

**GEORGIA BOARD OF DISPENSING OPTICIANS
CONFERENCE CALL BOARD MEETING MINUTES
May 18, 2016**

A conference call meeting of the Georgia Board of Dispensing Opticians was held Wednesday, May 18, 2016 @ 10:00 a.m. in the office of the Secretary of State at the Professional Licensing Boards Division at 237 Coliseum Drive in Macon, Georgia.

Board Members Present:

Diane Drake, Chair
Glenn Morris, Vice-Chair
Lurue Lord
Dave Meldrum
Bob Renyolds

Administrative Staff Present:

Brig Zimmerman, Executive Director HC-1
Linsey Brookins, BSS
Tracy Allen, Licensing Analyst

Attorney General's Office Representative:

Wylencia Monroe, Esq., Assistant Attorney General

Ms. Drake, Chair, established that a quorum was present and called the meeting to order at 8:33 a.m.

New Board Member – Oath of Office:

The Board would like to welcome Mr. Bob Reynolds who was sworn into office at the start of today's Board meeting. Mr. Reynolds replaces Board member Joe Reed.

The Board also would like to thank Mr. Joe Reed through these meeting minutes for his dedication and service to the public and licensed population since 2011.

Agenda: Approved as presented

Meeting Minutes:

- February 10, 2016 Conference Call

Mr. Meldrum moved, Ms. Lord seconded and the Board voted to approve the minutes from the February 10, 2016 Conference Call Board meeting. None opposed, motion carried.

Public Rules Hearing:

- **Rule 420-2-.01. Registration and Reinstatement**

(1) All persons practicing as a dispensing optician shall register with the Division Director of the Professional Licensing Boards Division and shall pay a biennial registration fee on or before March 31st of the registration year. Licenses may be renewed between April 1st of each odd numbered year, and May 31st of each odd numbered year with payment of a late renewal penalty fee in addition to the renewal fee. Failure to register and pay the appropriate renewal fee by the deadline shall lapse said license by operation of law. Individual licenses lapsed by operation of law may be considered for reinstatement by submission of an application approved by the Board, any supporting documents or other requirements as defined in 420-2-.01(3) below, and paying the established registration fee and an additional penalty.

(2) Any service member as defined in O.C.G.A. §43-1-31 whose license to practice opticianry expired while serving on active duty outside the state shall be permitted to practice opticianry in accordance with the expired license and shall not be charged with a violation relating to such practice on an expired license for a period of six (6) months from the date of her or her discharge from active duty or reassignment to a location within the state. Any such service member shall be entitled to renew such expired license without

penalty within six (6) months after the date of her or her discharge from active duty or reassignment to a location with the state. The service member must present to the board a copy of the official military orders or a written verification signed by the service member's commanding officer to waive any charges. (3) Reinstatement of an expired or lapsed license is at the discretion of the board. All applications are to be reviewed by a designated Board member.

(a) An applicant for reinstatement of an expired or lapsed license must submit a completed reinstatement application provided by the Board, pay the required registration fee and additional penalty fee, and comply with one of the following:

1. An application for reinstatement of an expired or lapsed license submitted **within two (2) years** of the effective date of the expiration or lapse of that license must submit evidence of completion of ~~ten (10)~~ **fifteen (15)** course hours of continuing education obtained within the two (2) years prior to the date of the reinstatement application. Of the ~~ten (10)~~ **fifteen (15)** hours, a minimum of two (2) hours shall be in the area of contact lenses. ~~Five (5) of the ten (10) hours may be~~ **and must be** obtained ~~online~~ from a Board recognized approved source pursuant to O.C.G.A. 43-29-11(b).

2. An application for reinstatement of an expired or lapsed license that's been lapsed or expired **for more than two (2) years, but less than four (4) years**, of the effective date of the expiration or lapse must submit evidence of completion of thirty (30) course hours of continuing education obtained within the two (2) years prior to the date of the reinstatement application. Of the thirty (30) hours, a minimum of four (4) hours shall be in the area of contact lenses. ~~Five (5) of the thirty (30) hours may be~~ **and must be** obtained ~~online~~ from a Board recognized approved source pursuant to O.C.G.A. 43-29-11(b).

3. An application for reinstatement of an expired or lapsed license that's been lapsed or expired **for more than four (4) years** of the effective date of the expiration or lapse must also submit evidence of completion of thirty (30) course hours of continuing education obtained within two (2) years prior to the date of the reinstatement application. Of the thirty (30) hours, a minimum of four (4) hours shall be in the area of contact lenses. ~~Five (5) of the thirty (30) hours may be~~ **and must be** obtained ~~online~~ from a Board recognized approved source pursuant to O.C.G.A. 43-29-11(b). In addition, the following must be submitted:

(i) Verification of current ABO/NCLE Certification.

(b) If reinstatement is granted, any continued education hours credited for the reinstatement application shall not be used or applied towards the continuing education requirements for the renewal period following the date of reinstatement.

AUTHORITY: O.C.G.A. § 43-29-6

Mr. Meldrum moved, Mr. Morris seconded and the Board voted to adopt the proposed amendments to Board rule 420-2-.01 as presented. None opposed, motion carried.

Mr. Meldrum moved, Mr. Reynolds seconded and the Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-29-6. In addition, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-29-6b to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Dispensing Opticians

- **Rule 420-5-.01. Application and Examination Requirements**

(1) The optical dispensing practical examination shall be held a minimum of twice a year.

(2) Only complete applications, ~~and submitted with~~ the required fee, ~~with and~~ all attachments and documents ~~filed with the Board at least forty five (45) days prior to the examination will be scheduled for the next available exam date, on a first come, first served basis will be accepted by the Board.~~ Each application must be accompanied by the following attachments:

(a) A Secure and Verifiable Document and Affidavit of Citizenship as defined in Code Section 50-36-2;



- (b) Copy of high school diploma or its equivalent as defined by the State Board of Education;
- (c) If applying on the basis of education, the applicant must have satisfactorily completed an opticianry degree or diploma from a recognized school of ophthalmic dispensing approved by the Board as defined in 420-5-.01(d) below. An official college transcript and copy of diploma or degree indicating the graduation date must accompany the application.
- (d) A recognized school of ophthalmic dispensing as referenced in OCGA 43-29-7(b)(4), is one which provides an ophthalmic dispensing program which shall include approved curriculum of opticianry courses leading to a diploma, degree or certificate that is approved by the Technical College System of Georgia (TCSG). Recognition may be granted to other opticianry educational programs by the Georgia State Board of Dispensing Opticians on a provisional basis pending application, acceptable quarterly reports on progress to the board. Failure to report acceptable progressive reports quarterly will result in withdrawal of recognition of the program by the Georgia State Board of Dispensing Opticians.
- (e) Applicants applying on the basis of education and experience must submit a transcript and an affidavit that specifies total course clock hours completed from a program. The applicant must also furnish an affidavit of work hours engaged in ophthalmic dispensing activities approved by the Board while under the direct supervision of a Georgia licensed optician, a Georgia licensed physician or a Georgia licensed optometrist. The total combined number of hours must be a minimum of 3000 hours; and not less than two calendar years;
- (f) Applicants applying on the basis of practical experience shall furnish an affidavit of work hours engaged in ophthalmic dispensing activities approved by the Board while under the direct supervision of a Georgia licensed optician, a Georgia licensed physician or a Georgia licensed optometrist. The total of hours must be a minimum of 3,000 hours and not less than two calendar years;
- (g) Applicants applying on the basis of formal home study programs through the Ophthalmic Career Progression Program with the National Academy of Opticianry or other programs approved by the board must furnish an affidavit of having successfully completed the program.
- (3) Subject matter of examination shall be related to ophthalmic dispensing.
- ~~(4) The passing score for the ophthalmic dispensing practical examination shall be 75.~~
- ~~(5) Any false or misleading information in connection with any application may be cause for exclusion from the examination on the ground of lack of good moral character. If the Board finds that the application is complete and that all the requirements of the statute and of the regulations have been met, it shall issue to the applicant a letter which shall advise the applicant of the time, date and place of the examination. The candidate shall submit his/her letter to the examiner upon entrance to the examination room.~~
- ~~(6) Licensing examinations shall be conducted in accordance with the following procedure and any candidate violating the procedure may be dismissed from the examination room or otherwise disciplined:~~
- ~~(a) No candidate may enter the examination room late nor leave the examination room early;~~
- ~~(b) During the examination no candidate shall communicate with any other candidate in any way;~~
- ~~(c) A candidate shall not bring books or other help of any kind into the examination room unless directed to do so by the Board because of the character of the examination.~~
- ~~(7 4) Prior to issuance of a license, applicant must submit current ABO and NCLE certificates National Opticianry Competency Examination (NOCE or ABO Basic) and Contact Lens Registry Examination (CLRE or NCLE Basic) certifications in addition to certification of completion of the ABO Practical and NCLE Practical exams.~~

Authority: O.C.G.A. §§ 43-29-6 and 43-29-7

Mr. Meldrum moved, Mr. Morris seconded and the Board voted to adopt the proposed amendments to Board Rule 420-5-.01 as presented. None opposed, motion carried.



Mr. Meldrum moved, Mr. Reynolds seconded and the Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-29-6 and 43-29-7. In addition, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-29-6 and 43-29-7 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Dispensing Opticians

Correspondence:

- ABO-NCLE Release Practice Area

Board Chair Report: The Board Chair Report will be tabled until the next scheduled meeting.

Mr. Meldrum moved, Mr. Reynolds seconded and the Board voted to enter into Executive Session in accordance with O.C. G. A. 43-1-2(k) (1) (2), 43-1-2(k) (3) (4) , 43-1-2(k) (4) and 50-14-4(b) to review applications, and to receive the Cognizant’s Enforcement/Complaint report and receive a report from the Assistant Attorney General. Voting in favor of the motion were those present, Board members Drake, Meldrum, Lord and Morris.

At the conclusion of Executive Session on Wednesday, May 18, 2016, Ms. Drake declared the meeting back into “open” session pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.

Cognizant/Enforcement Complaint Report:

Cases Recommended for Closure:

- DISP160015, DISP160017, DISP160019 and DISP160023

Pending (Recommended) Cases:

- DISP150015, DISP160021 and DISP160025

Cases Recommended Referral to Investigations:

- DISP160020, DISP, 160022 and DISP160024

Mr. Meldrum moved, Mr. Reynolds seconded and the Board voted to accept the Cognizant Board members report regarding complaints as presented. None opposed, motion carried.

Attorney General’s Report

Assistant Attorney General, Wylencia Monroe provided the Board with a verbal status report which included any matters that were reported for action.

Ms. Lord moved, Mr. Meldrum seconded and the Board voted to accept the Assistant Attorney General’s report as presented. None opposed, motion carried.

Applications:

- J.C.
- J.I.

Recommendations:

- Pending receipt of additional information
- Pending receipt of additional information



- M.S.
- H.S.
- M.S.

Pending receipt of additional information
 Pending receipt of additional information
 Pending receipt of additional information

Mr. Reynolds moved, Mr. Morris seconded and the Board voted to approve the recommendations made on all applications presented to the Board. None opposed, motion carried.

Executive Session Correspondence:

Recommendation:

C.B. – Complaint related questions

Pending-Contact Parties

Executive Session Minutes:

Recommendations:

- February 10, 2016 CC

Approve as presented

Mr. Morris moved, Mr. Meldrum seconded and the Board voted to approve the executive session minutes for the February 10, 2016 Conference Call board meeting as presented. None opposed, motion carried.

Ratify List: 02-04-16 to 05-09-2016

LDO002662	Romita Persaud Bharat	Dispensing Opticians
LDO002663	Kelia Janet Cooks	Dispensing Opticians
LDO002664	Julie Ann Garrison	Dispensing Opticians
LDO002665	Matthew Douglas McKee	Dispensing Opticians
LDO002666	Theresa Santiago	Dispensing Opticians
LDO002667	Lisa Jean Stonebraker	Dispensing Opticians
LDO002668	Maynesh M Patel	Dispensing Opticians
LDO002669	Sheliah Fay Cook	Dispensing Opticians
LDO002670	Matthew Thomas Kirksey	Dispensing Opticians
LDO002671	Shaina Daya	Dispensing Opticians
LDO002672	Stephanie Robin Westphal	Dispensing Opticians
LDO002673	David L Klatt	Dispensing Opticians
LDO002674	Victoria Herrington Brown	Dispensing Opticians
LDO002675	Fallon Christy Latimer	Dispensing Opticians
LDO002676	Clare F Eidenweil-Munster	Dispensing Opticians
OPTA001354	Naje Simama	Dispensing Opticians
OPTA001355	Tammy Anita Robertson Bryant	Dispensing Opticians
OPTA001356	Tejas Vinodchandra Patel	Dispensing Opticians



OPTA001357	Mark Thomas Ranney	Dispensing Opticians
OPTA001358	Matthew Ray Allums	Dispensing Opticians
OPTA001359	Madison Taylor Warner	Dispensing Opticians
OPTA001360	Allison Ophelia Dyer	Dispensing Opticians
OPTA001361	Misti Nicole Whitehead	Dispensing Opticians
OPTA001362	Frankin Edwin Parris	Dispensing Opticians
OPTA001363	Robert Lee McMiller, JR	Dispensing Opticians
OPTA001364	Annie Cea Jowers	Dispensing Opticians
OPTA001365	Stephanie L Nickell	Dispensing Opticians
OPTA001366	Shanice Michelle Clanton	Dispensing Opticians
OPTA001367	Jordon Lee Gazerro	Dispensing Opticians
OPTA001368	Daniel Richmond Moore	Dispensing Opticians
OPTA001369	Naomi C Julian	Dispensing Opticians
OPTA001370	Kristie Kuo-Tzen Su	Dispensing Opticians
OPTA001371	Florence Iragboeson Odion	Dispensing Opticians
OPTA001372	Harry Ernesto Polanco	Dispensing Opticians
OPTA001373	Kristina Nicole Barr	Dispensing Opticians
OPTA001374	Antoinette Smith	Dispensing Opticians
OPTA001375	Joni Lynn Tabler	Dispensing Opticians
OPTA001376	Rachel Lynn Richardson	Dispensing Opticians
OPTA001377	Shakinah Johnson	Dispensing Opticians
OPTA001378	Nghi Lac-Hong Nguyen	Dispensing Opticians
OPTA001379	Kimberly Roshelly Navarro	Dispensing Opticians
OPTA001380	Machado C Ellis	Dispensing Opticians



OPTA001381	Lisa D Cowan	Dispensing Opticians
OPTA001382	Deeana June Cole	Dispensing Opticians
OPTA001383	Georgia Deanna Tipton	Dispensing Opticians
OPTA001384	Evelyn Renee Dorminey	Dispensing Opticians
OPTA001385	Iris Lee Vogler	Dispensing Opticians
OPTA001386	Hannah Isley Frady	Dispensing Opticians
OPTA001387	Annette Marie Millions	Dispensing Opticians

Ms. Lord moved, Mr. Morris seconded and the Board voted to approve the ratify listing of licenses issued between meetings administratively. None opposed, motion carried.

2016-2017 Officer Elections:

Ms. Larue motioned, Mr. Meldrum seconded and the Board voted to re-elect Ms. Diane Drake as Board Chair for another year. None opposed, motion carried.

Ms. Larue motioned, Mr. Meldrum seconded and the Board voted to re-elect Mr. Glenn Morris as Board Vice-Chair for another year. None opposed, motion carried.

Mr. Meldrum motioned, Mr. Morris seconded, and the Board voted to adjourn the meeting at 10:46 p.m.

Minutes recorded by:

Linsey Brookins, Board Support Specialist

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

DIANE DRAKE

Chair

BRIG ZIMMERMAN

Executive Director, HC1

Date Approved: **August 10, 2016**

