

GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS
Rules Committee Meeting Minutes - Conference Call
December 1, 2015

The Georgia Board of Examiners of Licensed Dietitians designated rules committee met by teleconference Tuesday, December 1, 2015, at 12:00 p.m., at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia, for the purpose of reviewing Board rules for amendments and updating.

Committee Members Present:

Susan Chapman, MS, RD, LD, Vice-Chair
Holly Thaw, MS, RDN, LD
Linette Dodson, Ph.D., RD, LD, SNS

Office of Attorney General:

Wylencia Monroe, AAG

Agenda:

Approved as presented.

The sitting committee of the Board called the Board meeting to order at 12:00 Noon

Ms. Monroe, Esq., Senior AAG, conducted the rules committee meeting in the absence of the Executive Director. The following rule changes were prepared by the Executive Director and posted for today's rules committee meeting for discussion. The following are only suggestions by the Board's ED:

• **157-2-.04 Renewal of License and Penalties, and Reinstatement. Amended**

(1) Renewal of License and Fees.

(a) A license issued by the Board shall expire on March 31st of even numbered years. The license may be renewed upon payment of the renewal fee and completion of the online renewal application or a paper renewal form (contact the Board office to request one mailed to you) provided all requirements have been met.

(b) ~~The license of a~~ Any licensee who fails to apply for renewal by March 31st of ~~the renewal~~ each even numbered year may be renewed renew the license on or before by June 30th of ~~that the same even numbered year~~ by the payment of the current renewal fee plus an additional late ~~renewal~~ penalty fee. See fee schedule. You must submit your verification(s) of the required continuing education hours obtained for that renewal. Practicing on or after April 1st of each even numbered year with an expired license is prohibited by law and practice during this period may result in disciplinary action for unlicensed practice.

(c) Each licensee applying for renewal must satisfactorily complete any continuing professional education requirements established by ~~the Board rule 157-5-.01.~~

(d) The Board may request additional verification of any requirements or credentials, as it may deem necessary.

(e) The failure to renew a license by June 30th following the March 31st even numbered renewal year expiration date shall cause the license to be administratively revoked and subject to reinstatement at the discretion of the board.

(2) Reinstatement of License.

(a) A license that is no longer active ~~shall~~ may be reinstated by the licensee upon meeting the following the conditions set by the board: :

~~(b)~~ 1. To reinstate a license that has been lapsed for 2 years from the effective date of the lapse, the applicant must:

~~1-~~ (i) submit an application for reinstatement, with the required fee supplied by the Board;

~~2. pay the required reinstatement fee;~~

~~3. (ii) submit proof of having met obtainment of the thirty (30) hours of Continuing Professional Education hours Requirements (30 hours) for the most recent renewal period (April 1st even year to March 31st even year); obtained within two (2) years prior to the date the application for reinstatement is received in the Board office;~~

~~4. (iii) the Board may request additional verification of any requirements or credentials, as it may deem necessary.~~

2. To reinstate a license that has been lapsed for 2 or more years from the effective date of the lapse, the applicant must:

(i) submit an application for reinstatement with the required fee;

(ii) submit proof of obtainment of thirty (30) hours of Continuing Professional Education hours obtained within two (2) years prior to the date the application for reinstatement is received in the Board office;

(iii) verify current, active CDR registration if available

(iv) the Board may request additional verification of any requirements or credentials, as it may deem necessary.

~~(3) (b) To reinstate a license that has been placed in Inactive license status-;~~

~~(a) 1. The holder of an active license may request to place the license on inactive status by submitting a written request to the board no later than June 30th following the March 31st even numbered renewal year expiration date.~~

~~(b) 2. The holder of an inactive license that continues to practice is subject to disciplinary action for unlicensed practice.~~

~~(c) 3. An inactive license may be reinstated by application for Reinstatement as provided in Rule 157-2-.04(2) above.~~

~~(d) The holder of an inactive license is required to obtain the required continuing professional education units that are obtained by active licensees.~~

- **157-4-.02 Licensure by Registration.**

Any applicant registered by CDR shall submit:

(a) The completed application ~~form provided by the Board~~ for licensure form and required fee.

(b) ~~A photograph of the applicant. Only a passport type (3" x 3") taken within the past twelve months will be accepted.~~ A secure and verifiable document, as defined in Code Section 50-36-2;

(c) ~~The proper fee (see fee schedule).~~

(d) ~~c) A copy of the valid current registration card~~ or current Certificate of Registration from CDR.

(e) The Board may request additional verification of any requirements or credentials as it may deem necessary.

- **157-4-.03 Licensure by Endorsement.**

Any applicant holding a valid license as a licensed dietitian issued by another state, political territory, or jurisdiction acceptable to the Board, if, in the Board's opinion, the requirements are substantially equal to or greater than the requirements of this chapter, 43-11A-8, shall submit:

(a) The completed application ~~form provided by the Board~~ for licensure form and required fee.

~~(b) A photograph of the applicant. Only a passport type (3" x 3") taken within the past twelve months will be accepted. A secure and verifiable document, as defined in Code Section 50-36-2;~~

~~(c) The proper fee (see fee schedule).~~

~~(d) A letter under seal Verification of licensure from the appropriate each state official or regulatory entity issuing the license, for each state currently or previously licensed in, indicating that the license status and whether it is current and in good standing or not. If the license is not in good standing, the verification must indicate any sanctions or other disciplinary actions ever taken against the license.~~

~~(e) The Board may request additional verification of any requirements or credentials as it may deem necessary.~~

~~(f) Proof of receipt of a minimum of a baccalaureate or higher degree from a college or university accredited by the Southern Association of Schools and Colleges or any other regional accreditation agency with a major course of study in dietetics, human nutrition, food and nutrition, nutrition education, or food systems management; and~~

~~(g) Proof of satisfactory completion of a documented, supervised experience component in dietetic practice of not less than 900 hours supervised by a licensed dietitian or registered dietitian.~~

Following the discussion of the proposed rules presented, Ms. Monroe agreed to provide the rules committee's versions of the above rules as prepared during this conference call committee meeting to the Board's ED for posting in order that the full Board may discuss during the next scheduled Board meeting.

The sitting committee of the Board then concluded the conference call meeting.

Minutes recorded by, reviewed, and edited by:
(As reported by W. Monroe, Esq., Senior AAG)

Brig Zimmerman, Executive Director

DAVID OROZCO

Chair

BRIG ZIMMERMAN

Executive Director

These minutes were approved on: December 11, 2015