

GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS
Meeting Minutes – August 5, 2016

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met Friday, August 5, 2016 at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Steve Livingston, MFT, Chair
Kathryn Klock-Powell, MFT, Vice-Chair
Karen Warren-Rosas, MSW
Bonnie Barker, LPC
Jack Perryman, LPC
Endsley Real, CSW

MEMBERS ABSENT:

Tommy Black, LPC
Gerri Ann Robbins, MFT
Ben Marion, CSW/MFT

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Linsey Brookins, BSS, HC-1
Amanda Allen, Licensing Supervisor
Hope Harrison, Licensing Analyst

ATTORNEY GENERAL'S OFFICE:

Betsy Cohen, Esq., AAG

VISITORS PRESENT:

Karen Starks, LCSW, President-elect for the NASW Georgia Chapter
Gale Macke, LPCA Executive Director
Cheryl Bonneau, NASW

Steve Livingston, Chair, established a quorum of the Board was present and called the Board meeting to order at 8:18 a.m.

Agenda: Approved with additional late items:

- Correspondence: Katina Johnson – Application File Request
- Correspondence: Melissa Massey Johnson – Request Release of Exam Score Report
- Correspondence: Evelyn Wedge – Application File Request
- Correspondence: Katina Johnson – Application File Request
- Rules Committee Meeting – August 4, 2016

Ms. Klock-Powell motioned, Ms. Real seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, conduct applicant and investigative interviews, receive Legal Counsel, Professional Practices (Complaints) and Standards (Applications) Committee Reports. Voting in favor of the motion were those present who included Board members: Livingston, Klock-Powell, Real, Warren-Rosas, Barker and Perryman.

At the conclusion of Executive Session on Friday, August 5, 2016, Mr. Livingston declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Applications:

The separate Professional Standards Committees reviewed and made recommendations on all applications presented by the administrative staff.

Ms. Warren-Rosas motioned, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations of the Clinical and Master Social Worker applications as presented. In addition, the Board voted that the licenses can be issued upon the receipt of a passing exam score report. None opposed, motion carried.

Mr. Perryman motioned, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations of the Associate and Professional Counselor applications as presented. In addition, the Board voted that the licenses can be issued upon the receipt of a passing exam score report. None opposed, motion carried.

Ms. Warren-Rosas motioned, Mr. Livingston seconded, and the Board voted to accept the recommendations of the Associate and Marriage and Family Therapy applications as presented. In addition, the Board voted that the licenses can be issued upon the receipt of a passing exam score report. None opposed, motion carried.

PSC Committee: Applicant Interviews:

Recommendation

- | | |
|--------|---|
| • T.R. | Cancelled |
| • P.T. | Approved for licensure |
| • J.P. | Denial Stands |
| • K.L. | Denial Stands |
| • J.J. | No Show |
| • D.K. | Approved for licensure |
| • G.O. | Pending receipt of additional information |

Ms. Warren-Rosas moved, Ms. Real seconded, and the Board voted to accept the recommendations proposed by the committee's for the Applicant Interviews as presented. None opposed, motion carried.

Correspondence (Applicant) – Closed Session:

Recommendation:

- | | |
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| • T.C. | 2012 Denial Stands |
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Mr. Perryman moved, Ms. Real seconded, and the Board voted to accept the recommendation proposed for T.C. as presented. None opposed, motion carried.

Reinstatement Issues:

Recommendation:

- | | |
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| • A.C. | Refer to Legal |
| • J.M. | Refer to AG |

Professional Practices Committee/Complaints:

Recommend Closure:

COMP160067, COMP160115, COMP160119, COMP160121, COMP160128, COMP160129.
COMP160133, COP160139, COMP160141, COMP160147 AND COMP160148

Recommend Investigative Interview:

COMP170003

Mr. Perryman, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations of the Professional Practices Committee report as presented. None opposed, motion carried.

Assistant Attorney General's Report:

Written status and activity report presented for Board review.

Non-Compliance with Board Order:

- D.B.

Recommendation:

Rescind original referral; revise the terms and re-refer to AG's office.

Ms. Klock-Powell motioned, Ms. Barker seconded, and the Board voted to accept the recommendation on D.B. and re-refer the matter to the AG's office, and in addition, for the Boards Executive Director to sign any signed Board Order received and to submit for docketing between meetings if received. None opposed, motion carried.

Ms. Klock-Powell motioned, Ms. Real seconded, and the Board voted to accept the Assistant Attorney General's report as presented. None opposed, motion carried.

Executive Session Minutes:

- July 8, 2016

Ms. Real, Ms. Robbins seconded, and the Board voted to approve the July 8, 2016 Executive Session meeting minutes as presented. None opposed, motion carried.

Miscellaneous Discussion Items:

- Rule 135-9-.01 Requirements (CE's) – tabled discussion until next scheduled meeting date as new law (SB 319/Act 377) will cause changes to this rule. Committee to discuss between meetings and report back to full Board.
- SB319 – Draft of a working document developed August 4, 2016 during rules committee meeting by committee presented to Board for review. Board reviewed, discussed and recommended sending to the AG's office as a working document, not a completed new rule draft.

Ms. Barker moved, Ms. Klock-Powell seconded, and the Board voted to refer the draft developed by the rules committee to the AG's Office for review.

Minutes:

- July 8, 2016
- July 21, 2016 Rules Committee
- July 29, 2016 Rules Committee

Ms. Real motioned, Ms. Barker seconded, and the Board voted to approve the July 8, 2016 meeting minutes as amended. None opposed, motion carried.

Mr. Perryman motioned, Ms. Warren-Rosas seconded, and the Board voted to approve the July 21, 2016 Rules Committee meeting minutes as amended. None opposed, motion carried.

Ms. Real motioned, Ms. Robbins seconded, and the Board voted to approve the July 29, 2016 Rules Committee meeting minutes as amended. None opposed, motion carried.

Correspondence:

- Graham, Vanessa (APC004945) Post Masters DE
Additional coursework will not shorten the post-master's directed work experience under supervision. Georgia law (43-10A-11) and Board Rule 135-5-.02 base the post-master's directed experience under supervision required on the degree held. Therefore, only an awarded degree may determine the post-master's directed experience supervision requirement.
- Hughes, Alysia (APC004592) Application File Request
- Miles, Lawanda (LPC005617) Application File Request
- Mattox, Bennie (CSW003768) Rule 135-9-.01
Course does not count for "related" content. See Rule 135-9-.01 (6). Hours will count towards 5 CE hours approved for teaching a course (135-9-.01 (7)).
- McKinnon, Kevin TN LPC RE Providing Telemental Health Services To GA Client
Counselor needs to be licensed in Georgia to provide services for a client in Georgia. And would need Telemental Health CE to do assessment via Skype
- Daniel, Stephanie - RE Marriage Counseling
As an APC you must practice under direction/supervision. Refer her to the APC rule and the law - See 43-10A-21. Restrictions on terms.
- Miller, Tara (LPC006677) Application File Request
- Hammonds, Trina (LPC003292) Application File Request
- Hannah, K. (LPC005842) Application File Request (3 States)
- Wedge, Evelyn (LPC008197) Application File Request
- Johnson, Katina (LPC007217) Application File Request
- Massey-Johnson, Melissa (LPC006361) Release of Exam Score

Ms. Robbins motioned, Ms. Real seconded, and the Board voted to approve the release of file contents for K. Hannah, E. Wedge, A. Hughes, L. Miles, T. Miller, T. Hammonds, M. Massey-Johnson, and K. Johnson as presented. None opposed, motion carried.

Ms. Barker motioned, Ms. Klock-Powell seconded, and the Board voted to allow the Board Staff to respond as directed to all other correspondences listed above. None opposed, motion carried.

Petitions for Waiver/Variance:

- Cooper, V. Rule 135-6-.03/135-6-.04
- Dorn, L. – Rule 135-9-.01
- Howard, J. - Rule 135-9.01
- Simon, C. – Rule 135-9.01
- Sloan, D. – Rule 135-3-.03
- Williams, J. – Rule 135-9-.01
- Tomberlin, T. Rule 135-5-.04 (New Petition)

- Santos, D. – Rule 135-5-.04

Ms. Klock-Powell motioned, Ms. Warren-Rosas seconded, and the Board voted to grant the petition requests of C. Simon. None opposed, motion carried.

Ms. Klock-Powell motioned, Ms. Warren-Rosas seconded, and the Board voted to deny the petition requests for V. Copper, L. Dorn, J. Howard, D. Sloan, T. Tomberlin, J. Williams, and D. Santos for failure to substantiate a verifiable and demonstrable hardship as required by law. None opposed, motion carried.

Application Ratify List:

Includes the Application Ratify List from the July 8, 2016 Board Meeting.

| | |
|------------|--------------------------------|
| AMFT000451 | James Wadell Brunson |
| AMFT000452 | Matthew William Carlson |
| AMFT000453 | Clinton Edward Cooper |
| AMFT000454 | Daniel Andrew Donathan, JR |
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| APC002391 | Julie Elise Tibbets |
| APC005460 | Leslie Danielle Arrowsmith |
| APC005461 | Michele E Babcock-Nice |
| APC005462 | Andrew Jerome Courson |
| APC005463 | Felton LaRonnie Melton |
| APC005464 | Tonia Denese Morris |
| APC005465 | Rachel Mary White |
| APC005466 | John Warren Williams |
| APC005467 | Aprille Woodson Campbell |
| APC005468 | Sarah Katherine Clay |
| APC005469 | Christadora Clymer |
| APC005470 | Camille Antoinett Colson |
| APC005471 | Stacie Lauren Dukes |
| APC005472 | Rebecca Ann Fain |
| APC005473 | Brian Daniel Feldman |
| APC005474 | Andrea Y Hayes |
| APC005475 | Ashelei Cshante' Wells Johnson |
| APC005476 | Robin Nicole Joiner |
| APC005477 | Faithe Breanne Kimsey |
| APC005478 | Kathleene Meigan Lange |
| APC005479 | Tashira N Lewis |
| APC005480 | Diana F Lleras |
| APC005481 | Caitlin Elizabeth Marsengill |
| APC005482 | Victoria Grace Nolen |
| APC005483 | Ashley Marie Norred Powell |
| APC005484 | Brittany Marie Presley |
| APC005485 | Ericka Nichole Ralph |
| APC005486 | David Michael Re |
| APC005487 | Stephanie Monique Royals |
| APC005488 | Rebecca Ellen Sherman |
| APC005497 | Vern Buckner Reeves |
| APC005498 | Amaris Primrose Williams |
| APC005499 | Matthew T Dooley |
| APC005500 | Anne Brown Bradford |
| APC005501 | Morgan Lynn Bland |
| APC005502 | Michael Dustin Arnold |
| APC005503 | Serra Teressa Boone |

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| APC005490 | Emily Jayne Stroup |
| APC005491 | Julie K Whitford |
| APC005492 | Joseph Matthew Whittington |
| APC005493 | Jesse Lathan Williams |
| APC005494 | Michael Cyril Daniel |
| APC005495 | Shenetha Daniel |
| APC005496 | Melissa Adrienne Mudd |

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| CSW005808 | Tonya Diane Klemmer |
| CSW005809 | Catherine Angela Papachristou |
| CSW005810 | Raven Sheryll Prince |
| CSW005811 | James Phillip Rau |
| CSW005812 | Vivian Elaine Stewart |
| CSW005813 | Lorlita DeAbril Spann |
| CSW005814 | Efia Ruth Miles |
| CSW005815 | Elizabeth Bowman Pifer-Mills |
| CSW005816 | Emily Nicole Wall |
| CSW005817 | Silvia Ann Lynch |
| CSW005818 | William Austin Brown |
| CSW005819 | Courtney LaShun Evans |
| CSW005820 | Lori Beth Albert |
| CSW005821 | Kristian Marie Barze |
| CSW005822 | Pamela Grace Peros-Henderson |
| CSW005823 | Ashley Renee Dapremont |
| CSW005824 | Biljana Djordjevic Drake |
| CSW005825 | Daniel Southall Haddad |
| CSW005826 | Faith Louise May |
| CSW005827 | Pauline Barclay Anderson |
| CSW005828 | Kimberly Ann Black |
| CSW005829 | Karen Lori Buckwalter |
| CSW005830 | Judith Johnson Burkle |
| CSW005831 | Julie DeLuccy |
| CSW005832 | Tara Nicole Parent |
| CSW005833 | Monica Shonta Poole |
| CSW005834 | Elizabeth Shannon Gilcrest |
| CSW005835 | Tiffany Michelle Judkins |
| CSW005836 | Tatiana Raysheen Miller |
| CSW005837 | Currie Joseph Farrow |
| CSW005838 | Katrina Renee Chisholm |
| CSW005839 | Nickie Roper Cole |
| CSW005840 | Maxine J Douglas |
| CSW005841 | Christina S. Dyer |
| CSW005842 | Justin Wayne Graves |
| CSW005843 | Chanel Jackson Inyang |
| CSW005844 | Tiffany Nicole McGahee |
| CSW005845 | Celia Melone Carter |
| CSW005846 | Gabriel Elias Silva |
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| LPC003952 | Stanley Earnest Lepard | | |
| LPC004139 | William A. Adams | | |
| LPC009014 | Kelli Anne O'Neill | | |
| LPC009015 | Samantha Leigh Amses | | |
| LPC009016 | Mary Graversen Barnes | | |
| LPC009017 | Andrea Marie Carroll | | |
| LPC009018 | Amy Beth Clemente | | |
| LPC009019 | Shavontia Katryse Cochran | | |
| LPC009020 | Cedric Wayne Cooks | | |

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| LPC009021 | Cassidy Rachelle Daniel | | |
| LPC009022 | John Avery Davis, III | | |
| LPC009023 | Lawanika Tramicha Davis | | |
| LPC009024 | Kelley Aungst Dodson | | |
| LPC009025 | Jeremy John Dolan | | |
| LPC009026 | Precious Douse | | |
| LPC009027 | James William Eubanks | | |
| LPC009028 | Christopher David Farmer | | |
| LPC009029 | Damion Rochon Farrow | | |
| LPC009030 | Maryetta Antionette Finkley | | |
| LPC009031 | Catherine Reese Fletcher | | |
| LPC009032 | Nicole Ford | | |
| LPC009033 | Alisha Phoebe Garcia | | |
| LPC009034 | Ellen Joy Garrett | | |
| LPC009035 | Christopher Adam Hogue | | |
| LPC009036 | Katie Lynn Hutto | | |
| LPC009037 | Larissa Begay Jackson | | |
| LPC009038 | Toni Evonne Jones | | |
| LPC009039 | Rodney Gerard Larson | | |
| LPC009040 | Jade Frances Mills | | |
| LPC009041 | Kristy Lanell Odom | | |
| LPC009042 | Bernesha Michelle Parks | | |
| LPC009043 | Guy Baxter Pepper | | |
| LPC009044 | Marcus Anthony Prevetie | | |
| LPC009045 | Jason Steven Rhoads | | |
| LPC009046 | Morgan E Kiper Riechel | | |
| LPC009047 | April Priscilla Roberson | | |
| LPC009048 | Lauren Mengel Sanders | | |
| LPC009049 | William Ryan Taylor | | |
| LPC009050 | Kari Patricia Viola | | |
| LPC009051 | J D Weidner, III | | |
| LPC009052 | Dana Thomas Welch | | |
| LPC009053 | Autumn Ashley Weidman | | |
| LPC009054 | Shannon Patrick Williams | | |
| LPC009055 | Jean W Thelemaque, Jr | | |
| LPC009056 | Chloe' Cola | | |
| LPC009057 | Cheryl Elaine Cummings | | |
| LPC009058 | Scott Michael Karlen | | |

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| LPC009059 | Hyacinthia Mary Leonce-James |
| LPC009060 | Shiloh Wayne Martin |
| LPC009061 | Daphne Celeste Pearson |
| LPC009062 | Mary B Selby |
| LPC009063 | Jessica Melendez Tyler |
| LPC009064 | Stacy Michelle Troutt |
| LPC009065 | Michael Lanman |
| LPC009066 | Petrona Fantella Anderson-Ford |
| LPC009067 | Della Bridges Hightower |
| LPC009068 | Tiffany Carone Grant |
| LPC009069 | Laura Brockman Johnson |

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| LPC009070 | Megan Elizabeth Kuder |
| LPC009071 | Landon Barrett Lee |
| LPC009072 | Treva LaNiece Sexton |
| LPC009073 | Corey Brian Hindman |
| LPC009074 | Samuel O Odusele, III |
| LPC009075 | Malti Sara Tuttle |
| LPC009076 | Bethany Rogers Bagwell |
| LPC009077 | Tambra Foster |
| LPC009078 | Bari-Lisa Goff |
| LPC009079 | Tamara Semika Leslie |
| LPC009080 | Kristi Lynne Martin |
| LPC009081 | Lindsey Rachel McEwen |
| LPC009082 | Melanie Graham Peters |
| LPC009083 | Darreth Choice Roby |
| LPC009084 | Irene Loretta Rowland |
| LPC009085 | Crystal Marie Smith |
| LPC009086 | Shadisha Khallilah Bennett Brodde |
| LPC009087 | James Blakely Gordon |
| LPC009088 | Wanda D Greene |
| LPC009089 | Barbara Horney Rodgers |
| LPC009090 | Javonne Darling |
| LPC009091 | Valissa Ann Dixon |
| LPC009092 | Jor-rel Edward Kinard |
| LPC009093 | Melissa Fain Sparks |
| LPC009094 | Ronterius Sanders |
| LPC009095 | Colleen Elizabeth Walsh |
| LPC009096 | Melody Jean Billups |
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| MFT001480 | Tiffany Rose Arkwright |
| MFT001481 | Sakinah Naquette Clarke |
| MFT001482 | Jessica Nicole Ridgeway |
| MFT001483 | Yetunde Arlene Battle |
| MFT001484 | Mark Alan George |
| MFT001485 | Brittany Chontea Hardy |
| MFT001486 | Dorothea Erdmuth Lotze Kola |
| MFT001487 | Kristen Amber Curry |

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| MFT001488 | Jennifer Marie Drury |
| MFT001489 | Melinda Elaine Johnson |
| MFT001490 | Juliana Groves Radomski |
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| MSW005424 | Kelly Elizabeth Cheek |
| MSW007358 | Whitney Christan Hermonstine |
| MSW007359 | Lisa Nnenna Ibekwe |
| MSW007360 | Alyssa Huggins Johnson |
| MSW007361 | Stephanie Byrnes Johnston |
| MSW007362 | Nicole Lorraine Manjin |
| MSW007363 | Aura Lee Morris |
| MSW007364 | Carolyn Megahee Olsen |
| MSW007365 | Emma Grace Price |

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| MSW007366 | Tiaera Paulette Pritchett |
| MSW007367 | LaVerne Latrice Scott |
| MSW007368 | Kierra Rashaun Simmons |
| MSW007369 | Sarah Solene Booth Traub |
| MSW007370 | Vacirca Vida Vaughn |
| MSW007371 | Jennifer Nicole Brooks |
| MSW007372 | Jennifer Lisbeth Higareda |
| MSW007373 | Alicia Brook Marion |
| MSW007374 | Frederick Walker, JR |
| MSW007375 | Jeronia Alyce Bowden |
| MSW007376 | Edgar Enrique Cordoba |
| MSW007377 | Danielle Monique Edwards |
| MSW007378 | Kyndra Frazier |
| MSW007379 | Amanda Isadora Feldman |
| MSW007380 | Lisa Marie Bali |
| MSW007381 | Laura Elizabeth Griggs |
| MSW007382 | Michael Gary James |
| MSW007383 | Ihuoma Ukachi Ohamadike |
| MSW007384 | Deborah Anne Stone |
| MSW007385 | Katharine Cole Anderson |
| MSW007386 | Jami M Hanneman |
| MSW007387 | Milton Brown, Jr. |
| MSW007388 | Tiarra Michelle Hodges |
| MSW007389 | Andrew Jeffrey Levine |
| MSW007390 | Takara Lachelle McGee |
| MSW007391 | Danica Nestor |
| MSW007392 | Jill Cherii Parker |
| MSW007393 | Christina Nancy Rijneveld |
| MSW007394 | Perry Dexter Satchell, Jr. |
| MSW007395 | Ryan Amorell Woodbury |
| MSW007396 | Alexandra Grace Fitzsimmons |
| MSW007397 | Jenna Rebeccah Bagby-Moon |
| MSW007398 | Daniel James Griggs |
| MSW007399 | Michelle Elizabeth McEwen |

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| MSW007400 | Allena Jonez Perez |
| MSW007401 | Raven Keshannon Littlejohn |
| MSW007402 | Renaldo Vincent Mili |
| MSW007403 | Paulette Majors |
| MSW007404 | Rita Nicholson-Weaver |
| MSW007405 | Jessica Lynn Weeden |
| MSW007406 | Tina Rachelle Jackson |
| MSW007407 | Karen Michelle Allen |
| MSW007408 | Andrea Denise Baker |
| MSW007409 | Trudy Lynn Cape |
| MSW007410 | Jennifer R Cox |
| MSW007411 | Angel Monique Downie |
| MSW007412 | Tamika Katrina Green |
| MSW007413 | Brian Anthony Mitchell |
| MSW007414 | Nneka Tiombe Narcisse |
| MSW007415 | Tonia Loretta Nixon |
| MSW007416 | Roberta Russo |
| MSW007417 | Neitcha Ruth Thomsen |
| MSW007418 | Toneshia Tierra Webber |
| MSW007419 | Sherry Renee' Baldwin |
| MSW007420 | Rhonda Charlette Bussey |
| MSW007421 | Annalee Grace Craigmile |
| MSW007422 | Hailey Ann Cross |
| MSW007423 | Tiffany Marie Digiamo |
| MSW007424 | Eamon O Dowling |
| MSW007425 | Carly Marie Farrell |
| MSW007426 | Kimberly Monique Hawthorne |
| MSW007427 | Elizabeth Zoe Mass |
| MSW007428 | Melanie Kim Proctor |
| MSW007429 | Nicole Jacqueline Pechter |
| MSW007430 | Rachel Frances Raven |
| MSW007431 | Tadisha Kayomi Sams-Young |
| MSW007432 | Latoya Renee Blackmon |
| MSW007433 | Brandon Caleb Baker |
| MSW007434 | Kellie Clay Bauman |
| MSW007435 | Nathan Andrew Busler |
| MSW007436 | Trinikia D Hagan |
| MSW007437 | Charney Monique Lattimore |
| MSW007438 | Rebekah Ruth Tchouta |
| MSW007439 | Cynthia Wilson Trull |
| MSW007440 | Darmishiah Lavell Tune |
| MSW007441 | Raven Ramire' Bailey |
| MSW007442 | Rosalyn Denise Campbell |
| MSW007443 | Alice Washington Barnett |
| MSW007444 | Sarah Emily Parker |
| MSW007445 | Caitlin Patricia Payne |
| MSW007446 | Erica Lynn Sanders |
| MSW007447 | Pamela Reid Seldon |
| MSW007448 | Tokunbo Tocee Shokunbi-Harmon |

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| MSW007449 | Margaret Vicar Sinatra |
| MSW007450 | Griffin Blake Smith |
| MSW007451 | Alisa Leigh Webb |

Ms. Klock-Powell motioned, Ms. Warren- Rosas seconded, and the Board voted to accept the Application Ratify List of licenses issued between Board meetings as presented. None opposed, motion carried.

Associations – Board Update

Association updates were provided by Ms. Gale Macke, Executive Director, LPCA, and Dr. Karen Stark, President-Elect.

With no additional Board business requiring discussion, Ms. Robbins motioned, Ms. Real seconded, and the Board voted to adjourn today’s meeting at 3:38 p.m.

Minutes recorded by: Linsey Brookins, BSS, HC1
Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC 1

Steve Livingston
Chair

Brig Zimmerman
Executive Director HC1

These minutes were approved on: September 9, 2016