

**Georgia State Board of Funeral Service
Minutes**

September 7, 2004

Minutes Approved at October 12, 2004 Meeting

The Georgia State Board of Funeral Service held its regular meeting on September 7, 2004 at 237 Coliseum Drive, Macon, Georgia. Michael Fowler, Vice Chairman, called the meeting to order at 10:00 a.m.

Members present were: Michael Fowler, Vice Chairman, James Neal, David Roach, Thelon Hamby, Cognizant Member.

Others Present were: Steve Lindsey, Executive Director, Jo Ann Lyde, Application Specialist, Janice Ross, Board Secretary, Robert Renjel, Assistant Attorney General and John Massey, Inspector.

Mr. Hamby moved to approve the minutes of the August 10, 2004 meeting with one exception. The paragraph regarding a conference call the next day will be deleted. Mr. Neal seconded the motion. Motion carried.

Presentation:

Mr. Neal presented Mr. Arlie McNeill with a plaque honoring him for his service to the Funeral Service Board.

Executive Session:

Mr. Neal moved to enter into Executive Session to deliberate on Attorney General's Report, applications, investigations and complaints. Mr. Hamby seconded the motion. Motion carried by Mr. Fowler, and Mr. Roach.

Open Session:

Mr. Fowler, Vice Chairman, declared the meeting open.

Appointments:

Mr. Hamby moved to approve the change of name of Flanigan Funeral Home, 444 South Lee Street, Buford, Georgia to Flanigan Funeral Home and Crematory. Motion seconded by Mr. Neal. Motion carried.

Mr. Roach moved to approve J. D. Wheeler as the Funeral Director in Full and Continuous Charge of Ronnie L. Stewart Family Funeral Service, Inc. in Glenwood, Georgia. Mr. Neal seconded. Motion carried.

Mr. Hamby moved to approve the change of name of Northside Chapel Funeral Directors to Northside Chapel Funeral Directors & Crematory. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to approve Mr. Ernest Carter as the Funeral Director in Full and Continuous Charge of Hall & Hall Funeral Home in Albany, Georgia. Mr. Neal seconded. The motion carried.

Mr. Hamby moved to approve Mr. James A. Webb as the Funeral Director in Full and Continuous Charge of Pope Dickson & Son Funeral Home in Jonesboro, Georgia. Mr. Neal seconded. The motion carried.

Mr. Hamby moved to approve Mr. Chris Cumbie as the Funeral Director in Full and Continuous Charge of Pope Dickson Funeral Home in Morrow, Georgia. Mr. Neal seconded. The motion carried.

Mr. Neil moved to approve Mr. Roy Kelley as the Funeral Director in Full and Continuous Charge of Whitfield Funeral Home in Demorest, Georgia. Mr. Roach seconded. The motion carried.

Mr. Hamby moved to approve Mr. David Tufts as the Funeral Director in Full and Continuous Charge of Samuel's Funeral Home in Gray, Georgia. Mr. Roach seconded. The motion carried.

Mr. Hamby moved to approve Mr. Joseph Wilturner as the Funeral Director in Full and Continuous Charge of Knox Funeral Home in Atlanta, Georgia. Mr. Roach seconded. The motion carried.

Mr. Hamby moved to approve Mr. Draper Watson as the Funeral Director in Full and Continuous Charge of Watson Hunt Funeral Home in Perry, Georgia. Mr. Neal seconded. The motion carried.

Mr. Hamby moved to approve the name change of Parkway Garden Chapel, 1000 Forest Parkway, Forest Park, Georgia to Horis A. Ward, Inc. Parkway Chapel. Mr. Neal seconded. The motion carried.

Mr. Hamby moved to approve Mr. Gerald W. Lee as the Funeral Director in Full and Continuous Charge of Horis A. Ward, Inc. Parkway Chapel in Forest Park, Georgia. Mr. Neal seconded. The motion carried.

Mr. Hamby moved to approve the name change of Tara Garden Chapel 681 North Avenue, Jonesboro, Georgia to Horis A. Ward, Inc Tara Chapel. Mr. Neal seconded. The motion carried.

Mr. Hamby moved to approve Mr. Stephen White as the Funeral Director in Full and Continuous Charge of Horis A. Ward, Inc Tara Chapel in Jonesboro, Georgia. Mr. Neal seconded. The motion carried.

Mr. Neal moved to approve the establishment of a new funeral home, Lomack Funeral Home & Chapel Inc., 70 Church Street, Winder, Georgia with Mr. Thomas J. Lomack as the Funeral Director in Full and Continuous Charge. Mr. Neal seconded. Motion carried.

Mr. Hamby moved to accept Mr. Keith Stone as the Funeral Director in Full and Continuous Charge at Sellers Brothers and to lift the suspension of the establishment license. Mr. Neal seconded. Motion carried.

Mr. Hamby moved to change the name of Poteet Crematory to Southern Funeral Associates, 3465 Peach Orchard Road, Augusta, Georgia. Mr. Neal seconded. Motion carried.

Complaints:

FUN050022

Mr. Hamby requested that the Board office schedule an investigative interview with the complainant. Mr. Roach seconded the motion. Motion carried.

FUN050023

Mr. Hamby moved to send this case to investigations. Mr. Roach seconded. Motion carried.

FUN050024

Mr. Hamby moved to close this case. Mr. Roach seconded. Motion carried.

FUN050025

Mr. Hamby requested that the Board office schedule an investigative interview with the complainant. Mr. Roach seconded the motion. Motion carried.

FUN050026

Mr. Hamby moved to send this case to investigations. Mr. Roach seconded. Motion carried.

FUN050005

Mr. Hamby moved to send this case to investigations. Mr. Roach seconded. Motion carried.

Inspector's Report:

FUN040063

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried.

FUN040065

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried.

FUN040071

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried.

FUN040066

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried.

FUN030080

Mr. Neal moved to table this case. Mr. Roach seconded. Motion carried.

Attorney General's Report

Mr. Renjel reviewed a letter from Julian Peeples Funeral Home asking to waive the fine. Mr. Neal moved to let the fine stand, and Mr. Hamby seconded. Motion carried.

Mr. Neal moved to accept the consent agreement and fine for Julian Peeples Funeral Home. Mr. Hamby seconded. Motion carried.

Mr. Hamby moved to accept the consent agreement on Sellers Brothers Funeral Home at 923 McDaniels Street, Atlanta. Mr. Neal seconded. Motion carried.

Mr. Neal moved to accept the consent agreement on Parnick Jennings Funeral Home & Cremation Service. Mr. Roach seconded. Motion carried.

Applications:

Mr. Neal moved to accept the applications as presented. Mr. Hamby seconded the motion. Motion carried.

All issued licenses are listed as follows:

<u>Apprentices</u>	<u>License Numbers</u>
Robbie Gene Bazemore	FSA004384
David Henry Evans	FSA004385
Tenisha LaSha Cole	FSA004386
Normal Lee Smith	FSA004387
Tiffani Nikole Leak	FSA004388
William Anthony Garmon	FSA004389
Evon Turner Middleton	FSA004390
James William Moore	FSA004391
Kelli Michelle Coggins	FSA004392
Oscar Paul Jones	FSA004393

Funeral DirectorsRay Glenn Miller
David Armes**License Numbers**FD004783 EMB004372
FD004784 EMB004373**Continuing Education:**

Mr. Roach moved to approve the following continuing education requests.

<u>Establishment</u>	<u>Course Name</u>	<u>Date</u>	<u>Hours</u>
ICFA	ICFA Fall Management Conference	November 10–13, 2004	9.0
ICFA	Sales Management & Marketing Conference	January 13-14, 2005	11.5
NFDA	New Late Addition – NFDA	August 12, 2004	2.0 each
NFDA	NFDA Annual Convention	October 16 – 20, 2004	1 -2 each
Aurora	Lifetimes – the Balanced Funeral Arrangement	Various Dates	12
Gupton Jones College of Funeral Directors	Keys to Embalming Success	August 25, 2004	3
International Order of the Golden Rule	Misidentified Bodies: SafeGuards to a Serious Liability	July 29, 2004	
Practicum Strategies	Marketing 101 for Funeral Directors	On-Going Home Study	4
Practicum Strategies	Power of Communications for Funeral Professionals	On-Going Home Study	4
Selected Independent Funeral Homes	2004 Annual Meeting	October 6 – 9, 2004	14
360 Training	Anti-Money Laundering	Web Based	2
	Bloodborne Pathogens, Advance		2
	Business Writing		3
	Capital Budgeting Analysis		2
	Creating Value Through Innovations		1
	Dealing with Conflict & Confrontation		3
	Dealing with Difficult People		3
	Egress & Fire Protection, Advanced		1
	Egress & Fire Protection, Basic		1
	Employment Law		3
	Estate Planning		2
	Ethics for Insurance Professionals, Advanced		10
	Ethics for Insurance Professionals, Basic		2
	Fire Protection		1
	Formaldehyde & Needlestick Safety		2
	Hazard Communication, Advance		1
	Hazard Communication, Basic		1
	Hazardous Materials, Basic		2
	Hazardous Materials First Responder Awareness		2
	Homeland Security, Emergency Response		1
	Industrial Hygiene, Advanced		1
	Industrial Hygiene, Basis		1
	Management of Capital		2
	Managing Corporate Records		1
	Managing Electronic Communication		1
	Material Handling Advanced		3
	Medicare		1
	New Employee		1
	OSHA Safety & Health Programs, Advanced		2

	OSHA Training Requirements & Techniques		1
	OSHA, OSH Act and Standards		2
Independent Funeral Directors of Georgia	Round Table Discussion	September 20, 2004	2
	Round Table Discussion	September 21, 2004	2
	Round Table Discussion	September 22, 2004	2
	Round Table Discussion	December 6, 2004	2
MKJ Marketing	Improving Your Funeral Home	October 17, 2004	3

Mr. Neal seconded. Motion carried.

New Business / Old Business / Correspondence:

Mr. Hamby moved to approve a 90-day grace period for Higgins @ Holly Hill Funeral Home & Cemetery in Fairburn, Georgia.

Mr. Roach moved to deny Mr. Edward Dressler's request for approval as an apprenticeship site, as the establishment does not meet the criteria for approval, as listed in Rule #250-4-.06. Mr. Neal seconded. Motion carried.

Mr. Neal moved to approve a request for a 90-day grace period for Vance-Brooks Funeral Home. Mr. Roach seconded. Motion carried.

Mr. Neal moved to approve a 90-day grace period for Southeast Funeral Services. Mr. Roach seconded. Motion carried.

Mr. Roach moved to approve a request for a 90-day grace period for Gordon-Harrison Funeral Home. Mr. Neal seconded. Motion carried.

Adjournment:

There being no further business, the meeting adjourned at 2:30 p.m.