

Georgia State Board of Funeral Service
Minutes

May 10, 2005

Minutes Approved at the June 14, 2005 Meeting

The Georgia State Board of Funeral Service held its regular meeting on May 10, 2005 at 237 Coliseum Drive, Macon, Georgia. Michael Fowler, Chairman, called the meeting to order at 10:00 a.m.

Members present were: Lauren McDonald, David Roach, and Draper Watson.

Others Present were: Steve Lindsey, Executive Director, JoAnn Lyde, Application Specialist, Janice Ross, Board Secretary, John Massey, Inspector, and Howard Fields, Inspector.

Mr. Roach moved to approve the minutes of the April 19, 2005 meeting. Mr. Watson seconded the motion. Motion carried.

New Business / Old Business / Correspondence

New Business

Mr. McDonald reported on the Rule Committee's work on Rule 250-6-08 and 250-6-06.

Mr. Roach moved to hold a work session to consider further amendments.

Mr. McDonald seconded. Motion carried.

The Board staff will contact Board members with proposed available dates for a work session to be held later in May. Mr. Steve Lindsey, Executive Director, was asked to formulate wording to present to the board at the workshop on the rule changes presented by the Rules Committee.

Mr. McDonald moved to establish a policy whereby future elections of the Chairman and Vice Chairman would be by paper ballots. Mr. Roach seconded. Motion carried unanimously.

Mr. Randy Crenshaw and Ms. Karen Garfield from RTI Donor Services presented a short synopsis of their donor service to the Board.

Continuing Education:

Mr. Watson moved to approve continuing education requests. Mr. Roach seconded. Motion carried.

The following continuing education requests were approved:

<u>Establishment</u>	<u>Course Name</u>	<u>Date</u>	<u>Location</u>	<u>Hrs.</u>
Georgia Funeral Director's Association	105 th Annual Conference	June 5 – 8, 2005	Westin Resort Hotel Hilton Head Island, SC	10
National Funeral Director's Association	Controlling Accounts Receivable Embalming the Obese Case Ethics in the Real World Funeral Home Remodeling Minimum Wage and Overtime Pay Time for Your Annual Checkup Understanding a Child's Grief Understanding the Practice of the FTC Funeral Rule ADA Employment Compliance Communicable Diseases Understanding Adult Grief	On-Line	Online Learning Center	3 3 3 3 3 3 3 3 3 3 4
Selected Independent Funeral Homes	Georgia Roundtable Discussion	Perry Ag Center	May 11, 2005	5
Georgia Funeral Practitioners Association, Inc	OSHA AOA and the Funeral Home FTC GFSPA	On-Going On-Going On-Going On-Going	On-Going On-Going On-Going On-Going	2 1 2 1

Executive Session

Mr. Roach moved to enter into Executive Session to deliberate on applications, investigations, and complaints. Mr. Watson seconded the motion. Motion carried by Mr. McDonald, and Mr. Fowler.

Appointments

The Board interviewed applicants for changes of funeral director in full and continuous charge.

Complaints

Cognizant Member Thelon Hamby, who could not be present for the meeting, reviewed complaints and presented recommendations prior to the Board meeting. Mr. Roach presented Mr. Hamby's recommendations on complaints to the Board in Mr. Hamby's absence.

Investigations

Agent Chuck Miller of the Enforcement Section presented investigative findings on a case to the Board.

Open Session

Mr. Fowler declared the meeting open.

Appointments:

Mr. Watson moved to approve the change of name from N. W. Gunby Sr. Funeral Home to Norris W. Gunby Sr. Funeral Home. Motion seconded by Mr. Roach. Motion carried.

Mr. Watson moved to approve Jeffery G. Higgins as the Funeral Director in Full and Continuous Charge of Higgins Funeral Home at Hillcrest Chapel. Mr. Roach seconded. Motion carried.

Mr. Watson moved to approve William Dallas NeSmith as the Funeral Director in Full and Continuous Charge of Brannen-NeSmith Funeral Home. Mr. Roach seconded. Motion carried.

Mr. Watson moved to approve Joseph Worth Wilson as the Funeral Director in Full and Continuous Charge of Poteet Funeral Home – West. Mr. Roach seconded. Motion carried.

Mr. Roach moved to deny Gregory Keith Rollings as the Funeral Director in Full and Continuous Charge of Poteet Funeral Home – South. Mr. McDonald seconded. Motion carried.

Mr. Watson moved to approve James A. Stuckey as the Funeral Director in Full and Continuous Charge of Towns Funeral Home. Mr. Roach seconded. Motion carried.

Mr. McDonald moved to issue a consent order with fine on Towns Funeral Home for failure to notify the Board that the previous FDFCC had left employment with the establishment and to request a 90-day grace period to secure another FDFCC. Mr. Watson seconded. Motion carried.

Mr. Roach moved to approve the new location of May and Smith Funeral Directors. Mr. Watson seconded. Motion carried.

Mr. Watson moved to uphold the Board's previous decision to deny Fite H. Casey's application for apprenticeship. Mr. McDonald seconded. Motion carried.

Mr. Watson moved to uphold the Board's previous decision to deny Jennifer Jarvis' application for licensure as a funeral director and embalmer by reciprocity. Mr. McDonald seconded. Motion carried.

Complaints

FUN050061

Mr. Watson moved to send this complaint to inspections. Mr. McDonald seconded. Motion carried

FUN050062

Mr. Watson moved to send this complaint to investigations. Mr. McDonald seconded. Motion carried.

FUN050063

Mr. McDonald moved to send this complaint to investigations. Mr. Watson seconded.
Motion carried

FUN050064

Mr. Watson moved to send this complaint to investigations. Mr. McDonald seconded.
Motion carried.

FUN050065

Mr. McDonald moved to send this complaint to the investigations. Mr. Watson seconded.
Motion carried.

FUN050066

Mr. McDonald moved to send this complaint to inspections. Mr. Watson seconded. Motion carried.

FUN050067

Mr. McDonald moved to send this case to inspections. Mr. Watson seconded. Motion carried.

FUN050069

Mr. McDonald moved to send this case to investigations. Mr. Watson seconded. Motion carried.

FUN050070

Mr. McDonald moved to send this case to inspections. Mr. Watson seconded. Motion carried.

FUN050071

Mr. McDonald moved to send complaint to investigations. Mr. Watson seconded. Motion carried.

FUN040056

Mr. Roach moved to close this case. Mr. Watson seconded. Motion carried.

Mr. Watson moved to accept the Cease and Desist Order on Warbington Funeral Home and to send the case to the Attorney General for revocation of the license. Mr. Roach seconded.
Motion carried.

Mr. Watson moved to issue a Cease and Desist Order to Shepard Funeral Services @ Holly Hill and to forward the case to the Attorney General for emergency suspension of the license. Mr. Roach seconded. Motion carried.

Applications:

Mr. Roach moved to accept the applications as presented. Mr. McDonald seconded the motion. Motion carried. All issued licenses are listed as follows:

<u>License #</u>	<u>Apprentice Name</u>	<u>License #</u>	<u>Embalmer Name</u>
FSA004485	Peschel, Sean Patrick	EMB004405	Harrison, Mira Dejean
FSA004486	Norwood, Eric Michael	EMB004406	Smith, Albert Lewis
FSA004487	Russell, Candice Elaine	EMB004407	Pendley, Terry Jason
FSA004488	Amofah, Cheryl Denise	EMB004408	Hayes, Benjamin Schiller
FSA004489	Ridgeway, Annie L	EMB004409	Bodiford, William Craig
FSA004490	Davis, Richard		

		<u>License #</u>	<u>Funeral Director Name</u>
FSA004491	Upton, Susan Hayes	FD004815	Harrison, Mira Dejean
FSA004492	Worthy, Ezra Charles	FD004816	Smith, Albert Lewis
FSA004493	Armstrong, Curtis Kelly, Jr	FD004817	Pendley, Terry Jason
		FD004818	Hayes, Benjamin Schiller
		FD004819	Bodiford, William Craig

Adjournment

There being no further business, the meeting adjourned at 3:30 p.m.