

**GEORGIA STATE BOARD OF DISPENSING OPTICIANS  
BOARD MEETING MINUTES  
August 15, 2012**

A meeting of the Georgia State Board of Dispensing Opticians was held on Wednesday, August 15, 2012 in Room 104 of the office of the Secretary of State at the Professional Licensing Boards Division at 237 Coliseum Drive in Macon, Georgia.

**BOARD MEMBERS PRESENT:**

Diane Drake, Chair  
Glenn Morris, Vice-Chair  
Dave Meldrum  
Joseph Reed  
Lurue Lord

**ABSENT:**

Josh Bonner, Public at Large Member

**ADMINISTRATIVE STAFF PRESENT:**

Brig Zimmerman, Executive Director  
Amanda Allen, Board Support Specialist

Wylencia Monroe, AAG (via video conf.)

**Ms. Drake, Chair established that a quorum was present and called the meeting to order at 10:03 a.m.**

**AGENDA: Approved as presented**

**BOARD PRESENTATIONS: Deputy Secretary of State, Mr. Kelly Farr**

Mr. Farr presented the Board with a presentation and overview of the P.L.B. Division SFY13 Budget. Following the presentation and discussion, the Board voted to post their response:

**APPROVAL OF MINUTES:**

**Mr. Morris moved, Mr. Meldrum seconded, and the Board voted to approve the minutes from the following meetings as amended. None opposed, motion carried.**

- May 09, 2012 Conference Call

**EXECUTIVE DIRECTOR'S REPORT:**

- Reminder: November 7, 2012 Board Meeting will be via Conference Call
- 2013 Meeting Dates: Approved w/Two Scheduled Conference Calls to begin at 9:00 a.m.
  - February 6, 2013 (February 5, 2013 – Practical Exam Date)
  - May 15, 2013 Conference Call
  - August 14, 2013 (August 13, 2013 Practical Exam Date)
  - November 6, 2013 Conference Call Meeting

Practical Exams will be given on additional dates in May and November of 2013 if enough candidates are ready to sit for the exams.

**Mr. Morris moved, Mr. Reed seconded, and the Board voted to approve the Executive Director's report as presented. None opposed, motion carried.**

**BOARD RULE DISCUSSION - Ongoing Discussion item:**

- 420-4-.02 Unprofessional Conduct
- 420-5-.01 Appl. & Exam Req.

- 420-8-.01 Practical Training & Exp.
- 420-9-.01, .02 & .03 Continuing Education

Board decided on a committee consisting of Mr. Reed and Ms. Drake to be appointed to review the proposed changes, determine additional changes and revisions and present the finished proposed amendments to the full Board at a later meeting.

**Mr. Meldrum moved, Mr. Reed seconded, and the Board voted to enter into Executive Session in accordance with O.C. G. A. 43-1-2(k) (1) (2), 43-1-2(k) (3) (4) , 43-1-2(k) (4) and 50-14-4(b) to deliberate on Applications, receive the Attorney General and Enforcement reports. Voting in favor of the motion were those present who included Board members: Drake, Morris, Meldrum, Reed and Lord.**

**At the conclusion of Executive Session on Wednesday, August 15, 2012, Ms. Drake declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.**

**BOARD PRESENTATIONS: NCSORB – Proposed CBT Exam  
Ms. Susan Larson & Mr. Jerry Himes**

Following the presentation of the new computer based exam by NCSORB representatives, the Board recommended any decision with regard to use of the exam for licensure by the GA Board be tabled pending further discussion.

**APPLICATIONS:**

**Mr. Reed moved, Ms. Lord seconded, and the Board voted for staff to take action as directed on applicants applying for licensure by Education/Experience and/or Reinstatement presented and reviewed by the Board during the meeting. None opposed, motion carried.**

**RATIFY LIST:**

**Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to ratify the list of licenses administratively issued between May 10, 2012 and August 15, 2012 to individuals determined to have met licensure requirements. None opposed, motion carried.**

**COGNIZANT/ENFORCEMENT:**

Mr. Reed provided the Board with an updated status on all open complaint cases.

Complaint cases closed:

- **DISP120006, DISP120014, DISP120019**

Complaint cases - Investigations:

- **DISP130004, DISP130005, DISP130009, DISP130011 and DISP130012**

**Mr. Morris moved, Ms. Lord seconded, and the Board voted to approve the Cognizant/Enforcement report as presented by Ms. Drake during Executive Session. None opposed, motion carried.**

**ATTORNEY GENERAL’S REPORT:**

Ms. Wylencia Monroe, Assistant Attorney General, provided a status report, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

**Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to approve the Attorney General's report as presented. None opposed, motion carried.**

**ADDITIONAL BUSINESS:**

**There being no further business to come before the Board, Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to adjourn the meeting at 1:15 p.m.**

**Minutes recorded by:**

Amanda M. Allen, Board Support Specialist

**Minutes reviewed and edited by:**

Brig Zimmerman, Executive Director

**DIANE DRAKE**

Chair

**BRIG ZIMMERMAN**

Executive Director

**DATE SIGNED AND APPROVED: November 07, 2012**