

**GEORGIA BOARD OF DISPENSING OPTICIANS  
CONFERENCE CALL BOARD MEETING MINUTES \* November 4, 2015**

A conference call meeting of the Georgia Board of Dispensing Opticians was met by Conference Call Wednesday, November 4, 2015 @ 8:00 a.m. in the office of the Secretary of State at the Professional Licensing Boards Division at 237 Coliseum Drive in Macon, Georgia.

**Board Members Present:**

Diane Drake, Chair  
Glenn Morris, Vice-Chair  
Lurue Lord  
Dave Meldrum

**Board Members Absent:**

Joseph Reed

**Administrative Staff Present:**

Brig Zimmerman, Executive Director HC-1  
Tracy Allen, Licensure Analyst  
Mary Katherine Lindsey, Board Support Specialist

**Attorney General's Office Representative:**

Wylencia Monroe, Esq., Assistant Attorney General

**Ms. Drake, Chair established that a quorum was present and called the Conference Call meeting to order at 8:01 a.m.**

**Agenda: Approved as presented**

**Board Meeting Minutes:**

- September 30, 2015 Conference Call

**Mr. Meldrum motioned, Mr. Morris seconded and the Board voted to approve the September 30, 2015 Conference Call minutes as presented. None opposed, motion carried.**

**Petition for Rule Waiver/Variance:**

- Zagarov, A. – Board Rule 420-8-.01(b) Apprenticeship

**Mr. Meldrum motioned, Mr. Morris seconded, and the Board voted to deny the Petition for A. Zagarov on the basis a Georgia law cannot be waived. None opposed, motion carried.**

**Board Chair Report:**

Ms. Drake publically thanked the Board for their diligence and hard work they put in as members.

**Miscellaneous Board Discussion Items:**

- Rule 420-5-.01 Applications and Exam Requirements

The Board tabled this rule today and requested discussion at a Conference Call to be scheduled at a later date.

**Mr. Morris moved, Ms. Lord seconded, and the Board voted to enter into Executive Session in accordance with O.C. G. A. 43-1-2(k) (1) (2), 43-1-2(k) (3) (4) , 43-1-2(k) (4) and 50-14-4(b) to review applications, receive the Cognizant (Complaints) and Attorney General's Office representative reports. Voting in favor of the motion were those present who included Board members: Drake, Meldrum, Lord and Morris.**

**Application:**

- S. S.

**Recommendation:**

Approved for reinstatement

**Executive Session Minutes:**

**Recommendation:**

- September 30, 2015 Conference Call Approve as presented.

**Faced with the loss of a quorum, Ms. Drake declared the meeting back into “open” session pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq, in order to obtain votes before the loss of a voting majority of the Board. No votes were obtained during Executive Session.** (Board member Meldrum had to leave the meeting at 8:39 a.m. resulting in the loss of a voting quorum. The Board meeting continued as a sitting committee.)

**Ms. Lord motioned, Mr. Meldrum seconded and the Board voted to approve the recommendation on the application as presented. None opposed, motion carried.**

**Mr. Morris motioned, Ms. Lord seconded and the Board voted to approve the September 30, 2015 Executive Session Conference Call Minutes as presented. None opposed, motion carried.**

**Mr. Morris moved, Ms. Lord seconded, and the Board voted to enter into Executive Session as a sitting committee of the Board in accordance with O.C. G. A. 43-1-2(k) (1) (2), 43-1-2(k) (3) (4) , 43-1-2(k) (4) and 50-14-4(b) to receive the Cognizant (Complaints) and Attorney General’s Office representative reports. Voting in favor of the motion were those present who included Board members: Drake, Lord and Morris.**

**Attorney General’s Report:**

Assistant Attorney General, Wylencia Monroe provided the Board with a verbal status report which included any matters that were reported for action.

**Cognizant/Enforcement Complaint Report:**

- Cases Recommended for Closure:**

DISP150003, DISP150004, DISP150009, DISP150010, DISP150012, DISP160002, DISP160004, DISP160005, DISP160006, DISP160007, DISP160010, DISP160012 and DISP1600013

- Pending Cases:**

DISP150011 and DISP160014

- Cases Recommended Referral to Investigations:**

DISP150014, DISP150015, DISP160008, DISP160009, and DISP160015

**At the conclusion of Executive Session, Ms. Drake declared the meeting back into “open” session pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.**

The Board sitting as a committee received the AG’s report, and the Cognizant’s (complaint) report; a vote will be obtained next scheduled meeting date for the AG’s report and for the recommendations made for all open complaints before the Board reviewed and discussed by this committee today.

**Mr. Morris motioned, Ms. Lord seconded and the Board voted to adjourn the Board meeting sitting as a committee at 9:38 a.m.**

Minutes recorded by:  
Reviewed and edited by:

Mary Katherine Lindsey, BSS- HC1  
Brig Zimmerman, Executive Director

**DIANE DRAKE**  
Chair

**BRIG ZIMMERMAN**  
Executive Director, HC1

Date Approved: **February 10, 2016**