

**GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS
MINUTES OF BOARD MEETING
DECEMBER 01, 2006**

A Board Meeting of the Georgia Board of Examiners of Licensed Dietitians was held on December 01, 2006, 10:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

The following members were present:

Joan Fischer, PhD, RD, LD, Chair
Jessie Wright, MS, RD, LD, Vice Chair
Lula Hutchinson, RD, LD, Cognizant
DeeDee Williams, Consumer Member
Nancy Walters, MMSc, RD, LD
Frances Cook, MA, RD, LD
Ellen Jurgens, Liaison

Absent:

Tracey Neely, MS, RD, LD,
Wylencia Monroe, Assistant Attorney General

Others Present:

Brig Zimmerman, Executive Director, Yvonne LeSane, Applications Specialist, Amanda Allen, Board Secretary, Janet Jackson, Assistant Attorney General (attended via-video conference)

Dr. Fischer established that a quorum of the Board was present and called the Board meeting to order at 10:13 a.m.

Ms. Hutchinson moved and Ms. Williams seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), §50-14-2(1), and §43-1-2 (k) (4) to discuss Applications, Complaints, and to receive information from the Attorney General's Office and the Cognizant. In favor of the motion were those present who included Board members: Hutchinson, Williams, Wright, Walters, Fischer and Cook. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Agenda:

Ms. Williams moved and Ms. Hutchinson seconded and the Board voted to approve the Agenda as presented.

Minutes:

Ms. Walters moved, Ms. Cook seconded, and the Board voted not to approve the Minutes from the October 13, 2006 meeting. Corrections will be made and minutes e-mailed to each Board member for review.

Probation Report:

No Probation Report

Executive Director Report:

1. Mr. Zimmerman informed the Board that Ms. Walters had drafted the Application Addendum that was discussed in the October 13th, Board meeting. Copy of Addendum was distributed to each Board Member. The addendum will be placed on page four of the application. Janet Jackson, Assistant Attorney General, confirmed that the application can be revised, but the Board will have to approve the revision before it can be posted on the website.

Georgia Dietetic Association (GDA) Liaison Report:

Ms. Jurgens apologized for not being able to attend the Board meetings more often due to prior obligations.

Ms. Jurgens spoke to the Board in reference to drafting a short replica of the Diet Board Law and having it sent to all employers of Dietetics. She also stated that the GDA could electronically send the letter to all Dietitians. Ms. Walters stated that the Board was already in the process of working on a project of this nature. Mr. Zimmerman stated that he would continue to work with Ms. Walters and the Board in completing the power point project.

Ms. Jurgens spoke to the director of the annual Georgia Dietetic Association Conference. If anyone from the Diet Board is interested in attending there has been a table reserved. There is no cost for the table. An Information packet will be sent to Mr. Zimmerman.

The next scheduled Georgia Dietetic Association meeting will be April 19th-21st, 2007. Meeting will be held in Athens, GA.

Correspondence:

No Correspondence Report

Attorney General's Report:

DIET050057: Ms. Jackson, Assistant Attorney General, presented in Ms. Monroe's absence, that the respondent in question is not a Georgia Licensed Dietitian and could not be located in our L2K Intranet System, or, on the Internet. Nor could the individual be located in either system under a possible new last name, due to a recent marriage. Ms. Monroe, Assistant Attorney General, suggested to the Board that they should consider withdrawing this case from her department because the individual is not a Licensed Dietitian in the state of Georgia and disciplinary action could only be taken against the individual if they were licensed. She also suggested to the Board that they should consider redirecting the case to the Enforcement Division for further investigation.

Ms. Neely moved, Ms. Walters seconded and the Board voted to accept the Attorney General's Report as stated and to refer DIET050057 to the Enforcement Division.

Enforcement Report:

No Enforcement Report presented.

Complaint Summary:

Mr. Zimmerman presented the Board with a summary update of open cases as follows:

- **DIET050057**-Refer file to the Enforcement Division
- **DIET050059**-Still with the Enforcement Division
- **DIET060071**-Still with the Enforcement Division
- **DIET070002**- Still with Enforcement Division

Currently, there are no open complaints with the Cognizant.

Cognizant Report:

Ms. Hutchinson presented the Board with two questionnaire type forms that were drafted from the October 13, 2006 Board meeting. The form titled, "Questions to ask when conducting a site visit" will become part of the referral form and used as a checklist for the Enforcement Division when they are investigating any future cases for the Board.

Board discussed and revised the form titled "Questions To Ask When Conducting A Site Visit". Ms. Allen, Board Secretary will type revised edition and submit it to each Board member for their review.

Applications For Licensure by Registration:

Ms. Walters moved, Ms. Cook seconded, and the Board voted to rescind the offer of a consent order and fine based on additional information and issue license.

- M. A. P.

Approved Licenses Between Board Meetings:

Ms. Wright moved, Ms. Williams seconded, and the Board voted to ratify the issuance of license to the applicants determined to have met licensure requirements and received a license between Board meetings as listed below.

Name	License No.	Issue Date
Smith, Kathy Denise	LD003091	10/18/2006
Jackson, Caree J	LD003092	10/18/2006
Ritchie, Ashley Claire	LD003093	10/18/2006
Buchheister, Sabine	LD003094	10/18/2006
Abney, Shonika Bianca	LD003095	10/19/2006
Schultz, Theresa M	LD003096	10/19/2006
Easterling, Sidney Adair	LD003097	10/19/2006
Ochoa-Andia, Gloria A	LD003098	10/23/2006
Underwood, Courtney Elena	LD003099	10/24/2006
Murtaugh, Erika Lynn	LD003100	10/26/2006
Coelho, Rebecca Leigh	LD003101	11/1/2006
Ussery, Erin Elizabeth	LD003102	11/3/2006

Jones, Shelia Malinda	LD003103	11/7/2006
Jeannot, Roopwattie Nerita	LD003104	11/8/2006
Isbell, Julie Elaine	LD003105	11/14/2006
Tanase, Laura Ellen	LD003106	11/15/2006
Cornthwaite, Joycelyn Ashby	LD003107	11/16/2006
Harwell, Dee Ann	LD003108	11/16/2006
Zhou, Heather M.	LD003109	11/16/2006
Hill, Jean Marie	LD003110	11/16/2006
Brake, Julie C.H.	LD003111	11/21/2006
Lambert, Amber Jones	LD003112	11/27/2006

Reinstatement

Garner, Holly Haslan	LD002800	10/23/2006
Hawthorne, Nicole Accettura	LD002302	10/23/2006

Provisional Permits

Cornthwaite, Joycelyn A.	10/18/2006
Chang, Claudette Anmarie M.	11/16/2006

Additional Topics Discussed

Proposed Board Meeting Dates: February 09, 2007; April 13, 2007; June 08, 2007, August 10, 2007, October 12, 2007, and December 07, 2007.

Ms. Williams moved, Ms. Hutchinson seconded and the Board voted to approve the proposed 2007 meeting dates.

Ms. Fischer composed a letter to Dr. Stuart Brown, MD, Director at the Division of Public Health (DHR) referring him to O.C.G.A. 43-11A-18; regarding exceptions under the law for employees of state, local or county government who engage in dietetic practice under the supervision of a licensed dietitian. Ms. Cook announced that she was aware that Dr. Brown had received the letter and that he will draft a memo that will be sent to all management who are involved in hiring dietitians to make them aware of both the rules and law when hiring a Licensed Dietitian.

Ms. Wright moved, Ms. Hutchinson seconded, and the Board voted to adjourn at 3:50 p.m.

Minutes recorded by:	Amanda Allen, Board Secretary
Minutes reviewed and edited by:	Brig Zimmerman, Executive Director

Joan Fischer, Chair

Brig Zimmerman, Executive Director

These minutes were approved/signed on _____