

**GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS**
Meeting Minutes – July 10, 2015

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, July 10, 2015 at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Steve Livingston, MFT, Chair
Kathryn Klock-Powell, MFT, Vice-Chair
Gerri Ann Robbins, MFT
Jack Perryman, LPC
Tommy Black, LPC
Arthur Williams, LPC

BOARD MEMBERS ABSENT

Ben Marion, CSW
Tonya Barbee, CSW

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Hope Harrison, Licensing Analyst, HC 1
Amanda Allen, Licensing Analyst, HC1
Randi Kristin Lewis, Complaint/ Compliance Specialist
Mary Katherine Lindsey, Board Support Specialist

ATTORNEY GENERAL'S OFFICE:

Tricia Downing, Esq., Senior A.A.G.

GUEST ATTENDEES:

Shannon Georgecink, Metropolitan Counseling Services
Patricia Harwell- GAMFT
Tracy Hall- LPCA-GA
Marie O'Sullivan Montoya, LPCA-GA
Consuela T. Wilds-Glover, LPCA-GA
Angela Powell-Smith, LPCA-GA
Cheryl Bonneau, NASW-GA
James Pace, NASW-GA

Steve Livingston, Chair, established a quorum of the Board was present and called the Board meeting to order at 8:45 a.m.

Agenda: Approved with one additional late agenda item for a Board vote, the Ratify List of licenses issued between Board meetings.

Meeting Minutes:

- June 12, 2015 Minutes

Mr. Williams moved, Mr. Black seconded, and the Board voted to accept the June 12, 2015 Minutes as presented. None opposed, motion carried.

Application Ratify List June 12, 2015-July 10, 2015

License No	Licensee Name
APC004919	Baptiste, LaKeisha Renee
APC004920	Breitenbach, Shante Odessa
APC004921	Brown, Amber D
APC004922	Cera, Amanda Overcash
APC004923	Church, Herbert Stephen
APC004924	Curran, Summer Marie
APC004925	Devine, Brittany Coronado
APC004926	Elliott, Kimberly A
APC004927	Franklin, Stacy Elizabeth
APC004928	Hairston, Latoria Tamara
APC004929	Johnson, Barry Eugene
APC004930	Locke, Shena
APC004931	Mars, Marilisse I
APC004932	McBrayer, Rachel Holland
APC004933	Menard, Ralph George
APC004934	Nance, Anna Tennyson
APC004935	Seldon, Kimberly Elisha
APC004936	Shuman, Tonya Lynn
APC004937	Yeldell, Merci Petina
APC004938	Shugart, Dianna Sue
APC004939	McLendon, Kwame Patrice
APC004940	Davis, Annie Pearl
APC004941	Williams, DiOnna LeChelle
APC004942	Paese, Vikki Joy
APC004943	Jackson, Kevia Contrelle
APC004944	Freeman, Rebecca Jeanette
APC004945	Graham, Vanessa Wyche
APC004946	Deloach, Letrice Lenette
APC004947	Rogers, Sharickah S
APC004948	Ingram, Anna Cunningham
APC004949	Al-Habib, Leah
APC004950	Dickinson, Amy Elizabeth
APC004951	Lawrence, Melissa Monique
APC004952	Martin, LaShonda Meredith
APC004953	Nall, Genie Leigh
APC004954	Dowdell, Jessica Joyce

APC004955	Everett, Amber Rene
APC004956	Snow, Sonya Deloria
APC004957	Demian, Ann
APC004958	Loney, Michelle Irene
APC004959	Norton, Matthew Stephen
APC004960	Jimenez, Yettel Santana
CSW005511	Arnold, Adam Wesley
CSW005512	Baltz, Vicky S
CSW005513	Bell, Tiaundra Elaine
CSW005514	Brown, Geneen Nichole
CSW005515	Butler, Gaynor Lynn
CSW005516	Clark, Michelle Randall
CSW005517	Madden, Beth Rosalyn
CSW005518	McGoogan, Akemi-joi Gavin
CSW005519	McGahan, Andrew Joseph
CSW005520	McGee, Monique Cherrice Johnson
CSW005521	Robinson, Susan Marie
CSW005522	Freeman, Sylina Strickland
CSW005523	Sewell, Tena Lewis
CSW005524	Sharomi, Sherian Waite
CSW005525	Vincent, Mary Caroline
CSW005526	Greenhoe, April Davis
CSW005527	Allen, Carol Ashley
CSW005528	Atkinson, Sara Eden
CSW005529	Barnette, Adam Lewis
CSW005530	Land, Leah Lynette
CSW005531	Thomas, Robert Glynn
CSW005532	Wall, Jermaine Antonio
CSW005533	Gilmore, Sharon E
CSW005534	Harbin, Meghan Katherine
CSW005535	McIntosh, Bianca
CSW005536	Montgomery, Amanda Ruth
CSW005537	Moran, Laura Kristin Geyer
CSW005538	Oliver, April Marie
CSW005539	Roque, Isaura
CSW005540	Wheeler, William Brantley
CSW005541	Bryant, Tawana Ruby
CSW005542	Cornwell, Sara Nicole

CSW005543	Cooper, Darren Lee
CSW005544	Davis, Susan Elizabeth
CSW005545	Diver, Diane Carol
CSW005546	Donnini, Sarah Julian
CSW005547	Holt, Haley Hardegree
CSW005548	Hughes, Angela LaTrice
CSW005549	Love, Naomi M
CSW005550	Maine, Deborah Ann
LPC008435	Lamb, Misty Lee
LPC008436	Amoss, Margaret Silver
LPC008437	Bridges, Mary Myers
LPC008438	Caldwell, Trea R
LPC008439	Cooper, Clerissa Franita
LPC008440	Crider, Gabrielle Lucille
LPC008441	Earnest, Justin Charles
LPC008442	Dukes, Barry Girard
LPC008443	Ejindu, Benedicta Ekwutosi
LPC008444	Gage, Haley Isabelle
LPC008445	Melvin Gueh, Kiawata Yokeena
LPC008446	Hailey, Hope Jones
LPC008447	Harrelson, Maryana Vasylivna
LPC008448	Hester, Lauren E
LPC008449	Lewis, Stephany Renee
LPC008450	Miller, Nicholas James
LPC008451	Mitchell, Kathleen E
LPC008452	Mundy, Marissa Gail
LPC008453	Oglesby, Nekibra Shannell
LPC008454	Parks, Eden Lenea
LPC008455	Pass, Tamara Lea
LPC008456	Rink, Angie Faye
LPC008457	Tillery, Jennifer Cummings
LPC008458	Wallace, Abby
LPC008459	Williams, Folayan Denise
LPC008460	Willis, Renee Christine
LPC008461	Zimmerman, Amanda Jean
LPC008462	Arflin, Sherrie Kaelin
LPC008463	Lipscomb, Robilene C
LPC008464	Smith Fulwiley, Kalena Y

LPC008465	Wilkes, Heather Barnett
LPC008466	Edwards, D'Antoinette Shonya
LPC008467	Edwards, Shantreis Shaneta
LPC008468	Gilbert, Rebeca Marie
LPC008469	Rubin, Daniel Maxwell
LPC008470	Williams, Linda Susan
LPC008471	Mathis, Heather Christian
LPC008472	Jiminez, Tara Haynes
LPC008473	Murphy, Afton Renee
LPC008474	Camacho, Carolyn Weatherly
LPC008475	Edwards, Lynne Zoerb
LPC008476	Dixon, Carla McManus
LPC008477	Lindsey, Haley
LPC008478	Guyer, Teri Lynn
MFT001410	Baker, Debra Marie
MFT001411	Blanco-Booth, Bethany Christine
MFT001412	Carrico, Michael George
MFT001413	Rorer, Alisha LaShonda
MFT001414	James, Erica Tenell
MFT001415	Ellison, Mark Max
MSW006916	Douglas, Mark Anthony
MSW006917	Hamilton, Leticia Janelle
MSW006918	Scott, Jessica Anne
MSW006919	Sharkey, Caroline Nathalie
MSW006920	White, William Burval, III
MSW006921	Coots, Aaron Michael
MSW006922	Powell, Sylvester Alonzo
MSW006923	Carter, Bill Falwell
MSW006924	Wilson, Thomas Warren
MSW006925	Wright, Ursula J.
MSW006926	Bacchus, David J F
MSW006927	Anderson, Diandra Michelle
MSW006928	Carson, Robyn Capri
MSW006929	Jones, Tynesha Aunshaunti
MSW006930	Richard, Rebecca Haley
MSW006931	Robinson, Denetra Elyse
MSW006932	Smith, Barbara Faye

MSW006933	Taylor, Dwayne Javon
MSW006934	Brown, Nathaniel Odell
MSW006935	Jones, Ebony Arlice
MSW006936	Jones, Kimberlee Georgenia
MSW006937	Marquez, Blanca Eden
MSW006938	Prospere, Jennifer Cynthia
MSW006939	Williams, Phillip K
MSW006940	Wilson, Cason Bledsoe
MSW006941	Belton, Kenyatta Seals
MSW006942	Bishop, Megan Ashley
MSW006943	Broome, Caylin Louise
MSW006944	Connolly, Caitlin Monica
MSW006945	Mazer, Ari Lael

Mr. Black moved, Ms. Klock-Powell seconded, and the Board voted to approve the Ratify List of licenses issued between Board meetings as presented. None opposed, motion carried.

Chair Report:

- Secretary Kemp announced a Board Chair meeting for all Boards to be held Monday, July 13, 2015 at 11:00 am.

Executive Director's Report:

- **New Board Members:**

Ms. Sharon Tucker, Public at Large Member and Ms. D. Endsley Real, CSW were recently appointed by Governor Deal as new Board Members but were unable to attend todays scheduled Board meeting.

Correspondence: Reviewed

- P. Harwell, GAMFT
- V. Pease- New LPC Rule Clarification
- V. Graham- Dual Licensure Question
- C. Haggard- Question regarding 101

Mr. Williams moved, Ms. Klock-Powell seconded, and the Board voted for the administrative staff to respond to all correspondence as recommended. None opposed, motion carried.

Open Records Request:

- T. Letbetter

Mr. Black moved, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations to approve Ms. Letbetter's request. None opposed, motion carried.

Petition for Variance/Waiver:

- R. Donghia

Mr. Perryman moved, Mr. Williams seconded, and the Board voted to accept the recommendation to grant Ms. Donghia's request. None opposed, motion carried.

Miscellaneous Discussion Items:

- **Telemental Health Rule 135-11-.01**
Proposed **NEW** Chapter, 135-11 TeleMental Health, and new rule, 135-11-.01
TeleMental Health

Purpose: The purpose of this rule is to define TeleMental Health and to establish minimum standards for the delivery of services by a licensed Professional Counselor, Social Worker, or Marriage and Family Therapist using technology-assisted media.

(a) Definitions:

1. Asynchronous store and forward - means the transmission of a client's information from an originating site to a licensee at a distant site without the presence of the client.
2. Distant site - means a site or location from which services are delivered by a licensee via a technology-assisted media.
3. Licensee - means a person licensed in the state of Georgia as a Professional Counselor, Social Worker or Marriage and Family Therapist, including Associate licensees.
4. Originating site - means a site where a client is located at the time TeleMental Health services are provided via technology-assisted media or where the asynchronous store and forward services originates.
5. Synchronous interaction - means a real-time interaction between a client and a licensee located at a distant site.
6. TeleMental Health - means the mode of delivering services via technology-assisted media, such as but not limited to, a telephone, video, internet, a smartphone, tablet, PC desktop system or other electronic means using appropriate encryption technology for electronic health information. TeleMental Health facilitates client self-management and support for clients and includes synchronous interactions and asynchronous store and forward transfers.

7. TeleMental Health Supervision - means the delivery of supervision via technology-assisted media by a supervisor at one site while the supervisee is located at a distant site. Telemental health supervision may include, without being limited to, the review of case presentation, audio tapes, video tapes, and observation in order to promote the development of the practitioner's clinical skills.

(b) Provisions

1. Training for Licensee:

(i) Prior to the delivery of clinical TeleMental Health, the licensee shall have obtained a minimum of six (6) continuing education hours. The continuing education hours may include but are not limited to the following, in the discretion of the Board:

(I) Internet use dependency and psychological problems – an overview of how Internet users become dependent upon the Internet to such an extent that their Internet use is causing serious problems in their lives.

(II) Research in Telemental Health - review of evidence base for mental health practice conducted using telemental health.

(III) Intake and Assessment- initial intake and assessment necessary to determine a client's suitability for telemental health, including informed consent.

(IV) Delivery Methods - recognize appropriate use of telecounseling, asynchronous email/message posting, synchronous digital chat, video-assisted therapy and other electronically supported modes of delivery.

(V) Theory Integration - understand how to adapt counseling/therapy theory and effective in-person techniques to telemental health.

(VI) Termination - recognize similarities and differences between in-person and telemental health closure while providing technology-assisted strategies for reestablishing contact if and/or when necessary.

(VII) Risk Management - understanding privacy and security standards of applicable laws such as Health Insurance Portability and Accountability Act ensuring high quality practices and procedures that are legally sound and ethically protect clients and safeguard against litigation, including protection of electronic information.

(VIII) Business of Telemental Health - review of ethically sound ways to advertise and incorporate telemental health into an existing suite of therapeutic/clinical services.

(ii) If the licensee has taken the hours required in this section within the last 5 years, those hours do not need to be repeated in order to meet requirements in this section.

2. Supervision:

(i) Training of the TeleMental Health Supervisor: Prior to the delivery of supervision via telemental health, the supervisor shall have obtained a minimum of nine (9) hours of continuing education. The continuing education hours may include the same eight (8) categories identified under "Training for Licensee", rule section (b)(1)(i)(I-VIII) above, **plus**, must also include three (3) hours in the category of: Supervising TeleMental

Health Therapy - understanding the key components necessary to supervise effective, and efficient delivery of telemental health therapy.

(ii) If the supervisor has taken the hours required in this section within the last 5 years, those hours do not need to be repeated in order to meet requirements in this section.

(iii) Board rules 135-5 define the acceptable requirements for a Board recognized supervisor and supervision for the Counselor, Social Work and Marriage and Family Therapy professions. Supervisors and supervision must meet the requirements of the specialty found in the applicable section of Board rules 135-5 that define supervisor and supervision for the Counselor, Social Work and Marriage and Family Therapy professions.

(iv) Informed Consent: Prior to the delivery of supervision via TeleMental Health, the supervisor at the distant site shall inform the supervisee that TeleMental Health will be used and obtain verbal and written consent from the supervisee for this use.

3. Informed Consent - Prior to the delivery of TeleMental Health services by a licensee via technology-assisted media, the licensee at the distant site shall inform the client that TeleMental Health services via technology-assisted media will be used, and the licensee shall obtain verbal and written consent from the client for this use. The verbal and written consent shall be documented in the client's record. Consent must include disclosure of the use of any third party vendor such as a record keeping, billing service or legal counsel.

4. Client Assessment - Careful assessment using assessment instruments referenced in Rule 135.-7-.05 as appropriate is required in order to determine whether an individual may be properly assessed and/or treated via TeleMental Health services through technology-assisted media. Clients who cannot be treated properly via TeleMental Health services should be treated in person, or else they should not be accepted as clients or, if already accepted, properly terminated with appropriate referrals.

5. Code of Ethics -The failure of a licensee to comply with these requirements shall constitute unprofessional conduct under the Code of Ethics as described in Board rule 135-7. A licensee delivering health care services via TeleMental Health shall comply with all Code of Ethics requirements as described in Board rule 135-7.

6. Scope of Practice - This rule shall not be construed to alter the scope of practice of any licensee or authorize the delivery of services in a setting, or in a manner, not otherwise authorized by law.

7. Out-of-State Clients - Licensees who want to offer TeleMental Health services outside the state are advised to check with the state board in which the client resides for information about telemental health regulations outside of Georgia.

(c) Continuing education hours obtained pursuant to this rule within a two year licensure cycle may be applied to the required thirty-five (35) hours for that licensure cycles renewal/expiration date.

Authority: O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-10A-2, 43-10A-5, 43-10A-16 and 43-10A-17

Mr. Williams motioned, Ms. Robbins seconded, and the Board voted that the AG’s office Memo of Statutory Authority regarding the proposed new chapter, new rule, Telemental Health, be made public. None opposed, motion carried.

Mr. Williams motioned, Mr. Perryman seconded, and the Board voted to refer the proposed new chapter, rule to the Attorney General’s Office for a Memo of Statutory Authority, and in addition, voted to post the proposed new chapter and rule for the required thirty days, conducting a public rules hearing/adoption as soon as possible thereafter. None opposed, motion carried.

Additionally, the Board voted that the formulation and adoption of Rule 135-11-.01 Telemental Health does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-10A-2, 43-10A-5, 43-10A-16 and 43-10A-17; and that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-10A-2, 43-10A-5, 43-10A-16 and 43-10A-17 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Professional Counseling, Social Work and Marriage and Family Therapy. None opposed, motion carried.

Associations Update:

- Ms. Pat Harwell provided the association update from the Georgia MFT Association.
- Ms. Consuela T. Wilds-Glover provided the association update from the LPC Association.

Ms. Klock-Powell motioned, Mr. Black seconded and the Board voted for the Board to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to applications and complaints; conduct applicant interviews; receive the Attorney General’s, Professional Practices (Complaint) and Professional Standards (Applications) Committee Reports.

At the conclusion of Executive Session on Friday, July 10, 2015, Mr. Livingston declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Applications:

The separate Professional Standards Committees reviewed all applications presented by the administrative staff.

Ms. Klock-Powell motioned, Mr. Black seconded, and the Board voted to accept the recommendations for the Marriage & Family Therapist applications reviewed during today's meeting. None opposed, motion carried.

Mr. Black motioned, Mr. Williams seconded, and the Board voted to accept the recommendations for the Professional Counselor applications reviewed during today's meeting. None opposed, motion carried.

Mr. Black motioned, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations on the Social Worker applications reviewed during today's meeting. None opposed, motion carried.

PSC Committee - Applicant Interviews:

- Y. B.
- N. P.
- M. H.
- L. P.
- C. S.
- K. D.

Ms. Robbins moved, Mr. Marion seconded, and the Board voted to accept the recommendations proposed by the committee's for the Applicant Interviews as presented. None opposed, motion carried.

Assistant Attorney General's Report:

Written status and activity report presented from Board review.

Mr. Black moved, Ms. Klock-Powell seconded, and the Board voted to accept the Assistant Attorney General's report as presented. None opposed, motion carried.

PPC's: Complaints-Recommended for Closure:

COMP150046, COMP150063, COMP150065, COMP150082, COMP150094, COMP150110, COMP160007

Ms. Klock-Powell moved, Ms. Black seconded, and the Board voted to accept the recommendations of the Professional Practices Committee Report as presented. None opposed, motion carried.

Executive Session Meeting Minutes:

- June 12, 2015 Executive Session

Ms. Klock-Powell moved, Mr. Black seconded, and the Board voted to accept the June 12, 2015 Executive Session Minutes as presented. None opposed, motion carried.

With no additional business requiring discussion, the meeting adjourned at 4:23 p.m.

Minutes recorded by: Mary Katherine Lindsey, Board Support Specialist

Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC1

STEVE LIVINGSTON
Chair

BRIG ZIMMERMAN
Executive Director HC1

These minutes were approved on: **August 7, 2015**