

**GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS  
CONFERENCE CALL MEETING  
September 6, 2005**

A Conference Call Meeting of the Georgia Board of Examiners of Licensed Dietitians was held on September 6, 2005 at 11:00 a.m. in Room 310, 237 Coliseum Drive, Macon, Georgia.

**The following members were present:**

Lula Hutchinson, RD, LD, Chair  
Tracey Neely, MS, RD, LD, Vice Chair  
Jessie Wright, MS, LD, RD, Cognizant  
Joan Fischer, PhD, RD, LD  
Nancy Walters, MMSc, RD, LD

**Absent:**

Deedee Williams, Consumer Member

**Others Present:**

Brig Zimmerman, Executive Director, Yvonne LeSane, Board Secretary and Serena Gadson, Application Specialist.

Ms. Hutchinson established a quorum of the Board and called the meeting to order at 10:05 a.m.

Dr. Fischer moved and Ms. Walters seconded and the Board voted to approve the Minutes of June 10, 2005 and June 22, 2005 as amended.

**Ms. Walters moved and Ms. Wright seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k)(1)(2), 43-1-19(h)(2)&(4), §43-1-2(k)(4) and 50-14-2(1) and to deliberate on Applications, receive information from Cognizant Report, Enforcement Report and the Attorney General's Report. Voting in favor of the motion were those present who included Board members Walters, Wright, Fischer, Neely and Hutchinson. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.**

**Probation Report:**

Heather Peebles: Ms. Walters moved and Dr. Fischer seconded and the Board voted to accept the Probation Report.

**Enforcement:**

Jeanne W. Winner: Dr. Fischer moved and Ms. Wright seconded and the Board voted to close and accept the signed Cease and Desist order. Forward the Cease and Desist and Enforcement Report to the Chiropractic Board. Docket number: 2005-1349.

Diet050044: Ms. Wright moved and Ms. Walters seconded and the Board voted to refer to Enforcement.

Licensed Dietitians Board

September 6, 2005

Diet050058: Ms. Wright moved and Ms. Walters seconded and the Board voted to hold for the October 14, 2005 Board meeting.

**Cognizant Member's Report:**

Diet050062: Ms. Walters moved and Dr. Fischer seconded and the Board voted to forward to Enforcement.

**Attorney General's Report:**

Diet040028: Ms. Wright moved and Ms. Walters seconded and the Board voted to accept the Attorney General's Report.

Ms. Wright moved and Ms. Walters seconded and the Board voted to adhere to the request of the Asst. Attorney General and retain an expert in dietetics. The Board submitted the following names:

- Jana Kicklighter;
- Catherine McCarroll;
- Diane Heller, and
- Sudha Reddy

Ms. Wright moved and Ms. Walters seconded and the Board voted to solicit Ms. Kicklighter as an expert in dietetics.

**Executive Director's Report:**

Mr. Zimmerman introduced himself as the new Executive Director for Allied Health.

Mr. Zimmerman inquired of the Board their desires to attend conferences/meetings pertaining to Dietetic licensure for the remaining fiscal year.

**Applications:**

**Ms. Wright moved and Dr. Fischer seconded and the Board voted to take the following action on applications for licensure by examination:**

Trevor Nelson Douglas:	Approved for provisional
Malia Christine McCans:	Approved for provisional
Ashley Elizabeth Webb:	Approved

September 6, 2005

**Ms. Wright moved and Dr. Fischer seconded and the Board voted to take the following action on applications for licensure by registration with the Commission for Dietetic Registration:**

Alicia Dawn Brown: Issue upon receipt of signed/docketed consent agreement with fine.  
Mary Jacob George: Issue upon receipt of signed/docketed consent agreement with fine.  
Erica C. Jones: Issue upon receipt of consent agreement with fine being satisfied.  
Lynn Brownell Moore: Approved  
J.L.O.: Approved with letter of concern  
Kristen Marie Thigpen: Issue upon receipt of signed/docketed consent agreement with fine.

**Dr. Fischer moved and Ms. Walters seconded and the Board voted to take the following action on applications for licensure by restoration:**

Barbara Ann Fussell: Approved  
Pamela Gail McTeague: Approved  
Carolyn A. O'Neil: Approved

**Ms. Wright moved and Dr. Fischer seconded and the Board voted to approve applications for licensure determined to have met licensure requirements as follows:**

<b>License No.</b>	<b>Name</b>	<b>Obtained By</b>	<b>Issue Date</b>
LD002871	Edwards-Akarolo, Lily Mae Monica	Registered	5/31/2005
LD002872	Rutledge, Karen Lynn	Examination	6/2/2005
LD002873	Richardson, Marie Endsley	Registered	6/9/2005
LD002874	Halipilias, Nikki Sherron	Registered	6/13/2005
LD002875	McKinney, Gayla Beth	Registered	6/13/2005
LD002876	Wilson, Alicia Shawn	Examination	6/13/2005
LD002877	Baker, Jennifer Brooke	Registered	6/13/2005
LD002878	McKenzie, Jatun Kreatson	Examination	6/23/2005
LD002879	Magee, Anne Park	Registered	6/28/2005
LD002880	Gonzalea, Kristine Nicole	Registered	6/28/2005
LD002881	Helms, Amy Laura	Examination	7/5/2005
LD002882	Nunnery, Stephanie Brock	Examination	7/5/2005
LD002883	Dees, Carlos D.	Examination	7/11/2005
LD002884	Riley, Alice	Registered	7/12/2005
LD002885	Gallagher, Teresa M.	Examination	7/12/2005
LD002886	Lahmers, Melinda Kay	Registered	7/12/2005
LD002887	Johnson, Lisa Rae	Registered	7/14/2005
LD002888	Poyourow, Jonathan Robert	Registered	7/14/2005
LD002889	Graves, Nancy Susan	Registered	7/14/2005
LD002890	McGrath, Susan Ellen	Registered	7/18/2005
LD002891	Bonner, Sherry	Registered	7/18/2005
LD002892	Tabor, Julie Nakagawa	Registered	7/18/2005
LD002893	Sellers, Betty Joyce	Registered	7/19/2005
LD002894	Cooper, Annie Rebekah	Examination	7/25/2005

Licensed Dietitians Board

September 6, 2005

LD002895	McCorkle-Crespo, Deborah Kaye	Registered	7/25/2005
LD002896	Crankshaw, Suzanne Rhodes	Registered	7/25/2005

**Ms. Wright moved and Dr. Fischer seconded and the Board voted to approve applications for restoration determined to have met licensure requirements as follows:**

<b>License No.</b>	<b>Name</b>	<b>Issue Date</b>
LD001320	McFarland, Pamela Sue	6/2/2005
LD002234	Lozano, Michele J.	6/10/2005
LD000209	Carter, Jeannie S.	6/16/2005
LD001220	Gibbons, Tanya J.	6/21/2005
LD000506	Dailey, Kathy	7/25/2005
LD000106	Strickland, Kathleen Rose	7/25/2005
LD000762	Rasmussen, Sidney Sue	7/25/2005

**Ms. Wright moved and Dr. Fischer seconded and the Board voted to approve applications for provisional licensure determined to have met requirements as follows:**

<b>Name</b>	<b>Issue Date</b>
Blazier, Heather T.	6/7/2005
Ogrin, Tracey Beth	6/7/2005
Miller, Amanda Michelle	6/10/2005
Wiley, Katherine K.	6/10/2005
Dartt, Rachel Rene	6/15/2005
Bradford, Michelle Ifeoma	6/15/2005

**Rule 157-2.04, 157-5-.02 and 157-5-.03:**

Ms. Wright moved and Dr. Fischer seconded and the Board voted that the formulation and adoption of these rules do not impose regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§43-1-4, 43-1-7, 43-1-25, 43-11A-7, 43-11A-14.

Ms. Wright moved and Dr. Fischer seconded and the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§43-1-4, 43-1-7, 43-1-25, 43-11A-7, 43-11A-14. to adopt or implement differing actions for businesses as listed at O.C.G.A. §§50-13-4(3)(A), (B), (C) and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed, owned and operated and dominant in the field of Dietetics.

Ms. Wright moved and Dr. Fischer seconded and the Board voted to consider for adoption the proposed rule amendment during its October 14, 2005 Board meeting beginning at 10:15 a.m.

Licensed Dietitians Board

September 6, 2005

Ms. Wright moved and Dr. Fischer seconded and the Board voted to post the Notice of Intent to Adopt and Notice of Hearing for the proposed rule change to rules 157-2-.04, 157-5-.02 and 157-5-.03 for no less than 30 days prior to October 14, 2005 when the Board will hold a hearing on the rule and intent to adopt the proposed rule change as follows:

**RULES OF THE  
GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS  
157-2-.04 RENEWAL OF LICENSE AND PENALTIES, AND REINSTATEMENT. AMENDED.**

**157-2-.04 Renewal of License and Penalties, and Reinstatement. Amended.**

(1) Renewal of License and Fees.

(a) A license issued by the Board shall expire on March 31<sup>st</sup> of even numbered years. The license may be renewed upon payment of the renewal fee and completion of the renewal application, provided all requirements have been met.

(b) ~~The license of any licensee who fails to apply for renewal by March 31<sup>st</sup> of the renewal year will be deemed lapsed and an application for reinstatement will be required.~~ may be renewed by June 30<sup>th</sup> of that year by the payment of the current renewal fee plus an additional late renewal fee. See fee schedule. Practicing with an expired license is prohibited by law and practice during this period may result in disciplinary action for unlicensed practice.

(c) Each licensee applying for renewal must satisfactorily complete any continuing professional education requirements established by the Board.

(d) The Board may request additional verification of any requirements or credentials, as it may deem necessary.

(e) The failure to renew a license by June 30<sup>th</sup> following the March 31<sup>st</sup> expiration date shall cause the license to be administratively revoked and subject to reinstatement at the discretion of the board.

(2) Reinstatement of License.

~~(a) A canceled license is a non-current license due to failure to renew the license before April 1<sup>st</sup> of the renewal year. A canceled license is considered the same as a revocation of said license and subject to reinstatement at the discretion of the Board.~~ A license that is no longer active shall be reinstated by the licensee upon meeting the conditions set by the board.

(b) To reinstate a license the applicant must:

1. submit an application for reinstatement, supplied by the Board;
2. pay the required reinstatement fee;
3. submit proof of having met Continuing Professional Education Requirements.
4. the Board may request additional verification of any requirements or credentials, as it may deem necessary.

Authority O.C.G.A. §§43-1-4; 43-1-7; 43-1-19; 43-1-25; 43-11A-7; 43-11A-14; 43-11A-15.

(3) Inactive license status

(a) The holder of an active license may request to place the license on inactive status by submitting a written request to the board no later than June 30<sup>th</sup> following the March 31 expiration date.

(b) The holder of an inactive license that continues to practice is subject to disciplinary action for unlicensed practice.

(c) An inactive license may not be held inactive for longer than two renewal periods and at the end of the second renewal period the inactive license will be considered lapsed.

(d) An inactive license may be reinstated by application for Reinstatement as provided in Rule 157-2-.04(2).

(e) The holder of an inactive license is required to obtain the required continuing professional education units that are obtained by active licensees.

### **Rule 157-5-.02 and 157-5-.03**

#### **157-5-.02(2)(b) Documentation Requirements.**

(b) Certificate of attendance including date of event, number of contact hours and a program agenda or description of the course; or

#### **Acceptable Continuing Professional Education 157-5-.03(2)**

(l) A maximum of twenty (20) continuing professional education units per biennium may be approved for conducting dietetics-related research as a sole or co-investigator. The investigator must participate substantially in the design of the work, analysis of data as well as writing of the report. This does not include research conducted to fulfill academic requirements, which receives continuing professional education units under academic coursework, or conducting literature reviews which are included under professional reading.

1. A sole investigator, who alone develops the study concept and design, conducts the analysis and writes the report, will receive twenty (20) continuing professional education units. A co-investigator, who participates substantially in development of the study concept and design, the analysis of data and writing of the report, will receive ten (10) continuing professional education units.

2. A final report to federal, state or other grant providing organization, or a letter verifying acceptance for publication in a peer-reviewed journal, or a copy of a published journal article in a peer-reviewed journal, or a letter verifying acceptance of research at a peer-reviewed professional association conference is required.

(m) A maximum of thirty (30) continuing professional education units per biennium may be approved/accrued for Residency and Fellowship Programs. Programs require completion of a dietetics-related, post-baccalaureate-level residency or fellowship activity with a minimum of thirty (30) contact hours. The program must meet all the following criteria: post-baccalaureate-level, dietetics-related, formalized/structured experiences, and sponsored by a US regionally accredited college or university or an institution accredited/approved by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) or NCQA.

1. Completion of the program provides thirty (30) continuing professional education units.

2. The name of the program, address, phone number, and email address or fax number of the provider along with a certificate of completion, including date completed and number of CPEU's are required for documentation.

(n) A maximum of twenty (20) continuing professional education units per biennium may be approved/accrued for Sponsored Independent Learning activities. The individualized learning activity must be planned, carried

Licensed Dietitians Board

September 6, 2005

out by the learner and it must be dietetics-related. The learner contracts with an individual, who is an expert in a particular area, using the Sponsored Learning Contract available from ADA.

1. One (1) continuing professional education unit is equivalent to two (2) hours spent on this activity.
2. The sponsored independent learning contract with original signatures, including date completed and number of CPEU's is required for documentation.

(o) A maximum of twenty (20) continuing professional education units per biennium may be approved/accrued for Study Groups. The study group must be preplanned, provide for group participation, include 3 or more professionals, and include an in-depth study of a specific, dietetics-related topic.

1. One (1) continuing professional education unit is equivalent to one (1) contact hour.
2. A certificate of attendance/completion including date completed and number of CPEU's or CPE agenda/outline (with objectives, date, timeline, coordinator) along with the name, address, phone number, and email address or fax number of the coordinator is required for documentation.

(p) A maximum of thirty (30) continuing professional education units per biennium may be approved/accrued for earning a certification/recertification as approved by ADA-CDR. For approval, the certification/recertification program must be dietetics-related. It must require that candidates meet eligibility requirements, pass an examination to become certified initially, and require certificants to pass an examination for recertification in order to remain certified.

1. Completion of a certification/recertification provides 30 continuing professional education units.
2. The name, address, phone number, and email address or fax number of the provider and copy of the document verifying date of issue and duration of the certification including number of CPEU's are required for documentation.

(q) A maximum of thirty (30) continuing professional education units per biennium may be approved/accrued for Pre-approved Self-Study. ADA-CDR pre-approved self-study programs and self-study programs offered by CDR Accredited Program Providers are acceptable. They may be audio-based, computer-based, printed, video-based, DVD-based, CD-based, or Web-based.

1. All self-study programs must meet ADA-CDR defined content, address a single topic in depth, periodicals must be preapproved, emphasis of the program must be on relevant content, must have a minimum of 1 contact hour that is verified, and there must be a professionally developed test at the end.
2. For most programs, one (1) continuing professional education unit is equivalent to one (1) contact hour.
3. A certificate of attendance/completion including date completed and number of CPEU's or CPE agenda/outline (with objectives, date, timeline, provider) is required for documentation.

Authority O.C.G.A. §§43-11A-7

**Licensure Under Extenuating Circumstances:**

The Board discussed a more expedient licensure for those affected by Hurricane Katrina. The Board advised that it may not encounter a problem due to continued operations in Montgomery,

Licensed Dietitians Board

September 6, 2005

Alabama and Baton Rouge. The Board will review on a case by case basis. Mr. Zimmerman will keep the Board apprised of any developments.

Ms. Wright moved and Dr. Fischer seconded and the Board voted to accept website verifications, on an emergency basis, until further notice.

Ms. Walters moved and Dr. Fischer seconded and the Board voted to adjourn at 12:05 p.m.

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Lula Hutchinson, Chair

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Brig Zimmerman, Executive Director  
Professional Licensing Boards Division

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Recorded by

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Mollie L. Fleeman, Division Director  
Professional Licensing Boards Division