

Georgia State Board of Funeral Service
Minutes
July 13, 2004

Minutes Approved at August 10, 2004 Meeting

The Georgia State Board of Funeral Service held its regular meeting on July 13, 2004 at 237 Coliseum Drive, Macon, Georgia. H. E. Shelton, Chairman, called the meeting to order at 10:10 a.m.

Members present were: H. E. Shelton, Chairman, Michael Fowler, Vice-Chair, Jim Davis, Cognizant Member, Thelon Hamby, Board Member, James Neal, Board Member, and Draper Watson, Board Member.

Others present were: Steve Lindsey Executive Director, Jo Ann Lyde, Applications Specialist and Board Secretary, and Howard Fields, Inspector.

Mr. Davis moved to accept the minutes from the June 8, 2004 committee meeting and the June 9, 2004 conference call. Mr. Neal seconded the motion. Motion carried.

Executive Session:

Mr. Neal moved to enter into Executive Session to deliberate on Attorney General's Report, applications, investigations, and complaints. Mr. Fowler seconded the motion. Motion carried by Mr. Shelton, Mr. Davis, Mr. Hamby, and Mr. Watson.

Open Session:

Mr. Shelton, Chairman, declared the meeting open.

Appointments:

Mr. Fowler moved to approve Devin J. Richert as the Funeral Director in Full and Continuous Charge of Hicks Funeral Home in Elberton, Georgia. Mr. Neal seconded the motion. Motion carried.

Mr. Fowler moved to approve Marion Stevens, Sr. as the Funeral Director in Full and Continuous Charge of Moody's Funeral Home in Claxton, Georgia. Mr. Neal seconded the motion. Motion carried.

Mr. Neal moved to approve Mid Georgia Crematory, 701 Carl Vinson Parkway, Warner Robins, Georgia as a new crematory establishment with Mr. Rabun O. Smith as the Funeral Director in Full and Continuous Charge. Mr. Watson seconded the motion. Motion carried.

Mr. Hamby moved to approve Archie L. Hayes as the Funeral Director in Full and Continuous Charge of Payton's Mortuary in Statesboro, Georgia. Mr. Fowler seconded the motion. Motion carried.

Mr. Neal moved to approve Thomas L. Scroggs Funeral Directors, Inc. 6362 South Lee Street, Morrow, Georgia 30260, as a new funeral establishment with Thomas L. Scroggs as the funeral director in full and continuous charge. Mr. Davis seconded the motion. Motion carried.

Mr. Davis moved to approve Frances Anette Roberson as the Funeral Director in Full and Continuous Charge of Edo Miller and Sons Camden Chapel in Kingsland, Georgia. Mr. Neal seconded the motion. Motion carried.

Mr. Hamby moved to approve Antegus J. Birks as the Funeral Director in Full and Continuous Charge of People's Funeral Home in Milledgeville, GA. Mr. Neal seconded the motion. Motion carried.

Mr. Neal moved to approve Jerry C. Thomas, III as the Funeral Director in Full and Continuous Charge of Haisten McCullough Funeral Home in Griffin, GA Mr. Davis seconded the motion. Motion carried.

Mr. Fowler moved to approve Jason M. Greer as the Funeral Director Full and Continuous Charge of Roy Davis Funeral home in Austell, GA . Mr. Neal seconded the motion. Motion carried. Mr. Jim Davis recused himself from the discussion and abstained from the vote.

Hall and Hall Funeral Home did not attend today's meeting.

Mr. Neal moved to approve Frank James Pippins as the Funeral Director Full and Continuous Charge of Smith's Mortuary in East Point, Georgia. Mr. Hamby seconded the motion. Motion carried.

Complaints:

FUN040001

Mr. Neal moved to send this case to inspections. Mr. Hamby seconded the motion. Motion carried.

FUN050002

Mr. Neal moved to send this case to inspections. Mr. Hamby seconded the motion. Motion carried.

FUN040078

Mr. Neal moved to send this case to investigations with our funeral inspector to assist. Mr. Hamby seconded the motion. Motion carried.

FUN040079

Mr. Neal moved to send this case to investigations with our funeral inspector to assist. Mr. Hamby seconded the motion. Motion carried.

FUN050016

Mr. Hamby moved to send this case to the Attorney General's Office to request advice. Mr. Neal seconded the motion. Motion carried.

FUN050008

Mr. Neal moved to send this case to the Attorney General's Office for appropriate legal action. Mr. Hamby seconded the motion. Motion carried.

FUN050007

Mr. Neal moved to send this case to the Attorney General's Office for appropriate legal action. Mr. Hamby seconded the motion. Motion carried.

FUN050006

Mr. Neal moved to send this case to the Attorney General's Office for appropriate legal action. Mr. Hamby seconded the motion. Motion carried.

FUN050005

Mr. Neal moved to send this case to the Attorney General's Office for appropriate legal action. Mr. Hamby seconded the motion. Motion carried.

FUN050003

Mr. Neal moved to send this case to the Attorney General's Office for appropriate legal action. Mr. Hamby seconded the motion. Motion carried.

Investigations:

FUN040057

Mr. Hamby moved to close this case. Mr. Neal seconded the motion. Motion carried.

Inspector's Report:

FUN040077

Mr. Davis moved to close this case. Mr. Neal seconded the motion. Motion carried.

Applications:

Mr. Neal moved to accept the applications as presented. Mr. Fowler seconded the motion. Motion carried.

All issued licenses are listed as follows:

Apprentices

<u>Name</u>	<u>License #</u>
James S. Flowers	FSA004343
Elizabeth Jones Sisson	FSA004344
Jonathon Christopher Davis	FSA004345
Britni Dawn Brown	FSA004346
Stephanie Lynette Brown	FSA004347
Gaise Caitlin Griffin	FSA004348
Johnny Edward Lowden, Sr.	FSA004349
Brian Kenneth Felker	FSA004350
William Harvey Rogers	FSA004351
Lawrence Edward Cosey	FSA004352
Joseph Flower Gunn	FSA004353
Betty Hodges	FSA004354
Sean Calvin Clark	FSA004355
Jarvis Robinetta Barnes	FSA004356
Rosie Mae Parker	FSA004357
Malinda Byrd-Hodges Hall	FSA004358
Brian Abrem Sanders	FSA004359
James Nolan Spear, III	FSA004360
Daniel Justin Nation	FSA004361
Micheal Paul Howington	FSA004362
Elizabeth B. McGriff	FSA004363
Joshua Luke McGahee	FSA004364
Alexis Harris-Warren	FSA004365
Qutinos Trena Gray	FSA004366
Kenneth Wayne Pittman	FSA004367
Virginia Mahone Wintermeyer	FSA004368
Laura Ann Brownley	FSA004369
Jennifer Lea Kuykendall	FSA004370
Jessica Martin	FSA004371
Ada Lunceford Hamilton	FSA004372
Kevin Austin Moore	FSA004373
Sandra Lemon	FSA004374
Tori Schleema Dixon	FSA004375
Mary J. Edwards	FSA004376
Aubrey Alston Sloan	FSA004377

The following action was taken on apprentice applications:

Board approved:

Gabriel Micheal Cochran: Change in Supervising Embalmer and or Funeral Director

Brenae Bettena Bussye: Change in Supervising Embalmer and or Funeral Director

Kennethe Scott Summers: Change in Supervising Embalmer and or Funeral Director

Michael Patrick Richards: Change in Apprenticeship Site

Micheal Brantley Miller: Reinstatement of Apprenticeship Registration

Charles Weldon Holt, III: Reinstatement of Apprenticeship Registration

Disapproved:

Jo'Von Gordon Henry's request for the board to accept apprenticeship hours obtained prior to becoming licensed.

Embalmer/Funeral Director

<u>Name</u>	<u>Embalmer License #</u>	<u>Funeral Director License #</u>
Mark Neil Kalinowski		FD004771
Katrina Juanita Chandler	EMB004363	FD004772
Monica Titania Barkley	EMB004364	FD004773
Monica V. McMillian		FD004774
Corey Drew Cochran	EMB004365	FD004775

Continuing Education:

Mr. Neal moved to approve the following education courses, provided that all fees are paid. Mr. Waston seconded the motion. Motion carried with one exception, that Donor Services would be approved for six hours, instead of the eight hours requested. Mr. Davis opposed to approve them altogether.

<u>Course Provider</u>	<u>Date</u>	<u>Name of Course</u>	<u>CEU</u>
Epsilon Nu Delta Mortuary Fraternity	8-7-2004	Effects of Chemotherapeutic Agents on Human Remains	3
National Funeral Directors & Morticians	8-8-2004 & 8-9-2004	New Member Orientation	1
	8-8-2004	Excel	2
	8-8-2004 & 8-10-2004	FTC/OSHA/ADA	1.5
	8-9-2004	Leadership in Funeral Service	1.5
	8-9-2004	Cosmetology and Reconstruction	1.5
	8-9-2004	Staff Training	1.5
	8-9-2004	Understanding Organ Donation	1
	8-10-2004	Relationship and Business	1.5
	8-10-2004	Funeral Director Can Help	1.5
	8-11-2004	Substance Abuse in the Workplace	1.5
	8-11-2004	Customer Service	1.5
	8-10-2004	Arlington National Cemetery	1.5
FuneralCE	Online	Bloodborne Pathogens	3
		Basic Funeral Customers	1
		Decision Making	2
		Depositions	1

		Effective Goal Setting	2
		Ethics of Making Funeral Arrangements	3
		Funeral Rule	2
		History of Preserving Human Remains	1
		Rational Thinking	1
		Stillborn Support	1
		Targeting Your Primary Markets	2
		Understanding the At-Need Customers	1
		Buying	
NFDA	7-26-2004	Leader to Leader Communication	1
		Breakout by Office	1 ½
		Marketing the New Consumer, 50+ boomer	1 ½
		Chicken Little Leadership	1
	7-27-2004	Strategic Planning for Associations	2
		Innovative Leadership in Extraordinary Times	1 ½
	7-28-2004	Breakout by Association Membership Size	1 ½
		Leading Isn't Always Easy	1
Donor Services		Tour RTI headquarters	6
International Order of The Golden Rule	8-1-4,2004 9-26-28,2004 11-7-9, 2004	Strategies for a Stronger Tomorrow	10
	7-15-2004	Complying with the Funeral Rule	1
	8-19, 2004	Complying with Human Resources and Wage Laws	1
	9-16-2004	Complying with OSHA	1
	10-21-2004	Coping with the Holidays	1
	11-18-2004	Helping Survivors Get their Financial Matters in order	1
	12-16-2004	Open Line Idea Exchange	1
	5-20-2004	Serving Blended Families: Who Gets the Final Word	1
	7-18-20,2004	Embalming Body Appearance and Universal Precautions-Prep Room Professional Interest Group Forum	12.75
	7-29-2004	Misidentified Bodies: Safeguards to a Serious Liability	1
The York Group	6-8-2004 6-9-2004	Fresh Look At The Future	14

New Business/Old Business/Correspondence:

The Board reviewed a letter of request from National Funeral Directors and & Morticians Association, Inc. The letter asked if the Board will accept continuing education credits for General Sessions of annual convention and Exhibits during annual conventions. It was the Board's decision that Exhibits would be accepted for continuing education, but not General Sessions.

Mr. Neal moved that the Board suspend Emmett H. Graham's license to practice as an embalmer, license #04223, and funeral director, license #04631, for failure to repay a student loan, and further moved that this suspension will cease upon receipt by the Joint Secretary of a "Notice of Release" from the Georgia Higher Education Assistance Corporation. Mr. Davis seconded the motion. Motion carried.

Mr. Neal moved that the Board suspend Coy A. Starnes's license to practice as an embalmer, license #04267, and funeral director, license #04676, for failure to repay a student loan, and further moved that this suspension will cease upon receipt by the Joint Secretary of a "Notice of Release" from the Georgia Higher Education Assistance Corporation. Mr. Davis seconded the motion. Motion carried.

The Board approved the Renewal of Stacy McDuffie and also requested that he appear before the Board at the next Board meeting.

The Board approved Robert Brookshier, Jr.'s request to be placed on inactive status.

Mr. Neal moved to approve a second 90-day grace period for Ronnie L. Stewart Family Funeral Home, Highway 19 South, Glenwood, GA 30428. Mr. Davis seconded the motion. Motion carried.

Mr. Neal moved to approve the first 90-day grace period for Tara Garden Chapel, Jonesboro, Georgia. Mr. Davis seconded the motion. Motion carried.

The Board responded to correspondence from Eddie Lummus, General Manger of Georgia Memorial Park Funeral Home and Cemetery. The Board reviewed the correspondence as well as rule 250-6-.06(g). The Board supports the inspector's determination that the building currently used for display of full sized caskets does not meet the Boards criteria as a display room.

Adjournment:

There being no further business the meeting was adjourned at 1:00 p.m.

