

GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS
Meeting Minutes - Conference Call
June 20, 2014

The Georgia Board of Examiners of Licensed Dietitians met on Friday, June 20, 2014, at 10:00 a.m. by teleconference, at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia, for the purpose of conducting Board business.

Board Members Present:

David Orozco, MS, RDN, LD, Vice-Chair
Blanche Moreman, RD, LD
Anita Nucci, Ph.D., MPH, RD, LD
Susan Chapman, MS, RD, LD
Linette Dodson, MS, RD, LD, SNS

Absent:

Page Love, MS, RD, LD, Chair
Holly Chute, Consumer Member

Administrative Staff Present:

Brig Zimmerman, Executive Director

Office of Attorney General:

Wylencia Monroe, Assistant Attorney General

Visitors:

Paul A. Hayes
Lisa Murphy

Mr. Orozco, Vice-Chair established that a quorum of the Board was present and called the Board meeting to order at 10:00 a.m.

Agenda:

Ms. Dodson moved, Ms. Chapman seconded, and the Board voted to approve the agenda as amended to remove the Position Paper Update item. None opposed, motion carried.

Minutes:

- March 28, 2014

Ms. Chapman moved, Ms. Dodson seconded, and the Board voted to approve the March 28, 2014 minutes as presented. None opposed, motion carried.

Board Policies (Revised 3-28-14):

POLICIES of the GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS

Application Policies:

Staff may issue licenses where answers to the conviction/background question is "no" and the applicant has met all licensure requirements and the Board shall ratify the listing of licenses issued between meetings at their scheduled Board meetings quarterly.

Staff may issue provisional licenses where answers to the conviction/background question is "No" and the applicant has met all licensure requirements and has not failed the examination, and the Board shall ratify the listing of provisional licenses issued between meetings at their scheduled Board meetings quarterly.

Staff may issue reinstatement licenses where answers to the conviction/background question is "No" and the applicant has met all licensure requirements and the Board shall ratify the listing of licenses issued between meetings at their scheduled Board meetings quarterly.

Adopted 6/03; Amended 08/08/2008
Amended: 03/28/2014

Applications requiring Board review will not be presented to the board until they are complete with all requested documentation attached. Incomplete applications cannot be brought before the board for review.

Adopted 10/08/2008
Amended: 03/28/2014

Enforcement Cases:

The Board's designated Cognizant Member is responsible for the review of all complaint cases shall request the administrative staff to forward cases to the Investigations Section to obtain necessary evidence between meetings, however, any/all cases forwarded to the Investigations Section shall be presented to the Board at its next meeting.

Adopted 8/03
Amended: 03/28/2014

Unlicensed Practice:

Practicing without a valid license may be grounds to deny a license or to sanction an applicant upon licensure as follows:

1. Less than thirty (30) days: Private Letter of Concern
2. Board Order and a monetary fine. The Board will determine if public reprimand is to be included or not within the public Board Order:
3. Policy on fine amounts to be considered:

The Board will consider the following guidelines in determining a fine:

- 31 days - Up to 3 months - \$100.00
- Over 3 months - Up to 1 year - \$500.00
- One (1) year up to two (2) years - \$1,000.00
- Greater than two years - to be determined by the Board.

4. Mitigating circumstances can be taken into account in varying the fines, subject to the Board's discretion

Adopted 2/10/06; Amended 08/08/08;
Amended: 03/28/2014

Express Consent to Sign Board Orders between Board Meetings:

An Applicant for licensure by endorsement or reinstatement who has been determined to have practiced without a license will be presented to the Board for consideration of disciplinary action at the next scheduled Board meeting following the receipt of the application. If the Board decides to offer a Consent Order with fine, the applicant will be mailed the order. Upon the receipt of the signed and notarized Consent Order from the applicant, the Executive Director may sign the order, by express permission of the Board Chair. The order will then be forwarded to the Division Director and the PLB Legal section for docketing and the license may be administratively issued prior to the next Board meeting. The Board shall ratify a listing of all signed Consent Orders at the next scheduled Board meeting.

Adopted 02/10/2006; Amended 08/08/2008
Amended: 03/28/2014

Board Policy: Voluntary Cease & Desist Orders Effective Upon Docketing:

It is the policy of the Board to accept all voluntary Cease and Desist orders upon receipt in the Board office, and, in addition, to authorize the Board Chairperson or his/her designee to execute the Order(s) and to authorize the Order(s) to be docketed and served. It is the intent of the Board that the orders will be in effect upon docketing. The Board will ratify the docketed Cease and Desist orders at its next meeting after the date of docketing and include a list of the approved orders in the Board's meeting minutes.

Adopted 4/25/08; Amended 08/08/08

Criminal Background:

One or more driving under the influence (DUI) arrests, over seven (7) years old, need not be brought before the Board. The Licensing Analyst can go ahead and license the applicant. Multiple DUI arrests younger than seven (7) years need to be reviewed by the Board for their licensure recommendations.

Adopted 04/24/2009

Ms. Dodson moved, Ms. Moreman seconded, and the Board voted to approve the final version of the Board policies amended last Board meeting as shown above. None opposed, motion carried.

Board Rules – Ongoing Discussion – Proposed amendments & Revisions:

- 157-2-.04 Renewal of Licenses and penalties, and Reinstatement
- 157-4-.02 Licensure by Registration
- 157-4-.03 Licensure by Endorsement

Following a brief introduction of suggestions for proposed amendments to the above Board rules and a request from Mr. Zimmerman for the Board members to review all current rules and begin to think about any changes or amendments to their rules, the Board decided to form a rules Committee. Ms. Chapman, Mr. Orozco and Ms. Dodson agreed to serve on the sub-committee. Mr. Zimmerman will schedule a conference call for the committee to meet and discuss the rules prior to next scheduled Board meeting in September.

Dr. Nucci moved, Ms. Chapman seconded, and the Board voted to approve the sub-committee and its members, with a future conference call meeting date to be scheduled. None opposed, motion carried

Position Paper Update:

This item tabled from today's meeting and will be added to the September 19, 2014 meeting agenda for discussion.

Ratify List:

Licenses issued administratively between 03/31/2014 and 06/20/2014

License No	Licensee	Profession
LD004237	Joseph, Ivy Sara	Dietitian
LD004238	Moss, Carly Jean	Dietitian

LD004239	Ridens, Lacey Elizabeth	Dietitian
LD004240	Marino, Mary Ann Wickson	Dietitian
LD004241	Ishman, Tywana Yvette	Dietitian
LD004242	County, Christine	Dietitian
LD004243	Forrester, Mena Lynn	Dietitian
LD004244	Eells, Nicole M	Dietitian
LD004245	Khan, Sarah A	Dietitian
LD004246	Mota, Urmila	Dietitian
LD004247	Dugger, Kristin Nicole	Dietitian
LD004248	Bruner, Jenna Marie	Dietitian

Ms. Moreman moved, Ms. Chapman seconded, and the Board voted to approve the ratify listing of applications reviewed and licenses administratively issued between Board meetings as shown above. None opposed, motion carried.

Correspondence:

- Collins, T. Scope of Practice

Ms. Chapman moved, Ms. Dodson seconded, and the Board voted for the administrative staff to respond to correspondence as discussed. None opposed, motion carried.

Executive Session:

Ms. Chapman moved, Dr. Nucci seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k), O.C.G.A. § 43-1-19(h), O.C.G.A. § 43-26-5(c) and O.C.G.A. § 43-26-11 to receive and review information pertaining to Applications, receive the Attorney General’s, Cognizant, and Enforcement Reports. Voting in favor of the motion were those Board members present: Chapman, Dodson, Moreman, Nucci, and Orozco.

At the conclusion of Executive Session on Friday, June 20, 2014, Mr. Orozco declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during Executive Session.

Applications/Renewals:

P. H.	Application Pending
K.B.	Renewal Pending
Ross, Hannah	CE’s Approved - Renew

Ms. Chapman moved, Ms. Dodson seconded, and the Board voted to accept the recommendations on the applications/renewals as shown above. None opposed, motion carried.

Attorney General’s Report:

Wylencia Monroe, Assistant Attorney General, provided a written status report with information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Mr. Orozco moved, Ms. Chapman seconded, and the Board voted to accept the Attorney General's Report as presented. None opposed, motion carried.

Cognizant Report:

Complaint cases referred to Investigations:

- DIET140008

Complaint Cases Pending:

- DIET140007
- DIET130008

Ms. Dodson moved, Dr. Nucci seconded, and the Board voted to accept the Cognizant report recommendations. None opposed, motion carried. Mr. Orozco recused himself from DIET130008 and DIET140007

Executive Session Minutes:

- March 28, 2014

Mr. Orozco moved, Dr. Nucci seconded, and the Board voted to approve the March 28, 2014 Executive Session minutes as presented. None opposed, motion carried.

There being no further business for discussion, Ms. Dodson moved, Ms. Chapman seconded and the Board voted to adjourn the meeting at 12:40 p.m.

Minutes recorded, reviewed and edited by:

Brig Zimmerman, Executive Director

David Orozco
Vice-Chair

BRIG ZIMMERMAN
Executive Director

These minutes were approved on: September 19, 2014