

**GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS  
MINUTES OF BOARD MEETING  
October 12, 2007**

A Board Meeting of the Georgia Board of Examiners of Licensed Dietitians was held on October 12, 2007 at 10:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

**The following members were present:**

DeeDee Williams, Vice-Chair  
Joan Fischer, PhD, RD, LD,  
Jessie Wright, MS, RD, LD, Cognizant  
Tracey Neely, MS, RD, LD  
Nancy Walters, MMSc, RD, LD

**Absent:**

Lula Hutchinson, RD, LD  
Frances Cook, MA, RD, LD-Chair

**Others Present:**

Brig Zimmerman, Executive Director, Yvonne LeSane, Applications Specialist, Serena Gadson, Application Specialist II, Amanda Allen, Board Secretary, Wylencia Monroe, Assistant Attorney General (via video-conference), Ellen Jurgens, GDA Liaison and Gail Stinson, GDA Liaison

**Ms. Williams established that a quorum of the Board was present and called the Board meeting to order at 10:11 a.m.**

**Ms. Neely moved and Ms. Walters seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), and O.C.G.A. § 50-14-2 (1) to discuss Applications, and receive the Assistant Attorney General's Report. In favor of the motion were those present who included Board members: Fischer, Wright, Williams, Neely, and Walters. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.**

**Agenda:**

**Ms. Wright moved and Ms. Fischer seconded, and the Board voted to approve the agenda with late agenda items added. None opposed, Motion carried.**

**Announcements:**

Mr. Zimmerman introduced Ms. Gail Stinson as the GDA Liaison to the Board.

**Minutes:**

**Ms. Neely moved, Ms. Fischer seconded, and the Board voted to approve the Minutes from the August 31, 2007 meeting with corrections. None opposed, Motion carried.**

**Correspondences:**

The Board considered the following correspondences and matters of interest:

**Rhonda M. Medows, M.D, Georgia Department of Community Health-** Requesting the support of the Board in allowing special licensing consideration for retired dietitians in order that they may participate in the Departments Volunteer Health Care Program (O.C.G.A. § 43-1-28- Volunteers in Health Care Specialties)

**Board Response-** The Board has referred the correspondence to the Rules Committee for discussion and drafting of a proposed rule for special licensing consideration to allow retired dietitians to volunteer their services to a non-profit organization.

**Liaison Report** - Ms. Ellen Jurgens, GDA Liaison requested the Board's permission to publish an open "letter" to all association members via the Georgia Dietetic Association's website/newsletter regarding the next renewal deadline (March 31, 2008) and a second "letter" regarding general statements about the scope of practice and where to find the links on the board's web page. Such published correspondence in the past has been beneficial to licensees reported Ms. Jurgens. The Board requested Ms. Jurgens provide Mr. Zimmerman her drafts for review and approval before publication.

Ms. Neely suggested to the Board that the Board create a standardized "scope of practice" response letter since the Board frequently receives written correspondences asking the Board to interpret the scope of practice. Ms. Neely agreed to begin compiling suggestions for the "form" correspondence and will discuss with the full Board at the next scheduled meeting.

Ms. Jurgens stated she will notify the Board as soon as possible when the next annual Georgia Dietetic Association meeting will be held.

**Probation Report:**

Heather Peebles- In Compliance

**Ms. Walters moved, Ms. Fischer seconded, and the Board voted to approve the Probation Report as presented. None opposed, Motion carried.**

**Executive Director Report:**

1. Mr. Zimmerman reminded the Board that if they have any new legislative issues or concerns that they should be submitted to Michael O'Sullivan, Director of Legislative Affairs (once the Board discusses and approves any issues or concerns).
2. Mr. Zimmerman requested from the Board that when addressing a response back to a correspondent to please make sure the response dictated is clear and concise so that staff conveys the intent of their decision correctly and accurately.
3. Ms. Gadson added that she would begin creating a form for those who are practicing with a provisional permit. Their direct supervisor will have to complete the form and return it to the Board for their review.

**Attorney General's Report:**

**DIET050057:** Case has been opened in her office upon referral from Board/Investigations.

**Ms. Neely moved, Ms. Wright seconded, and the Board voted to accept the Attorney General's report as presented.**

**Enforcement Report:**

No report presented.

**Complaint Summary:**

Mr. Zimmerman presented the Board with the following summary of all open complaint cases.

- DIET050059 & 070010 – Both still with Investigations.

**Cognizant Report:**

No Cognizant Report Presented

**APPLICATIONS:**

**REQUEST FOR LICENSURE BY REGISTRATION**

Adams, Barbara J.: **Ms. Neely moved, Ms. Walters seconded, and the Board voted approve the application for licensure by registration.**

**REQUEST FOR LICENSURE BY REINSTATEMENT**

M. J. M.: **Ms. Neely moved, Ms. Walters seconded, and the Board voted to approve the application for licensure by reinstatement. Issue upon the receipt of a signed public consent order and \$1,000. fine.**

J. J. B.: Application for reinstatement is pending the receipt of additional information.

**REQUEST FOR LICENSURE BY EXAMINATION**

Spooner, Tiffany L.: **Ms. Neely moved, Ms. Walters seconded, and the Board voted to approve the application for licensure by examination.**

J. M. C.: **Ms. Neely moved, Ms. Walters seconded, and the Board voted to approve the application for licensure by examination. Issue upon the receipt of a signed public consent order and \$100. fine.**

**Ms. Neely moved, Ms. Walters seconded, and the Board voted to ratify those applications for licensure determined to have met licensure requirement issued between Board meetings as follows:**

**Approved Licenses**

| <b>Name</b>                | <b>License No.</b> | <b>Issue Date</b> |
|----------------------------|--------------------|-------------------|
| Weatherly, Monica D        | LD003197           | 8/30/2007         |
| Cordle, Rachel Nicole      | LD003198           | 8/30/2007         |
| Miller, Elizabeth Ann      | LD003199           | 8/30/2007         |
| Ratering, Marsha J         | LD003200           | 8/30/2007         |
| Malek, Elvira Donnatella   | LD003201           | 8/30/2007         |
| Silverman, Linda Catherine | LD003202           | 8/30/2007         |
| Drummond, Ashley Gail      | LD003203           | 8/30/2007         |
| Mock, Kristin Volkert      | LD003204           | 8/30/2007         |

|                            |          |           |
|----------------------------|----------|-----------|
| Rountree, Holly Johanna    | LD003205 | 8/31/2007 |
| Gibbs, Tiffany Rochelle    | LD003206 | 8/31/2007 |
| Theisen, Susan Carol       | LD003207 | 9/18/2007 |
| Park, In-Kyung             | LD003208 | 9/18/2007 |
| Wakefield, Jaime Elizabeth | LD003209 | 9/18/2007 |
| Miles, Tenika Shonta       | LD003210 | 9/18/2007 |
| Keith, Morgan Lee          | LD003211 | 9/18/2007 |
| Johnson, Hillary Anne      | LD003212 | 9/18/2007 |
| Walker, Lori Ann           | LD003213 | 9/18/2007 |
| Herod, Trudicia Ann        | LD003214 | 9/19/2007 |
| Scott, Anna M              | LD003215 | 9/24/2007 |
| Heard, Christina Ann       | LD003216 | 9/24/2007 |
| Florence, D'Jeanne         | LD003217 | 9/25/2007 |
| Rowland, Elizabeth Ann     | LD003218 | 9/26/2007 |

**Reinstatement**

| <b>Name</b>       | <b>License No.</b> | <b>Issue Date</b> |
|-------------------|--------------------|-------------------|
| Nodvin, Melissa   | LD001144           | 8/30/2007         |
| Rhodes, Christina | LD001578           | 9/24/2007         |

**Provisionals**

| <b>Name</b>              | <b>Issue Date</b> |
|--------------------------|-------------------|
| Ogburn, Conswalla        | 8/30/2007         |
| Miles, Tenika S.         | 8/31/2007         |
| Park, Inkyung            | 8/31/2007         |
| Eves, Brian              | 9/10/2007         |
| Furgarson, Dreamella     | 9/13/2007         |
| Bussey, Kathryn Williams | 10/11/2007        |

**Education Committee Report:**

Ms. Nancy Walters presented the Board with a report on phase II of the Future Practice and Education Report. In addition, Ms. Walters provided the Board with information obtained during the Food and Nutrition Conference and Exposition (F.N.C.E.) she recently attended regarding written versus verbal orders.

**Additional Topics Discussed**

Mr. Zimmerman proposed the following 2008 Board Meeting Dates: February 08, 2008; April 04, 2008; June 06, 2008; August 08, 2008; October 10, 2008; December 05, 2008. Board members were asked to notify Mr. Zimmerman with any potential conflicts by the end of the month in order for the dates to be posted as soon as possible.

The Rules Committee stated they would like meet again on December 7<sup>th</sup> prior to the start of the regular scheduled Board meeting.

**Ms. Walters moved, Ms. Fischer seconded, and with no additional business requiring discussion, the Board voted to adjourn today's meeting at 1:25 p.m.**

Minutes recorded by: Amanda Allen, Board Secretary  
Minutes reviewed and edited by: Brig Zimmerman, Executive Director

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Frances Cook, Chair

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Brig Zimmerman, Executive Director

These minutes were approved/signed on \_\_\_\_\_