

The State Licensing Board of Cosmetology met on October 1, 2008 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia, for the purpose of conducting Board business.

Members Present:

*Martha Harris, Chairperson
Cynthia Stein, Vice Chairperson (arrived 11:10 a.m.)
Betty Carlisle
T. Kay Kendrick
Wanda Brooks
John Siggers
James Slatz Gaines*

Staff Present:

*Lisa Durden, Executive Director
Jane Jackson, Board Secretary
Daniel Strowe, Board Attorney*

Members Absent:

*Evelyn Reid
Michelle C. Turley*

Chairperson Martha Harris established that a quorum was present and called the meeting to order at 8:30 a.m.

A motion was made by Kay Kendrick to accept September 10, 2008, Board meeting minutes with corrections, seconded by Slatz Gaines, and the Board voted unanimously to accept the September 10, 2008 Board meeting minutes as amended.

A motion was made by Betty Carlisle, seconded by Slatz Gaines, and the Board voted unanimously to accept the September 15, 2008 citation meeting minutes.

Executive Director's report

- Lisa Durden, Executive Director, gave an update on the Cosmetology Board staff as follows: Angela Price – Administrative Assistant, Itovia Evans - Licensing Supervisor, Mary Andrews, Wanda Jaffe and Annie Ruth Parks – Licensing Analysts, Jane Jackson – Board Support Specialist.
- Ms. Durden discussed plans and informed board members that at some point in the future, meetings agendas, packets, and so forth will be done electronically.
- Ms. Durden advised the Board that travel request forms should be submitted prior to the scheduled event. The forms will be sent to each Board member.

- Report of license suspension, denials, release:

Pursuant to request from the Department of Human Recourses (DHR) and the Georgia Higher Education Assistance Corporation (GHEAC), to deny the application or suspend the license of the following applicants/licensees to practice for failure to repay a student loan or child support obligation and further move that this suspension/denial will cease upon receipt by the Joint Secretary/Division Director of a "Notice of Release" from the Department of Human Resources (DHR) or the Georgia Higher Education Assistance Corporation (GHEAC).

A motion was made by Wanda Brooks, seconded by Kay Kendrick, and the Board voted unanimously to ratify the suspensions as follows:

<u>Name</u>	<u>Lic#</u>	<u>Lic.</u>	<u>Request</u>	<u>Agency</u>
Amber D. Newton	CO103137	CO	Suspend License	GHEA
Daniel L. Clark	CO082850	CO	Suspend License	DHR
Jessie J. Williams, Jr.	CO079428	CO	Suspend License	DHR

- The executive director, at the next Board meeting on November 5, 2008, will give the report of licenses issued and citations paid.

A motion was made by Kay Kendrick, seconded by Betty Carlise, and the Board voted unanimously to enter Executive Session in accordance with O.C.G.A. §43-1-2(k) and 43-1-9(h) to deliberate on applications and enforcement matters and to receive information on applications and investigative reports. Voting in favor of the motion were Wanda Brooks, Betty Carlisle, Kay Kendrick, James Slatz Gaines, and John Siggers.

The board concluded executive session in order to vote on these matters and open session was declared by Chairperson Harris.

A motion was made by Wanda Brooks, seconded by Betty Carlise, and the Board voted unanimously to approve HLH, Master Cosmetologist/initial license with no stipulations.

A motion was made by Wanda Brooks, seconded by Betty Carlisle, and the Board voted unanimously to approve JNG, Master Cosmetologist/Initial license under a consent order with probation concurrent with the criminal probation and the licensee must immediately report any future arrests or convictions.

A motion was made by Kay Kendrick, seconded by James Slatz Gaines, and the Board voted unanimously to approve SFB, Master Cosmetologist/initial license with no stipulations.

A motion was made by Wanda Brooks, seconded by Betty Carlisle, and the Board voted unanimously to renew the Master Cosmetology license for KD and suspend the license for three months, to be followed by licensure under a consent order with probation concurrent with the criminal probation and the licensee must immediately report any future arrests or convictions.

A motion was made by James Slatz Gaines, Kay Kendrick seconded, and the Board voted unanimously to approve SNG, Master Cosmetologist/Initial license under a consent order with probation concurrent with the criminal probation and the licensee must report any future arrests or convictions.

A motion was made by Kay Kendrick, seconded by James Slatz Gaines, and the Board voted unanimously to approve ASD, Master Cosmetologist/initial license with no stipulations.

A motion was made by Betty Carlisle, James Slatz Gaines seconded, and the Board voted unanimously to ratify the administratively processed consent agreement for licensure of Carmen Miranda Bell d/b/a Glitz and Glamour Divas Salon.

A motion was made by Wanda Brooks, seconded by Betty Carlisle, and the Board voted unanimously to ratify the administratively processed consent agreement for licensure of Roderick E. Turner.

A motion was made by Kay Kendrick, seconded by Betty Carlisle, and the Board voted unanimously to approve Rebecca Alfreda Brewer, Master Cosmetologist/Initial license with no stipulation.

A motion was made by Kay Kendrick, seconded by Wanda Brooks, and the Board voted unanimously to approve Tairon Philpot, Cosmetology Apprentice/Initial license with no stipulation.

A motion was made by Betty Carlisle, seconded by Wanda Brooks, and the Board voted unanimously to approve BNT, Cosmetology Apprentice/Initial license under a consent order with probation concurrent with the criminal probation and the licensee must immediately report any future arrests or convictions.

A motion was made by Kay Kendrick, seconded by James Slatz Gaines, and the Board voted unanimously to approve Misty Dawn Williams, Cosmetology Apprentice/Initial license with no stipulation.

A motion was made by Kay Kendrick, seconded by James Slatz Gaines, and the Board voted unanimously to lift the terms of the consent agreement for Carleen Neal (CO043979).

A motion was made by Wanda Brooks, seconded by Betty Carlisle, and the board voted unanimously to close file for SAHB, Master Cosmetologist.

A motion was made by Kay Kendrick, seconded by Wanda Brooks, and the Board voted unanimously to ratify the following administratively processed applications:

Christy Maria Jackson - Master Cos/Initial
Kay Beckom – Nail Technician/Renewal NT005696
Pamela Denise Wymbs – Master Cos/Initial
Wayne C. Carter d/b/a CSI Salon – Salon
Carolyn Lenee Thomason – Master Cos/Initial
Brook Jamila Franklin – Esthetician/Initial
Vy Tuyet Bui – Master Cos/reciprocity
Lindsey L. Coffee – Master Cos/Initial
Leisa Renee Wittler – Master Cos/reciprocity
Erica A. Barksdale – Esthetician/Initial
Meredith R. Jordan – Master Cos/Initial
Delana Marie Bonnell – Master Cos/Initial
Shamona N. Lemons – Master Cos/Initial
April Lawanda Robinson – Master Cos/Initial
Donese Mercaldo – Nail Technician/Renewal
Linda M. Groover – Master Cos/Initial
Rhiannon Lynn Conley – Master Cos/Initial
Kathryn P. Cole – Master Cos/Initial
Jonathan L. Durrrough – Master Cos/Initial
Michole Sharee Hubbard – Master Cos/Initial
Claude Nathan Cochran – Master Cos/Initial
Shawnte A. Hollingsworth – Master Cos/Initial
Mary Martin – Master Cos/Reinstatement
Sara Jane Whatley – Cosmetology Apprentice
Leilani Ferreira – Cosmetology Apprentice
Alfred Rhoden d/b/a Dominican Hair Salon by Massiel (Salon)

Old Business:

Regarding hearing of Fred John with Atrium Beauty Academy, Stone Mountain, GA on September 15, 2008, CE curriculum doesn't apply to Nail Salons.

A motion was made by Kay Kendrick, seconded by Wanda Brooks, and the Board voted unanimously to deny Viet Le DBA 2k Agency, Inc. request to be added to the list of approved translators.

A motion was made by Kay Kendrick, seconded by John Siggers, and the board voted unanimously to approve adding Khanh Nguyen to the list of approved translators. .

A motion was made by Wanda Brooks, seconded by James Slatz Gaines, and the board voted unanimously to waive reinstatement fees for Santony Williams due to medical hardship.

A motion was made by Kay Kendrick, seconded by Wanda Brooks, and the Board voted unanimously to approve Betty Hunt pursuant to rule 130-2.05 to sit for the Instructor's exam.

A motion was made by Kay Kendrick, seconded by Betty Carlisle, and the Board voted unanimously to deny the application of KW/Reciprocity (Esthetician) Massachusetts.

A motion was made by James Slatz Gaines, seconded by Wanda Brooks, and the Board voted unanimously to waive reinstatement fees for RAM due to medical and financial hardships.

A motion was made by Kay Kendrick, seconded by Wanda Brooks, and the Board voted unanimously to instruct D L Roope to remove hard wax removal of hair from upper lip from the exam.

A motion was made by Betty Carlisle, seconded by Wanda Brooks, and the Board voted unanimously to remove blow dryer styling from the exam.

John Siggers discussed preliminary and final inspection forms for Cosmetology, Esthetician, Nail tech and Hair design schools. He also discussed a need for clarification on verification of hours for students ready to take Board exams. Mr. Siggers suggested that we ask DL Roope, our approved exam provider, to give instructions to applicants to ask for a verification of education letter (VOE).

Kay Kendrick suggested that we number the pages on the minutes and add translator list to our website.

The Department of Education spoke to the board previously about Continuing Education providers including training to cover sanitation and tip sheets with copies of rules and regulations. A motion was made by Kay Kendrick, seconded by John Siggers, and the Board voted unanimously for Lisa Durden to contact the Department of Education regarding this matter.

A motion was made by Wanda Brooks, seconded by John Siggers, and the Board voted unanimously to approve the Elaine Sterling School of Cosmetology.

A motion was made by Betty Carlisle, seconded by Wanda Brooks, and the Board voted unanimously to refer KT&HS #2008-1034, TYD #2008-1028, SYT #2008-1026-back to the Attorney General's Office.

Chairperson Harris reminded Board that there must be five members in attendance to have a quorum at the citation hearings, and that it is better to have six so that the executive director doesn't have to chair.

Out of country reciprocity was discussed.

A motion was made by Kay Kendrick, seconded by Betty Carlisle, and the Board voted unanimously to adopt a policy that all reciprocity applicants shall pass the Georgia written examination and any applicant, through reciprocity, who hasn't taken the National examination in English must sit for Georgia NIC written examination. (NIC will provide a list of states that allow translators).

A motion was made by Kay Kendrick, seconded by John Siggers, and the Board voted unanimously to adopt a policy that it will not reciprocate with any state that allows translators for their examination.

A motion was made by Wanda Brooks, seconded by Betty Carlisle, and the Board voted unanimously to accept all policies as amended:

Federal Disaster Status – defer license fee for 90 days to anyone who's home state is identified by the Federal Government as being in disaster status. If applicant doesn't pay after 90 days, refer matter to Professional Licensing Board administration for collection of fees.

Curricular hours can be transferred from one course of study to another with Board approval after review.

12-15-04 Delete CE Providers policy

6-9-04 Delete Training hours policy

3-3-04 Delete violations policy

3-3-04 Delete CE exemptions for 65 years of age (Rule in place).

2-06-08 Delete policy that requires hand sanitizers at each workstation

5-15-02 Delete reciprocity

A motion was made by Kay Kendrick, seconded by John Siggers, and the Board voted unanimously to adopt a policy that translators must be certified or approved State translator or government entity to be accepted.

Attorney General's Report:

- Daniel Strowe, Assistant Attorney General provided a status and activity report that included 10 closed cases, 17 cases heard and 39 open cases.
- Discussion of 130-7.04 Fine Schedule and Proposed revisions ensued. The topic was tabled.

Letter from LD (AOAS) requesting to make payments toward citation due to hardship. File has already been forwarded to the AG's office. If she can pay at once may be able to prevent revocation.

A motion was made by Kay Kendrick, seconded by Wanda Brooks, and the Board voted unanimously to change the 2009 Cosmetology Board meetings to the 2nd Wednesday of each month. Citation Hearings will remain the 3rd Monday of each month. The executive Director will send these dates via email to everyone.

With no other business for the Board to discuss, a motion was made by John Siggers, seconded by James Slatz Gaines, and the Board voted unanimously to adjourn the meeting at 2:32 p.m.

 Martha Harris, Chairperson
 The Georgia State Board of Cosmetology

 Date

 Lisa Durden, Executive Director
 The Georgia State Board of Cosmetology

 Date

Minutes recorded by: Jane Jackson, Board Support Specialist

Minutes Edited/Reviewed by: Lisa Durden, Executive Director

