

**GEORGIA STATE BOARD OF DISPENSING OPTICIANS
CONFERENCE CALL BOARD MEETING MINUTES
May 15, 2013**

A Conference Call meeting of the Georgia State Board of Dispensing Opticians was held on Wednesday, May 15, 2013 in Room 107 of the office of the Secretary of State at the Professional Licensing Boards Division at 237 Coliseum Drive in Macon, Georgia.

BOARD MEMBERS PRESENT:

Diane Drake, Chair
Glenn Morris, Vice-Chair
Dave Meldrum
Lurue Lord
Joseph Reed

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director
Hope Harrison, Board Support Specialist
Chrissy Lewis, Complaints/Compliance Spec.

ATTORNEY GENERAL'S OFFICE:

Wylencia Monroe, Assistant Attorney General

Ms. Drake, Chair established that a quorum was present and called the meeting to order at 9:01 a.m.

AGENDA: Presented with the following late agenda item:

- Proposed revision to the application for reinstatement

APPROVAL OF MINUTES:

Mr. Morris moved, Mr. Meldrum seconded, and the Board voted to approve the minutes from the following meeting as presented. None opposed, motion carried.

- February 6, 2013

MISCELLANEOUS BOARD DISCUSSION ITEMS:

- Interested Parties List Correspondence

Recently, the Professional Licensing Boards Division of the Secretary of State's Office updated their software regarding the Interested Parties list maintained by the Board. The Interested Parties list is a way for the Board to notify licensees, as well as interested parties and associations, of current rules being proposed by the Board. Subscribers of this list are sent electronic notifications each time a proposed rule is being considered by the Board. Any person wishing to receive these notifications must now subscribe to the updated Interested Parties list maintained by the Board. Even if you were previously subscribed to receive such notifications, you will need to complete the subscription process again in order to continue receiving notifications from the Board.

If you would like to receive such notifications in the future, please visit the following link to subscribe: <http://sos.georgia.gov/plb/subscribe.htm>

If you choose not to subscribe, you will not receive these notifications from the Board. The proposed rules may always be viewed at the Board's website: <http://sos.georgia.gov/plb/opticians/>

APPLICATIONS – RATIFY LIST:

Mr. Meldrum moved, Mr. Reed seconded, and the Board voted to ratify the following list of licenses administratively issued between February 6, 2013 and May 14, 2013 to individuals determined to have met licensure requirements. None opposed, motion carried.

Dispensing Optician

<u>License No.</u>	<u>Licensee</u>
LDO002535	Barrett, Curleta
LDO002536	Caba, Jessica
LDO002537	Carrillo Acosta, Guadalupe Lucero
LDO002538	Castellon, Kerry Osiris
LDO002539	Charles, Leeanna Shawn
LDO002540	Chastain, Alison Leora
LDO002541	Clevinger, James William, Jr
LDO002542	Davis, Patrice Shontel
LDO002543	Leopold, Hannah Leigh
LDO002544	Kennedy, Bruce Eric
LDO002545	Richards, Natalee Melissa
LDO002546	Rucker, Martha Ann
LDO002547	Solomon, Mornecia Yvonne
LDO002548	Sullivan, Joshua Joseph
LDO002549	Yi, Eung Joon
LDO002550	Rhodes, Charlotte Ann
LDO002551	Riegert, Li
LDO002552	Phillips, Tracy B Freeman
LDO002553	Rollins, Sheila Arlean

Dispensing Apprentice

<u>Reg. No.</u>	<u>Apprentice</u>
OPTA001002	Ho, Alice
OPTA001003	Nolan, Tammy Lyn
OPTA001004	Epler, Alicia Ray
OPTA001005	Flythe, Hank Gregory
OPTA001006	Bennett, Kelly Marie
OPTA001007	Soto Torres, Odemaris
OPTA001008	Barnard, Devin Marie
OPTA001009	Matthews, Whitley Christian
OPTA001010	Hill, Taylor Star
OPTA001011	Harless, Nicole J
OPTA001012	Hegwood, Shanda Nicole
OPTA001013	Gobellan, Irma
OPTA001014	Taylor, Katherine Nicole
OPTA001015	Cumbee, Joshua
OPTA001016	Brandon, Malinda
OPTA001017	Young, Sukitai
OPTA001018	Savage, Kierra Jane
OPTA001019	Cunningham, Milinda M
OPTA001020	Cooner, Sarah Elizabeth
OPTA001021	Woods, Sharon Jefferies
OPTA001022	Owens, Jackie Sue
OPTA001023	Kinsey, Elizabeth Rebecca
OPTA001024	Kafeero, Henry Ssali
OPTA001025	Brannon, LaRae Bernadette
OPTA001026	Laster, Kenneth Alton
OPTA001027	McGuire, DeVona Rae
OPTA001028	James, Casandra Lenise
OPTA001029	Ford, Christina Yvonne
OPTA001030	Woodard, Pauline Harris

OPTA001031	Williams, Erica Yvette
OPTA001032	Day, Kathy Denise
OPTA001033	Brown, Corena
OPTA001034	Pursley, Courtney Nichole
OPTA001035	Tomlin Harden, Zakia A

Dispensing Optician - Reinstatement

<u>License No.</u>	<u>Licensee</u>
LDO001169	Parker, Trudy

EXECUTIVE DIRECTOR’S REPORT:

- The Georgia Board of Dispensing Opticians does not currently offer a late renewal period. The Board was asked to consider allowing a two (2) month late renewal period to that would require the regular renewal fee, and a late renewal penalty fee. Also, suggesting a continuing education audit in addition to any/all general requirements for renewal.

Board rule 420-10-.01(f) allows for a “Delinquent renewal penalty-per schedule of fees adopted by the Board” so no Board rule change is necessary to allow for a late renewal period penalty fee. The Joint Secretary PLB rule 295-2-13 “Licenses Expiring March 31 – Odd Years” will be amended by the Division Director to include the two month late renewal period. A policy regarding the continuing education audit to be required for all late renewals will be considered next scheduled Board meeting.

Mr. Meldrum moved, Mr. Reed seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. 43-1-2(k) (1) (2), 43-1-2(k) (3) (4) , 43-1-2(k) (4) and 50-14-4(b) to deliberate on applications, receive the Attorney General and Enforcement reports. Voting in favor of the motion were those present who included Board members: Drake, Morris, Meldrum, Lord, and Reed.

At the conclusion of Executive Session on Wednesday, May 15, 2013, Ms. Drake declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during the Executive Session.

APPLICATIONS:

Mr. Meldrum moved, Mr. Morris seconded, and the Board voted for staff to take action as directed on applicants applying for licensure by experience or/and reinstatement presented and reviewed by the Board during the meeting. None opposed, motion carried.

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|--------------------|-----------------------------------------------|
| 1. M.G. | Approved to sit for the exam |
| 2. P.W. | Approved to sit for the exam |
| 3. Burgess, Steven | Approved for reinstatement |
| 4. W.C. | Pending the receipt of additional information |
| 5. M.H. | Pending the receipt of additional information |
| 6. Odom, Arthur | Approved for reinstatement |

Mr. Meldrum moved, Mr. Reed seconded, and the Board voted for staff to take action as directed on applicants applying for renewal of licensure presented for Board review during the meeting. None opposed, motion carried.

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| 1. J.D. | Approved for renewal as discussed |
| 2. V.S. | Approved for renewal as discussed |

Mr. Morris moved, Ms. Lord seconded, and the Board voted for staff to take action as directed on an apprentice registration application presented for Board review during the meeting. None opposed, motion carried.

1. L.S. Apprentice registration approved as discussed

Mr. Meldrum moved, Mr. Morris seconded, and the Board voted for staff to take action as directed on correspondence presented for Board review during the meeting as follows. None opposed, motion carried.

1. J. Veach
2. C. Brown

Both correspondents were inquiring if the Board would accept apprenticeship hours obtained in another state prior to registration with the Georgia Board of Dispensing Opticians.

- Board Response: Georgia Law, O.C.G.A. § 43-29-7 states that prior to beginning an apprenticeship, the applicant shall register with the Board. Therefore, by law, apprenticeship hours obtained prior to registration with the Georgia Board of Dispensing Opticians do not qualify; only those hours obtained following completion of apprenticeship registration qualify. The Board cannot waive Georgia law.

ATTORNEY GENERAL'S REPORT: Confidential written report submitted for Board review.

Mr. Morris moved, Mr. Meldrum seconded, and the Board voted to accept the confidential written report submitted by Wylencia Monroe, Assistant Attorney General. None opposed, motion carried.

COGNIZANT/ENFORCEMENT:

Mr. Morris provided the Board with an updated status on all open complaint cases.

Complaint cases recommended to be closed:

- DISP110021, DISP120020 and DISP130004

Complaint cases recommended for referral to Investigations:

- DISP090003

Mr. Meldrum moved, Mr. Reed seconded, and the Board voted to accept the cognizant/enforcement report and authorize the recommended actions. None opposed, motion carried.

EXECUTIVE SESSION MINUTES:

Mr. Meldrum moved, Mr. Morris seconded, and the Board voted to approve the Executive Session minutes from the following meeting as presented. None opposed, motion carried.

- February 6, 2013

ADDITONAL BUSINESS:

1. Just prior to the Cognizant's report on complaints, during the February 6, 2013 Board meeting, the Board's quorum was lost due to Mr. Morris having to end his participation via teleconference. The Board became a committee, the recommendations on the cognizant report made during that meeting were reviewed during today's meeting.

Complaint cases recommended to be closed:

- DISP130005, DISP130011, and DISP130014

Complaint cases pending the receipt of additional information/or in Investigations

- DISP130009, DISP130010, DISP130012, DISP130013 and DISP130015

Mr. Meldrum moved, Ms. Lord seconded, and the Board voted to accept the Cognizant report presented on February 6, 2013 and authorize the recommended actions. None opposed, motion carried.

2. Ms. Drake proposed a revision to the application for reinstatement to include a question regarding WHO the lapsed licensee worked under during the time of lapse.

There being no further business to come before the Board, Mr. Morris moved, Mr. Meldrum seconded, and the Board voted to adjourn the meeting at 10:01 a.m.

Minutes recorded by:

Hope Harrison, Board Support Specialist

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

DIANE DRAKE

Chair

BRIG ZIMMERMAN

Executive Director, HC1

DATE APPROVED: August 14, 2013