

**The Georgia State Board of Registration for Foresters
Board Meeting
Thursday, November 21, 2013
Professional Licensing Boards
237 Coliseum Drive; Macon, GA 31217**

The Georgia State Board of Registration for Foresters met on Thursday November 21, 2013 at the Professional Licensing Boards, 237 Coliseum Drive, Macon, GA 31217.

Board Members Present:

John Britt, Chairman

Leonard L. Kinsley, Vice Chairman

Dale Greene(excused himself from the meeting at 11:06 a.m.)

John Mixon

James K. Johnson

Board Member(s) Absent:

Anna "Miki" Thomaston

Staff Present:

Deborah Beard, Executive Director

Janet Jackson, Sr. Assistant Attorney General

Beth Duffey, Board Support Specialist

Chairman John Britt established a quorum was present and called the meeting to order at 9:00 a.m.

Open Session

John Britt, Chairman called for the first order of business.

John Britt welcomed the newest board member James Johnson to the Board. James Johnson gave a brief introduction of himself to the Board.

Minutes

The minutes from the September 5, 2013 Board meeting were reviewed. John Mixon made a motion to approve the minutes, Leonard Kinsley seconded the motion and the Board voted unanimously in favor.

Licenses Issued Administratively

The Board reviewed the report of licenses issued administratively. Dale Greene made a motion to ratify the licenses issued report, John Mixon seconded and the Board voted unanimously in favor of the motion.

Discussion Items

The Board discussed current qualifications of licensure as a registered forester and whether these needed to be revised. After discussion, the Board determined no action was needed at this time and no motions were made regarding this matter.

John Britt, Board Chairman gave the Board an update on the meeting he attended on September 10, 2013 with the House Study Committee on Professional Licensing Boards. Lisa Durden, Division Director of the Professional Licensing Boards Division was asked to come and address the Board regarding her meetings. She came to the meeting and updated the Board on her meetings with the Committee as well. The Board discussed how other state Boards are operating. The Board discussed their concerns regarding the complaint process and how they would like to see them handled. Lisa Durden addressed the Boards concerns and also informed them that some of the changes they discussed would require legislative changes. Therefore, Board members would need to contact their legislatures. The Board also discussed the latest memorandum received from the House Study Committee on Professional Licensing Boards and its next scheduled meeting. The House Study Committee is scheduled to meet on Monday, November 25, 2013. The meeting's agenda will be to finalize the committee's recommendations and to adopt the final report. No action was required by the Board on this matter.

The Board discussed continuing education exemption. No action required at this time.

Executive Directors Report

Deborah Beard, Executive Director updated the Board regarding the current renewal percentage rate for Foresters. The Board expressed concern regarding renewal notices no longer being mailed out to licensees. Deborah Beard, Executive Director, informed the Board of the Division's process regarding renewal notification and the effort made to ensure all licensees are aware when the renewal period begins. The Board was also informed their concerns would be forwarded Lisa Durden, Division Director of the Professional Licensing Boards Division.

Proposed 2014 Board Meeting Dates

The Board reviewed the proposed 2014 meeting dates and time. The Board discussed changing the meeting time to 9:30 a.m. for the 2014 schedule. Leonard Kinsley motioned to accept the proposed 2014 Board meeting dates and the 9:30 a.m. meeting time, John Mixon seconded and the Board voted unanimously in favor.

Election of Officers

The Board discussed election of officers for the 2014 term. John Mixon motioned, Leonard Kinsley seconded and the Board voted unanimously for Dale Greene to be the Chairman and John Britt to be the Vice-Chairman for 2014.

There was no open session Attorney General report.

Executive Session

John Mixon moved, Dale Greene seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. § 43-1-2 (k) and 43-1-19 (h) to deliberate on applications, complaints, and enforcement matters and to receive information on applications, investigative reports, and pending cases. The Board voted unanimously in favor of the motion.

At the conclusion of Executive Session John Britt, Chairman declared the meeting to “Open” pursuant to the Open and Public Meetings Act, O.C.G.A. § 50-14-1-et.seq.

Applications

Dale Greene motioned, John Mixon seconded and the Board voted unanimously to approve the following applicants for reinstatement:

License#	Name
RF002364	Bryant, Coley Allan

Dale Greene motioned, John Mixon seconded and the Board voted unanimously to approve the following applicants for licensure:

License#	Name
RF002933	Williams IV, Arthur
RF002930	Booker, Phillip
RF002931	Skinner, Robert Brown
RF002932	Glidewell III, Hugh Morris

Dale Greene motioned, John Mixon seconded and the Board voted unanimously to approve the following applicants to sit for the exam:

Application#	Name
2299863	Brown, Jonathan Chandler
2303071	Yearout, Joshua Burgess
2303317	Stephens, Kymberly Armstrong
2303208	Izard III, John

Executive Session Minutes

Dale Greene motioned, John Mixon seconded and the Board voted unanimously to approve the September 5, 2013 executive session minutes.

Complaints

Complaint # FOR140001 – Dale Greene motioned, John Mixon seconded and the Board voted unanimously to close the case with a letter regarding lapsed license.

Complaint #FOR140002 – Dale Greene motioned, James Johnson seconded, and the Board voted unanimously to refer to the Attorney General’s Office regarding unlicensed practice and use of term forester.

Complaint#FOR140003- John Mixon motioned, Leonard L Kinsley, Vice Chairman seconded and the Board voted unanimously to refer to Investigations to obtain information regarding unlicensed practice.

Chairman’s Executive Session

The Board adopted a policy in which the Cognizant Board Member who reviews a complaint is to continue to be the Cognizant on the case for the duration of the open case. Dale Green motioned, John Mixon seconded and the Board voted unanimously to adopt the policy.

The Board reviewed a report of the pass/fail rate for candidates between the exam date ranges of January 1, 2012 through December 31, 2012. The Board also reviewed a report of the pass/fail rate for candidates between the exam date ranges of January 1, 2013 through November 20, 2013. The Board discussed possibly revising the state portion of the examination and establishing a panel to revise the questions. Dale Greene will bring back some suggestions to the Board at its next board meeting. Dale Green motioned, John Mixon seconded and the Board voted to establish a panel to revise the state portion of the examination.

Executive Director’s Executive Session - No report was given.

Attorney General Report

Leonard L. Kinsley, Vice Chairman motioned, John Mixon seconded, and the Board voted unanimously to accept the status and activity report presented by Janet Jackson, Sr. Assistant Attorney General.

There being no further business John Mixon motioned to adjourn, Leonard Kinsley seconded and the Board voted unanimously to adjourn the meeting. The meeting adjourned at 11:24 a.m.

John Britt

John Britt, Chairman
Georgia State Board of Registration for Foresters

Deborah Beard

Deborah Beard, Executive Director
Georgia State Board of Registration for Foresters

These minutes were approved on: February 27, 2014

