

GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS
Meeting Minutes - Conference Call
December 11, 2015

The Georgia Board of Examiners of Licensed Dietitians met by teleconference Friday, December 11, 2015, at 9:00 a.m., at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia, for the purpose of conducting Board business.

Board Members Present:

David Orozco, MS, RDN, LD, Chair
Susan Chapman, MS, RD, LD, Vice-Chair
Holly Thaw, MS, RDN, LD
Blanche Moreman, RD, LD
Anita Nucci, Ph.D., MPH, RD, LD

Board Members Absent:

Linette Dodson, Ph.D., RD, LD, SN

Administrative Staff Present:

Brig Zimmerman, Executive Director
Chrissy Lewis, CCS/LA
Mary Katherine Lindsey, BSS

Office of Attorney General:

Wylencia Monroe, AAG

Mr. Orozco, Chair established that a quorum of the Board was present and called the Board meeting to order at 9:06 a.m.

Agenda: Approved as presented

Correspondence:

- Georgia Code for Dietetics Practice – H. Thaw

Board Rules Discussion:

- **157-2-.04 Renewal of License and Penalties, and Reinstatement. Amended**
 - (1) Renewal of License and Fees.
 - (a) A license issued by the Board shall expire on March 31st of even numbered years. The license may be renewed upon payment of the renewal fee and completion of the online renewal application or a paper renewal form (contact the Board office to request one mailed to you) provided all requirements have been met.
 - (b) ~~The license of a~~Any licensee who fails to apply for renewal by March 31st of ~~the renewal~~ each even numbered year may ~~be renewed~~ renew the license on or before by June 30th of ~~that the same even numbered~~ year by the payment of the current renewal fee plus an additional late ~~renewal~~ penalty fee. See fee schedule. You must submit your verification(s) of the required continuing education hours obtained for that renewal. Practicing on or after April 1st of each even numbered year with an expired license is prohibited by law and practice during this period may result in disciplinary action for unlicensed practice.
 - (c) Each licensee applying for renewal must satisfactorily complete any continuing professional education requirements established by ~~the Board~~ rule 157-5-.01.
 - (d) The Board may request additional verification of any requirements or credentials, as it may deem necessary.

(e) The failure to renew a license by June 30th following the March 31st even numbered renewal year expiration date shall cause the license to be administratively revoked and subject to reinstatement at the discretion of the board.

(2) Reinstatement of License.

(a) A license that is no longer active ~~shall~~ may be reinstated by the licensee upon meeting the following ~~the~~ conditions set by the board- :

~~(b)~~ 1. To reinstate a license that has been lapsed for less than 2 years from the effective date of the lapse, the applicant must:

~~1-~~ (i) submit an application for reinstatement, with the required fee supplied by the Board;

~~2-~~ pay the required reinstatement fee;

~~3-~~ (ii) submit proof of ~~having met~~ obtainment of the thirty (30) hours of Continuing Professional Education hours Requirements (30 hours) for the most recent renewal period (April 1st even year to March 31st even year); obtained within two (2) years prior to the date the application for reinstatement is received in the Board office;

~~4-~~ (iii) provide proof of current registration with the Commission on Dietetic Registration;

(iv) provide verification of licensure from each state official or regulatory entity issuing the license, for each state currently or previously licensed in, indicating the license status and whether it is current and in good standing or not. If the license is not in good standing, the verification must indicate any sanctions or other disciplinary actions ever taken against the license.

~~4-~~ (v) the Board may request additional verification of any requirements or credentials, as it may deem necessary.

2. To reinstate a license that has been lapsed for 2 or more years from the effective date of the lapse, the applicant must:

(i) submit an application for reinstatement with the required fee;

(ii) submit proof of obtainment of thirty (30) hours of Continuing Professional Education hours obtained within two (2) years prior to the date the application for reinstatement is received in the Board office;

(iii) provide proof of current registration with the Commission on Dietetic Registration;

(iv) provide verification of licensure from each state official or regulatory entity issuing the license, for each state currently or previously licensed in, indicating the license status and whether it is current and in good standing or not. If the license is not in good standing, the verification must indicate any sanctions or other disciplinary actions ever taken against the license.

(v) the Board may request additional verification of any requirements or credentials, as it may deem necessary.

(vi) submit two (2) letters of professional reference, one must be from a person who is currently registered and in good standing with the Commission on Dietetic Registration and the other from a current or former supervisor.

~~(3)~~ (b) To reinstate a license that has been placed in Inactive license status-:

~~(a)~~ 1. The holder of an active license may request to place the license on inactive status by submitting a written request to the board no later than June 30th following the March 31st even numbered renewal year expiration date.

~~(b)~~ 2. The holder of an inactive license that continues to practice is subject to disciplinary action for unlicensed practice.

~~(c)~~ 3. An inactive license may be reinstated by application for Reinstatement as provided in Rule 157-2-.04(1) or (2) above.

~~(d) The holder of an inactive license is required to obtain the required continuing professional education units that are obtained by active licensees.~~

- **157-4-.02 Licensure by Registration.**

Any applicant registered by with the Commission on Dietetic Registration (CDR) shall submit:

~~(a) The completed application form provided by the Board for licensure form and required fee.~~

~~(b) A photograph of the applicant. Only a passport type (3" × 3") taken within the past twelve months will be accepted. A secure and verifiable document, as defined in Code Section 50-36-2;~~

~~(c) The proper fee (see fee schedule).~~

~~(d) A copy of the valid current registration card from CDR~~ Proof of current registration with the Commission on Dietetic Registration.

(e) The Board may request additional verification of any requirements or credentials as it may deem necessary.

- **Rule 157-4-.03. Licensure by Endorsement Repealed**

Any applicant holding a valid license as a licensed dietitian issued by another state, political territory, or jurisdiction acceptable to the Board, if, in the Board's opinion, the requirements are substantially equal to or greater than the requirements of this chapter, 43-11A-8, shall submit:

~~(a) The completed application form provided by the Board.~~

~~(b) A photograph of the applicant. Only a passport type (3" × 3") taken within the past twelve months will be accepted.~~

~~(c) The proper fee (see fee schedule).~~

~~(d) A letter under seal from the appropriate state official issuing the license indicating that the license is current and in good standing.~~

~~(e) The Board may request additional verification of any requirements or credentials as it may deem necessary.~~

~~(f) Proof of receipt of a minimum of a baccalaureate or higher degree from a college or university accredited by the Southern Association of Schools and Colleges or any other regional accreditation agency with a major course of study in dietetics, human nutrition, food and nutrition, nutrition education, or food systems management; and~~

~~(g) Proof of satisfactory completion of a documented, supervised experience component in dietetic practice of not less than 900 hours supervised by a licensed dietitian or registered dietitian.~~

Dr. Nucci motioned, Ms. Thaw seconded, and the Board voted to refer Board Rules 157-2-.04 Renewal, Reinstatement, 157-4-.02 Licensure by Registration, and 157-4-.03 Licensure by Endorsement to the AG's office for a memo of statutory authority, and to post for the minimum 30-day requirement upon receipt of authority, and to hold a Public Rules Hearing to adopt Rules 157-2-.04 Renewal, Reinstatement and 157-4-.02 Licensure by Registration and to repeal Rule 157-4-.03 Licensure by Endorsement at the next available meeting following the receipt of authority.

Dr. Nucci moved, Ms. Thaw seconded and the Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative. In addition, the Board voted that it is not legal or feasible to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3) (A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Dietetics. None opposed, motion carried.

Miscellaneous Board Discussion:

- Services via Telephone, Skype, etc. Rules Committee to review and suggest New FAQ's

Minutes:

- September 18, 2015
- September 29, 2015
- November 6, 2015
- December 1, 2015 Rules Committee

Ms. Moreman motioned, Ms. Chapman seconded, and the Board voted to approve the September 18, 2015 Minutes as presented. None opposed, motion carried.

Ms. Chapman motioned, Ms. Moreman seconded, and the Board voted to approve the September 29, 2015 Minutes as presented. None opposed, motion carried.

Ms. Moreman motioned, Dr. Nucci seconded, and the Board voted to approve the November 6, 2015 Minutes as presented. None opposed, motion carried.

Ms. Thaw motioned, Ms. Chapman seconded, and the Board voted to approve the December 1, 2015 Rules Committee Minutes as presented. None opposed, motion carried.

Application Ratify List: 9/18/15-12/10/15

Count	License No	Licensee
1	LD-P000157	Moxley, Claire Elizabeth
2	LD-P000158	Joyner, Chelsea Elizabeth
3	LD-P000159	Salter, Celeste McClung
4	LD001235	Walsh, Lee Anne
5	LD001316	Daugherty, Jaylene
6	LD001650	White, Shelia
7	LD002214	Salgado, Lynn Eileen
8	LD002435	Deneke, Jessica
9	LD002771	Casey, Kimberly
10	LD002845	Giorio, Maureen Rose
11	LD003058	Warren, Jacqueline Denise
12	LD004061	Stotz, Sarah A.

13	LD004516	Bouchard, Elodie Lucie
14	LD004517	Sakalik, Lisa Marie
15	LD004518	Higgins, Kelsey Renae
16	LD004519	Bradley, Kristen J
17	LD004520	Toner, Martha McKay
18	LD004521	Barr, Samuel Curren
19	LD004522	Elmer, Sarah Ruth
20	LD004523	Bower, Ashley Michelle
21	LD004524	Andersen, Victoria Leigh
22	LD004525	Thaler, Savannah King
23	LD004526	Morris, Eden E
24	LD004527	Salmon, Ashley-Rae Monika
25	LD004528	Hess, Meagan Elizabeth
26	LD004529	Sackett, Shelby Jay
27	LD004530	Field, Emily Christine
28	LD004531	Jones, Millicent Marie
29	LD004532	Fleming, Amanda Nicole
30	LD004533	Huck, Allison Jo
31	LD004534	Barwick, Kristen Michelle
32	LD004535	Saunders, Suzanne Hendricks
33	LD004536	Buttrely, Christine Nicole
34	LD004537	Mitchell, Taylor Leigh
35	LD004538	Deng, Ting
36	LD004539	Haney, Lacy Marie
37	LD004540	Creason, Sally Louise
38	LD004541	McKenzie, Anna Howard
39	LD004542	Dunn, Samantha Raquel
40	LD004543	Delaney, Courtney Mitchel
41	LD004544	Vergheze, Angela M
42	LD004545	Bennett, Zachary Dean
43	LD004546	Burch, Dannah Michelle
44	LD004547	Cloud, Jessica Anne
45	LD004548	Busby, Shannon Leigh
46	LD004549	Doucet, Cory Louise
47	LD004550	Scagnelli, Diane M
48	LD004551	Weinstein, Danielle Elizabeth
49	LD004552	Erickson, Amy Marie
50	LD004553	Moxley, Claire Elizabeth
51	LD004554	Schutte, Nicole Ashlyn
52	LD004555	Lee, Joy Anna
53	LD004556	Michael, Rebekah Genoveve
54	LD004557	Myers, Sara Elizabeth
55	LD004558	Kalaani, Crystal
56	LD004559	Cartwright, Lauren Marie

57	LD004560	Hemmings, Stephanie Marz
58	LD004561	Pennypacker, Rhonda Kay
59	LD004562	Hamilton, Jacqueline L
60	LD004563	Hopkins, Samantha Rae
61	LD004564	Sanchez, Emily
62	LD004565	Way, Jennifer
63	LD004566	Scott, Katharine Renee
64	LD004567	Martin, Betsy Caroline Collins
65	LD004568	Langer, Tara Lee Johnson
66	LD004569	Mezzancello, Keeley Ryland
67	LD004570	Brenkus, Kimberly Ann
68	LD004571	Freedman, Shoshana
69	LD004572	Wilson, Renae Hughes
70	LD004573	Robertson, Amanda Williams
71	LD004574	Jones, Jamie Michele Cline
72	LD004575	Meyers, Heather Nichole Johnson
73	LD004576	Head, Andrew Gregory
74	LD004577	Wigington, Hannah Elizabeth
75	LD004578	Sheridan, Sara Joelle
76	LD004579	Johnson, Khalilah Sha-neek

Ms. Chapman moved, Dr. Nucci seconded, and the Board voted to approve the ratify listing of licenses issued between meetings as presented. None opposed, motion carried.

Executive Session:

Dr. Nucci moved, Ms. Chapman seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k), O.C.G.A. § 43-1-19(h), O.C.G.A. § 43-26-5(c) and O.C.G.A. § 43-26-11 to receive and review information pertaining to the Cognizant Report and the Executive Session meeting minutes. Voting in favor of the motion were those Board members present: Thaw, Moreman, Nucci, Chapman and Orozco.

Cognizant’s/Complaints Report:

- **Recommend Referral to Investigations:**

DIET150005, DIET150006

- **Recommend Complaint Cases to Remain Pending Additional Information:**

DIET150008, DIET160002 (A. Nucci is recused) and DIET160003

Applications:

- L.A.

Recommendation:

Reinstate License

AG’s Office Report:

Wylencia Monroe, Senior Assistant Attorney General, provided a written status report.

Executive Session Minutes:

- September 18, 2015
- September 29, 2015
- November 6, 2015

Recommendation:

- Approve as presented
- Approve as presented
- Approve as presented

At the conclusion of Executive Session on Friday, December 11, 2015, Mr. Orozco declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during Executive Session.

Ms. Chapman moved, Ms. Thaw seconded, and the Board voted to accept the Cognizant/Complaints report recommendations. None opposed, motion carried.

Ms. Chapman moved, Dr. Nucci seconded, and the Board voted to accept the recommendation on the reinstatement application presented to the Board as shown above. None opposed, motion carried.

Dr. Nucci moved, Ms. Thaw seconded, and the Board voted to accept the Attorney General’s Report as presented. None opposed, motion carried.

Ms. Chapman motioned, Dr. Nucci seconded, and the Board voted to approve the September 18, 2015 Executive Session Minutes as presented. None opposed, motion carried.

Ms. Chapman motioned, Dr. Nucci seconded, and the Board voted to approve the September 29, 2015 Executive Session Minutes as presented. None opposed, motion carried.

Ms. Chapman motioned, Dr. Nucci seconded, and the Board voted to approve the November 6, 2015 Executive Session Minutes as presented. None opposed, motion carried.

There being no further business for discussion, Mr. Orozco moved, Ms. Chapman seconded and the Board voted to adjourn the meeting at 11:14 a.m.

Minutes recorded by:

Mary Katherine Lindsey, BSS

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

DAVID OROZCO

BRIG ZIMMERMAN

Chair

Executive Director

These minutes were approved on: March 10, 2016