

**GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS  
MINUTES OF BOARD MEETING  
December 07, 2007**

A Board Meeting of the Georgia Board of Examiners of Licensed Dietitians was held on December 07, 2007 at 10:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

**The following members were present:**

Frances Cook, MA, RD, LD-Chair  
DeeDee Williams, Vice-Chair  
Joan Fischer, PhD, RD, LD,  
Jessie Wright, MS, RD, LD, Cognizant  
Tracey Neely, MS, RD, LD  
Nancy Walters, MMSc, RD, LD

**Absent:**

Lula Hutchinson, RD, LD

**Others Present:**

Brig Zimmerman, Executive Director, Yvonne LeSane, Applications Specialist, Amanda Allen, Board Secretary, Wylencia Monroe, Assistant Attorney General, and Gail Stinson, GDA Liaison

**Ms. Cook established that a quorum of the Board was present and called the Board meeting to order at 10:30 a.m.**

**Agenda:**

**Ms. Wright moved and Ms. Fischer seconded, and the Board voted to approve the agenda with late agenda items added. None opposed, Motion carried.**

**Announcements:**

Mr. Zimmerman informed the Board that Mr. Randall D. Vaughn had been assigned the position of Division Director for the Professional Licensing Boards Division.

**Minutes:**

**Ms. Walters moved, Ms. Fischer seconded, and the Board voted to approve the Minutes from the October 12, 2007 meeting with corrections. None opposed, Motion carried.**

**Correspondences:**

The Board considered the following correspondences and matters of interest:

Ms. Tracy Neely drafted and presented the Board with a statement defining the “scope of practice” for dietitians. This information will be used by the Board to help address all correspondences received requesting the Board to define the “scope of practice”. The statement was reviewed and revised by the Board.

**Ms. Leslie Boehem**- Are dietitians in Georgia authorized to order laboratory tests or do they need an authorizing physician to order them?

**Board Response-** The Board would like to refer you to O.C.G.A. § 43-11A-3 paragraph (s) 4, as well as, the American Dietetic Association's Scope of Practice model ([www.eatright.org](http://www.eatright.org)). As a licensed dietitian, you are authorized to order laboratory tests. However, you must demonstrate competency in the applicable specialty area before engaging in this activity. Although licensure law and the ADA scope of practice provide a structure for the practice of dietetics in Georgia, the facility where you practice may limit the practice of any and all healthcare providers employed by or practicing in the facility. Please refer to the policies and procedures of your organization and its legal office.

**Pamela Hoffstetter-** Can a Registered Dietitian teach insulin; what are the restrictions? Can a CDE eligible RD, LD teach insulin? What are the restrictions? Can a CDE, RD, LD teach insulin, what are the restrictions?

**Board Response-** We would like to refer you to O.C.G.A. § 43-11A-3 paragraph (s) 4, as well as, the American Dietetic Association's Scope of Practice model ([www.eatright.org](http://www.eatright.org)). As a licensed dietitian, you are authorized to teach insulin. However, you must demonstrate competency in the applicable specialty area before engaging in this activity. As a professional, competency in your practice areas is essential. Liability and malpractice concerns can jeopardize your ability to practice in the state of Georgia. Although licensure law and the ADA scope of practice provide a structure for the practice of dietetics in Georgia, the facility where you practice may limit the practice of any and all healthcare providers employed by or practicing in the facility. Please refer to the policies and procedures of your organization and its legal office.

### **Liaison Report:**

The Liaison Report was presented by Ms. Gail Stinson.

Ms. Stinson supplied the Board with a copy of a "flyer/hand-out" piece that has been used in past years; placed on the Georgia Dietetic Association's website as a reminder notice regarding the pending March 2008 biennium renewal and the required Continuing Education hours. Notice was reviewed and revised by the Board.

### **Probation Report:**

No Probation Report Presented. Next report will be presented on February 08, 2008.

### **Executive Director Report:**

- Mr. Zimmerman informed the Board that the next annual Georgia Dietetic Association meeting will be held April 3<sup>rd</sup>-5<sup>th</sup>. Mr. Zimmerman stated that he would complete the reservation request form and submit it to GDA.
- Mr. Zimmerman presented the Board with a draft of a Certification form developed by Ms. Gadson as requested during the October 12<sup>th</sup> meeting. The form was reviewed and revised. Revised copy of the application will be presented to the Board on the next scheduled meeting.
- Mr. Zimmerman informed the Board that Ms. Karen Handel, Secretary of State had requested that he address the Board in reference to interest by the Board in a quarterly newsletter that will be placed on the Board's web page. Suggested topics may include accomplishments of the Board, goals the Board is currently working towards completing and rule adoptions. Additional information to be presented to the Board as it is made available by Secretary Handel's office.

- Mr. Zimmerman presented the Board with a copy of the revised Rule 157-6 Code of Conduct and Ethics of Dietitians. Board voted to table the discussion on the revised rule until the next scheduled Board meeting.
- Mr. Zimmerman informed the Board that Ms. Frances Cook, Board President, met with Ms. Karen Handel, Secretary of State on December 03, 2007. Ms. Handel, Secretary of State, had requested the meeting with all the Board Presidents to review the upcoming 2008 objectives, and in addition, to introduce the new Professional Licensing Boards Division Director, Mr. Randall D. Vaughn.
- Mr. Zimmerman presented the Board with the new Employment Verification form that had been added to the Application for Licensure as requested by the Board. Application for Licensure was reviewed and revised by the Board.

**Ms. Neely moved, and Ms. Williams seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), and O.C.G.A. § 50-14-2 (1) to discuss Applications, open complaints and receive the Assistant Attorney General's Report. In favor of the motion were those present who included Board members: Cook, Fischer, Wright, Williams, Neely, and Walters. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.**

**Attorney General's Report:**

Ms. Wylencia Monroe, Assistant Attorney General reported to the Board that she had received the revisions to Rule 157-6 Code of Conduct and Ethics of Dietitians from Mr. Zimmerman. Revisions were approved and memo of authority was granted.

**DIET050057:** Case has been opened in her office upon referral from the Board. Proposed consent agreement has been forwarded to the licensee for review.

**Ms. Neely moved, Ms. Wright seconded, and the Board voted to accept the Attorney General's report as presented.**

**Enforcement Report:**

No report presented.

**Complaint Summary:**

Mr. Zimmerman presented the Board with the following summary of all open complaint cases.

- DIET050059 & 070010 – Both still with Investigations.
- DIET080003 – Following discussion, Board requested the withdrawal of the Investigations referral and requests cognizant member re-review complaint file and provide recommendations to the full board during the Feb '08 scheduled meeting. If warranted, case will be referred back to Investigations.

**Ms. Neely moved, Ms. Fischer seconded, and the Board voted to accept the Complaint Summary as presented, and, in addition, withdraw the Investigations referral as discussed on DIET080003.**

**Cognizant Report:**

No Cognizant Report Presented

**APPLICATIONS:**

**Melinda J. Marcano: Ms. Walters moved and Ms. Wright seconded, and the Board voted to accept the signed Public Consent Order for licensure by reinstatement.**

**J.J.B.: Ms. Wright moved, and Ms. Neely seconded, and the Board voted to approve the application for licensure by reinstatement upon the receipt of a signed public consent order.**

**Ms. Wright moved, Ms. Neely seconded, and the Board voted to ratify those applications for licensure determined to have met licensure requirement issued between Board meetings as follows:**

**Approved Licenses:**

<b>Name</b>	<b>License No.</b>	<b>Issue Date</b>
Snock, Carolyn Beth	LD003219	10/12/2007
Spooner, Tiffany L.	LD003220	10/15/2007
Adams, Barbara Jane	LD003221	10/15/2007
Peralta, Angela Sarah	LD003222	10/16/2007
Cooper, Stephanie B.	LD003223	10/30/2007
Smith, Kristin N	LD003224	10/30/2007
Sinnett, Stephanie Jean	LD003225	10/30/2007
Griffith, Arlisha Diane	LD003226	10/30/2007
Gandolfo, Shannon M.	LD003227	10/30/2007
Alade, Yetunde Itunu	LD003228	10/30/2007
Taylor, Heather B.	LD003229	10/30/2007
Eves, Brian Harrison	LD003230	10/30/2007
Driscoll, Heather Ann	LD003231	10/30/2007
McIntire, Jessica Leigh	LD003232	10/30/2007
Fitzgerald, Jennifer L.	LD003233	10/30/2007
Rohrer, Tracy L.	LD003234	10/30/2007
Jacobs, Amy	LD003235	10/31/2007
Norvell, Kay M	LD003236	10/31/2007
Still, Laura Faust	LD003237	11/5/2007
Coats, Candace Lanette	LD003238	11/13/2007
Cook, Jasmine Marie	LD003239	11/15/2007
Suarez Jr, Idel	LD003240	11/16/2007
Fullam, Linda Lauren	LD003241	11/16/2007
Wolfe, Judith Marie	LD003242	11/16/2007
Dickhoner, Kristin A.	LD003243	11/26/2007
Holland, Linda Dycus	LD003244	12/3/2007
Johnson, Nancy Craig	LD003245	12/3/2007
Paramore, Cindy E.	LD003246	12/3/2007
Ackerson, Addie L.	LD003247	12/4/2007

**Reinstatement**

<b>Name</b>	<b>License No.</b>	<b>Issue Date</b>
Brown, Elfrieda	LD000463	11/14/2007

**Provisional**

<b>Name</b>	<b>Issue Date</b>
Franklin, Kisha D.	12/4/2007

**Additional Topics Discussed**

The following proposed Board meeting dates were approved by the Board. February 08, 2008; April 25, 2008; June 06, 2008, August 08, 2008, October 10, 2008, and December 05, 2008.

**Ms. Wright moved, and Ms. Fischer seconded, and with no additional business requiring discussion, the Board voted to adjourn today’s meeting at 1:37 p.m.**

Minutes recorded by:	Amanda Allen, Board Secretary
Minutes reviewed and edited by:	Brig Zimmerman, Executive Director

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Frances Cook, Chair

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Brig Zimmerman, Executive Director

These minutes were approved/signed on \_\_\_\_\_