

**GEORGIA STATE BOARD OF DISPENSING OPTICIANS
BOARD MEETING MINUTES
January 19, 2011**

A meeting of the Georgia State Board of Dispensing Opticians was held on Wednesday, January 19, 2011, in Room 102 of the office of the Secretary of State at the Professional Licensing Boards Division at 237 Coliseum Drive in Macon, Georgia.

BOARD MEMBERS PRESENT:

Steve Sanford, Chair
Glenn Morris
Dave Meldrum
Thomas Schulz

BOARD MEMBERS ABSENT:

Diane Drake, Vice-Chair

STAFF MEMBERS PRESENT:

Brig Zimmerman, Executive Director
Wylencia Monroe, A.A.G. (via video-conference)
Amanda Allen, Board Support Specialist

GUEST ATTENDEES:

Jose Da Silva
Asley M. Vernon

Mr. Sanford established that a quorum was present and called the meeting to order at 10:06 a.m.

AGENDA:

Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to approve the agenda with late agenda items added. None opposed, motion carried.

APPROVAL OF MINUTES:

Mr. Morris moved, Mr. Meldrum seconded, and the Board voted to approve the minutes from the following meetings as presented. None opposed, motion carried.

- November 10, 2010

CORRESPONDENCES:

Correspondences received between scheduled Board meetings were reviewed and discussed.

- Wiregrass Georgia Technical College, National Committee of State Opticianry Regulatory Boards and Patricia Swain

Mr. Morris moved, Mr. Meldrum seconded, and the Board voted to allow the administrative staff to respond to all correspondences presented to the Board as directed. None opposed, motion carried.

EXECUTIVE DIRECTOR'S REPORT:

1. Mr. Zimmerman notified the Board that the 2011-2013 renewal cycle opened 01-14-11. CE affidavit form was reviewed with the Board.
2. Mr. Zimmerman reviewed the Board policy on apprentice registration with the Board for clarification purposes. No revisions required to Board policy.

a. Board Policy:

Guidelines for Apprentice Registration: Adopted 07-30-2008

The initial date of registration for dispensing optician's apprentice is to be the date the application was date stamped as received in the Board office.

Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to accept the Executive Director's report as presented. None opposed, motion carried.

Mr. Schulz moved, Mr. Meldrum seconded, and the Board voted to enter into Executive Session in accordance with O.C. G. A. 43-1-2(k) (1) (2), 43-1-2(k) (3) (4) , 43-1-2(k) (4) and 50-14-4(b) to deliberate on Applications, receive the Attorney General and Enforcement reports. Voting in favor of the motion were those present who included Board members: Sanford, Meldrum, Schulz and Morris.

APPLICATIONS:

Mr. Schulz moved, Mr. Morris seconded, and the Board voted to take the following action on applicant applying for licensure by Education. None opposed, motion carried.

1. D.S. Approved to sit for exam

Mr. Schulz moved, Mr. Morris seconded, and the Board voted to take the following action on applicant applying for licensure by Experience. None opposed, motion carried.

1. E.C. Approved to sit for exam

RATIFY LIST:

Mr. Schulz moved Mr. Morris seconded, and the Board voted to ratify the list of approved applicants for licensure determined to have met licensure requirements. None opposed, motion carried.

Dispensing Opticians

License No.	Licensee	Issue Date
LDO002418	Lee, Gyuro H	11/15/2010
LDO002419	Reid, Minnie Arlene	12/8/2010

Dispensing Opticians (Reinstatements)

License No.	Licensee	Issue Date
LDO000281	Jones, Herman A, Jr	1/4/2011
LDO000532	Goodwin, Michael Jon	1/18/2011
LDO000956	Harrell, Paula L	11/15/2010
LDO000977	Williams, Ronald David	12/28/2010
LDO001742	Calhoun, Pamela Rowland	1/5/2011
LDO002060	McMains, Sean William	1/5/2011
LDO002063	Pate, Vicki M	11/30/2010

COGNIZANT/ENFORCEMENT:

Mr. Zimmerman, Executive Director provided the Board with an updated status on all open complaint cases.

Complaint cases closed; no violation of the Boards rules or law.

- DISP110007 and DISP110008

Complaint cases forwarded to Investigations:

- DISP110006

Mr. Schulz moved, Mr. Morris seconded, and the Board voted to approve the Cognizant/Enforcement report as presented by Mr. Zimmerman during Executive Session. None opposed, motion carried.

ATTORNEY GENERAL'S REPORT:

Ms. Wylencia Monroe, Assistant Attorney General, provided a status report, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Mr. Morris moved, Mr. Meldrum seconded, and the Board voted to approve the Attorney General's report as presented. None opposed, motion carried.

ADDITIONAL BUSINESS:

1. Mr. Craig Fluck, Examination Analyst, met with the Board to review the examination administering requirements.
2. 2011-2012 Board Officer Elections:
 - a. **Mr. Morris moved, Mr. Meldrum seconded, and the Board voted to re-elect Mr. Steve Sanford as Chair. None opposed, motion carried.**
 - b. **Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to re-elect Ms. Diane Drake as Vice-Chair. None opposed, motion carried.**

There being no further business to come before the Board, Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to adjourn the meeting at 12:17 p.m.

Minutes recorded by:

Amanda M. Allen, Board Support Specialist

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

Steve Sanford, Chair

Brig Zimmerman, Executive Director

DATE SIGNED AND APPROVED: March 30, 2011