

**GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS**
Meeting Minutes – September 11, 2015

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, September 11, 2015 at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Steve Livingston, MFT, Chair
Kathryn Klock-Powell, MFT, Vice-Chair
Gerri Ann Robbins, MFT
Tommy Black, LPC
Arthur Williams, LPC
Jack Perryman, LPC
Ben Marion, CSW

BOARD MEMBERS ABSENT:

Endsley Real, CSW
Karen Warren-Rosas, MSW
Sharon Tucker, Consumer Member

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Hope Harrison, Licensing Analyst, HC 1
Amanda Allen, Licensing Analyst, HC1
Mary Katherine Lindsey, Board Support Specialist

ATTORNEY GENERAL'S OFFICE:

Tricia Downing, Esq., Senior A.A.G.

GUEST ATTENDEES:

Shannon Georgecink, Metropolitan Counseling Services	John Hughes, GAPTH
Gale Macke, LPCA-GA	Mark Butcher, LPCA-GA
Tracy Hall- LPCA-GA	Charlie Safford, yourceus.com
Cheryl Bonneau, NASW-GA	Alice House
Rob Fortson and Linda McCall, McGuire Woods Counseling	James Pace, NASW-GA

Steve Livingston, Chair, established a quorum of the Board was present and called the Board meeting to order at 8:34 a.m.

New Board Members:

Karen Warren-Rosas, MSW, and Sharon Tucker, Consumer Member, were unable to be in attendance and were not sworn in to office at today's Board meeting.

Agenda: Approved with late agenda discussion items as noted below:

- Rules 135-5-.01 APC, 135-5-.02 LPC and 135-3-.04 Endorsement

Meeting Minutes:

- August 7, 2015

Ms. Klock-Powell moved, Mr. Black seconded, and the Board voted to accept the August 7, 2015 as presented. None opposed, motion carried.

Board Chair Report: None Presented

Executive Director’s Report:

- New Professional Practices Committee Members (One member from all 3 professions)
- New Rules Committee Members (One member from all 3 professions)
- Exam Policy – Professional Counselors

(Board requested all the above issues be tabled until the November 6, 2015 scheduled meeting)

- Applications Review – Requested reviewing members completely review an application for any/all deficiencies so administrative staff can send out one, all-encompassing deficiency letter
- Applicant Interviews – To be conducted by Board members

Correspondence:

- Carswell, C. – Diagnosis
- Caldwell, M. – Acceptable acronyms for graduating Masters of Family Therapy degree holders
- Williams, S. Request to appear before the Board; present program offered
- Safford, C. – www.yourceus.com

Ms. Klock-Powell moved, Mr. Black seconded, and the Board voted for the administrative staff to respond to all correspondence as recommended. None opposed, motion carried.

Petition for Variance/Waiver:

- Hollis, B 135-9-.01 CE’s
- Nesmith, C. 135-3-.03(1)(a)(2) References

Mr. Black moved, Mr. Williams seconded, and the Board voted to grant the Petition for Variance for B. Hollis. One opposed, motion carried.

Mr. Marion moved, Mr. Black seconded, and the Board voted to deny the Petition for Variance for C. Nesmith. None opposed, motion carried.

Public Rules Hearing:

Written Correspondence Reviewed: Tucker, C. – Telemental Health – Teladoc, Inc.
GA Board of Examiners of Psychologists

Comments heard from Guests in attendance: McCall, L. CSW
Safford, C. – www.yourceus.com

135-11-.01 TeleMental Health

Purpose: The purpose of this rule is to define TeleMental Health and to establish minimum standards for the delivery of services by a licensed Professional Counselor, Social Worker, or Marriage and Family Therapist using technology-assisted media.

(a) Definitions:

1. Asynchronous store and forward - means the transmission of a client’s information from an originating site to a licensee at a distant site without the presence of the client.

2. Distant site - means a site or location from which services are delivered by a licensee via a technology-assisted media.

3. Licensee - means a person licensed in the state of Georgia as a Professional Counselor, Social Worker or Marriage and Family Therapist, including Associate licensees.

4. Originating site - means a site where a client is located at the time TeleMental Health services are provided via technology-assisted media or where the asynchronous store and forward services originates.

5. Synchronous interaction - means a real-time interaction between a client and a licensee located at a distant site.

6. TeleMental Health - means the mode of delivering services via technology-assisted media, such as but not limited to, a telephone, video, internet, a smartphone, tablet, PC desktop system or other electronic means using appropriate encryption technology for electronic health information. TeleMental Health facilitates client self-management and support for clients and includes synchronous interactions and asynchronous store and forward transfers.

7. TeleMental Health Supervision - means the delivery of supervision via technology-assisted media by a supervisor at one site while the supervisee is located at a distant site. Telemental health supervision may include, without being limited to, the review of case presentation, audio tapes, video tapes, and observation in order to promote the development of the practitioner's clinical skills.

(b) Provisions

1. Training for Licensee:

(i) Prior to the delivery of clinical TeleMental Health, the licensee shall have obtained a minimum of six (6) continuing education hours. The continuing education hours may include but are not limited to the following, in the discretion of the Board:

(I) Internet use dependency and psychological problems – an overview of how Internet users become dependent upon the Internet to such an extent that their Internet use is causing serious problems in their lives.

(II) Research in Telemental Health - review of evidence base for mental health practice conducted using telemental health.

(III) Intake and Assessment- initial intake and assessment necessary to determine a client's suitability for telemental health, including informed consent.

(IV) Delivery Methods - recognize appropriate use of telecounseling, asynchronous email/message posting, synchronous digital chat, video-assisted therapy and other electronically supported modes of delivery.

(V) Theory Integration - understand how to adapt counseling/therapy theory and effective in-person techniques to telemental health.

(VI) Termination - recognize similarities and differences between in-person and telemental health closure while providing technology-assisted strategies for reestablishing contact if and/or when necessary.

(VII) Risk Management - understanding privacy and security standards of applicable laws such as Health Insurance Portability and Accountability Act ensuring high quality practices and procedures that are legally sound and ethically protect clients and safeguard against litigation, including protection of electronic information.

(VIII) Business of Telemental Health - review of ethically sound ways to advertise and incorporate telemental health into an existing suite of therapeutic/clinical services.

(ii) If the licensee has taken the hours required in this section within the last 5 years, those hours do not need to be repeated in order to meet requirements in this section.

2. Supervision:

(i) Training of the TeleMental Health Supervisor: Prior to the delivery of supervision via telemental health, the supervisor shall have obtained a minimum of nine (9) hours of continuing education. The continuing education hours may include the same eight (8) categories identified under "Training for Licensee", rule section (b)(1)(i)(I-VIII) above. **plus**, must also include three (3) hours in the category of: Supervising TeleMental Health Therapy - understanding the key components necessary to supervise effective, and efficient delivery of telemental health therapy.

(ii) If the supervisor has taken the hours required in this section within the last 5 years, those hours do not need to be repeated in order to meet requirements in this section.

(iii) Board rules 135-5 define the acceptable requirements for a Board recognized supervisor and supervision for the Counselor, Social Work and Marriage and Family Therapy professions. Supervisors and supervision must meet the requirements of the specialty found in the applicable section of Board rules 135-5 that define supervisor and supervision for the Counselor, Social Work and Marriage and Family Therapy professions.

(iv) Informed Consent: Prior to the delivery of supervision via TeleMental Health, the supervisor at the distant site shall inform the supervisee that TeleMental Health will be used and obtain verbal and written consent from the supervisee for this use.

3. Informed Consent - Prior to the delivery of TeleMental Health services by a licensee via technology-assisted media, the licensee at the distant site shall inform the client that TeleMental Health services via technology-assisted media will be used, and the licensee shall obtain verbal and written consent from the client for this use. The verbal and written consent shall be documented in the client's record. Consent must include disclosure of the use of any third party vendor such as a record keeping, billing service or legal counsel.

4. Client Assessment - Careful assessment using assessment instruments referenced in Rule 135.-7-.05 as appropriate is required in order to determine whether an individual may be properly assessed and/or treated via TeleMental Health services through technology-assisted media. Clients who cannot be treated properly via TeleMental Health services should be treated in person, or else they should not be accepted as clients or, if already accepted, properly terminated with appropriate referrals.

5. Code of Ethics -The failure of a licensee to comply with these requirements shall constitute unprofessional conduct under the Code of Ethics as described in Board rule 135-7. A licensee delivering health care services via TeleMental Health shall comply with all Code of Ethics requirements as described in Board rule 135-7.

6. Scope of Practice - This rule shall not be construed to alter the scope of practice of any licensee or authorize the delivery of services in a setting, or in a manner, not otherwise authorized by law.

7. Out-of-State Clients - Licensees who want to offer TeleMental Health services outside the state are advised to check with the state board in which the client resides for information about telemental health regulations outside of Georgia.

(c) Continuing education hours obtained pursuant to this rule within a two year licensure cycle may be applied to the required thirty-five (35) hours for that licensure cycles renewal/expiration date.

Authority: O.C.G.A. §§ O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-10A-2, 43-10A-5, 43-10A-16, and 43-10A-17

Ms. Klock-Powell moved, Mr. Williams seconded and the Board voted to adopt the new chapter and rule as presented. None opposed, motion carried.

Ms. Klock Powell moved, Ms. Robbins seconded and the Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-10A-2, 43-10A-5, 43-10A-16, and 43-10A-17. In addition, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-10A-2, 43-10A-5, 43-10A-16, and 43-10A-17 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Professional Counselors, Social Workers, and Marriage and Family Therapists.

Associations Update:

- Gale Macke gave the LPCA-GA Association update.

- James Pace and Cheryl Bonneau gave the NASW-GA Associated update.

Mr. Black motioned, Mr. Williams seconded and the Board voted for the Board to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to applications and complaints; conduct applicant interviews; receive the Attorney General’s, Professional Practices (Complaint) and Professional Standards (Applications) Committee Reports.

Applications:

The separate Professional Standards Committees reviewed and made recommendations on all applications presented by the administrative staff.

PSC Committee - Applicant Interviews:

Recommendations:

- | | |
|--------|------------------------------------------------------------|
| • S.P. | Denial stands; Submit new application/supporting documents |
| • S.W. | Approved for Licensure |
| • B.E. | Approved for Licensure |
| • D.J. | Cancelled Appearance |
| • M.M. | Approved for Exams; Issue upon passage |
| • C.S. | Pending receipt of Documentation - Approved |
| • G.W. | Pending |

Professional Standard’s Committee – License Application Review: Recommendation:

- | | |
|--------|------------------------|
| • D.L. | Respond as Recommended |
| • T.R. | Refer to AG’s Office |

PPC – Investigative Interview:

Recommendation:

- | | |
|----------------------------------|--------------------------------|
| • COMP150077 (By Teleconference) | Pending additional information |
|----------------------------------|--------------------------------|

PPC Report: Complaints:

Recommendation - Closure:

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|--|
| • COMP150081, COMP150095, COMP150113, COMP150123, COMP150124, COMP150125, COMP160008, COMP160009, COMP160014, COMP160019, COMP160028 and COMP160029 | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|--|

PPC Report: Complaints:

Recommendation:

- | | |
|-----------------------------|---------------------------------------------------------|
| • COMP150121 and COMP160013 | Investigative Interviews Conducted (@ November Meeting) |
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Assistant Attorney General’s Report:

Written status and activity report presented from Board review.

Executive Session Meeting Minutes:

Recommendation:

- | | |
|------------------------------------|---------------------|
| • August 7, 2015 Executive Session | Accept as presented |
|------------------------------------|---------------------|

At the conclusion of Executive Session on Friday, September 11, 2015, Mr. Livingston declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during the Executive (Closed) Session of the meeting.

Ms. Klock-Powell motioned, Mr. Williams seconded, and the Board voted to accept the recommendations for the Marriage & Family Therapist applications as reviewed and issue license upon receipt of exam score during today’s meeting. None opposed, motion carried.

Mr. Perryman motioned, Ms. Robbins seconded, and the Board voted to accept the recommendations for the Associate and Professional Counselor applications as reviewed and issue license upon receipt of exam score during today’s meeting. None opposed, motion carried.

Mr. Black motioned, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations on the Social Worker applications as reviewed and issue license upon receipt of exam score during today’s meeting. None opposed, motion carried.

Ms. Klock-Powell moved, Mr. Black seconded, and the Board voted to accept the recommendations proposed by the committee’s for the Applicant Interviews as presented. None opposed, motion carried.

Mr. Marion motioned, Ms. Klock-Powell seconded, and the Board voted to allow the administrative staff to respond to the Florida Board RE: D.L. as recommended. None opposed, motion carried.

Ms. Robbins moved, Mr. Williams seconded, and the Board voted to accept the recommendations of the Professional Practices Committee Report as presented. None opposed, motion carried.

Ms. Klock-Powell moved, Mr. Williams seconded, and the Board voted to accept the Assistant Attorney General’s report as presented. None opposed, motion carried.

Ms. Robbins moved, Mr. Williams seconded, and the Board voted to accept the August 7, 2015 Executive Session Minutes as presented. None opposed, motion carried.

Application Ratify List: August 07, 2015 - September 09, 2015:

License Number	Licensee Name
AMFT000410	Brewton, Joseph Keith
AMFT000411	Homel, Cynthia Jo
AMFT000412	Croft, Shandreka Latrell
AMFT000413	Dunbar, Tonja Patrice
AMFT000414	Durham, Latrice Shanay
AMFT000415	Hayes, Tanyeka Uhuru
AMFT000416	Johnson, Melinda Elaine
AMFT000417	Stockton, Dara Miller
AMFT000418	Todd, Katrina Emi
APC005011	Ayllon, Mary Jo
APC005012	Gopin, Daniel N

APC005013	Williams, Natalie Deshawn
APC005014	Koalenz, Jessica Ann
APC005015	Abell, Virginia Elizabeth
APC005016	Adams, Larry Stephen
APC005017	Butze, Melodie Janelle
APC005018	Cox, Holland Osborne
APC005019	Day, Robert Franklin
APC005020	Hewitt, Brittany D
APC005021	Holman, Lorie B
APC005022	Hutchinson, Demesha Simone
APC005023	Kobsar, Sandra
APC005024	Ledbetter, Kristie DiIorio
APC005025	Livingston, Alfred Inness
APC005026	Manasra, Mary Elizabeth
APC005027	McClusky, Sonia Sapp
APC005028	Meyer, Jamie Lee
APC005029	Mills, Charles Devon
APC005030	Pace, Janet Elaine
APC005031	Paxton, Stacey Nicole
APC005032	Simpson, Charity Leah
APC005033	Storey, Shelia Lynn
APC005034	Ware, Emily Lorin
APC005035	Wiggins, Lisa Michelle
APC005036	Willis, Sieгна Alyse
APC005037	Horacek, Maggie Christina
APC005038	Bennett, Glen H
APC005039	Shipp, Shante Lashunn
APC005040	Gangloff, Stacey Irene
APC005041	Reynolds, Michael P.E.
APC005042	Williams, Jovonna Lynn
APC005043	Walker, Cassandra
APC005044	Jones McCall, Trenisha Shannette
APC005045	Frazier, Genevie Smith
APC005046	Bagwell, Ashley Nicole
APC005047	McDonald, Beth Kay
APC005048	Annis, Meagan Nicole
APC005049	Harrison, Crystal
APC005050	Carson, Jennifer Ladelle
APC005051	Evans, Terri Marie
APC005052	Foster, LaPrincess Norkesia
APC005053	Louden, Lace Alexander

APC005054	McCahill, Kelley Ann
APC005055	Davis, Jessica Paige
APC005056	Lemberg, Maya A
APC005057	Burtzlaff, Sharon Lynne
APC005058	Littleton, Stephen Jasper
APC005059	Brown, Tonya Kristina
APC005060	Swope, Laurie Gordon
APC005061	Johnson, Andrea L
APC005062	Richardson, Faith Alexandra
APC005063	Bernard, Selma Bohannon
APC005064	McElroy, Thelizia Omega
APC005065	Hamilton, Jervon Derrick
APC005066	Camarillo, Rosa M
APC005067	Brown, Carol Denise
CSW005574	Barnes, Kelly Lynn
CSW005575	Bullock, Michael Craig
CSW005576	Cross, Bridget McKerry
CSW005577	King, Jasmine Desiree
CSW005578	Oliphant, William
CSW005579	McDuffie, Patty Aline
CSW005580	Prowell, Ashley Nicole
CSW005581	Weems, Danyale
CSW005582	Williams, Sharon Easley
CSW005583	Sherrod, Hans Maceo
CSW005584	Gresham, Edwin Antoine
CSW005585	Roberts, Bibi Zinnah, Jr
CSW005586	Woodhall, Peggy Kathleen
CSW005587	Tyler, Whitney T
CSW005588	Cone, Debra Lee
CSW005589	Keller, Jeannine Renee
LPC008532	Leach, Anita Maria
LPC008533	Malcom, Kent Lee
LPC008534	Stephens, Michelle Deborah
LPC008535	Wells, Pamela Christine
LPC008536	Bentley, Juanita M
LPC008537	Vaniman, Marianne Burke
LPC008538	Dawkins Clarke, Paulette M
LPC008539	Ely, Hillary Greene
LPC008540	Funderburk, James Adam

LPC008541	Gonzalez, Joanne Michelle
LPC008542	Harmon, Shaniqua NeCheryl
LPC008543	Lofty, Rachel Hollis
LPC008544	McDonald, Nikki Green
LPC008545	McSwain, Roderick La'Keith Powell
LPC008546	Mitchell, Rosalind Williams
LPC008547	Moore, John Jay
LPC008548	Parker, Millicent DeJuan
LPC008549	Rodriguez, Nancy Knight
LPC008550	Williams, Leslie Ann
LPC008551	Wojcik, Rhea Michelle
LPC008552	Duke, Ashley Alexander
LPC008553	Head, Takiyah S
LPC008554	Glenna, Deborah Jean
LPC008555	Haughey, Lisa Tolmich
LPC008556	Mizell, Antonia Sherrie
MFT001420	Gaines, Erica Sullivan
MFT001421	Wright, Cassandra M
MFT001422	Atar, Dorit
MFT001423	Engelson, Crista Anne
MFT001424	Howard, Anissa Kenyatta
MFT001425	Cross, Kenneth James
MSW006995	Abraham, Abbigail
MSW006996	Angelle, Callet Marie
MSW006997	Boland, Lindsey Kay
MSW006998	Evans, Kendra Malia
MSW006999	Jones, Thedfornie Danyell
MSW007000	Kashey, Robert Joseph, Jr.
MSW007001	Levi, Stephanie Elana Nadler
MSW007002	McGee, Christie Marie
MSW007003	Nakaarai, Anri
MSW007004	Pettit, Margret Elizabeth
MSW007005	Pickett, Jacqueline Deanna
MSW007006	Rovick, Lauren M
MSW007007	Lee, Megan
MSW007008	Boyd, Michael Charles
MSW007009	Boyd, Monteager Lasha
MSW007010	Gibson, Deborah Jo

MSW007011	Jones Patterson, Shemeca L
MSW007012	Jordan, William Anthony
MSW007013	Layer, Christiaan Lee
MSW007014	Morgan, Ashley Anne
MSW007015	Myrick, Samuel Robert
MSW007016	Watts, Eric Michael
MSW007017	Whitehouse, Rakilly Towe
MSW007018	Wilson, Shandra Marie
MSW007019	Alls, Colette Tamioka
MSW007020	Barber, Brittany Sharp
MSW007021	Dixon, Ashley Nicole
MSW007022	Durrett, Michelle Goddard
MSW007023	Eldridge, Kimberly Dawn
MSW007024	LaRue, Terry Wayne
MSW007025	Malone, Zareena Jahaan
MSW007026	Misenheimer, Michael Brian
MSW007027	Moore, Kevin Perry
MSW007028	Tomaski, Antonina Lucille
MSW007029	Wisehart, Christina Gibson
MSW007030	Allday, Deborah Christine
MSW007031	Dominique, Chyretta Kim
MSW007032	Kuttenkuler, Caitlin Marie
MSW007033	Raye, Brittany Chanel
MSW007034	Rivera, Sylvia Elizabeth
MSW007035	Whittaker, Andrea Deleo
MSW007036	Albritton, Nancy Rachel
MSW007037	Barclay, Tiffany Janelle
MSW007038	Charpentier-Mack, Burnise
MSW007039	Scott, Vanessa Earlene
MSW007040	Thompson, Jennifer Lynne
MSW007041	Wasdin, Barbara Nicole
MSW007042	Butterworth, Patricia Marie
MSW007043	Cecotto, Christina Nichole
MSW007044	Howard, LaTosha Meshun
MSW007045	Jones, Tanya Primo
MSW007046	Scott, Ashton Day
MSW007047	Ulrich, Jacquelyn Marie
MSW007048	Whitfield, Mica Nicole

Mr. Black moved, Ms. Klock-Powell seconded, and the Board voted to approve the Ratify List of licenses issued between Board meetings as presented. None opposed, motion carried.

With no additional business requiring discussion, the meeting adjourned at 4:00 p.m.

Minutes recorded by: Mary Katherine Lindsey, Board Support Specialist
Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC1

STEVE LIVINGSTON, MFT
Chair

BRIG ZIMMERMAN
Executive Director HC1

These minutes were approved on: **October 9, 2015**