

**GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS  
December 4, 2009 BOARD MEETING**

The Georgia Board of Examiners of Licensed Dietitians met on December 4, 2009 at the Professional Licensing Boards Division, Georgia Secretary of State at 237 Coliseum Drive, Macon, Georgia 31217.

**MEMBERS PRESENT**

Nancy Walters, MMSC, RD, LD Chairman  
Tracey Neely, MS, RD, LD Vice-Chairman  
Jessie Wright, MS, RD, LD, Cognizant  
Deneice Williams

**MEMBERS ABSENT**

Joan Fischer, PhD, RD, LD  
Frances Cook, MA, RD, LD

**STAFF PRESENT**

Sandy Bond, RN, MSN, MBA, Executive Director  
Scarlett Elliott, JD, Assistant Attorney General (via conference phone)  
Crystal Jackson, Licensing Analyst  
Pam Candler, Board Support Specialist

**BOARD LIAISON**

Gail Stinson (during open session only)

Ms. Walters called the meeting to order at 10:04 a.m. on Friday, December 4, 2009. A quorum to conduct disciplinary matters was determined to exist.

**WELCOME AND INTRODUCTIONS**

Ms. Elliott is attending the Board Meeting substituting for Ms. Monroe, who was unable to attend.

**APPROVAL OF AGENDA**

Ms. Wright moved to approve the amended agenda, Ms. Neely seconded the motion and it carried unanimously.

**APPROVAL OF BOARD MINUTES**

Ms. Wright moved to approve the September 2009 minutes as amended, Ms. Neely seconded the motion and it carried unanimously.

**LIAISON REPORT**

Ms. Stinson distributed copies of the next Association Newsletter article to the board members, seeking any corrections, revisions or additions. No comments were made and the Board unanimously approved the newsletter as written. Ms. Stinson wanted to get a headcount on Board Members who were planning on attending the Spring Meeting scheduled for April 30, 2010.

Ms. Stinson left the meeting at the conclusion of her presentation.

## EXECUTIVE DIRECTOR'S REPORT

Mrs. Bond gave a report on several administrative items. Online applications are closer, which will put the applications in the licensing analysts' hands the day they are received. License Renewal period is from January through March 31, 2010.

## BOARD ROSTER

Board members made corrections to the roster.

## CORRESPONDENCE

**Dana Whitley, American Dietetic Association:** Ms. Walters will e-mail Ms. Whitley and advise her of the laws and rules for the Georgia Board of Examiners of Licensed Dietitians as they pertain to the scope of practice for Licensed Dietitians.

**Mary Ann Fuery** – Ms. Fuery is seeking an inactive status on her license. She will need to keep up her continuing education credits if she ever wants to reactivate her license. Ms. Neely will respond to Ms. Fuery with the correct number of credits needed for each future renewal period.

**Terrie Alby** – Is desirous of taking an alternate examination to become registered. There are numerous opportunities to complete the 900 hours of supervised practice. She meets the first criteria and she should take the exam. The Board determined that they would need a transcript covering her training and experience. The Board agreed to table this issue until they can discuss it with all board members present, perhaps a conference call scheduled in January.

## EXECUTIVE SESSION

Ms. Neely moved, Ms. Williams seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(K) (1)(2) and O.C.G.A. §50-14-2(1) to discuss Applications and to receive the Assistant Attorney General's Report. In favor of the motion were those present who included Board Members: Williams, Wright, Neely and Walters. The Executive Session was concluded in order to vote on these matters and to continue with the public session.

## LEGAL SERVICES/ENFORCEMENT AND ATTORNEY GENERAL'S OFFICE

Ms. Elliott, Assistant Attorney General substituting for Ms. Wylencia Monroe, provided a status report, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules. Ms. Walters moved to accept the Assistant Attorney General's report. Ms. Neely seconded the motion and it carried unanimously.

## APPLICANT REVIEW

(DIET – Diet Investigative Case Number)

**LD12083255-A-1** Ms. Neely moved to issue this individual a Provisional License. Motion was seconded by Ms. Wright and it carried unanimously.

**LD1201611-A-2** Ms. Neely moved to refer this applicant to the Legal Services Department for a public consent agreement with a fine of \$500.00 for unlicensed practice and proceed with licensure upon receipt of signed order and fine. Motion was seconded by Ms. Wright and it carried unanimously.

**LD1200707-A-3** Ms. Neely moved to refer this case to the Attorney General's Office for advice regarding reinstating a LD who let her LD lapse. She was a LD under the grandfather clause in 1987 (2/19/1987) Ms. Wright seconded the motion and it carried unanimously..

## LEGAL/DISCIPLINE COGNIZANT REPORT – JESSIE WRIGHT

(DIET – Diet Investigative Case Number)

**LDI070010** Ms. Wright will continue her review of this case and present it at the next board meeting.

**LDI090004** Ms. Wright stated that this case should be ready for presentation at the next board meeting.

## APPLICATIONS APPROVED BY STAFF GUIDELINES

Diet Board Meeting – December 4, 2009

Page 2 of 4

The Board ratified 70 administratively issued licenses from June 12, 2009 through December 1, 2009.

### **2010 LEGISLATIVE SESSION**

Ms. Walters inquired if anyone knew of legislative items coming up during this session. Ms. Bond monitors the session and will be informing Board members of any activity concerning Georgia's dietitians.

### **OLD BUSINESS**

Ms. Bond reported that Mr. Zimmerman is still out of the office, but he mentioned that he had some of the missing letters on his computer. She will check with him again upon his return.

### **RULES DISCUSSION**

Ms. Neely and Ms. Williams and a third individual will be looking over the rules and policies governing the Georgia Board of Examiners of Licensed Dietitians, and determining if any changes need to be made. Ms. Walters will look at the rules and policies pertaining to continuing education and audits.

### **RENEWALS/CONTINUING EDUCATION AUDITS**

Ms. Fischer and Ms. Walters will be reviewing continuing education audits for 1% of the licensed dietitians. Ms. Walters reminded staff that she needs her materials sent to her in PDF Format.

### **JADA – Sept/Oct**

Ms. Walters asked attendees to review the code of conduct and ethics submitted by the American Dietetic Association to ascertain Georgia's conformity.

### **COMMENTS FROM CHAIRMAN**

Ms. Walters and Ms. Bond have been discussing various issues and concerns. On December 9, 2009 the Board Chairpersons will be meeting with Secretary of State Karen Handel and Randy Vaughn. The possibility exists that the state will be going entirely "green."

There are 1902 licensed dietitians statewide.

Ms. Wright moved to adjourn the meeting. Ms. Williams seconded the motion and it carried unanimously.

  
Nancy G. Walters, MMSC, RD, LD Chairman

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Sylvia Bond, RN, MSN, MBA  
Executive Director

**Minutes Recorded by:**  
**Minutes reviewed and edited by:**

Pam Candler, Board Support Specialist  
Sylvia Bond, Executive Director

The minutes were recorded by Pam Candler, Board Support Specialist and approved on \_\_\_\_\_