowden Templeton – Mercer University

Steve Livingston, Chair, established a quorum of the Board was present and called the Board meeting to order at 8:35 a.m.

Agenda: Approved with late agenda items added to include two additional open records requests and CE Tracker information provided by Mr. Black.

Mr. Marion motioned, Mr. Black seconded and the Board voted for the committees to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to applications, conduct applicant and investigative interviews, receive the Attorney General's, the Professional Practices (Cognizant) and Professional Standards Committee Reports.

The Professional Practices Committee was called to order at 8:40 a.m. The Professional Standards Committee was called to order at 8:40 a.m.

At the conclusion of Executive Session on Friday, January 9, 2015, Mr. Livingston declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq

Applications:

Mr. Long motioned, Mr. Black seconded, and the Board voted to accept the following recommendations on the Marriage & Family Therapists applications reviewed during today’s scheduled meeting. None opposed, motion carried.

ASSOCIATE MARRIAGE & FAMILY THERAPISTS CONTRACT CHANGES:

Name	Board Decision
1. Broyles, Kelly	Contract changes approved
2. Vorobyov, Yelena	Contract changes approved

ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAM:

1. K.F.	Approved to sit for exam
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MARRIAGE & FAMILY THERAPIST BY EXAM:

1. K.H.	Approved to sit for exam
2. K.H.	Approved to sit for exam
3. M.S.	Approved to sit for exam
4. L.W.	Approved pending the receipt of additional information

MARRIAGE & FAMILY THERAPIST BY EXAM WAIVER:

1. Hood, Keisha	Approved for licensure
2. Johnson, Damaris	Approved for licensure
3. Lettenberger-Klein, Cassandra	Approved for licensure
4. Nancoo, Carla	Approved for licensure

MARRIAGE & FAMILY THERAPIST BY ENDORSEMENT:

1. L.M.	Pending additional information
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Mr. Black motioned, Mr. Long seconded, and the Board voted to accept the recommendations on the Professional Counselor applications reviewed during today’s scheduled meeting. None opposed, motion carried.

ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM:

1. S.A.	Approved to sit for exam
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2. T.B.	Denied
3. B.C.	Pending additional information
4. J.C.	Approved to sit for exam
5. A.C.	Pending additional information
6. M.C.	Approved to sit for exam
7. B.D.	Approved to sit for exam
8. V.E.	Approved to sit for exam
9. L.E.	Approved to sit for exam
10. L.F.	Approved to sit for exam
11. G.F.	Pending additional information
12. S.H.	Approved to sit for exam
13. V.J.L.	Pending additional information
14. M.K.	Pending additional information
15. S.K.	Pending additional information
16. M.L.	Approved to sit for exam
17. L.L.	Approved to sit for exam; Form A not approved
18. A.L.	Approved to sit for exam
19. M.M.	Approved to sit for exam
20. T.M.	Approved to sit for exam
21. S.N.	Approved to sit for exam
22. H.P.	Approved to sit for exam
23. C.P.	Approved to sit for exam
24. D.R.	Approved to sit for exam
25. D.S.	Approved to sit for exam
26. M.S.	Approved to sit for exam
27. J.S.	Approved to sit for exam
28. C.T.	Pending additional information
29. A.T.	Approved to sit for exam
30. F.W.	Decision Stand
31. V.W.	Approved to sit for exam
32. T.Z.	Approved to sit for exam

ASSOCIATE PROFESSIONAL COUNSELOR EXAM ONLY:

1. K.C.	Approved to sit for exam ONLY
2. C.D.	Approved to sit for exam ONLY
3. K.G.	Approved to sit for exam ONLY
4. S.J.	Approved to sit for exam ONLY
5. O.K.	Approved to sit for exam ONLY
6. L.K.P.	Approved to sit for exam ONLY
7. J.L.	Pending additional information
8. C.M.	Approved to sit for exam ONLY
9. G.M.	Approved to sit for exam ONLY
10. N.P.	Approved to sit for exam ONLY
11. H.P.	Approved to sit for exam ONLY
12. C.R.	Approved to sit for exam ONLY
13. D.S.B.	Approved to sit for exam ONLY

ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM WAIVER:

1. Akers, Warakarn	Approved for licensure
2. M.C.	Pending receipt of additional information
3. Chupp, Susan	Approved for licensure
4. Diggs, Angela	Approved for licensure
5. S.E.	Approved for licensure (Pending exam score)
6. D.G.	Pending additional information
7. Habbe, Nicole	Approved for licensure
8. Hall, Alloceia	Approved for licensure
9. Holsey, Jada	Approved for licensure
10. D.K.	Pending receipt of additional information
11. S.M.	Approved for licensure pending exam score
12. Mock, Kristin	Approved for licensure
13. F.M.	Pending receipt of additional information
14. T.N.	Pending receipt of additional information
15. O'Neal, Andrea	Approved for licensure
16. Parker, Jon	Approved for licensure
17. Pattillo, Amanda	Approved for licensure
18. M.P.	Approved for licensure pending passing exam score
19. J.R.	Approved for licensure pending passing exam score
20. C.S.	Approved for licensure pending passing exam score
21. J.S.	Approved for licensure pending passing exam score
22. Starks, Acea	Approved for licensure
23. S.T.	Approved for licensure; Form A Not Approved
24. Van Nuenen, Marieke	Approved for licensure
25. Waller-Ivanecky, Ami	Approved for licensure

ASSOCIATE PROFESSIONAL COUNSELOR CONTRACT AFFIDAVIT CHANGES:

1. Anenih, Edith	Contract Approved
2. J.A.	Contract Not Approved
3. Bouchard, Michele	Contract Approved
4. Boucher, Cheryl	Contract Approved
5. D.C.	Contract Not Approved
6. Daniel, Cassidy	Contract Approved
7. H.D.	Contract Not Approved
8. Faison, Grace	Contract Approved
9. Guest, Lisa	Contract Approved
10. Jeffries, Emily	Contract Approved
11. Keaton, Ashley	Contract Approved
12. Knight, Amanda	Contract Approved
13. Oakes, Shalin	Contract Approved
14. Tillery, Jennifer	Contract Approved
15. Williams, Charice	Contract Approved

LICENSED PROFESSIONAL COUNSELOR BY EXAM:

1. L.B.	Pending receipt of additional information
2. E.D.W.	Pending receipt of additional information
3. R.G.	Pending receipt of additional information
4. T.G.	Approved to sit for exam
5. L.G.	Pending receipt of additional information
6. J.K.	Approved to sit for exam
7. S.L.	Pending receipt of additional information
8. H.L.	Approved to sit for exam
9. M.L.P.	Approved to sit for exam
10. J.M.	Pending receipt of additional information
11. L.O.	Denial Stands
12. C.S.	Approved to sit for exam
13. V.S.	Approved to sit for exam
14. L.V.	Approved to sit for exam

LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER:

1. Alexander, Simone	Approved for licensure
2. Bass, Raelynn	Approved for licensure
3. Beaton, Barbara	Approved for licensure
4. Cannon, Amber	Approved for licensure
5. Chen, Jennifer	Approved for licensure
6. Ciccone, Stephen	Approved for licensure
7. DeMille, Sharon	Approved for licensure
8. Dochney, Brendan	Approved for licensure
9. L.G.	Pending additional information
10. Haase, Sarah	Approved for licensure
11. Hackett, Emily	Approved for licensure
12. K.H.	Pending additional information
13. K.H.	Pending additional information
14. Hill, Maurice	Approved for licensure
15. Hughes, Erin	Approved for licensure
16. Hutchinson, Timothy	Approved for licensure
17. Jesweak-Cox, Danaria	Approved for licensure
18. Jones, June	Approved for licensure
19. Khan, Rabia	Approved for licensure
20. McClatchey, Melissa	Approved for licensure
21. L.M.	Pending additional information
22. McQuilkin, Martin	Approved for licensure
23. Moore, Elizabeth	Approved for licensure
24. Morda, Lyndsey	Approved for licensure
25. N.M.	Approved for licensure pending passing exam score
26. N.P.	Decision Stands
27. M.R.	Approved for licensure pending receipt of references
28. Scohier, Sandra	Approved for licensure
29. Smith, Francesca	Approved for licensure

30. S.S.	Pending receipt of additional information
31. Sumrall, Angela	Approved for licensure
32. Taylor, Victoria	Approved for licensure
33. M.W.	Pending receipt of additional information
34. L.W.	Pending receipt of additional information
35. Wyatt, Larry	Approved for licensure

LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT:

1. Behr, Laura	Approved for licensure
2. M.B.	Pending additional information
3. J.B.	Pending additional information
4. T.D.	Pending additional information
5. Flora, Mary	Approved for licensure
6. Hammons, Katherine	Approved for licensure
7. Legare, Rochelle	Approved for licensure
8. Malloy, Crystal	Approved for licensure
9. Redmon, Laura	Approved for licensure
10. Ukaoma, Charles	Approved for licensure
11. Williams, Christopher	Approved for licensure
12. Williams, Coriander	Approved for licensure

LICENSED PROFESSIONAL COUNSELOR BY REINSTATEMENT:

1. Coplin, Carroll	Approved for reinstatement of licensure
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Mr. Black motioned, Mr. Long seconded, and the Board voted to accept the recommendations on the Social Workers applications reviewed during today's scheduled meeting. None opposed, motion carried.

MASTER SOCIAL WORKER BY EXAM:

1. J.A.	Pending additional information
2. J.B.	Approved to sit for exam
3. B.B.	Approved to sit for exam
4. Y.B.	Approved to sit for exam
5. K.B.	Approved to sit for exam
6. H.B.	Approved to sit for exam
7. M.C.	Approved to sit for exam
8. S.C.	Approved to sit for exam
9. Y.D.	Approved to sit for exam
10. J.E.	Approved to sit for exam
11. K.F.G.	Approved to sit for exam
12. L.H.	Approved to sit for exam
13. L.H.	Pending additional information
14. M.J.	Approved to sit for exam
15. K.M.	Approved to sit for exam
16. A.M.	Approved to sit for exam

17. P.M.	Approved to sit for exam
18. J.P.	Approved to sit for exam
19. C.P.	Schedule applicant interview
20. T.R.	Approved to sit for exam
21. I.S.	Approved to sit for exam
22. A.S.	Approved to sit for exam
23. S.T.	Approved to sit for exam
24. K.T.	Approved to sit for exam
25. J.W.	Approved to sit for exam
26. K.W.	Approved to sit for exam
27. P.W.	Approved to sit for exam

MASTER SOCIAL WORKER BY EXAM WAIVER:

1. D.B.	Approved to take exam
2. Bucaj, Wendy	Approved for licensure
3. Cook, Mekeya	Approved for licensure
4. Graham, Ceminthia	Approved for licensure
5. Mellor, Alyssa	Approved for licensure
6. Powers, Linda	Approved for licensure
7. Raines, LaToya	Approved for licensure
8. Sampson, Emem	Approved for licensure
9. Wagner, Kathleen	Approved for licensure

MASTER SOCIAL WORKER BY REINSTATEMENT:

1. W.C.	Pending additional information
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CLINICAL SOCIAL WORKER BY EXAM:

1. K.B.	Approved to sit for exam
2. D.B.	Approved to sit for exam
3. S.B.	Pending. Schedule applicant interview
4. L.C.	Approved to sit for exam
5. K.C.	Approved to sit for exam
6. L.C.	Approved to sit for exam
7. S.C.	Approved to sit for exam
8. G.G.	Approved to sit for exam
9. D.H.	Approved to sit for exam
10. C.H.	Approved to sit for exam
11. B.J.	Approved to sit for exam
12. N.M.	Approved to sit for exam
13. R.M.	Pending additional information
14. G.P.	Pending additional information
15. J.R.	Approved to sit for exam
16. C.S.	Approved to sit for exam
17. T.S.	Approved to sit for exam
18. S.S.	Approved to sit for exam

19. F.W.	Approved to sit for exam
20. R.W.	Pending additional information
21. S.C.	Approved to sit for exam

CLINICAL SOCIAL WORKER BY EXAM WAIVER:

1. Ashley, Thomas	Approved for licensure
2. Connor Kathryn	Approved for licensure
3. Gibson, Catherine	Approved for licensure
4. Grant, Tharyn	Approved for licensure
5. Ketter, Myron	Approved for licensure
6. Lynch, Sonya	Approved for licensure
7. Marsh, Clifford	Approved for licensure
8. Ruffin, Lisa	Approved for licensure

CLINICAL SOCIAL WORKER BY REINSTATEMENT:

1. E.H.	Pending additional information
2. K.P.	Pending additional information

CLINICAL SOCIAL WORKER BY REACTIVATION:

1. Klinkhammer, Erna	Approved for reactivation
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Assistant Attorney General's Report:

Written status and activity report presented for Board review.

Mr. Black motioned, Mr. Perryman seconded, and the Board voted to accept the Assistant Attorney General's report as presented. None opposed, motion carried.

Mr. Bacon motioned, Mr. Long seconded and the Board voted for the Executive Director to accept and sign by express permission the Board Chair the public orders on P.A. and D.P.G, and to submit for docketing upon receipt. None opposed, motion carried.

PPC's: Complaints – Recommended for Closure:

COMP130077, COMP130085, COMP140053, COMP140080, COMP150012, COMP150020
COMP150025, COMP150026, COMP150028, COMP150030, COMP150033, COMP150037,
COMP150042, COMP150044, COMP150045, COMP150053, COMP150058

PPC's: Complaints – Recommended for Investigative Interview:

COMP140065, 150046, 150057, 150059, 150063

PPC's: Complaints – Recommended for Investigations:

COMP150056

PPC's: Complaints – Recommended for Referral to AG's Office:

COMP150006

COMP150070

Mr. Bacon motioned, Mr. Williams seconded, and the Board voted to accept the recommendations of the Professional Practices Committee report as presented. None opposed, motion carried.

PSC Committees - Applicant Interviews:

- J.J.
- L.K.
- K.W.
- D.B.
- D.P.
- J.B.

Mr. Livingston motioned, Mr. Williams seconded, and the Board voted to accept the recommendations for all applicant interviews conducted as reported by the Professional Standards Committees. None opposed, motion carried.

Minutes:

Mr. Perryman motioned, Mr. Bacon seconded and the Board voted to approve the following meeting minutes. None opposed, motion carried.

- December 5, 2014

Mr. Williams motioned, Mr. Black seconded and the Board voted to approve the following executive session meeting minutes. None opposed, motion carried.

- December 5, 2014

Correspondence:

- Adams, L. – LPC Law Question
 - The board cannot waive the law
- Banks, E. – Open Records Request
 - Approved
- Lee, A. – Open Records Request
 - Approved
- Slye, J. – Open Records Request
 - Approved

Mr. Black motioned, Mr. Marion seconded, and the Board voted to authorize the administrative staff to respond to all correspondence as recommended above. None opposed, motion carried.

Petition for Variance/Waiver Requests:

- Borders, Glenn –Rule 135-9-.01 Continuing Education
 - Approved; Needs 6 more ethics hours

Mr. Black motioned, Mr. Perryman seconded, and the Board voted to accept the recommendation for the Petition for Variance/Waiver Request as shown above. None opposed, motion carried.

- Smith, Carole - Rule 135-9-.01 Continuing Education
 - Approved

Mr. Bacon motioned, Mr. Williams seconded, and the Board voted to accept the recommendations for the Petitions for Variance/Waiver Request as shown above. None opposed, motion carried.

- Beavers, Mary – Rule 135-9-.01 Continuing Education
 - Denied; Provide Continuing Education certificates within 3 months

Mr. Black motioned, Mr. Perryman seconded, and the Board voted to accept the recommendations for the Petitions for Variance/Waiver Request as shown above. None opposed, motion carried.

- Bryant, Marcia – Rule 135-2-.01 Fees
 - Denied; Must submit application fee

Mr. Livingston motioned, Mr. Long seconded, and the Board voted to accept the recommendations for the Petitions for Variance/Waiver Request as shown above. None opposed, motion carried.

- Malava de Leon, Eunice – Rule 135-5-.04 CSW
 - Withdraw

License has already been issued; Withdraw petition: Mr. Bacon motioned, Mr. Black seconded, and the Board voted to accept the recommendation for the Petition for Variance/Waiver Request as shown above. None opposed, motion carried.

- Blaich, Nancy – Rule 135-5-.04 CSW
 - Approved

Mr. Bacon motioned, Mr. Black seconded, and the Board voted to accept the recommendations for the Petitions for Variance/Waiver Request as shown above. None opposed, motion carried.

Public Rules Hearing:

Mr. Livingston opened the Public Rules Hearing at 1:00 p.m.

The following guests were in attendance: Gale Macke (LPCA), James Pace (NASW), Pat Harwell (GAMFT), Tracy Hall (LPCA), Keny Felix (Richmont Graduate University), Shannon Georgecink (Metropolitan Counseling Services), Lisa Morris (Metropolitan Counseling Services), Mica Renfroe (Methodist Home of the South Ga Conference), Larry Schor (West Georgia/Psychology), and Bowden Templeton (Mercer University).

- **Rule 135-5-.01 APC and Rule 135-5-.02 LPC**

Open Discussion:

- Tina Taylor submitted written correspondence regarding the change in supervision hours to be in person.
- “Jane and John Doe” submitted written correspondence regarding objections to the proposed rules.
- Dr. Kenny Felix with Richmont Graduate University expressed appreciation to the board for working diligently on the proposed board rule.
- Larry Schor spoke in support of the proposed changes (read a prepared statement).

Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.

➤ **135-5-.01 Associate Professional Counselors. Amended.**

Pursuant to the Official Code of Georgia Annotated 43-10A-11, the requirements for licensure and the restrictions on practice for Associate Professional Counselors are as follows:

(a) Definitions.

1. **“The Practice of Professional Counseling”** means practice in that specialty which utilizes counseling and psychotherapy to evaluate and treat emotional and mental problems and conditions, whether cognitive, behavioral, or affective. The practice is further defined in O.C.G.A. 43-10A-3(10).
2. **“Direction”** means the ongoing administrative overseeing by an employer or superior of a Professional Counselor’s work by a director. The director shall be responsible for assuring the quality of the services rendered by that practitioner and shall ensure that qualified supervision or intervention occurs in situations, which require expertise beyond that of the practitioner.
3. **“Director”** means the person who provides direction and who is either the employer of the person who receives direction or is the supervisor in the employment chain of command to the person who receives direction. ~~The Director must be located at the same site where the experience is being acquired.~~
4. **“Supervision”** means the clinical review, for the purpose of training or teaching, by a supervisor of a Professional Counselor’s interaction with their client(s). The purpose of supervision is to promote the development of the practitioner’s clinical skills. Supervision may include, without being limited to, the review of case presentations, audiotapes, videotapes, and direct observation of the practitioner’s clinical skills. Supervision does not require the supervisor to be on-site present at the work site with the supervisee but requires the supervision to be face-to-face. Supervision may be provided pro bono or for a fee. Both supervisors and supervisees are required to maintain a contemporaneous record of the date, duration, type (individual, paired, or group), and a brief summary of the pertinent activity for each supervision session to be submitted to the Board upon request. If there are any discrepancies in hours, contemporaneous documentation of supervision will be requested.

(i) **Individual Supervision** means one supervisor meeting with a maximum of two supervisees.
(ii) **Group Supervision** means one supervisor meeting with a maximum of six supervisees.

5. “**Supervisor**” means a licensed Professional Counselor, Clinical Social Worker, Marriage and Family Therapist, Psychologist, or Psychiatrist who complies with the ethical standards of practice of their profession with particular attention being paid to prohibited dual relationships. In addition,

(i) a supervisor who holds a master’s degree must have three (3) years of post-licensure experience; and

(ii) a supervisor who holds a specialist degree must have two (2) years of post-licensure experience; and

(iii) a supervisor who holds a doctoral degree must have one (1) year of post-licensure experience; and

(iv) for supervision entered into after **September 30, 2018**, a supervisor who is a Licensed Professional Counselor must hold either a National Board of Certified Counselors (NBCC) Approved Clinical Supervisor credential or a Licensed Professional Counselors Association of Georgia (LPCAGA) Certified Professional Counselor Supervisor credential.

~~(iv v)~~ however, the Board in its discretion may approve a supervisor whose experience is substantially similar to those stated herein.

~~(v vi)~~ in a supervised practicum or internship which is part of the graduate degree program, either the course instructor of record or the on-site clinical instructor must be a qualified supervisor OR, in the education of rehabilitation counselors, may be a Certified

Rehabilitation Counselor ~~OR, in an applied psychology program before January 1, 2004, may be a person with a master’s degree from an accredited educational institution in a program of applied psychology.~~

6. “**Directed Experience**” means time spent under direction engaging in the practice of Professional Counseling as defined in 135-5-.02(a). Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master’s directed work experience.

7. “**Directed Experience Under Supervision Contract**” is a document, obtained from the Board, that defines the employment relationship for the purposes of obtaining the required post-masters directed experience under supervision. Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master’s directed work experience.

8. “**Program Primarily Counseling in Content**” and “**Program in Applied Psychology**” means a course of study at an accredited educational institution consisting of a master’s degree which includes, ~~either as part of the degree program or as additional course work completed prior to, during or after the degree program,~~ the following graduate level courses. After **September 30, 2018** the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. An individual course may not be used to fulfill the requirement in more than one content area.

(i) **Counseling/Psychotherapy Theory**, which includes the principles, concepts, and practice of counseling/psychotherapy and the major models of counseling/psychotherapy.

(ii) **A Counseling or Applied Psychology Practicum or Internship** as part of the graduate degree program.

(iii) **Courses in six (6) of the following nine (9) content areas; after September 30, 2018, all 9 content areas of the following course work are required:**

(I) **Human Growth and Development**, which includes an understanding of the nature and needs of individuals at all developmental levels, personality theory, and learning theory, and which may provide a comprehensive overview of the factors, determinants, and stages that pertain to physical, emotional, intellectual, and social development and adaptation from infantile to geriatric stages.

(II) ~~Social and Cultural Foundations~~ **Multicultural Counseling or Diversity Training**, which includes an understanding of societal changes and trends, human roles, societal subgroups, diversity, social mores and interaction patterns, and differing lifestyles; and competency in counseling a diverse clientele. OR ~~Core Foundations~~, a course in one of the following categories: **Social, Motivational and Personality Psychology; Learning and Cognition; History of Psychology; Biological Psychology; Industrial/Organizational Psychology; Cultural Diversity; or Humanistic/ Phenomenological Psychology.**

(III) ~~The Helping Relationship~~ **Counseling Techniques or Skills**, which includes an understanding of the philosophic bases of helping processes, helper self-understanding and self-development, and the facilitation of client change; OR **Advanced Psychotherapy/Intervention Theory**, which includes the in-depth study of the major theories, principles, methods and techniques of psychotherapy with individuals, groups or families, focusing on the treatment or prevention of behavior disorders, adjustment problems, psychopathology, or other psychological disturbance.

(IV) **Group Dynamics and Group Counseling/Psychotherapy**, which includes an understanding of group development, dynamics, and counseling/psychotherapy theories; group leadership styles; group counseling/psychotherapy methods and skills; and other group approaches.

(V) **Lifestyle and Career Development**, which includes an understanding of career development theories; occupational educational information sources and systems; career and leisure counseling, guidance and education; lifestyle and career decision making; and career development program planning, resources, and evaluation.

(VI) **Appraisal/Assessment of Individuals**, which includes an understanding of psychometric theories and approaches to appraisal/ assessment; validity and reliability; psychometric statistics; the selection, administration, scoring and interpretation of various assessment instruments; and the use of appraisal/assessment results in the counseling/psychotherapy process.

(VII) **Research Methods and Evaluation**, which includes an understanding of types of research, statistics, research report development, research implementation, program evaluation, needs assessment, and ethical and legal considerations in research; OR **Research Statistics**, which includes an understanding of the theory, analysis and interpretation of manual or computer generated statistical measures.

(VIII) **Professional Orientation and Ethics**, which includes an understanding of ethical and legal standards, professional roles, responsibilities, and functions; professional goals and objectives; professional organizations and associations; professional history and trends; ~~ethical and legal standards~~; professional preparation standards; and professional credentialing.

(IX) **Psychopathology**, which includes theories, research, descriptive characteristics, categories, dynamics, and etiology of mental, behavioral, cognitive and personality disorders- with a focus on utilization of the diagnostic and statistical manual of mental disorders (DSM) and/or International Classification of Diseases (ICD).

(b) **Requirements for Licensure.**

1. **Education.** The applicant must have earned a master's degree in a program primarily counseling in content or in a program of applied psychology, which degree includes a supervised practicum or internship of at least 300 hours which was part of the degree program, from an institution which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation. **After September 30, 2018, 600**

practicum or internship hours will be required. The degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is either primarily counseling in content or a program of applied psychology.

2. Registration of a contract for obtaining post-master's directed experience under supervision. The applicant shall register with the Board an acceptable contract, the Directed Experience Under Supervision Contract, for obtaining the post-master's experience required for licensure as a Professional Counselor. The applicant is responsible for notifying the Board of any changes in the contract, by submitting a new contract within fourteen (14) days of the change. Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtaining of the required post-master's directed work experience.

3. Examination. The applicant must present evidence of a passing score of the required examination.

(c) Restrictions on Practice.

1. A person who holds a license as an Associate Professional Counselor may only use the title "Associate Professional Counselor."

2. A person who holds a license as an Associate Professional Counselor may engage in the practice of Professional Counseling, but only under direction and supervision, and only for a period not to exceed five years while obtaining the post-master's experience and supervision required for licensure as a Professional Counselor. Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtaining of the required post-master's directed work experience.

AUTHORITY: O.C.G.A. §§ 43-1-24, 43-1-25, 43-10A-3, 43-10A-5, 43-10A-6, 43-10A-8, and 43-10A-11

Mr. Long motioned, Mr. Williams seconded and the Board voted to adopt the proposed rule 135-5-.01 as posted. None Opposed, motion carried.

Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.

➤ **135-5-.02 Professional Counselors.**

Pursuant to Official Code of Georgia Annotated 43-10A-11 an applicant for a license in Professional Counseling must meet the following requirements.

(a) Definitions.

1. **"The Practice of Professional Counseling"** means practice in that specialty which utilizes counseling and psychotherapy to evaluate and treat emotional and mental problems and conditions, whether cognitive, behavioral, or affective. The practice is further defined in O.C.G.A. 43-10A-3(10).

2. **"Direction"** means the ongoing administrative overseeing by an employer or superior of a Professional Counselor's work by a director. The director shall be responsible for assuring the quality of the services rendered by that practitioner and shall ensure that qualified supervision or intervention occurs in situations which require expertise beyond that of the practitioner.

3. **"Director"** means the person who provides direction and who is either the employer of the person who receives direction or is the supervisor in the employment chain of command to the person who receives direction. ~~The Director must be located at the same site where the experience is being acquired.~~

4. **"Supervision"** means the clinical review, for the purpose of training or teaching, by a supervisor of a Professional Counselor's interaction with their client(s). The purpose of supervision is to promote the development of the practitioner's clinical skills. Supervision may include, without being limited to, the review of case presentations, audiotapes, videotapes, and direct observation of the practitioner's clinical skills. Supervision does not require the supervisor to be ~~on-site present at the work site with the supervisee~~ but requires the supervision to be face-to-face. Supervision may be provided pro bono or for a fee. Both supervisors and supervisees are required to maintain a contemporaneous record of the date, duration, type (individual, paired, or group), and a brief summary of the pertinent activity for each supervision session to be submitted to the Board upon request. If there are any discrepancies in hours, contemporaneous documentation of supervision will be requested.

5. **"Supervisor"** means a licensed Professional Counselor, Clinical Social Worker, Marriage and Family Therapist, Psychologist, or Psychiatrist, who complies with the ethical standards of practice of their profession with particular attention being paid to prohibited dual relationships. In addition,

(i) a supervisor who holds a master's degree must have three (3) years of post-licensure experience; and

(ii) a supervisor who holds a specialist degree must have two (2) years of post-licensure experience; and

(iii) a supervisor who holds a doctoral degree must have one (1) year of post-licensure experience; and

(iv) for supervision entered into after September 30, 2018, a supervisor who is a Licensed Professional Counselor must hold either a National Board of Certified Counselors (NBCC) Approved Clinical Supervisor credential or a Licensed Professional Counselors Association of Georgia (LPCAGA) Certified Professional Counselor Supervisor credential.

~~(v)~~ v) However, the Board in its discretion may approve a supervisor whose experience is substantially similar to those stated herein.

~~(vi)~~ vi) In a supervised practicum or internship which is part of the graduate degree program, either the course instructor of record or the on-site clinical instructor must be a qualified supervisor OR, in the education of rehabilitation counselors, may be a Certified Rehabilitation Counselor OR, in an applied psychology program before January 1, 2004, may be a person with a master's degree from an accredited educational institution in a program of applied psychology.

6. **"Directed Experience"** means time spent under direction engaging in the practice of professional counseling as defined in Rule 135-5-.02(a). Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master's directed work experience.

7. **"Years of Directed Experience"**

(For the "Years of Directed Experience" rule in effect until September 30, 2018 when the following rule sections become effective, please go to the website www.sos.ga.gov/plb/counselors.)

(i) "One year of Directed Experience" means a minimum of 600 hours of directed experience acquired within a period of not less than twelve months and not more than twenty months.

(ii) After September 30, 2018 "One year of Directed Experience" means a minimum of 1000 hours of directed experience acquired within a twelve (12) month period. The number of required years of Directed Experience is based on the applicant's educational credentials as defined in Rule 135-5-.02(b, c, d, e and f).

(iii) After September 30, 2018, all Directed Experience must be obtained within the sixty (60) months prior to the date of application. Endorsement applications will be considered on a case by case basis at the discretion of the Board.

(iv) Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master's directed work experience.

~~(ii) "Two years of Directed Experience" means a minimum of 1200 hours of directed experience under supervision acquired within a period of not less than twenty four months and not more than 60 months.~~

~~(iii) "Three years of Directed Experience" means a minimum of 1800 hours of directed experience under supervision acquired within a period of not less than thirty six months and not more than 60 months.~~

~~(iv) "Four years of Directed Experience" means a minimum of 2400 hours of directed experience under supervision acquired within a period of not less than forty eight months and not more than 60 months.~~

8. "Years of Supervision"

(For the "Years of Supervision" rule in effect until September 30, 2018 when the following rule sections become effective, please go to www.sos.ga.gov/plb/counselors.)

(i) "One year of Supervision" means a minimum of 30 hours of supervision obtained during one year of Directed Experience as defined in Rule 135-5-.02(7).

(ii) After September 30, 2018, "One year of Supervision" means a minimum of thirty five (35) hours of supervision obtained during one twelve (12) month period of Directed Experience as defined in Rule 135-5-.02(7).

(iii) After September 30, 2018, all Supervision must be obtained within the sixty (60) months prior to the date of application. Endorsement applications will be considered on a case by case basis at the discretion of the Board.

~~(ii) "Two years of Supervision" means a minimum of 60 hours of supervision obtained during two years of Directed Experience as defined in Rule 135-5-.02(7).~~

~~(iii) "Three years of Supervision" means a minimum of 90 hours of supervision obtained during three years of Directed Experience as defined in Rule 135-5-.02(7).~~

~~(iv) "Four years of Supervision" means a minimum of 120 hours of supervision obtained during four years of Directed Experience as defined in Rule 135-5-.02(7).~~

9. "Work settings acceptable to the Board" means a directed work settings in which the practice of Professional Counseling takes place and may include, but is not limited to, education, rehabilitation, career development, mental health, community, or industrial organizations. Practice without direction is not a work setting acceptable to the Board. Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master's directed work experience.

10. "Certified Rehabilitation Counselor" means a person who is certified as a rehabilitation counselor by the Commission on Rehabilitation Counselor Certification.

11. "Program Primarily Counseling in Content" and "Program in Applied Psychology" means a course of study at an accredited educational institution consisting of a master's, specialist or doctoral degree which includes, ~~either as part of the degree program or as an additional course work completed prior to, during or after the degree program,~~ the following graduate level courses. After September 30, 2018 the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar

in coursework and content to a CACREP or CORE accredited program. An individual course may not be used to fulfill the requirement in more than one content area.

(i) **Counseling/Psychotherapy Theory**, which includes the principles, concepts, and practice of counseling/psychotherapy and the major models of counseling/psychotherapy.

(ii) **A Counseling or Applied Psychology Practicum or Internship** as part of the graduate degree program.

(iii) **Courses in six (6) of the following nine (9) content areas:**

After September 30, 2018, all 9 content areas of the following course work are required:

(I) **Human Growth and Development**, which includes an understanding of the nature and needs of individuals at all developmental levels, personality theory, and learning theory, and which may provide a comprehensive overview of the factors, determinants, and stages that pertain to physical, emotional, intellectual, and social development and adaptation from infantile to geriatric stages.

(II) ~~Social and Cultural Foundations~~ **Multicultural Counseling or Diversity Training**, which includes an understanding of societal changes and trends, human roles, societal subgroups, diversity, social mores and interaction patterns, and differing lifestyles and competency in counseling a diverse clientele. ; ~~OR Core Foundations~~, a course in one of the following categories: Social, Motivational and Personality Psychology; Learning and Cognition; History of Psychology; Biological Psychology; Industrial/Organizational Psychology; Cultural Diversity; or Humanistic/Phenomenological Psychology.

(III) ~~The Helping Relationship~~ **Counseling Techniques or Skills**, which includes an understanding of the philosophic bases of helping processes, helper self-understanding and self-development, and the facilitation of client change; OR **Advanced Psychotherapy/Intervention Theory**, which includes the in-depth study of the major theories, principles, methods and techniques of psychotherapy with individuals, groups or families, focusing on the treatment or prevention of behavior disorders, adjustment problems, psychopathology, or other psychological disturbance.

(IV) **Group Dynamics and Group Counseling/Psychotherapy**, which includes an understanding of group development, dynamics, and counseling/psychotherapy theories; group leadership styles; group counseling/psychotherapy methods and skills; and other group approaches.

(V) **Lifestyle and Career Development**, which includes an understanding of career development theories; occupational educational information sources and systems; career and leisure counseling, guidance and education; lifestyle and career decision making; and career development program planning, resources, and evaluation.

(VI) **Appraisal/Assessment of Individuals**, which includes an understanding of psychometric theories and approaches to appraisal/assessment; validity and reliability; psychometric statistics; the selection, administration, scoring and interpretation of various assessment instruments; and the use of appraisal/assessment results in the counseling/psychotherapy process.

(VII) **Research Methods and Evaluation**, which includes an understanding of types of research, statistics, research report development, research implementation, program evaluation, needs assessment, and ethical and legal considerations in research; OR **Research Statistics**, which includes an understanding of the theory, analysis and interpretation of manual or computer generated statistical measures.

(VIII) **Professional Orientation and Ethics**, which includes an understanding of ethical and legal standards, professional roles, responsibilities, and functions; professional goals and objectives; professional organizations and associations; professional history and trends; ~~ethical and legal standards~~; professional preparation standards; and professional credentialing.

(IX) **Psychopathology**, which includes theories, research, descriptive characteristics, categories, dynamics, and etiology of mental, behavioral, cognitive and personality disorders, with a focus on

utilization of the diagnostic and statistical manual of mental disorders (DSM) and/or International Classification of Diseases (ICD).

(b) An applicant who holds a master's degree from a program primarily counseling in content must meet the following requirements for licensure as a Professional Counselor.

1. **Education.** The applicant must have earned a master's degree from an institution which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation (CHEA). **After September 30, 2018 the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA).** The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is primarily counseling in content and meets the requirements in Rule 135-5-.02(a)11.

2. A "Masters" degree must be so designated by the educational institution awarding the master's degree and indicated on the official transcript.

2 3. **Directed Experience under Supervision.** The applicant must present evidence of four (4) years of post-master's directed experience under supervision ([see definitions at in Rule 135-5-.02(a)]) in the practice of Professional Counseling in a work setting acceptable to the Board OR three (3) years of post-master's directed experience under supervision in the practice of Professional Counseling in a work setting acceptable to the Board and a supervised counseling practicum or internship of at least 300 hours which was part of the graduate degree program. **After September 30, 2018, 600 practicum or internship hours will be required.** A minimum of two (2) years of the supervision must be provided by a supervisor who is a licensed Professional Counselor and meets the requirements in Rule 135-5-.02(a)5, except that if the supervision was acquired prior to September 23, 1993, such supervision may have been provided by any qualified supervisor. Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master's directed work experience.

4. **Examination.** The applicant must present evidence of a passing score of the required examination.

(c) An applicant who holds a specialist degree from a program primarily counseling in content must meet the following requirements for licensure as a Professional Counselor.

1. **Education.** The applicant must have earned a specialist degree from an institution, which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation. **After September 30, 2018 the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA).** The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is primarily counseling in content and meets the requirements in Rule 135-5-.02(a)11.

2. A "Specialist" degree must be so designated by the educational institution awarding the specialist degree and indicated on the official transcript.

2 3. **Directed Experience under Supervision.** The applicant must present evidence of two (2) years of post-master's directed experience under supervision ([see definitions at in Rule 135-5-.02(a)]) in the practice of Professional Counseling in a work setting acceptable to the Board and a supervised counseling practicum or internship of at least 300 hours which was part of the graduate degree program OR three (3) years of post-master's directed experience under

supervision in the practice of Professional Counseling in a work setting acceptable to the Board. **After September 30, 2018, 600 practicum or internship hours will be required.** A minimum of one (1) year of the supervision must be provided by a supervisor who is a licensed Professional Counselor and meets the requirements in Rule 135-5-.02(a)5, except that if the supervision was acquired prior to September 23, 1993, such supervision may have been provided by any qualified supervisor. Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master's directed work experience.

4. Examination. The applicant must present evidence of a passing score of the required examination.

(d) An applicant who holds a doctoral degree from a program primarily counseling in content must meet the following requirements for licensure as a Professional Counselor.

1. Education. The applicant must have earned a doctoral degree from an institution which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation. **After September 30, 2018 the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program.** The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is primarily counseling in content and meets the requirements in Rule 135-5-.02(a)11.

2. A "Doctoral" degree must be so designated by the educational institution awarding the doctoral degree and indicated on the official transcript.

3. Directed Experience under Supervision. The applicant must present evidence of one (1) year of supervised counseling internship of at least seven hundred fifty (750) hours during the doctorate degree program in a work setting acceptable to the Board OR one (1) year of post master's directed experience under supervision (see definitions at in Rule 135-5-.02(a)) in the practice of Professional Counseling in a work setting acceptable to the Board. A minimum of half of the one year of supervision must be provided by a supervisor who is a licensed Professional Counselor and meets the requirements in Rule 135-5-.02(a)5, except that if the supervision was acquired prior to September 23, 1993, such supervision may have been provided by any qualified supervisor. Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master's directed work experience.

4. Examination. The applicant must present evidence of a passing score of the required examination.

(e) An applicant who is a Certified Rehabilitation Counselor must meet the following requirements for licensure as a Professional Counselor.

1. Education. The applicant must have earned a master's degree from a rehabilitation counseling program which, at the time the degree was awarded, was accredited by the Council on Rehabilitation Education OR a master's degree from an institution which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation with documented graduate level coursework demonstrating that the degree program is primarily counseling in content and meets the requirements in Rule 135-5-.02(a)11. **After September 30, 2018 the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program.**

2. A “masters” degree must be so designated by the educational institution awarding the master’s degree and indicated on the official transcript.

2 3. **Directed Experience under Supervision.** The applicant must present evidence of three (3) years of post-master’s directed experience providing rehabilitation services in a rehabilitation setting acceptable to the Board under the supervision ~~([see definitions at in Rule 135-5-.02(a)])~~ of a Certified Rehabilitation Counselor or other qualified supervisor OR two (2) years of post-master’s directed experience providing rehabilitation services in a rehabilitation setting acceptable to the Board under the supervision ~~([see definitions at in Rule 135-5-.02(a)])~~ of a Certified Rehabilitation Counselor or other qualified supervisor and a supervised counseling practicum or internship of at least 300 hours which was part of the graduate degree program.

After September 30, 2018, 600 practicum or internship hours will be required. A minimum of one (1) year of the supervision must be provided by a Certified Rehabilitation Counselor or a supervisor who is a licensed Professional Counselor and meets the requirements in Rule 135-5-.02(a)5. Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master’s directed work experience.

3 4. **Certification.** The applicant must hold the Certified Rehabilitation Counselor designation.

5. **Examination.** The applicant must present evidence of a passing score of the required examination.

(f) An applicant who holds a master’s degree in psychology must meet the following requirements for licensure as a Professional Counselor.

1. Education. The applicant must have earned a master’s degree in a program of applied psychology from an institution, which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation. **After September 30, 2018** the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is a program of applied psychology. The degree program must meet the requirements in Rule 135-5-.02(a)11.

2. A “Masters” degree must be so designated by the educational institution awarding the master’s degree and indicated on the official transcript.

2 3. **Directed Experience under Supervision.** The applicant must present evidence of four (4) years of post-master’s directed experience under supervision ~~([see definitions at in Rule 135-5-.02(a)])~~ in the practice of Professional Counseling in a work setting acceptable to the Board OR three (3) years of post-master’s directed experience under supervision in the practice of Professional Counseling in a work setting acceptable to the Board and a supervised counseling or applied psychology practicum or internship of at least 300 hours which was part of the graduate degree program. A minimum of two (2) years of the supervision must be provided by a supervisor who is a licensed Professional Counselor who meets the requirements in Rule 135-5-.02(a)5, or a licensed Psychologist, except that if the supervision was acquired prior to January 1, 2004, such supervision may have been provided by a person with a master’s degree from an accredited educational institution in a program of applied psychology. Non-compensated Volunteer experiences or services are not acceptable in defining the employment relationship for the purposes of obtainment of the required post-master’s directed work experience.

4. **Examination.** The applicant must present evidence of a passing score of the required examination.

~~(g) An applicant who holds a current license as an Associate Professional Counselor shall not be required to re-take the written examination following Board approval of their application for licensure as a Professional Counselor.~~

AUTHORITY: O.C.G.A. §§ 43-1-24, 43-1-25, 43-10A-3, 43-10A-5, 43-10A-6, 43-10A-8, and 43-10A-11

Mr. Williams motioned, Mr. Black seconded and the Board voted to adopt the proposed rule 135-5-.02 as posted. None opposed, motion carried.

Chair Report:

- None

Executive Director's Report:

- Welcome and Congratulations to Mr. Livingston as the Board's new Chair and Mr. Ric Long as the Board's new Vice-Chair for 2015-2016.

Associations Update:

- Each association representative expressed appreciation for the board working on updating the board rules.
- GAMFT will provide names to the Governor's office of Appointments for new board members.

Miscellaneous Discussion:

- Mr. Black provided information regarding the CE Tracker. He advised that a CE Broker from Florida would like to come in and speak with the board regarding their process for the CE Tracker. Requesting if possible that the representative be scheduled for the March board meeting.

With no additional Board business requiring discussion, Mr. Black motioned, Mr. Williams seconded, and the Board voted to adjourn today's meeting at 3:52 p.m.

Minutes recorded by: Stacey Mitchell, Board Support Specialist, HC1
Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC 1

STEVE LIVINGSTON
Chair

BRIG ZIMMERMAN
Executive Director HC1

These minutes were approved on: **February 13, 2015**