

**GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS
MINUTES OF REGULAR MEETING
AUGUST 22, 2003**

A Meeting of the Georgia Board of Examiners of Licensed Dietitians was held on August 22, 2003 at 237 Coliseum Drive, Macon, Georgia

The following members were present:

Nancy Walters, MMSc, RD, LD, Chair
Jessie Wright, MS, LD, RD, Cognizant
Lula Hutchinson, RD, LD, Vice Chair
Tracey Neely, MS, RD, LD
Joan Fischer, PhD, RD, LD

Others Present:

Jacqueline A. Hightower, Executive Director, Yvonne LeSane, Board Secretary, Sandra Marshall, Applications Specialist, Wylencia Monroe, Assistant Attorney General, Kathy Harvey, Enforcement, Ellen Jurgens, Liaison.

Chair Walters established a quorum of the Board and called the meeting to order at 10:15 a.m.

The Board reviewed and revised the Agenda.

Ms. Fischer moved and Ms. Neely seconded and the Board voted to approve the Minutes of June 24, 2003 as amended.

Ms. Wright moved and Ms. Neely seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k)(1)(2), 43-1-19(h)(2)&(4), §43-1-2(k)(4) and 50-14-2(1) and to deliberate on Applications, receive information from Investigations, Cognizant Report and the Attorney General's Report. Voting in favor of the motion were those present who included Board members Walters, Wright, Fischer, Neely, and Hutchinson. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Applications:

E.C.H.: Ms. Fischer moved and Ms. Neely seconded and the Board voted to approve the application for licensure by registration pending additional information.

Joseph Edward Engelbird: Ms. Fischer moved and Ms. Neely seconded and the Board voted to approve the application for provisional permit.

Alanna Denise Eubanks: Ms. Fischer moved and Ms. Neely seconded and the Board voted to approve the application for provisional permit.

Laura Jenell DeCuir: Ms. Fischer moved and Ms. Neely seconded and the Board voted to approve the application for provisional permit.

N.L.H.: Ms. Fischer moved and Ms. Neely seconded and the Board voted to offer a consent order.

Wai Yin Ho: Ms. Hutchinson moved and Ms. Wright seconded and the Board voted to accept the consent agreement for licensure. Docket number 2003-0814.

Ms. Fischer moved and Ms. Hutchinson seconded and the Board voted to approve applications for licensure who were determined to have met licensure requirements as follows:

License No.	Name	Profession	Issue Date
LD002603	Delk, Lindsay Paige	Licensed Dietitian	6/25/2003
LD002604	Herrin, Suzanne Livingood	Licensed Dietitian	6/27/2003
LD002605	Patacca, Dena L	Licensed Dietitian	7/21/2003
LD002606	Tye, Mary Janet	Licensed Dietitian	7/21/2003
LD002607	Lynch, Windsor Florence	Licensed Dietitian	7/21/2003
LD002608	Dobson, Holly M	Licensed Dietitian	7/21/2003
LD002609	McLeod, Leslie Anne	Licensed Dietitian	7/25/2003
LD002610	Kell, Michael Anne	Licensed Dietitian	7/25/2003
LD002611	Fernando, Sonia Jewel	Licensed Dietitian	8/1/2003
LD002612	McCook, Linda Katherine	Licensed Dietitian	8/14/2003
LD002613	Abercrombie, Emily Lynn	Licensed Dietitian	8/14/2003
LD002614	Martin, Helen Bailey	Licensed Dietitian	8/14/2003

Ms. Fischer moved and Ms. Hutchinson seconded and the Board voted to approve applications for provisional licensure/permit who were determined to have met provisional licensure/permit requirements as follows:

Letter of Authorization (PP)

Name	Issue Date
Smith, Jennifer Lee	6/25/2003
Schamber, Melissa Marie	6/25/2003
Keeshan, Andrew Michael	6/25/2003
Clements, Kristi Dawn	6/25/2003
Waters, Kelly Melissa	7/11/2003
Summers, Miriam Kate	7/22/2003
Quilligan, Lindsay Erin	7/25/2003
Schumacher, Darcie L.	7/28/2003
Baker, Jennifer Brooke	7/25/2003
Hester, Molly Eve	7/25/2003
Bryant, Sharon Ann	8/1/2003
Goolsby, Allison Koren	8/14/2003
Mistele, Jessica Lynn	8/14/2003
Walker, Tiffany Kay	8/14/2003

Correspondence:

Commission on Dietetic Registration: Ms. Walters suggested postponing and voting on the issue of re-certification and requirements at the next meeting.

Executive Director Report:

Ms. Hightower discussed the following matters of interest:

- Budget
- Professional Licensing Boards Division Tour

Georgia Dietetic Association Liaison Report (GDA):

No Report.

Ms. Walters discussed the Georgia Dietetic Association Annual Meeting which is scheduled to be held in Augusta mid-May of 2004. Ms. Walters will email specific dates.

Disciplinary/Probation Matters:

No probation or fines due.

Diet01200001: In Enforcement.
Diet005: Attorney General's Office.
Diet030016: In Enforcement.
Diet030012: In Enforcement.

Attorney General's Report:

Each member was given a copy of the Official Opinion rendered by Thurbert E. Baker, Attorney General on June 4, 2003 in response to a question posed by Cathy Cox on what constitutes a Quorum for Board Meetings.

Ms. Monroe requested:

- 40-01-0000005/Diet005: Send back to the Attorney General's office for further investigation.

40-01-0100004/Diet004: Ms. Wright moved and Ms. Fischer seconded and the Board voted to close with a Letter of Concern.

Cognizant Member's Report:

Diet030019: Ms. Fischer moved and Ms. Wright seconded and the Board voted to send to Enforcement.

The Board agreed to request the following information on all cases going to the Enforcement Department for unlicensed practice:

- Request all credentials, certifications and degrees
- Are they in consultation with a Licensed Dietitian?
- Is this a nationally franchised program, if so, the name of the Licensed Dietitian
- Copies of plans, assessments and others tools used

BOARD POLICY:

Enforcement Cases: Ms. Neely moved and Ms. Fischer seconded and the Board voted to permit the Cognizant Member to forward cases to Enforcement before presenting to the full Board, however, any/all cases forwarded to Enforcement must be presented to the Board at its next meeting.

Applications: Ms. Neely moved and Ms. Fischer seconded and the Board voted to rescind the previous Board policy which States: “the Board voted to review licenses, including reinstatement, within one (1) week of Board meetings.”

Applications: Ms. Wright moved and Ms. Hutchinson seconded and the Board voted to have the Applications Specialist bring the last five (5) applications approved and issued to the next Board meeting for Board review, until further notice.

Enforcement Matters:

Ms. Harvey gave a brief orientation on the role and responsibilities of the Enforcement section of the Secretary of State’s office.

Ms. Harvey presented the following cases for Board review:

Diet030016: Ms. Wright moved and Ms. Fischer seconded and the Board voted to send to Legal Services for a Cease and Desist and refer to the Medical Board.

Diet030017: Ms. Wright moved and Ms. Neely seconded and the Board voted to close with a Letter of Concern.

There being no further business, the meeting adjourned at 2:10 p.m.

Nancy Walters, Chair

Mollie L. Fleeman, Division Director
Professional Licensing Boards Division

Recorded by

Jacqueline Hightower, Executive Director
Professional Licensing Boards Division