

**GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,  
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS**  
Meeting Minutes – August 7, 2015

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, August 7, 2015 at 237 Coliseum Drive, Macon, Georgia with the following members present:

**MEMBERS PRESENT:**

Steve Livingston, MFT, Chair  
Kathryn Klock-Powell, MFT, Vice-Chair  
Gerri Ann Robbins, MFT  
Jack Perryman, LPC  
Tommy Black, LPC  
Ben Marion, CSW  
Endsley Real, CSW

**BOARD MEMBERS ABSENT**

Arthur Williams, LPC

**ADMINISTRATIVE STAFF PRESENT:**

Brig Zimmerman, Executive Director, HC 1  
Hope Harrison, Licensing Analyst, HC 1  
Amanda Allen, Licensing Analyst, HC1  
Mary Katherine Lindsey, Board Support Specialist

**ATTORNEY GENERAL'S OFFICE:**

Tricia Downing, Esq., Senior A.A.G.

**GUEST ATTENDEES:**

Shannon Georgecink, Metropolitan Counseling Services  
Gale Macke, LPCA-GA  
Tracy Hall- LPCA-GA  
Cheryl Bonneau, NASW-GA  
James Pace, NASW-GA

Dawn James, LPCA-GA  
Karen Starks, NASW-GA  
Theresa Holt, LPCA-GA  
Warren Jones, LMFT  
Mamie Jones, LPCA-GA

**Steve Livingston, Chair, established a quorum of the Board was present and called the Board meeting to order at 8:37 a.m.**

**Agenda:** Approved with one additional late agenda item for a Board vote, Board Policy Discussion.

**Meeting Minutes:**

- July 10, 2015 Minutes
- July 31, 2015 LPC-PSC Conference Call Minutes

**Mr. Black moved, Mr. Perryman seconded, and the Board voted to accept the July 10, 2015 as presented. None opposed, motion carried.**

**Mr. Black moved, Mr. Marion seconded, and the Board voted to accept the July 31, 2015 Professional Standard Committee Conference Call minutes as presented. None opposed, motion carried.**

**Board Chair Report:** None Presented

**Application Ratify List: July 11, 2015 to August 6, 2015**

<b>License #</b>	<b>Licensee Name</b>
AMFT000408	Albrite, Adam
AMFT000409	Scarpate, Lindsay Smith
APC004961	Baker, Junia Melissa
APC004962	Barnes, April E
APC004963	Cantera, Tamara Gail Shelton
APC004964	Dodd, Caitlin Elizabeth
APC004965	Dunn, Katherine G
APC004966	Grace, Cocise Antranette
APC004967	Dixon, Alexandra Graham
APC004968	Hendrix, Melissa Ann
APC004969	Hodges, Janet Ruth
APC004970	Holmes, Ecclesia Vernice
APC004971	Howgate, Jill Hastings
APC004972	Hughes, Bianca Keshia
APC004973	Kalvert, Marian B
APC004974	Keck, Julie Crawford
APC004975	Louis, Phillippe Richard
APC004976	Lumpkin, Krystal Lyle
APC004977	Luster, Charnessa Sade
APC004978	Perkins, Matthew Ross
APC004979	Rozier, Mikell Shawn
APC004980	Scriber, Farida
APC004981	Simmons, Andrew Wade
APC004982	Startup, Lauren Voshell
APC004983	Thomas, Shonta Latrice
APC004984	Wade, Lynda Ruth
APC004985	Young, Devon Noelle
APC004986	Zaffuto, Steven Randolph
APC004987	Brooks, Jamekah Roxanne
APC004988	Hunt, Sarah Ann
APC004989	Baxter, Alexandra Leigh
APC004990	Smith, Frederick Marlin
APC004991	Brewton, Corrie Elisabeth
APC004992	Ostrander, Kim
APC004993	Ssebikindu, Joy Lyne
APC004994	Coyne, Kelly Anne

APC004995	Mullins, Marissa Ann
APC004996	Joyce, Derek Sean
APC004997	Jones, Candis Lavasha
APC004998	Long, Tekia Billette
APC004999	Houston, Dionne Taylor
APC005000	Corell, Karyn J
APC005001	Jones, Marcus Lance
APC005002	Helton, Brandi Elaine
APC005003	Lane, Michael Paul
APC005004	Williams, Alishia Lee
APC005005	Starks, Kirby Mikelle
APC005006	Klieber, Linda M
APC005007	Demeke, Melat Shewareged
APC005008	Richards, Jessica Danielle
APC005009	Russ, Amy Lyons
APC005010	Bradshaw, Courtney Carolyn
CSW005551	Harvey, Karnisha
CSW005552	Munoz, Lina Marcela
CSW005553	Rodriguez, Juan
CSW005554	Rodriguez-Becerra, Azucena D.
CSW005555	Wallace, Allison Danielle
CSW005556	Adams, Katie Nicole
CSW005557	Calahan, Elizabeth Montea
CSW005558	Lasher, Amy Nicole
CSW005559	Minnicks, Jennifer Lynn
CSW005560	Reid-Hayles, Dionne F
CSW005561	Smith, Jessica Ann
CSW005562	Carter, Kourtney Denise
CSW005563	Ganzy, Catherine Arlene
CSW005564	Phillips, Avril Melissa
CSW005565	Rivas, Angelica Del Rosario
CSW005566	Tyler, Alexandra Rae
CSW005567	Brock, Andrea Lou
CSW005568	Frazier, Terrell Reginaldo
CSW005569	Lantzman, Irit
CSW005570	Lindemann, Andrea Michelle
CSW005571	Scruggs, Regina Yvette
CSW005572	Senior, Wendy Maria

CSW005573	Wilson, Kimberly Moss
LPC008479	Berwick, Amy Courtenay
LPC008480	Blackburn, Amanda Meyer
LPC008481	Gossage, Joe Thomas
LPC008482	King, Pettina Necola
LPC008483	Mann, Courtney Giesler
LPC008484	McFeely, Kelly Joanne
LPC008485	Neir, Dorice Louise
LPC008486	Smith, Annjeanen Trisa
LPC008487	Broadhead, Megan Watts
LPC008488	Boylan, Daniel Robert
LPC008489	Brown, William Kelly
LPC008490	Bryant, Leonard D
LPC008491	Carrico, Michael George
LPC008492	Coleman, Jennifer Lynn
LPC008493	Diggs, Jonathan Aaron
LPC008494	Gwaltney, Kellie Diane
LPC008495	Gwyn, Andrea W
LPC008496	Henderson, Patrick James
LPC008497	Hightower, Sarah Parriott
LPC008498	Hill, Cheryl Catherine
LPC008499	Jaynes, Amy Fowler
LPC008500	Jenkins, Teleshia Leonard
LPC008501	King, James Lawrence
LPC008502	Knight, Trevor T
LPC008503	Miller, Stacey Lynn
LPC008504	Mims, Shemekia Roshunda
LPC008505	Perkins, Tamika
LPC008506	Rodriguez, Jariska Kiani
LPC008507	Scott, Tiffany Danielle
LPC008508	Setterberg, Katherine Lois
LPC008509	Seyfried, Lori Pottinger
LPC008510	Smith, Dezsarai Monike
LPC008511	Stephens, Brendan Alfred
LPC008512	Tait, Debra McCurry
LPC008513	Thompson, Adrian Irene
LPC008514	Turrubiates-Huacuja, Amelia R
LPC008515	West, Yvette Porchea

LPC008516	Wilder, Tasha L
LPC008517	Yale, Louise P
LPC008518	Rhoden, Elethia V
LPC008519	Van Zant, Mark
LPC008520	Pitts, Latricia Tanksley
LPC008521	Simpson, Taisha Nicole
LPC008522	Blankenship, Shaketha Kimble
LPC008523	Joseph, Lorraine Natalia
LPC008524	Nolan, Lindsey Hays
LPC008525	Crider, Michelle Lynn
LPC008526	Gonder, Tyrone
LPC008527	Lee, Shekita Hall
LPC008528	Brown, Kristin Imbrock
LPC008529	Herrin, Jennifer Ingersoll
LPC008530	Johnson, Lanell Renea
LPC008531	Zeligman, Melissa Rae
MFT001416	Maisel, Lauren Alyse
MFT001417	Reinerth, Scott Patrick
MFT001418	Reddick, Geoffrey Todd
MFT001419	Alexander, Simone S
MSW006946	Booth, Laura Lynn
MSW006947	Hardamon, Celia Ella
MSW006948	Jones, Jessica Lynn
MSW006949	Massie, Hilda Amelda
MSW006950	Rivers, Shelia L
MSW006951	Scott, Ebony Ianna
MSW006952	Shaw, Katherine Elaine
MSW006953	Burns, Stephanie Jane
MSW006954	Dalton, Tonia Mechelle
MSW006955	Fager, Kari Denise
MSW006956	Jackson, Loretta Patrice
MSW006957	Myrick, Candace Rae
MSW006958	Reddick, Carla LaTriece
MSW006959	Rossi, Margaret Helen
MSW006960	Whitehead, Karen Helene
MSW006961	Bonner, Abria Janee
MSW006962	Wilks, Komiya Guillory

MSW006963	Pfeffer, Joseph Allen
MSW006964	Brewer, Amanda Grace
MSW006965	Clark, Lauren Elizabeth
MSW006966	Clark, Marcus Franklin
MSW006967	Crooke, Leah Catherine
MSW006968	Dinkins, Robyn Nelda
MSW006969	Foley, Monique Kenia
MSW006970	Howe, Addison Gage
MSW006971	Howell, Crystal Gail
MSW006972	Lucas, Tarvore LaKeitha
MSW006973	Pope, Joan Tarrai
MSW006974	Rabinowitz, Rachel Brett
MSW006975	Schlecht, Lan Hoang Tran
MSW006976	Schwalenberg, Samantha Lee
MSW006977	Solaiman, Samia Michelle
MSW006978	Ward, Stephanie Yvonne
MSW006979	Wells, Elaine
MSW006980	Aderogba, Angela Marie McHaney
MSW006981	Baldwin, Laura Ann
MSW006982	Burns, Ginger Marie
MSW006983	Chafin, Bryn Michelle
MSW006984	Chapman, Cathryn Jeanne
MSW006985	Davis, Kathleen Burnham
MSW006986	Howell, Christina Trammell
MSW006987	Kemp, Marcelyn Alicia
MSW006988	Moneit, Tiffany Renee
MSW006989	Mortonson, Erica Gail
MSW006990	Payne, Rhonda Slade
MSW006991	Smith, Alexander Weldon
MSW006992	Tertichny, Alissa Lee Fortune
MSW006993	Tierney, Sherry Lynn
MSW006994	Wray, Danielle Nichole

**Ms. Klock-Powell moved, Mr. Black seconded, and the Board voted to approve the Ratify List of licenses issued between Board meetings as presented. None opposed, motion carried.**

**Correspondence:**

- Clearly, Heather – RE: Continuing Education Hours – Refer to Board rules
- McCarther, Monifa – Supervised Work Experience – Board Member Marion to contact



review of case presentations, audiotapes, videotapes, and direct observation of the practitioner's clinical skills. Supervision does not require the supervisor to be present at the work site with the supervisee but requires the supervision to be face-to-face. Supervision may be provided pro bono or for a fee. Both supervisors and supervisees are required to maintain a contemporaneous record of the date, duration, type (individual, paired, or group), and a brief summary of the pertinent activity for each supervision session to be submitted to the Board upon request. If there are any discrepancies in hours, contemporaneous documentation of supervision will be requested.

(i) Individual Supervision means one supervisor meeting with a maximum of two supervisees.

(ii) Group Supervision means one supervisor meeting with a maximum of six supervisees.

5. "Supervisor" means a licensed Professional Counselor, Clinical Social Worker, Marriage and Family Therapist, Psychologist, or Psychiatrist who complies with the ethical standards of practice of their profession with particular attention being paid to prohibited dual relationships. In addition,

(i) a supervisor who holds a master's degree must have three (3) years of post-licensure experience; and

(ii) a supervisor who holds a specialist degree must have two (2) years of post-licensure experience; and

(iii) a supervisor who holds a doctoral degree must have one (1) year of post-licensure experience; and

(iv) for supervision entered into after September 30, 2018, a supervisor who is a Licensed Professional Counselor must hold either a National Board of Certified Counselors (NBCC) Approved Clinical Supervisor credential or a Licensed Professional Counselors Association of Georgia (LPCAGA) Certified Professional Counselor Supervisor credential.

(v) however, the Board in its discretion may approve a supervisor whose experience is substantially similar to those stated herein.

(vi) in a supervised practicum or internship which is part of the graduate degree program, either the course instructor of record or the on-site clinical instructor must be a qualified supervisor OR, in the education of rehabilitation counselors, may be a Certified Rehabilitation Counselor.

6. "Directed Experience" means time spent under direction engaging in the practice of Professional Counseling as defined in 135-5-.02(.01)(a)(1). Valid work sites should have measurable detailed documentation for every candidate, as well as a signed contractual agreement that outlines job description, office hours, performance review procedures and dismissal policies. The agreement between the work site and the candidate should be akin to employment. Non-compensated ~~Volunteer~~ experiences or services ~~are not acceptable~~ will be reviewed on a case by case basis to determine acceptability in defining the ~~employment~~ working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

(i) All work sites must include a formal structure related to the practice of professional counseling as defined in Rule 135-5-.01(a)(1).

(ii) Directed experience sites may, at the discretion of the Board, be required to submit documentation substantiating the nature of the working relationship with the applicant, the formal structure of the organization, as well as any other licensed or associate licensed individuals working there to ensure compliance and understanding of these requirements.

7. "Directed Experience Under Supervision Contract" is a document, obtained from the Board, that defines the ~~employment~~ working relationship for the purposes of obtaining the required post- masters directed experience under supervision. Non-compensated ~~Volunteer~~ experiences or services ~~are not acceptable~~ will be reviewed on a case by case basis to determine acceptability in defining the ~~employment~~ working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

(i) All work sites must include a formal structure related to the practice of professional counseling as defined in Rule 135-5-.01(a)(1).

(ii) Directed experience sites may, at the discretion of the Board, be required to submit documentation substantiating the nature of the working relationship with the applicant, the formal structure of the organization, as well as any other licensed or associate licensed individuals working there to ensure compliance and understanding of these requirements.

8. “Program Primarily Counseling in Content” and “Program in Applied Psychology” means a course of study at an accredited educational institution consisting of a master’s degree which includes either as part of the degree program or as additional course work completed prior to, during or after the degree program, the following graduate level courses. After September 30, 2018 the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. An individual course may not be used to fulfill the requirement in more than one content area.

(i) Counseling/Psychotherapy Theory, which includes the principles, concepts, and practice of counseling/psychotherapy and the major models of counseling/psychotherapy.

(ii) A Counseling or Applied Psychology Practicum or Internship as part of the graduate degree program.

(iii) Courses in six (6) of the following nine (9) content areas, after September 30, 2018, all 9 content areas of the following course work are required:

(I) Human Growth and Development, which includes an understanding of the nature and needs of individuals at all developmental levels, personality theory, and learning theory, and which may provide a comprehensive overview of the factors, determinants, and stages that pertain to physical, emotional, intellectual, and social development and adaptation from infantile to geriatric stages.

(II) Multicultural Counseling or Diversity Training, which includes an understanding of societal changes and trends, human roles, societal subgroups, diversity, social mores and interaction patterns, and differing lifestyles; and competency in counseling a diverse clientele.

(III) Counseling Techniques or Skills, which includes an understanding of the philosophic bases of helping processes, helper self-understanding and self-development, and the facilitation of client change; OR Advanced Psychotherapy/Intervention Theory, which includes the in- depth study of the major theories, principles, methods and techniques of psychotherapy with individuals, groups or families, focusing on the treatment or prevention of behavior disorders, adjustment problems, psychopathology, or other psychological disturbance.

(IV) Group Dynamics and Group Counseling/Psychotherapy, which includes an understanding of group development, dynamics, and counseling/psychotherapy theories; group leadership styles; group counseling/psychotherapy methods and skills; and other group approaches.

(V) Lifestyle and Career Development, which includes an understanding of career development theories; occupational educational information sources and systems; career and leisure counseling, guidance and education; lifestyle and career decision making; and career development program planning, resources, and evaluation.

(VI) Appraisal/Assessment of Individuals, which includes an understanding of psychometric theories and approaches to appraisal/ assessment; validity and reliability; psychometric statistics; the selection, administration, scoring and interpretation of various assessment instruments; and the use of appraisal/assessment results in the counseling/psychotherapy process.

(VII) Research Methods and Evaluation, which includes an understanding of types of research, statistics, research report development, research implementation, program evaluation, needs assessment, and ethical and legal considerations in research; OR Research Statistics, which includes an understanding of the theory, analysis and interpretation of manual or computer generated statistical measures.

(VIII) Professional Orientation and Ethics, which includes an understanding of ethical and legal standards, professional roles, responsibilities, and functions; professional goals and objectives;

professional organizations and associations; professional history and trends; professional preparation standards; and professional credentialing.

(IX) Psychopathology, which includes theories, research, descriptive characteristics, categories, dynamics, and etiology of mental, behavioral, cognitive and personality disorders with a focus on utilization of the diagnostic and statistical manual of mental disorders (DSM) and/or International Classification of Diseases (ICD).

(b) Requirements for Licensure.

1. Education. The applicant must have earned a master's degree in a program primarily counseling in content or in a program of applied psychology, which degree includes a supervised practicum or internship of at least 300 hours which was part of the degree program, from an institution which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation. After September 30, 2018, 600 practicum or internship hours will be required. After September 30, 2018 ~~the~~ degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is either primarily counseling in content or a program of applied psychology.

2. Registration of a contract for obtaining post-master's directed experience under supervision. The applicant shall register with the Board an acceptable contract, the Directed Experience Under Supervision Contract, for obtaining the post-master's experience required for licensure as a Professional Counselor. The applicant is responsible for notifying the Board of any changes in the contract, by submitting a new contract within fourteen (14) days of the change. Non-compensated Volunteer experiences or services are not acceptable will be reviewed on a case by case basis to determine acceptability in defining the employment working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

3. Examination. ~~The applicant must present evidence of a passing score of the required examination.~~ To qualify for licensure as an associate professional counselor, applicant must pass the required competency examination for licensure prescribed by the Board within the previous five (5) years before the date of application. If it has been greater than five (5) years since the applicant has taken and passed the required examination, the applicant must (re)take the exam. However, the (re)taking of the exam is not required if an applicant for reinstatement is currently, and has continuously been, licensed and practicing in another state/jurisdiction whose licensure requirements meet or exceed the current Georgia licensure requirements. All other provisions apply.

(c) Restrictions on Practice.

1. A person who holds a license as an Associate Professional Counselor may only use the title "Associate Professional Counselor."

2. A person who holds a license as an Associate Professional Counselor may engage in the practice of Professional Counseling, but only under direction and supervision, and only for a period not to exceed five years while obtaining the post-master's experience and supervision required for licensure as a Professional Counselor. Non-compensated Volunteer experiences or services are not acceptable will be reviewed on a case by case basis to determine acceptability in defining the employment working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

## 135-5-.02 Professional Counselors

Pursuant to Official Code of Georgia Annotated 43-10A-11 an applicant for a license in Professional Counseling must meet the following requirements.

### (a) Definitions.

1. **"The Practice of Professional Counseling"** means practice in that specialty which utilizes counseling and psychotherapy to evaluate and treat emotional and mental problems and conditions, whether cognitive, behavioral, or affective. The practice is further defined in O.C.G.A. 43-10A-3(10).
2. **"Direction"** means the ongoing administrative overseeing by an employer or superior of a Professional Counselor's work in the practice of professional counseling as defined by 135-5-.02(a) by a director. The director shall be responsible for assuring the quality of the services rendered by that practitioner and shall ensure that qualified supervision or intervention occurs in situations which require expertise beyond that of the practitioner.
3. **"Director"** means the person who provides direction and who is either the employer of the person who receives direction or is the supervisor in the employment chain of command to the person who receives direction.
4. **"Supervision"** means the clinical review, for the purpose of training or teaching, by a supervisor of a Professional Counselor's interaction with their client(s). The purpose of supervision is to promote the development of the practitioner's clinical skills. Supervision may include, without being limited to, the review of case presentations, audiotapes, videotapes, and direct observation of the practitioner's clinical skills. Supervision does not require the supervisor to be present at the work site with the supervisee but requires the supervision to be face-to-face. Supervision may be provided pro bono or for a fee. Both supervisors and supervisees are required to maintain a contemporaneous record of the date, duration, type (individual, paired, or group), and a brief summary of the pertinent activity for each supervision session to be submitted to the Board upon request. If there are any discrepancies in hours, contemporaneous documentation of supervision will be requested.
  - (i) **Individual Supervision** means one supervisor meeting with a maximum of two supervisees.
  - (ii) **Group Supervision** means one supervisor meeting with a maximum of six supervisees.
5. **"Supervisor"** means a licensed Professional Counselor, Clinical Social Worker, Marriage and Family Therapist, Psychologist, or Psychiatrist, who complies with the ethical standards of practice of their profession with particular attention being paid to prohibited dual relationships. In addition,
  - (i) a supervisor who holds a master's degree must have three (3) years of post-licensure experience; and
  - (ii) a supervisor who holds a specialist degree must have two (2) years of post-licensure experience; and
  - (iii) a supervisor who holds a doctoral degree must have one (1) year of post-licensure experience; and
  - (iv) for supervision entered into **after September 30, 2018**, a supervisor who is a Licensed Professional Counselor must hold either a National Board of Certified Counselors (NBCC) Approved Clinical Supervisor credential or a Licensed Professional Counselors Association of Georgia (LPCAGA) Certified Professional Counselor Supervisor credential.
  - (v) However, the Board in its discretion may approve a supervisor whose experience is substantially similar to those stated herein.
  - (vi) In a supervised practicum or internship which is part of the graduate degree program, either the course instructor of record or the on-site clinical instructor must be a qualified supervisor OR, in the education of rehabilitation counselors, may be a Certified Rehabilitation Counselor.
6. **"Directed Experience"** means time spent under direction engaging in the practice of Professional Counseling as defined in 135-5-.02(a)(1). Valid work sites should have measurable detailed documentation for every candidate, as well as a signed contractual agreement that outlines job description, office hours, performance review procedures and dismissal policies. The agreement between the work site and the candidate should be akin to employment. Non-compensated Volunteer

experiences or services ~~are not acceptable~~ will be reviewed on a case by case basis to determine acceptability in defining the employment working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

(i) All work sites must include a formal structure related to the practice of professional counseling as defined in Rule 135-5-.01(a)(1).

(ii) Directed experience sites may, at the discretion of the Board, be required to submit documentation substantiating the nature of the working relationship with the applicant, the formal structure of the organization, as well as any other licensed or associate licensed individuals working there to ensure compliance and understanding of these requirements.

#### 7. "Years of Directed Experience"

*(For the "Years of Directed Experience" rule in effect until September 30, 2018 when the following rule sections become effective, please go to the website [www.sos.ga.gov/plb/counselors](http://www.sos.ga.gov/plb/counselors).)*

(i) "One year of Directed Experience" means a minimum of 600 hours of directed experience acquired within a period of not less than twelve months and not more than twenty months.

(ii) **After September 30, 2018** "One year of Directed Experience" means a minimum of 1000 hours of directed experience acquired within a twelve (12) month period. The number of required years of Directed Experience is based on the applicant's educational credentials as defined in Rule 135-5-.02(b, c, d, e and f).

(iii) **After September 30, 2018**, all Directed Experience must be obtained within the sixty (60) months prior to the date of application. Endorsement applications will be considered on a case by case basis at the discretion of the Board.

(iv) Non-compensated Volunteer experiences or services are not acceptable will be reviewed on a case by case basis to determine acceptability in defining the employment working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

#### 8. "Years of Supervision"

*(For the "Years of Supervision" rule in effect until September 30, 2018 when the following rule sections become effective, please go to [www.sos.ga.gov/plb/counselors](http://www.sos.ga.gov/plb/counselors).)*

(i) "One year of Supervision" means a minimum of 30 hours of supervision obtained during one year of Directed Experience as defined in Rule 135-5-.02(7).

(ii) **After September 30, 2018**, "One year of Supervision" means a minimum of thirty five (35) hours of supervision obtained during one twelve (12) month period of Directed Experience as defined in Rule 135-5-.02(7).

(iii) **After September 30, 2018**, all Supervision must be obtained within the sixty (60) months prior to the date of application. Endorsement applications will be considered on a case by case basis at the discretion of the Board.

**9. "Work settings acceptable to the Board"** means a directed work settings in which the practice of Professional Counseling takes place and may include, but is not limited to, education, rehabilitation, career development, mental health, community, or industrial organizations. Practice without direction is not a work setting acceptable to the Board. Non-compensated Volunteer experiences or services are not acceptable will be reviewed on a case by case basis to determine acceptability in defining the employment working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

(i) All work sites must include a formal structure related to the practice of professional counseling as defined in Rule 135-5-.02(a).

(ii) Directed experience sites may, at the discretion of the Board, be required to submit documentation substantiating the nature of the working relationship with the applicant, the formal structure of the

organization, as well as any other licensed or associate licensed individuals working there to ensure compliance and understanding of these requirements.

**10. “Certified Rehabilitation Counselor”** means a person who is certified as a rehabilitation counselor by the Commission on Rehabilitation Counselor Certification.

**11. “Program Primarily Counseling in Content”** and **“Program in Applied Psychology”** means a course of study at an accredited educational institution consisting of a master’s, specialist or doctoral degree which includes either as part of the degree program or as additional course work completed prior to, during or after the degree program, the following graduate level courses. **After September 30, 2018** the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. An individual course may not be used to fulfill the requirement in more than one content area.

(i) **Counseling/Psychotherapy Theory**, which includes the principles, concepts, and practice of counseling/psychotherapy and the major models of counseling/psychotherapy.

(ii) **A Counseling or Applied Psychology Practicum or Internship** as part of the graduate degree program.

(iii) **Courses in six (6) of the following nine (9) content areas:**

**After September 30, 2018**, all 9 content areas of the following course work are required:

(I) **Human Growth and Development**, which includes an understanding of the nature and needs of individuals at all developmental levels, personality theory, and learning theory, and which may provide a comprehensive overview of the factors, determinants, and stages that pertain to physical, emotional, intellectual, and social development and adaptation from infantile to geriatric stages.

(II) **Multicultural Counseling or Diversity Training**, which includes an understanding of societal changes and trends, human roles, societal subgroups, diversity, social mores and interaction patterns, and differing lifestyles and competency in counseling a diverse clientele.

(III) **Counseling Techniques or Skills**, which includes an understanding of the philosophic bases of helping processes, helper self-understanding and self-development, and the facilitation of client change; OR **Advanced Psychotherapy/Intervention Theory**, which includes the in-depth study of the major theories, principles, methods and techniques of psychotherapy with individuals, groups or families, focusing on the treatment or prevention of behavior disorders, adjustment problems, psychopathology, or other psychological disturbance.

(IV) **Group Dynamics and Group Counseling/Psychotherapy**, which includes an understanding of group development, dynamics, and counseling/psychotherapy theories; group leadership styles; group counseling/psychotherapy methods and skills; and other group approaches.

(V) **Lifestyle and Career Development**, which includes an understanding of career development theories; occupational educational information sources and systems; career and leisure counseling, guidance and education; lifestyle and career decision making; and career development program planning, resources, and evaluation.

(VI) **Appraisal/Assessment of Individuals**, which includes an understanding of psychometric theories and approaches to appraisal/assessment; validity and reliability; psychometric statistics; the selection, administration, scoring and interpretation of various assessment instruments; and the use of appraisal/assessment results in the counseling/psychotherapy process.

(VII) **Research Methods and Evaluation**, which includes an understanding of types of research, statistics, research report development, research implementation, program evaluation, needs assessment, and ethical and legal considerations in research; OR **Research Statistics**, which includes an understanding of the theory, analysis and interpretation of manual or computer generated statistical measures.

(VIII) **Professional Orientation and Ethics**, which includes an understanding of ethical and legal standards, professional roles, responsibilities, and functions; professional goals and objectives; professional organizations and associations; professional history and trends; professional preparation standards; and professional credentialing.

(IX) **Psychopathology**, which includes theories, research, descriptive characteristics, categories, dynamics, and etiology of mental, behavioral, cognitive and personality disorders, with a focus on utilization of the diagnostic and statistical manual of mental disorders (DSM) and/or International Classification of Diseases (ICD).

**(b) An applicant who holds a master's degree from a program primarily counseling in content must meet the following requirements for licensure as a Professional Counselor.**

1. **Education.** The applicant must have earned a master's degree from an institution which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation (CHEA). **After September 30, 2018** the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is primarily counseling in content and meets the requirements in Rule 135-5-.02(a) 11.

2. A "Masters" degree must be so designated by the educational institution awarding the master's degree and indicated on the official transcript.

3. **Directed Experience under Supervision.** The applicant must present evidence of four (4) years of post-master's directed experience under supervision [see definitions in Rule 135-5-.02(a)] in the practice of Professional Counseling in a work setting acceptable to the Board OR three (3) years of post-master's directed experience under supervision in the practice of Professional Counseling in a work setting acceptable to the Board and a supervised counseling practicum or internship of at least 300 hours which was part of the graduate degree program.

**After September 30, 2018, 600 practicum or internship hours will be required.** A minimum of two (2) years of the supervision must be provided by a supervisor who is a licensed Professional Counselor and meets the requirements in Rule 135-5-.02(a) 5, except that if the supervision was acquired prior to September 23, 1993, such supervision may have been provided by any qualified supervisor. Non-compensated Volunteer experiences or services are not acceptable will be reviewed on a case by case basis to determine acceptability in defining the employment working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

4. **Examination.** The applicant must present evidence of a passing score of the required examination. To qualify for licensure as a professional counselor, applicant must pass the required competency examination for licensure prescribed by the Board within the previous five (5) years before the date of application. If it has been greater than five (5) years since the applicant has taken and passed the required examination, the applicant must (re)take the exam. However, the (re)taking of the exam is not required if an applicant is currently, and has continuously been, licensed and practicing as an Associate Professional Counselor in Georgia or practicing in another state/jurisdiction whose licensure requirements meet or exceed the current Georgia licensure requirements. All other provisions apply.

**(c) An applicant who holds a specialist degree from a program primarily counseling in content must meet the following requirements for licensure as a Professional Counselor.**

1. **Education.** The applicant must have earned a specialist degree from an institution, which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation. **After September 30, 2018** the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on

Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is primarily counseling in content and meets the requirements in Rule 135-5-.02(a) 11.

2. A "Specialist" degree must be so designated by the educational institution awarding the specialist degree and indicated on the official transcript.

3. **Directed Experience under Supervision.** The applicant must present evidence of two (2) years of post-master's directed experience under supervision [see definitions at 135-5-.02(a)] in the practice of Professional Counseling in a work setting acceptable to the Board and a supervised counseling practicum or internship of at least 300 hours which was part of the graduate degree program OR three (3) years of post-master's directed experience under supervision in the practice of Professional Counseling in a work setting acceptable to the Board. **After September 30, 2018, 600 practicum or internship hours will be required.** A minimum of one (1) year of the supervision must be provided by a supervisor who is a licensed Professional Counselor and meets the requirements in Rule 135-5-.02(a) 5, except that if the supervision was acquired prior to September 23, 1993, such supervision may have been provided by any qualified supervisor. ~~Non-compensated Volunteer experiences or services are not acceptable~~ will be reviewed on a case by case basis to determine acceptability in defining the ~~employment~~ working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

4. **Examination.** ~~The applicant must present evidence of a passing score of the required examination.~~ To qualify for licensure as a professional counselor, applicant must pass the required competency examination for licensure prescribed by the Board within the previous five (5) years before the date of application. If it has been greater than five (5) years since the applicant has taken and passed the required examination, the applicant must (re)take the exam. However, the (re)taking of the exam is not required if an applicant is currently, and has continuously been, licensed and practicing as an Associate Professional Counselor in Georgia or practicing in another state/jurisdiction whose licensure requirements meet or exceed the current Georgia licensure requirements. All other provisions apply.

**(d) An applicant who holds a doctoral degree from a program primarily counseling in content must meet the following requirements for licensure as a Professional Counselor.**

1. **Education.** The applicant must have earned a doctoral degree from an institution which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation. After September 30, 2018 the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is primarily counseling in content and meets the requirements in Rule 135-5-.02(a) 11.

2. A "Doctoral" degree must be so designated by the educational institution awarding the doctoral degree and indicated on the official transcript.

3. **Directed Experience under Supervision.** The applicant must present evidence of one (1) year of supervised counseling internship of at least seven hundred fifty (750) hours during the doctorate degree program in a work setting acceptable to the Board OR one (1) year of post master's directed experience under supervision [see definitions in Rule 135-5-.02(a)] in the practice of Professional Counseling in a work setting acceptable to the Board. A minimum of half of the one year of supervision must be provided by a supervisor who is a licensed Professional Counselor and meets the requirements in Rule 135-5-.02(a) 5, except that if the supervision was acquired prior to September 23, 1993, such supervision may have been provided by any qualified supervisor. ~~Non-compensated Volunteer experiences or services are not acceptable~~ will be reviewed on a case by case basis to determine acceptability in defining

the ~~employment working~~ relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

~~4. Examination. The applicant must present evidence of a passing score of the required examination. To qualify for licensure as a professional counselor, applicant must pass the required competency examination for licensure prescribed by the Board within the previous five (5) years before the date of application. If it has been greater than five (5) years since the applicant has taken and passed the required examination, the applicant must (re)take the exam. However, the (re)taking of the exam is not required if an applicant is currently, and has continuously been, licensed and practicing as an Associate Professional Counselor in Georgia or practicing in another state/jurisdiction whose licensure requirements meet or exceed the current Georgia licensure requirements. All other provisions apply.~~

**(e) An applicant who is a Certified Rehabilitation Counselor must meet the following requirements for licensure as a Professional Counselor.**

1. **Education.** The applicant must have earned a master's degree from a rehabilitation counseling program which, at the time the degree was awarded, was accredited by the Council on Rehabilitation Education OR a master's degree from an institution which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation with documented graduate level coursework demonstrating that the degree program is primarily counseling in content and meets the requirements in Rule 135-5-.02(a)11. **After September 30, 2018** the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program.

2. A "masters" degree must be so designated by the educational institution awarding the master's degree and indicated on the official transcript.

3. **Directed Experience under Supervision.** The applicant must present evidence of three (3) years of post-master's directed experience providing rehabilitation services in a rehabilitation setting acceptable to the Board under the supervision [see definitions in Rule 135-5-.02(a)] of a Certified Rehabilitation Counselor or other qualified supervisor OR two (2) years of post-master's directed experience providing rehabilitation services in a rehabilitation setting acceptable to the Board under the supervision [see definitions in Rule 135-5-.02(a)] of a Certified Rehabilitation Counselor or other qualified supervisor and a supervised counseling practicum or internship of at least 300 hours which was part of the graduate degree program. **After September 30, 2018, 600 practicum or internship hours will be required.** A minimum of one (1) year of the supervision must be provided by a Certified Rehabilitation Counselor or a supervisor who is a licensed Professional Counselor and meets the requirements in Rule 135-5-.02(a)

5. Non-compensated ~~Volunteer~~ experiences or services ~~are not acceptable~~ will be reviewed on a case by case basis to determine acceptability in defining the employment working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

4. **Certification.** The applicant must hold the Certified Rehabilitation Counselor designation.

~~5. Examination. The applicant must present evidence of a passing score of the required examination. To qualify for licensure as a professional counselor, applicant must pass the required competency examination for licensure prescribed by the Board within the previous five (5) years before the date of application. If it has been greater than five (5) years since the applicant has taken and passed the required examination, the applicant must (re)take the exam. However, the (re)taking of the exam is not required if an applicant is currently, and has continuously been, licensed and practicing as an Associate Professional Counselor in Georgia or practicing in another state/jurisdiction whose licensure requirements meet or exceed the current Georgia licensure requirements. All other provisions apply.~~

**(f) An applicant who holds a master's degree in psychology must meet the following requirements for licensure as a Professional Counselor.**

1. **Education.** The applicant must have earned a master's degree in a program of applied psychology from an institution, which, at the time the degree was awarded, was accredited by a regional body recognized by the Council on Higher Education Accreditation. After September 30, 2018 the degree program must be accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the Council on Rehabilitation Education (CORE) or a regionally accredited program recognized by the Council on Higher Education Accreditation (CHEA). The approved program must be substantially similar in coursework and content to a CACREP or CORE accredited program. The applicant must document graduate level coursework from such an accredited institution in order to demonstrate that the degree program is a program of applied psychology. The degree program must meet the requirements in Rule 135-5-.02(a) 11.

2. A "Masters" degree must be so designated by the educational institution awarding the master's degree and indicated on the official transcript.

3. **Directed Experience under Supervision.** The applicant must present evidence of four (4) years of post-master's directed experience under supervision [see definitions in Rule 135-5-.02(a)] in the practice of Professional Counseling in a work setting acceptable to the Board OR three (3) years of post-master's directed experience under supervision in the practice of Professional Counseling in a work setting acceptable to the Board and a supervised counseling or applied psychology practicum or internship of at least 300 hours which was part of the graduate degree program. A minimum of two (2) years of the supervision must be provided by a supervisor who is a licensed Professional Counselor who meets the requirements in Rule 135-5-.02(a) 5, or a licensed Psychologist, except that if the supervision was acquired prior to January 1, 2004, such supervision may have been provided by a person with a master's degree from an accredited educational institution in a program of applied psychology. Non-compensated ~~Volunteer~~ experiences or services ~~are not acceptable~~ will be reviewed on a case by case basis to determine acceptability in defining the employment working relationship for the purposes of obtainment of the required post-master's directed work experience only if they meet these requirements.

4. **Examination.** ~~The applicant must present evidence of a passing score of the required examination.~~ To qualify for licensure as a professional counselor, applicant must pass the required competency examination for licensure prescribed by the Board within the previous five (5) years before the date of application. If it has been greater than five (5) years since the applicant has taken and passed the required examination, the applicant must (re)take the exam. However, the (re)taking of the exam is not required if an applicant is currently, and has continuously been, licensed and practicing as an Associate Professional Counselor in Georgia or practicing in another state/jurisdiction whose licensure requirements meet or exceed the current Georgia licensure requirements. All other provisions apply.

**Mr. Perryman moved, Mr. Black seconded, and the Board voted to refer Rules 135-5-.01 Associate Professional Counselor and 135-5-.02 Licensed Professional Counselor to the AG's office for review. None opposed, motion carried.**

#### **135-3-.04 Licensure by Endorsement. Amended.**

(1) The Board may license without examination any Professional Counselor or Marriage and Family Therapist currently licensed in another state or jurisdiction, so long as that other state or jurisdiction's requirements for the license in question are substantially equal to or greater than those in Georgia ~~and the applicant has been licensed in good standing in another state or jurisdiction for a minimum of two (2) consecutive years without disciplinary actions or other concerns. Applicants who have not been licensed a minimum of two (2) years in another state or jurisdiction are NOT eligible for licensure by endorsement and must apply for "License by Exam Waiver" (a check box on the application).~~

(2) The applicant must file a written application, and the non-refundable fee, for licensure by endorsement on Board approved forms available on the website: [www.sos.ga.gov/plb/counselors](http://www.sos.ga.gov/plb/counselors).

(3) The applicant shall direct the licensure regulatory entity of the state or jurisdiction in which the license is held to complete and submit their own verification of licensure, or the Georgia Board's Form N, by e-

mail to [verifications@sos.ga.gov](mailto:verifications@sos.ga.gov) or USPS mail service of the application which indicates that such license is in effect and in good standing.

**Rule 135-3-.04 License by Endorsement will be sent to the AG's office for review and tabled for the September 11, 2015 Board meeting.**

- Associate Professional Counselor Contract Affidavit- Revised

**The Associate Professional Counselor Contract Affidavit will be sent to Mr. Black and Ms. Klock-Powell, with the discussed changes and additions added, to be presented to graduates for completion trials.**

#### **Board Policy:**

- **Degree Requirements**

Board rule 135-5-.01(a)(8) and 135-5-.02(a)(11) recently were amended becoming effective March 17, 2015, with the following language (italics/underlined) removed:

**8. “Program Primarily Counseling in Content” and “Program in Applied Psychology” means a course of study at an accredited educational institution consisting of a master’s degree which includes either as part of the degree program or as additional course work completed prior to, during or after the degree program, the following graduate level courses.**

The Board proposes to add this language back into the sections of these two rules within the next few months. In the meantime, by this policy, any application submitted and reviewed by the Board from March 17, 2015 until these two rules can be amended, **whom the Board deems** to have been, or would be, adversely affected by the removal of the above referenced language may report additional course work completed prior to, during or after the degree program as part of their application materials without the filing of a Petition for Variance of a Board rule [O.C.G.A. § 50-13-9.1(b)(2)]

**Mr. Perryman moved, Ms. Klock-Powell seconded, and the Board voted to adopt the Degree Requirements Policy, effective August 7, 2015. None opposed, motion carried.**

#### **Associations Update:**

- Gale Macke gave the LPCA-GA Association update.

**Mr. Black motioned, Ms. Klock-Powell seconded and the Board voted for the Board to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to applications and complaints; conduct applicant interviews; receive the Attorney General’s, Professional Practices (Complaint) and Professional Standards (Applications) Committee Reports.**

**At the conclusion of Executive Session on Friday, August 7, 2015, Mr. Livingston declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.**

#### **Applications:**

The separate Professional Standards Committees reviewed all applications presented by the administrative staff.

**Ms. Klock-Powell motioned, Ms. Robbins seconded, and the Board voted to accept the recommendations for the Marriage & Family Therapist applications reviewed during today's meeting. None opposed, motion carried.**

**Mr. Perryman motioned, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations for the Professional Counselor applications reviewed during today's meeting. None opposed, motion carried.**

**Ms. Klock-Powell motioned, Mr. Black seconded, and the Board voted to accept the recommendations on the Social Worker applications reviewed during today's meeting. None opposed, motion carried.**

**PSC Committee - Applicant Interviews:**

- N.A.E.
- L.S.
- C.T.
- G.F.
- T.B.
- P.J. – Re-Scheduled
- J.S.
- A.O.

**Ms. Klock-Powell moved, Mr. Perryman seconded, and the Board voted to accept the recommendations proposed by the committee's for the Applicant Interviews as presented. None opposed, motion carried.**

**SOS/PLB Legal Section:**

Request presented to the Board on behalf of:

- D.A.

**Ms. Robbins moved, Mr. Perryman seconded, and the Board voted that their initial/original referral to the SOS/PLB legal Section stands. None opposed, motion carried.**

**Federal Student Loan Payment Default:**

- D.M.

**Ms. Klock-Powell moved, Ms. Robbins seconded, and the Board voted to suspend D.M.'s license to practice as a Professional Counselor, effective 30 days from the date of the First Notice Letter of Suspension for nonpayment status or default or breach of repayment or service obligation for her federal educational loan, service conditional loan repayment program, or service conditional scholarship program. I further move that such suspension shall be STAYED pending an appearance before the Board if a request for an appearance is timely received and that this suspension shall be lifted upon receipt of a written release from the federal agency that D.M. is not the person at issue or is making payments on the loan, service conditional loan repayment program, or service conditional scholarship program satisfying the payment or service requirements in accordance with an agreement approved by the federal agency. None opposed, motion carried.**

**Assistant Attorney General's Report:**

Written status and activity report presented from Board review.

**Ms. Klock-Powell moved, Ms. Robbins seconded, and the Board voted to accept the Assistant Attorney General's report as presented. None opposed, motion carried.**

**PPC's: Complaints-Recommended for Closure:**

- COMP130019, COMP140016, COMP150083, COMP150091, COMP150100, COMP150116, COMP150118, COMP150119, and COMP160007

**PPC's: Complaints-Refer to Investigations**

- COMP160022

**PPC's: Complaints-Conduct Investigative Interview**

- COMP150014

**Ms. Klock-Powell moved, Mr. Robbins seconded, and the Board voted to accept the recommendations of the Professional Practices Committee Report as presented. None opposed, motion carried.**

**Executive Session Meeting Minutes:**

- July 10, 2015 Executive Session

**Ms. Klock-Powell moved, Ms. Robbins seconded, and the Board voted to accept the July 10, 2015 Executive Session Minutes as presented. None opposed, motion carried.**

**Presentation:**

- Shane Hall presented the Florida CE Broker program via conference call and web interaction.

**With no additional business requiring discussion, the meeting adjourned at 3 :58 p.m.**

Minutes recorded by: Mary Katherine Lindsey, Board Support Specialist

Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC1

**STEVE LIVINGSTON**  
Chair

**BRIG ZIMMERMAN**  
Executive Director HC1

These minutes were approved on: **September 11 , 2015**