

**Georgia State Board of Funeral Service
Minutes**

October 12, 2004

Minutes Approved at December 14, 2004 Meeting

The Georgia State Board of Funeral Service held its regular meeting on October 12, 2004 at 237 Coliseum Drive, Macon, Georgia. H E. Shelton, Chairman, called the meeting to order at 10:00 a.m.

Members present were: H. E. Shelton, Chairman, Michael Fowler, Vice Chairman, James Neal, David Roach, Thelon Hamby, Cognizant Member, Draper Watson.

Others Present were: Steve Lindsey, Executive Director, Jo Ann Lyde, Application Specialist, Janice Ross, Board Secretary, Robert Renjel, Assistant Attorney General, John Massey, Inspector, Howard Fields, Inspector, and Rod Russell, Investigator with Enforcement Section.

Mr. Hamby moved to approve the minutes of the September 7 meeting. Mr. Neal seconded the motion. Motion carried.

Executive Session:

Mr. Neal moved to enter into Executive Session to deliberate on Attorney General's Report, applications, investigations and complaints. Mr. Hamby seconded the motion. Motion carried by Mr. Fowler, Mr. Watson, and Mr. Roach.

Open Session:

Mr. Fowler, Vice Chairman, declared the meeting open.

Appointments:

Mr. Hamby moved to approve the change of name of Higgins @ Holly Hill to Shepard Funeral Services @ Holly Hill. Motion seconded by Mr. Neal. Motion carried.

Mr. Hamby moved to approve the change of name of Hatcher Funeral Home and Cremation Services to Hatcher, Chance & Hydrick Funeral Directors. Mr. Roach seconded. Motion carried.

Mr. Roach moved to approve Russell Williamson as the Funeral Director in Full and Continuous Charge of Southeast Funeral Services. in College Park, Georgia. Mr. Neal seconded. Motion carried.

Mr. Hamby moved to approve Anna Lisa Winfrey as the Funeral Director in Full and Continuous Charge of Winfrey's Funeral Home in Athens, Georgia. Mr. Neal seconded. The motion carried.

Mr. Hamby moved to approve Henry Douglas Chance, Jr. as the Funeral Director in Full and Continuous Charge of Macon Memorial Park Funeral Home in Macon, Georgia. Mr. Neal seconded. The motion carried.

Mr. Hamby moved to approve Kimberly Norwood as the Funeral Director in Full and Continuous Charge of Gregory B. Leverett Funeral Home in Decatur, Georgia. Mr. Neal seconded. The motion carried.

Mr. Hamby moved to approve Kenneth Wynne as the Trade Embalmer for Tamara McLendon and Leon Jason Thomas. Mr. Neal seconded. The motion carried.

Mr. Neal moved to approve the establishment of a new funeral home, G. B. Leverett Funeral Home, 914 Scenic Highway 124, Lawrenceville, Georgia, and Stanley Lawrence as the Funeral Director in Full and Continuous Charge. Mr. Neal seconded. Motion carried.

Mr. Neal moved to approve the establishment of a new funeral home, Southern Mortuary and Cremation Service, 109 Shaw Street, Martinez, GA. with Kevin T. McNeill as the Funeral Director in Full and Continuous Charge. Mr. Neal seconded. Motion carried.

Mr. Neal moved to approve the establishment of a new funeral home, Northside Chapel Funeral Directors Crematory, 12050 Crabapple Road, Roswell, Ga. with Rex Grizzle as the Funeral Director in Full and Continuous Charge. Mr. Neal seconded. Motion carried.

Appeals

Daniell Jeremy Dickens, David Cook, and Terry Baker met with the board to appeal the board's previous denial of Mr. Dickens' funeral director and embalmer applications. Mr. Roach moved to let stand the original decision to deny the applications, and to advise Mr. Dickens in writing on the deficiencies that need to be corrected in order to complete his apprenticeship. Mr. Fowler seconded. Motion carried.

Complaints:

FUN050031

Mr. Hamby moved to close this case. Mr. Neal seconded. Motion carried.

Investigative Report:

FUN020040

Mr. Roach moved to have the Board request that the FDFCC appear before the board. Mr. Neal seconded. Motion carried.

FUN030013

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried.

FUN040072

Mr. Hamby moved to table this case for further investigation. Mr. Neal seconded. Motion carried.

FUN040075

Mr. Neal moved to close this case. Mr. Hamby seconded. Motion carried.

FUN040078

Mr. Hamby moved to send this case to the Attorney General. Mr. Roach seconded. Motion carried.

FUN040079

Mr. Roach moved to send this case to the Attorney General. Mr. Neal seconded. Motion carried.

FUN05002

Mr. Hamby moved to send this case to the Attorney General. Mr. Roach seconded. Motion carried

FUN050014

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried.

FUB050018

Mr. Neal moved to send this case to the Attorney General. Mr. Roach seconded. Motion carried.

Inspector's Report:

FUN050023

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried.

FUN050015

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried

FUN050013

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried.

FUN040070

Mr. Neal moved to close this case. Mr. Roach seconded. Motion carried.

FUN030064

Mr. Neal moved to table this case. Mr. Roach seconded. Motion carried.

FUN050021

Mr. Hamby moved that we send a letter stating concerns to the FDFCC and apprentice. Mr. Neal seconded. Motion carried

Attorney General's Report

Mr. Hamby moved to accept the consent agreement on Persean Toure Taylor. Mr. Neal seconded. Motion carried.

Mr. Neal moved to vacate the consent agreement on Daniels Funeral Home. Mr. Hamby seconded. Motion carried.

Applications:

Mr. Neal moved to accept the applications as presented. Mr. Hamby seconded the motion. Motion carried.

All issued licenses are listed as follows:

Lewis Edward Horowitz	FD004785	EMB004375
Patty S. Hasty	FD004786	EMB004376
Todd M. Sinkus	FD004787	EMB004377
Henry Stovall Jarrett	FD004788	EMB004378
John Hall Brantley	FD004789	EMB004379
Paul Jonathan Marks	FD004790	EMB004380
Kimberly LaTrice Walker	FD004791	EMB004381
Ephriam D. Stephens	FSA004394	
Padraic Donovan Murphy	FSA004395	
Mark Alan Wilson	FSA004396	
Jeffrey Owen Tatum	FSA004397	
John Samuel Way	FSA004399	
Jesse Tee Jefferson	FSA004400	
Shonte' Iesha Bently	FSA004401	
Kimberly Dawn Richards	FSA004402	
Albert Frank Smith	FSA004403	
Bryant Antonio Johnson	FSA004404	
LaChandra Monika Freeman	FSA004405	
Jennifer Stewart Gibson	FSA004406	
Leonard Ira Jefferson III	FSA004407	
Brian Wade Nealey	FSA004408	
Joshua Edwin Barrett	FSA004409	
Jonathan N. Ertle	FSA004410	
Ghanim Khalid	FSA004411	
Rebecca L. Taylor	FSA004412	
Charles Edward Chambers	FSA004413	

Continuing Education:

Mr. Roach moved to approve the following continuing education requests.

<u>Establishment</u>	<u>Course Name</u>	<u>Date</u>	<u>Hours</u>
Dignity University SCI Management	Introduction to Supervision	Various Dates	4
	Discovering Individual Styles of Communication		4
	Supervisory Development Program		4
	Polishing Your Interview Skills		4
	Managing Employee Effectiveness: Delegation & Work Performance		4
	Effective Employee Counseling		4
The York Group	Fresh Look at the Future	November 10, 2004	8
Georgia Funeral Service Practitioners Association, Inc.	Mass Fatalities	Ongoing	2 ½
	Incident Management		2
	OSHA and Occupational Exposure to Bloodborn Pathogens		2
	Preparing the Deceased Infant		1
	Final Expense Insurance Compared to Pre-Need		1
	Funeral Service Director: A very high stress job		1 1/2
Annae' Enterprises	OSHA and Occupational Exposure to Bloodborn Pathogens	Ongoing	2
	Effective Telephone Skills		1
	Wiping Stress Away in Funeral Service		1
	Funeral Service Director, A Very High Stress Job		1 ½
	Preparing the Deceased Infant		1
	Embalming: Enhancing Your Success in the Preparation Room		2
	Mass Fatality Incident Response		
Safety & Health	Enhancing Your Business Utilizing Tech: and Great Customer Service	Ongoing	10

Mr. Neal seconded. Motion carried.

New Business / Old Business / Correspondence:

Mr. Roach moved to deny Burnetta S. Trimble's request to waive her reinstatement fee for her Embalmer and Funeral Director's License. Mr. Neal seconded. Motion carried.

Mr. Neal moved to approve a request for a 90-day grace period for Tapp Funeral Home. Mr. Roach seconded. Motion carried.

Mr. Neal moved to approve a 90-day grace period for Shepard Funeral Services @ Holly Hill. Mr. Roach seconded. Motion carried.

Adjournment:

There being no further business, the meeting adjourned at 3:00 p.m.