

**GEORGIA BOARD OF DISPENSING OPTICIANS  
BOARD MEETING MINUTES  
February 10, 2016**

A meeting of the Georgia Board of Dispensing Opticians was held Wednesday, February 10, 2016 @ 10:00 a.m. in the office of the Secretary of State at the Professional Licensing Boards Division at 237 Coliseum Drive in Macon, Georgia.

**Board Members Present:**

Diane Drake, Chair  
Glenn Morris, Vice-Chair  
Lurue Lord  
Dave Meldrum (By Telephone)

**Board Members Absent:**

Joseph Reed

**Administrative Staff Present:**

Brig Zimmerman, Executive Director HC-1  
Amanda Allen, Licensure Supervisor  
Tracy Allen, Licensing Analyst

**Attorney General's Office Representative:**

Wylencia Monroe, Esq., Assistant Attorney General  
(By Telephone)

**Ms. Drake, Chair, established that a quorum was present and called the meeting to order at 10:00 a.m.**

**Agenda: Ms. Lord moved Mr. Morris seconded, and the Board voted to approve the agenda as presented with one late agenda item added. None opposed, motion carried.**

- Fee: Due to outsourcing of the practical exam, the Board discussed the application fee and approved the fee to remain \$115. Practical exam fee is to be paid directly to the vendor, not the Board.

**Mr. Morris moved, Ms. Lord seconded and the Board voted to approve the fee to remain at \$115 for applications for licensure as a dispensing optician. None opposed, motion carried.**

**Meeting Minutes:**

- November 4, 2015 Conference Call Meeting
- December 9, 2015 Conference Call Meeting

**Mr. Morris moved, Ms. Lord seconded and the Board voted to approve the minutes from the November 4, 2015 conference call Board meeting. None opposed, motion carried.**

**Mr. Morris moved, Ms. Lord seconded and the Board voted to approve the minutes from the December 9, 2015 conference call Board meeting. None opposed, motion carried.**

**Rules Discussion:**

- Rule 420-2-.01. Registration and Reinstatement

(1) All persons practicing as a dispensing optician shall register with the Division Director of the Professional Licensing Boards Division and shall pay a biennial registration fee on or before March 31st of the registration year. Licenses may be renewed between April 1st of each odd numbered year, and May 31st of each odd numbered year with payment of a late renewal penalty fee in addition to the renewal fee. Failure to register and pay the appropriate renewal fee by the deadline shall lapse said license by operation of law. Individual licenses lapsed by operation of law may be considered for reinstatement by submission of an application approved by the Board, any supporting documents or other requirements as defined in 420-2-.01(3) below, and paying the established registration fee and an additional penalty.

(2) Any service member as defined in O.C.G.A. §43-1-31 whose license to practice opticianry expired while serving on active duty outside the state shall be permitted to practice opticianry in accordance with the expired license and shall not be charged with a violation relating to such practice on an expired license for a period of six (6) months from the date of her or her discharge from active duty or reassignment to a location within the state. Any such service member shall be entitled to renew such expired license without penalty within six (6) months after the date of her or her discharge from active duty or reassignment to a location within the state. The service member must present to the board a copy of the official military orders or a written verification signed by the service member's commanding officer to waive any charges.

(3) Reinstatement of an expired or lapsed license is at the discretion of the board. All applications are to be reviewed by a designated Board member.

(a) An applicant for reinstatement of an expired or lapsed license must submit a completed reinstatement application provided by the Board, pay the required registration fee and additional penalty fee, and comply with one of the following:

1. An application for reinstatement of an expired or lapsed license submitted **within two (2) years** of the effective date of the expiration or lapse of that license must submit evidence of completion of ~~ten (10)~~ **fifteen (15)** course hours of continuing education obtained within the two (2) years prior to the date of the reinstatement application. Of the ~~ten (10)~~ **fifteen (15)** hours, a minimum of two (2) hours shall be in the area of contact lenses. ~~Five (5) of the ten (10) hours may be~~ **and must be** obtained ~~online~~ from a Board recognized approved source pursuant to O.C.G.A. 43-29-11(b).

2. An application for reinstatement of an expired or lapsed license that's been lapsed or expired **for more than two (2) years, but less than four (4) years**, of the effective date of the expiration or lapse must submit evidence of completion of thirty (30) course hours of continuing education obtained within the two (2) years prior to the date of the reinstatement application. Of the thirty (30) hours, a minimum of four (4) hours shall be in the area of contact lenses. ~~Five (5) of the thirty (30) hours may be~~ **and must be** obtained ~~online~~ from a Board recognized approved source pursuant to O.C.G.A. 43-29-11(b).

3. An application for reinstatement of an expired or lapsed license that's been lapsed or expired **for more than four (4) years** of the effective date of the expiration or lapse must also submit evidence of completion of thirty (30) course hours of continuing education obtained within two (2) years prior to the date of the reinstatement application. Of the thirty (30) hours, a minimum of four (4) hours shall be in the area of contact lenses. ~~Five (5) of the thirty (30) hours may be~~ **and must be** obtained ~~online~~ from a Board recognized approved source pursuant to O.C.G.A. 43-29-11(b). In addition, the following must be submitted:

(i) Verification of current ABO/NCLE Certification.

(b) If reinstatement is granted, any continued education hours credited for the reinstatement application shall not be used or applied towards the continuing education requirements for the renewal period following the date of reinstatement.

**Mr. Morris moved, Ms. Lord seconded and the Board voted to refer the proposed rule amendments of 420-2-.01 as discussed during today's meeting to the AG's office for a Memo of Authority, and to post the proposed rule amendment for the required thirty day minimum for public view and comment, with a public rules hearing to be scheduled as soon as possible following the thirty day posting. None opposed, motion carried.**

- 420-9-.01 Continuing Education for License Renewals

(1) Continuing Education courses totaling at least ten (10) hours shall be required for the biennial renewal of licenses. Of the ten (10) hours, a minimum of two (2) hours shall be in the area of contact lenses. Of the ten (10) hours, no more than five (5) hours may be obtained via the internet. No more than eight (8) hours of continuing education may be obtained in one twenty-four hour day.

(2) Effective 04-01-2017, of the ten (10) continuing education hours for renewal no hours obtained via the internet (online, electronic means) will be accepted for renewal.

(2 3) With his/her application for license renewal, each licensed dispensing optician must submit an affidavit of course hours completed as proof that his/her education requirements have been satisfied.

(4) No duplicate courses will be accepted during the same renewal period. No courses under the same title, by the same instructor, will be accepted for renewal purposes.

**Mr. Morris moved, Mr. Meldrum seconded and the Board voted to refer the proposed rule amendments of 420-9-.01 as discussed during today's meeting to the AG's office for a Memo of Authority, and to post the proposed rule amendment for the required thirty day minimum for public view and comment, with a public rules hearing to be scheduled as soon as possible following the thirty day posting. None opposed, motion carried.**

**Correspondence:**

- ABO-NCLE Release Practice Area
- Carlton, M. – OD/MD Eyewear Prescriptions
- NCSORB – Practical Exam
- SECO Meeting February 24-28, 2016

**Board Chair Report:** None Presented

Misc. Discussion items:

- Reinstatement Application - Revisions - Tabled
- Board Policies - Review
- HB 775 – Pending Legislation 2016

**Mr. Morris moved, Ms. Lord seconded and the Board voted to enter into Executive Session in accordance with O.C. G. A. 43-1-2(k) (1) (2), 43-1-2(k) (3) (4) , 43-1-2(k) (4) and 50-14-4(b) to review applications, and to receive the Cognizant's Enforcement/Complaint report and receive a report from the Assistant Attorney General. Voting in favor of the motion were those present, Board members Drake, Meldrum, Lord and Morris.**

**At the conclusion of Executive Session on Wednesday, February 10, 2016, Ms. Drake declared the meeting back into "open" session pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.**

**Tabled Board Votes from November 4, 2015 Conference Call Meeting:**

Due to the loss of a quorum during the November 4, 2015 Conference call meeting the Board voted on the following two reports as presented to the sitting committee of the Board on November 4, 2015. The Board also did not vote on these two items due to time constraints during the subsequent conference call meeting held December 9, 2015.

**Cognizant/Enforcement Complaint Report – Presented to the Committee November 4, 2016:**

**Cases Recommended for Closure:**

- DISP150003, DISP150004, DISP150009, DISP150010, DISP150012, DISP160002, DISP160004, DISP160005, DISP160006, DISP160007, DISP160010, DISP160012 and DISP1600013

**Pending (Recommended) Cases:**

- DISP150011 and DISP160014

**Cases Recommended Referral to Investigations:**

- DISP150014, DISP150015, DISP160008, DISP160009, and DISP160015

**Ms. Lord moved, Mr. Meldrum seconded and the Board voted to accept the November 4, 2016 Cognizant Board members report regarding complaints. None opposed, motion carried.**

**Attorney General’s Report – Presented to the Committee November 4, 2016:**

Assistant Attorney General, Wylencia Monroe provided the Board with a verbal status report which included any matters that were reported for action.

**Ms. Lord moved, Mr. Meldrum seconded and the Board voted to accept the November 4, 2016 Assistant Attorney General’s report as presented. None opposed, motion carried.**

**Applications:**

- G.L.G. (Reinstatement)
- S.R.H. (Reinstatement)
- H.J. (Reinstatement)
- M.T.K.
- R.R.

**Recommendations:**

- Pending Additional Information
- Approved
- Pending Additional Information
- Approved
- Pending Additional Information

**Mr. Morris moved, Mr. Meldrum seconded and the Board voted to approve the recommendations made on all applications presented to the Board. None opposed, motion carried.**

**Renewal Issues:**

- B.W.

**Recommendation:**

Submit Reinstatement Application

**Mr. Morris moved, Mr. Meldrum seconded and the Board voted to approve the recommendation made regarding B.W. as presented to the Board. None opposed, motion carried.**

**Executive Session Minutes:**

- November 4, 2015
- December 9, 2015

**Recommendations:**

**Mr. Morris moved, Ms. Lord seconded and the Board voted to approve the executive session minutes for the November 4, 2015 and December 9, 2015 board meetings as presented. None opposed, motion carried.**

**Attorney General’s Report –Wylencia Monroe, Esq.**

Assistant Attorney General, Wylencia Monroe provided the Board with a verbal status report which included information on any matters referred for action.

**Mr. Morris moved, Ms. Lord, seconded and the Board voted to accept the Attorney General’s office report as presented. None opposed, motion carried.**

**Cognizant’s Enforcement/Complaint Report:**

- DISP150011
- DISP150014
- DISP150015
- DISP160008
- DISP160009
- DISP160014
- DISP160015
- DISP160016
- DISP160017
- DISP160018
- DISP160019

**Recommendations:**

- Closure
- Refer to Investigations
- Refer to Investigations
- Refer to Investigations
- Refer to Investigations
- Closure
- Refer to Investigations
- Close
- Refer to Investigations
- Refer to Investigations
- Pending

**Ms. Lord moved, Mr. Meldrum seconded and the Board voted to approve the recommendations made on all complaint case as presented to the Board. None opposed, motion carried.**

**Ratify List:**

October 28, 2015-February 3, 2016

|            |                                 |                      |
|------------|---------------------------------|----------------------|
| OPTA001325 | Garcia, Lia Sonji               | Dispensing Opticians |
| OPTA001326 | Middleton, Michal Helen         | Dispensing Opticians |
| OPTA001327 | Campos, Arlette Corrales        | Dispensing Opticians |
| OPTA001328 | Maleku Dhital, Neeru Shrestha   | Dispensing Opticians |
| OPTA001329 | Brown, Megan Leah               | Dispensing Opticians |
| OPTA001330 | Beck, Tina Irene                | Dispensing Opticians |
| OPTA001331 | Ramirez Rueda, Maritza          | Dispensing Opticians |
| OPTA001332 | Pelt, Hannah Naomi              | Dispensing Opticians |
| OPTA001333 | Sconiers, Anthony               | Dispensing Opticians |
| OPTA001334 | Barrett, Jessica Jan            | Dispensing Opticians |
| OPTA001335 | Bryant, Samantha                | Dispensing Opticians |
| OPTA001336 | Crawford, Sameka Jontay         | Dispensing Opticians |
| OPTA001337 | Lash, April Lynn Harrold        | Dispensing Opticians |
| OPTA001338 | Mammen, Jorvy                   | Dispensing Opticians |
| OPTA001339 | Dillard, James Ryan             | Dispensing Opticians |
| OPTA001340 | Garcia Rodriguez, Violeta Marie | Dispensing Opticians |
| OPTA001341 | Williams, King David, II        | Dispensing Opticians |
| OPTA001342 | Russell, Sandra Jean            | Dispensing Opticians |
| OPTA001343 | Hood, Tabettha Sue              | Dispensing Opticians |
| OPTA001344 | Music, Nasiha                   | Dispensing Opticians |

|            |                                |                      |
|------------|--------------------------------|----------------------|
| OPTA001345 | Harris, Brie'Annah K           | Dispensing Opticians |
| OPTA001346 | Hendley, Gina Lynn Degenova    | Dispensing Opticians |
| OPTA001347 | Betsill, Dawn Marie Clausen    | Dispensing Opticians |
| OPTA001348 | Greenwald, Vicky Lynn Warren   | Dispensing Opticians |
| OPTA001349 | Griffin, Susan Marie           | Dispensing Opticians |
| OPTA001350 | Padgett, Joy Elizabeth Thurman | Dispensing Opticians |
| OPTA001351 | Davis, Rebekah Ashley          | Dispensing Opticians |
| OPTA001352 | Hill, Dixie Christine          | Dispensing Opticians |
| OPTA001353 | Kim, Sook                      | Dispensing Opticians |

**Ms. Lord moved, Mr. Meldrum seconded and the Board voted to approve the ratify listing of licenses issued between meetings administratively. None opposed, motion carried.**

**Ms. Lord motioned, Mr. Morris seconded, and the Board voted to adjourn the meeting at 1:05 p.m.**

Minutes recorded, reviewed and edited by:

Brig Zimmerman, Executive Director

**DIANE DRAKE**

Chair

**BRIG ZIMMERMAN**

Executive Director, HC1

Date Approved: