

**GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS  
MINUTES OF BOARD MEETING  
DECEMBER 9, 2005**

A Board Meeting of the Georgia Board of Examiners of Licensed Dietitians was held on December 9, 2005 10:00 at 237 Coliseum Drive, Macon, Georgia.

**The following members were present:**

Tracey Neely, MS, RD, LD, Chair  
Joan Fischer, PhD, RD, LD, Vice Chair  
Lula Hutchinson, RD, LD,  
Deedee Williams, Consumer Member  
Nancy Walters, MMSc, RD, LD

**Absent:**

Jessie Wright, MS, LD, RD, Cognizant

**Others Present:**

Brig Zimmerman, Executive Director, Yvonne LeSane, Board Secretary, Serena Gadson, Applications Specialist, Devony Sanford, I.T., Kathy Harvey, Enforcement, Wylencia Monroe, Assistant Atty. General

Ms. Neely established that a quorum of the Board was present and called the Board meeting to order at 10:05 a.m.

**Ms. Walters moved and Dr. Fischer seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k)(1)(2), 43-1-19(h)(2)&(4), §43-1-2(k)(4) and 50-14-2(1) and to discuss Applications, receive information from Cognizant Report, Investigations and the Attorney General's Report. In favor of the motion were those present who included Board members Hutchinson, Neely, Williams, Fischer and Walters. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.**

The Board reviewed and revised the Agenda.

Ms. Walters requested Scope of Practice be added to the February 2006 agenda.

**I.T. Presentation:**

Devony Sanford, I.T. Specialist gave a brief overview of the updated website.

**Rule 157-2-.04 – Late Renewal:**

The Board held a public hearing on the proposed rule. There were no written or oral comments presented during the public hearing relating to the Rules 157-2-.04.

Ms. Walters moved and Dr. Fischer seconded and the Board voted that the formulation and adoption of these rules do not impose regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§43-1-4,43-1-7, 43-1-25, 43-11A-7, 43-11A-14.

Ms. Walters moved and Dr. Fischer seconded and the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§43-1-4,43-1-7, 43-1-25, 43-11A-7, 43-11A-14.to adopt or implement differing actions for businesses as listed at O.C.G.A. §§50-13-4(3)(A), (B), (C) and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed, owned and operated and dominant in the field of Dietetics.

**Ms. Walters moved and Dr. Fischer seconded and the Board voted to adopt the proposed Rule 157-2-.04 as posted:**

RULES OF THE  
GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS  
157-2-.04 RENEWAL OF LICENSE AND PENALTIES, AND REINSTATEMENT. AMENDED.

157-2-.04 Renewal of License and Penalties, and Reinstatement. Amended.

(1) Renewal of License and Fees.

(a) A license issued by the Board shall expire on March 31<sup>st</sup> of even numbered years. The license may be renewed upon payment of the renewal fee and completion of the renewal application, provided all requirements have been met.

(b) ~~The license of any licensee who fails to apply for renewal by March 31<sup>st</sup> of the renewal year will be deemed lapsed and an application for reinstatement will be required.~~ may be renewed by June 30<sup>th</sup> of that year by the payment of the current renewal fee plus an additional late renewal fee. See fee schedule. Practicing with an expired license is prohibited by law and practice during this period may result in disciplinary action for unlicensed practice.

(c) Each licensee applying for renewal must satisfactorily complete any continuing professional education requirements established by the Board.

(d)The Board may request additional verification of any requirements or credentials, as it may deem necessary.

(e) The failure to renew a license by June 30<sup>th</sup> following the March 31<sup>st</sup> expiration date shall cause the license to be administratively revoked and subject to reinstatement at the discretion of the board.

(2) Reinstatement of License.

~~(a) A canceled license is a non-current license due to failure to renew the license before April 1<sup>st</sup> of the renewal year. A canceled license is considered the same as a revocation of said license and subject to reinstatement at the discretion of the Board.~~ A license that is no longer active shall be reinstated by the licensee upon meeting the conditions set by the board.

(b) To reinstate a license the applicant must:

1. submit an application for reinstatement, supplied by the Board;
2. pay the required reinstatement fee;
3. submit proof of having met Continuing Professional Education Requirements.

4. the Board may request additional verification of any requirements or credentials, as it may deem necessary.

(3) Inactive license status

(a) The holder of an active license may request to place the license on inactive status by submitting a written request to the board no later than June 30<sup>th</sup> following the March 31<sup>st</sup> expiration date.

(b) The holder of an inactive license that continues to practice is subject to disciplinary action for unlicensed practice.

(c) An inactive license may not be held inactive for longer than two renewal periods and at the end of the second renewal period the inactive license will be considered lapsed.

(d) (c) An inactive license may be reinstated by application for Reinstatement as provided in Rule 157-2-.04(2).

(e) (d) The holder of an inactive license is required to obtain the required continuing professional education units that are obtained by active licensees.

Authority O.C.G.A. §§ 43-1-4; 43-1-7; 43-1-19; 43-1-.22; 43-1-25; 43-11A-7; 43-11A-14; 43-11A-15.

**Minutes:**

**Dr. Fischer moved and Ms. Walters seconded and the Board voted to approve the Minutes of October 14, 2005 and to approve the November 7, 2005 conference call minutes as amended.**

**Correspondence:**

Tamela Arnotrading: Please provide the appropriate site or fax a copy of the laws pertaining to a registered dietitian's ability to write orders. **Board Response:** There is nothing in the Dietetic laws and rules which prohibit this activity. Please check with your facility.

Bonnie Sue Hutchinson: Does my Dietitians license allow me to practice as a Diabetes Pump Trainer? **Board Response:** There is nothing in the Dietetic laws and rules which prohibits this activity. Please check with your employer/facility.

**Georgia Dietetic Association (GDA) & Commission on Dietetic Registration (CDR):**

The Board discussed GDA's request to CDR for Candidate Score Reports. Presently, CDR does not see a need for such action. Ms. Walters advised that ACT may be able to assist in obtaining information. Ms. Walters will forward information to Mr. Zimmerman.

**Probation Report:**

**Heather Peebles: Update provided. No action.**

**Amy Renee Jewell: Update provided. No action.**

### **Inactive Status Request:**

**Sonia Hambleton: Dr. Fisher moved and Ms. Hutchinson seconded and the Board voted to grant the request to be placed on inactive status.**

### **Board Confidentiality:**

**Ms. Neely discussed the importance of Board member confidentiality. Mr. Zimmerman distributed Executive Session Items indicating the subject discussed and the legal authority associated with the subject.**

**Ms. Monroe distributed Board Member notes and discussed the do's and don'ts for Board members.**

### **Executive Director Report:**

Mr. Zimmerman discussed the following items of interest:

- Renewal Audits. Ms. Walters and Dr. Fischer will do renewal audits of 1% of all Licensed Dietitians. The Board wanted to affirm that probationary licensees and B.G.H. are added to the audit list.
- Financial Disclosure.

### **Georgia Dietetic Association (GDA) Liaison Report:**

There was no Liaison report.

### **Unlicensed Practice Policy:**

**Ms. Walters moved and Dr. Fischer seconded and the Board agreed on the following statement but opted to continue the discussion at their February 2006 meeting:**

Practicing without a valid license may be grounds to deny a license or to sanction an applicant upon licensure as follows:

1. Public reprimand
2. Less than thirty (30) days: Letter of Concern.
3. Imposition of Fines pursuant to a consent order as follows:
  - a. 31 days - Up to 3 months - \$100.00
  - b. Over 3 months - Up to 1 year - \$500.00
  - c. Up to two (2) years - \$1,000.00
4. Mitigating circumstances can be taken into account in varying the fines, subject to the Board's discretion.

### **Attorney General's Report:**

**Diet 040028: Ms. Walters moved and Dr. Fischer seconded and the Board voted to request a Cease and Desist order, and, request an Investigative Interview with respondent bringing official documentation.**

**Dr. Fischer moved and Ms. Hutchinson seconded and the Board voted to request staff to contact the Peer Reviewer for additional information.**

**Enforcement Report:**

**DIET050044: Ms. Williams moved and Dr. Fischer seconded and the Board voted to request a Investigative Interview in Atlanta with the Cognizant and the Asst. Attorney General. Also forward a Letter of Concern.**

**Ms. Williams moved and Dr. Fischer seconded and the Board voted to accept the Enforcement Report.**

**Education Committee Meeting:**

Ms. Walters gave a brief presentation on the methods to document continuing education for licensing in Georgia. Ms. Walters and Dr. Fischer continue to work on an educational Power Point presentation for Board approval.

**Applications:**

**Dr. Fischer moved and Ms. Walters seconded and the Board voted to take the following action on applications for licensure by examination:**

R.E.M.: Adhere to consent agreement with fine or withdraw application.  
C.R.H.: Letter of concern; approved for provisional

**Dr. Fischer moved and Ms. Walters seconded and the Board voted to take the following action on applications for licensure by restoration:**

Joy Lynette Clark: Approved  
Angie Beth Hines: Approved

**Dr. Fischer moved and Ms. Walters seconded and the Board voted to take the following action on applications pending approval of consent agreement:**

Erica C. Jones: Accepted  
Kathy Lanier: Accepted

**Dr. Fischer moved and Ms. Walters seconded and the Board voted to approve applications for licensure determined to have met licensure requirements as follows:**

License No.	Name	Obtained By	Issue Date
LD002940	Fite, Rebecca Danielle	Examination	10/11/2005
LD002941	Moore, Nicole Michelle		10/13/2005
LD002942	McKenzie, Ellie Catherine	Examination	10/13/2005
LD002943	Dodgson, Kelley Lynne	Examination	10/13/2005
LD002944	Dinkins, Linda Gail	Registered	10/13/2005
LD002945	Brown, Alicia Dawn	Registered	10/14/2005
LD002946	George, Mary Jacob	Examination	10/14/2005
LD002947	Thigpen, Kristen Marie	Examination	10/14/2005

LD002948	Rascoe, April Ann	Registered	10/14/2005
LD002949	Skipper, Torrie Shapale	Examination	10/21/2005
LD002950	Sandoval, Nancy Guadalupe	Examination	10/21/2005
LD002951	Curley-Bew, Karen	Registered	10/26/2005
LD002952	Watson, Pamela Denise	Registered	10/26/2005
LD002953	Off, Anna Lynn	Registered	10/26/2005
LD002954	Dean, Nicole K.	Registered	10/26/2005
LD002955	Barrett, Casey Lynn	Examination	10/28/2005
LD002956	Null, Andrea Kay	Examination	11/7/2005
LD002957	Fox, Jennifer Lynn	Examination	11/7/2005
LD002958	Carpenter, Katheryn Nichole	Examination	11/28/2005
LD002959	Raksnis, Tracey Leigh	Examination	11/28/2005
LD002960	Furey, Mary-Ann Elizabeth	Examination	11/28/2005
LD002961	Snowden, Laura	Examination	11/28/2005
LD002962	Governo, Annette Cairns	Registered	11/28/2005
LD002963	Gowen, Greer Gautier	Registered	11/28/2005
LD002964	Brickman, Rebecca Owens	Registered	11/28/2005
LD002965	Yard, Jodi Elizabeth	Registered	11/28/2005
LD002966	Sands, Linda Kaye	Registered	11/28/2005

**Dr. Fischer moved and Ms. Walters seconded and the Board voted to approve applications for restoration determined to have met licensure requirements as follows:**

License No.	Name	Issue Date
LD002291	Patterson, Carrie Ann	10/14/2005
LD000918	Andry, Karen	10/14/2005
LD000383	Hayn, Cheryl Elaine	10/25/2005
LD001452	Hamilton, Bryn E.	11/8/2005

**Dr. Fischer moved and Ms. Walters seconded and the Board voted to approve applications for provisional licensure determined to have met requirements as follows:**

Name	Issue Date
Blackmon, Tiffany S.	10/13/2005
Todd, Cheryl Lynn	10/13/2005
Klos-Rzucidlo, Dorota	10/25/2005
Barros, Bruna Lima	10/28/2005

Ms. Williams moved and Ms. Hutchinson seconded and the Board voted to adjourn at 2:50 p.m.

Minutes recorded by: Yvonne LeSane, Board Secretary  
 Minutes reviewed and edited by: Brig Zimmerman, Executive Director

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Tracey Neely, Chair

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Mollie L. Fleeman, Division Director  
 Professional Licensing Boards Division