

**GEORGIA STATE BOARD OF DISPENSING OPTICIANS  
BOARD MEETING MINUTES  
September 14, 2011**

A meeting of the Georgia State Board of Dispensing Opticians was held on Wednesday, September 14, 2011, in Room 107 of the office of the Secretary of State at the Professional Licensing Boards Division at 237 Coliseum Drive in Macon, Georgia.

**BOARD MEMBERS PRESENT:**

Diane Drake, Vice-Chair  
Dave Meldrum  
Joseph Reed  
Glenn Morris  
LuRue Lord

**ADMINISTRATIVE STAFF PRESENT:**

Brig Zimmerman, Executive Director  
Wylencia Monroe, AAG (via video conf.)  
Amanda Allen, Board Support Specialist

**Ms. Drake, Vice-Chair established that a quorum was present and called the meeting to order at 10:00 a.m.**

**ANNOUNCEMENTS:**

- New Board Member:
  - LuRue Lord, Oath of Office administered –Term Expiration: March 16, 2014.  
Mrs. Lord replaces Mr. Stephen Sanford on the Board

The Board wishes to thank Mr. Sanford for his years of dedicated service to the Board, the public at large and the states licensed dispensing opticians. His services will be missed.

**AGENDA:**

**Mr. Morris moved, Mr. Reed seconded, and the Board voted to approve the agenda as presented. None opposed, motion carried.**

**APPROVAL OF MINUTES:**

**Mr. Morris moved, Mr. Meldrum seconded, and the Board voted to approve the minutes from the following meetings as amended. None opposed, motion carried.**

- July 13, 2011

**EXECUTIVE DIRECTOR'S REPORT:**

1. Mr. Zimmerman requested the Board to consider conducting a conference call for the November meeting verses a face-to-face meeting.
2. Mr. Zimmerman notified the Board that Mr. Sanford had previously been the Board member who reviewed all Reinstatement Applications between meetings per Board policy. The Board will now need to decide who will replace Mr. Sanford.
  - a. **Mr. Morris moved, Mr. Meldrum seconded, and the Board voted that each Board member should review the reinstatement applications posted on the Board's shared website, and that within 1 week, Mr. Joseph Reed would make the final recommendation. If Mr. Reed has not made a determination within the 1 week time-frame, the decision would fall back on the Chair. None opposed, motion carried.**

3. Mr. Zimmerman requested clarification from the Board on the process of allowing applicants with criminal arrest records to sit for the practical exam.
  - a. Per the Board, applicants are allowed to sit for the practical examination; however, the license will not be issued until all background issues have been discussed and a decision made by the Board in reference to the issues found/reported.
4. Mr. Zimmerman requested clarification on the process of the re-exam applications. Ms. Diane Drake, Vice-Chair, has been reviewing the applications between Board meetings per Board policy but, is currently an instructor with DeKalb Technical College: Does the Board wish to appoint another member to review the applications or leave the process the same?
  - a. Per the Board, Mr. Dave Meldrum was selected to review all re-exam applications between Board meetings per the Board policy.
5. Mr. Zimmerman notified the Board that Mr. Steve Sanford had previously been the Board member to review all the continuing education provider applications per the Board policy. The Board will need to decide who will replace Mr. Sanford in this process.
  - a. Per the Board, Ms. Diane Drake, Vice-Chair will replace Mr. Sanford in reviewing all continuing education provider applications.

**Mr. Meldrum moved, Ms. Lord seconded, and the Board voted to approve the Executive Director’s report and the Board’s selected members to perform the varied between meeting tasks as decided upon above. None opposed, motion carried.**

**PETITION FOR WAIVER/VARIANCE REQUEST(S):**

- Lisa Turpin, GA-O.C.G.A. §43-29-7

**Mr. Meldrum moved, Mr. Reed seconded, and the Board voted to deny the Petition for Waiver/Variance request. The Board cannot waive the law. None opposed, motion carried.**

**Mr. Reed moved, Mr. Meldrum seconded, and the Board voted to enter into Executive Session in accordance with O.C. G. A. 43-1-2(k) (1) (2), 43-1-2(k) (3) (4) , 43-1-2(k) (4) and 50-14-4(b) to deliberate on Applications, receive the Attorney General and Enforcement reports. Voting in favor of the motion were those present who included Board members: Drake, Meldrum, Morris, Reed and Lord.**

**At the conclusion of Executive Session on Wednesday, September 14, 2011, Ms. Drake declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.**

**APPLICATIONS:**

**Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to take the following action on applicants applying for licensure by Reinstatement. None opposed, motion carried.**

- |                     |   |
|---------------------|---|
| 1. Duncan, Deuane   | Approved for licensure                        |
| 2. Fincher, Phyllis | Approved for licensure                        |
| 3. J.F.             | Pending the receipt of additional information |
| 4. Graham, Loretta  | Approved for licensure                        |

**Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to take the following action on applicants applying for licensure by Examination. None opposed, motion carried.**

- |                    |   |
|--------------------|---|
| 1. Dupree, Terence | Approved for licensure                        |
| 2. D.G.            | Pending the receipt of additional information |
| 3. J.R.            | Approved to sit for exam                      |
| 4. M.T.            | Approved to sit for exam                      |
| 5. M.K.            | Approved to sit for exam                      |

**RATIFY LIST:**

**Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to ratify the list of approved applicants for licensure determined to have met licensure requirements. None opposed, motion carried.**

***Dispensing Opticians***

<b><i>License No.</i></b>	<b><i>Licensee</i></b>	<b><i>Issue Date</i></b>
LDO002438	Malcom, Shetrese Monique	7/15/2011
LDO002439	Atkinson, Kevin	8/5/2011
LDO002440	Ayral, Tracey Lyn	8/25/2011
LDO002441	Brown, Gary Alexander	8/25/2011
LDO002442	Carbis, Dean Brandon	8/25/2011
LDO002443	Floyd, David Wendell	8/25/2011
LDO002444	Grant, Crystal Renee	8/25/2011
LDO002445	Hargrove, Gordon S	8/25/2011
LDO002446	Washington, Amos D	8/25/2011
LDO002447	Petersen, Hope A	8/25/2011
LDO002448	Sanders, Kelli Lauren	8/25/2011
LDO002449	Singley, Sharon Gail	8/25/2011
LDO002450	Sorrow, Julie Ann	8/25/2011
LDO002451	Rainey, Gina Carole	8/25/2011
LDO002452	Rahimi, Neda	8/25/2011
LDO002453	Kirkland, Monica Latrell	8/25/2011
LDO002454	Altman, Jamie Suzanne	8/26/2011
LDO002455	Stanley, Stephanie Sakata	8/26/2011
LDO002456	Susina, Donna S	8/26/2011
LDO002457	Robinson, Zarinah Nida	8/26/2011
LDO002458	Gillispie, Shanda Valisa	8/29/2011
LDO002459	Morris, Christopher Casella	9/1/2011

***Dispensing Apprentice***

<b><i>License No.</i></b>	<b><i>Licensee</i></b>	<b><i>Issue Date</i></b>
OPTA000849	Nash, Tommy Dale	7/12/2011
OPTA000850	Walzer, Nichole Lindsay	7/13/2011
OPTA000851	Thompson, Amanda Kaye	7/13/2011
OPTA000852	Smith, Britton Delane	7/21/2011
OPTA000853	Evans, Terrence Wyndell	7/26/2011
OPTA000854	Bridges, Tonisha Nell	7/29/2011
OPTA000855	Stevenson, Betty A	8/5/2011
OPTA000856	Hardy, Linda Paige	8/5/2011
OPTA000857	Morris, Rebecca Nicole	8/18/2011
OPTA000858	Walters, Sophia Alexis	8/23/2011
OPTA000859	Chancellor, William Wade	8/23/2011
OPTA000860	Lopez, Eva Maria	9/7/2011

OPTA000861	Turpin, Lisa Joy	9/7/2011
OPTA000862	Borum, Jennifer Lee	9/7/2011
OPTA000863	White, Sonia C	9/7/2011
OPTA000864	Jones, Melissa Freeland	9/7/2011
OPTA000865	Poole, Julie Lynn	9/7/2011
OPTA000866	Bunkley, Christopher Sterling	9/7/2011
OPTA000867	Heath, Jordan Michael	9/7/2011
OPTA000868	Heath, Caleb Daniel	9/7/2011

**Dispensing Opticians (Reinstatements)**

<b>License No.</b>	<b>Licensee</b>	<b>Issue Date</b>
LDO000736	Harms, Linda Mae	8/5/2011
LDO001448	Davis, Kimberly Mae	8/15/2011
LDO001683	Myer, Dan L	7/15/2011
LDO002220	Wade, Crystal Y	7/15/2011

**COGNIZANT/ENFORCEMENT:**

Ms. Drake provided the Board with an updated status on all open complaint cases.

Complaint cases closed.

- DISP110012-No violation of the Board rules/law
- DISP120003-Complaint referred to the Optometry Board

Complaints pending the receipt of additional information from complainant/respondent:

- DISP120004

Complaint cases forwarded to Investigations:

- DISP110003, DISP110025, DISP11003, 120002 and DISP120005

**Mr. Meldrum moved, Mr. Reed seconded, and the Board voted to approve the Cognizant/Enforcement report as presented by Ms. Drake during Executive Session. None opposed, motion carried.**

**ATTORNEY GENERAL’S REPORT:**

Ms. Wylencia Monroe, Assistant Attorney General, provided a status report, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

**Mr. Meldrum moved, Ms. Lord seconded, and the Board voted to approve the Attorney General’s report as presented. None opposed, motion carried.**

**ADDITIONAL BUSINESS:**

1. 2012 Board Meeting and Examination Dates

**Mr. Meldrum moved, Mr. Reed seconded, and the Board voted to approve the following 2012 Board meeting and examination dates.**

- Meeting Dates: 02-08-2012, 05-09-2012, 08-15-2012, 11-07-2012

- Examination Dates: 02-07-2012 and 08-14-2012
- 2. 2011-2012 Board Officer Election
  - a. **Mr. Reed moved, Mr. Meldrum seconded, and the Board voted to elect Ms. Diane Drake as Chair. None opposed, motion carried.**
  - b. **Mr. Meldrum moved, Mr. Reed seconded, and the Board voted to elect Mr. Glenn Morris as Vice-Chair. None opposed, motion carried.**

**There being no further business to come before the Board, Ms. Lord moved, Mr. Meldrum seconded, and the Board voted to adjourn the conference call meeting at 12:45 p.m.**

**Minutes recorded by:**

Amanda M. Allen, Board Support Specialist

**Minutes reviewed and edited by:**

Brig Zimmerman, Executive Director

\_\_\_\_\_  
Diane Drake, Vice-Chair

\_\_\_\_\_  
Brig Zimmerman, Executive Director

**DATE SIGNED AND APPROVED:** November 09, 2011