

Georgia State Board of Funeral Service
Minutes
June 13, 2006

The Georgia State Board of Funeral Service held its regular scheduled meeting on June 13, 2006 at 237 Coliseum Drive, Macon, Georgia Draper Watson, Chairman, called the meeting to order at 10:03 a.m.

A quorum was established with members present being: Draper Watson, chairman, Lauren McDonald, Board Member, Terri Daviston, Board Member, Nancy Kennedy, Board Member, Linda Ware, Board Member, and Thelon Hamby, Cognizant Member.

Others present were: Steve Lindsey, Executive Director, Jo Ann Lyde, Application Specialist, John Massey, Inspector, Howard Fields, Inspector and Reagan Dean, Assistant Attorney General.

Visitors were: Thomas F. Cuffie and Rodney Young.

Mr. Roach moved to approve the minutes of the May 9, 2006 meeting and the June 6, 2006 work session. Mr. Hamby seconded. Motion carried.

Mr. Hamby made a motion to amend rule 250-6-.06 Funeral Establishment Inspections; Fines as follows. Mr. McDonald seconded the motion. Motion carried.

- (1) Each Establishment shall be inspected by the board's representative not less frequently than once per year and every establishment shall submit to such inspections. It is the establishment's responsibility to be promptly accessible for the conducting of an inspection when the board's representative visits the establishment for that purpose. A representative of the board shall regularly inspect establishment for that purpose. A representative of the board shall regularly inspect establishments between the hours of 9:00A.M. and 4:00P.M., Monday through Friday, with the exception of State mandated holidays. Although the funeral director in full and continuous charge need not be present for the inspections, the establishment must be open these hours for inspection with the following exception; In lieu of being open during these hours for inspection, the establishment may put an operating telephone plainly visible and attached to the establishment premises accessible to the board's representative and to the public. Upon arriving at the establishment and finding it not open for inspection, the board's representative will use the outside attached telephone to contact the establishment personnel and allow 30 minutes for a representative of the establishment to appear and open the establishment premises for inspection. If the establishment is not open for inspection and has no operating telephone or if there is an operating telephone but no contact is made with the establishment representative or if establishment representative does not appear and open the establishment for inspection within the 30 minute period, there will be a \$500 fine. Establishments will be subject to additional fines and disciplinary action for

multiple failures to be open for inspection by the board's representative as provided in this rule. Additionally, any establishment which the board's representative cannot inspect a least once per year due to the establishment's noncompliance with this rule will be subject to having that establishment's license suspended together with other appropriate disciplinary action.

Mr. Hamby made a motion to deny item three of the Georgia Practitioners Association petition. Ms. Ware seconded the motion. Motion carried. Mr. Hamby felt that because of code section 43-19-19(L) that the Board would have to comply and further stated that there is a means for a funeral director and embalmer can obtain and inactive status and the fact that if a person fails to renew that they can renew late with penalty. Once the license has not been renewed the person may then reinstate their license.

The Board will send a letter to Mr. Cuffie, attorney for the Georgia Practitioner's Association.

Wanda Jackson, from the Exam and Development Unit spoke with the Board today about updating items in the questions bank for the Georgia Law and Rules examination.

Executive Session:

Mr. Hamby moved to enter into Executive Session to deliberate on applications, correspondence, inspections, and complaint matters. Ms. Ware seconded the motion. Motion carried by Mr. Watson, Ms. Kennedy, Mr. McDonald, and Mr. Daviston.

Applications:

Jo Ann Lyde, Application Specialist, presented applications to the Board.

Complaints:

Mr. Thelon Hamby, Cognizant Member presented complaints to the Board.

Inspector Report:

Mr. John Massey and Mr. Howard Fields, inspectors, presented the Inspector Report to the Board.

Investigative Report:

Mr. Mark Grant, Investigator, presented investigative reports to the Board.

Open Session:

Mr. Watson declared Open Session.

Robert Morgan did not attend today's meeting for his appointment. He was appealing the Board's decision to deny his application for funeral director and embalmer by reciprocity from North Carolina.

Mr. Hamby moved to deny Tyran Carter's application for funeral director and embalmer. The denial is based on inconsistencies in application information. Board advised that they are denying all hours of apprenticeship and she must reserve total apprenticeship hours then really for licensure. Mr. Michael Fowler cancelled his appointment to appear before the Board today as trade embalmer for Cordarial Holloway

LaToya Kelly appeared before the Board today concerning her application for funeral director and embalmer. Mr Hamby moved to table with application until the September meeting. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve the change of name of Crawford Pinkston Roberts Funeral Home 810 MLK Jr. Street Thomason, GA 30024 to Pinkston Roberts Funeral Home. Ms. Ware seconded the motion. Motion carried.

Weston's Funeral Home did not appear for their appointment.

Mr. Hamby made a motion to approve Daniel P. Jarman as funeral director in full and continuous charge of Ronnie L. Stewart Funeral Services, Inc., 1722 Mount Vernon Road Vidalia, Georgia 30474. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby made a motion to approve Hubert Clarke Baker as funeral director in full and continuous charge of Fairhaven Funeral Home and Crematory 2794 Highway 80 West, Savannah, GA 31408. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Sterling James Bell, Jr. as funeral director in full and continuous charge of Sammie Fields Funeral Home 101 S. Isabella Street, Sylvester, and GA pending completion of application. Also approved 90-day grace period effective 2-1-06 and second grace period effective 5-1-06. Letter was sent by owners but not received by Board. Mr. Daviston seconded the motion. Motion carried.

Tom M. Wages Funeral Service, Inc cancelled their appointment with the Board.

Samuel T. Spaulding, Sr. appeared before the Board today concerning his application for funeral director and embalmer. Mr. Hamby made a motion to approve his application. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby made a motion to approve Terence D. Oats as embalming supervisor for Gerod Antonio Singleton. Mr. Oats appeared today in compliance that all trade embalmers must appear before the Board we they are supervising an apprentice. Mr. McDonald seconded the motion. Motion carried.

Mr. Hamby made a motion to approve as a new establishment Bernard's Family Funeral Care, LLC, 103 Willie Bailey Street, Eatonton, GA 31024 with Henderson Bernard Holston, Sr as the funeral director in Full and continuous charge. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby moved to approve the change of name of Cobb Funeral Home, Inc., 206 Main Street, Glennville, GA 30427 to new name Brannen-Kennedy Funeral Home, Inc. Also to change funeral director full and continuous charge to Bobby J. Brannen. Mr. McDonald seconded the motion. Motion carried.

Mr. Hamby made a motion to approve Chad Denton Rike as funeral director in full and continuous charge of Southern Heritage Funeral Home 427 North Main Street, Swainsboro, GA 30401. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve John Hall Brantley as funeral director in full and continuous charge of Southern Heritage Funeral Home, 103 West College Street, Louisville, GA 30434. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Randall Steve Cole as the funeral director in full and continuous charge of Jeff Eberhart Funeral Home 123 Watson Drive, Dallas, GA 30132. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Dana (Danny) G. Mathis as the funeral director in full and continuous charge of Mathis Funeral Home, Inc 412 East Dykes, Street, Cochran, GA 31014. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Deborah Frances Baughman as the funeral director in full and continuous charge of Doonehoo-Lewis Funeral Home, Inc., 736 S. Central Ave., Hapeville, GA 30354. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Raleigh Bynes as the funeral director in full and continuous charge of Bynes-Royall Funeral Home 204 W. Hall Street, Savannah, GA 31401. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Larry Phillips as the funeral director in full and continuous charge of Adams Funeral Home, Inc., 605 Bellevue Ave., Dublin, GA. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Jason McKerley as the funeral director in full and continuous charge of Deloach –Kennedy Funeral Home, 2546 GA Highway 88, Hepzibah, GA 30815. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Thelma Denise West as the funeral director in full and continuous charge of West's Mortuary, Inc., 325 Drayton Street, Montezuma, GA 31063. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Stephen Elmo Weeks, Jr., as the funeral director in full and continuous charge of Fox & Weeks Funeral Directors, Islands Chapel, 4605 Highway 80 East, Savannah, GA 31410. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve Arthur Lee Parker as the funeral director in full and continuous charge of J. W. Williams Funeral Home, Inc., 407 West 17th Ave. Cordele, GA 31015. Ms. Ware seconded the motion. Motion carried.

Mr. Hamby moved to approve R. W. Andrews Mortuary, 1832 Washington Road, Eastpoint, GA 30344 as a new establishment and Deborah Hines Andrews as the funeral director full in full and continuous charge. Ms. Ware seconded the motion. Motion carried.

Appeals:

Mr. Robert Franklin has requested again that the Board reconsider their decision in denying is funeral director and embalmer's application for licensure. Ms. Kennedy seconded the motion. Motion carried.

Complaints:

FUN060166

FUN060168

Mr. Hamby moved to send both of these complaints to investigations to get statements from all parties to get the complete facts and report back to the board for a final ruling. Ms. Kennedy seconded the motion. Motion carried.

FUN06016

Mr. Hamby made a motion to send this case to inspections. Ms. Kennedy seconded the motion. Motion carried.

FUN060162

Mr. Hamby made a motion to send this case to inspections. Ms. Kennedy seconded the motion. Motion carried.

FUN060164

Mr. Hamby made a motion to close this case. Ms. Kennedy seconded the motion. Motion carried.

FUN060165

Mr. Hamby made a motion to send this case to inspections. Ms. Kennedy seconded the motion. Motion carried.

FUN060167

Mr. Hamby made a motion to send this case to inspections. Ms. Kennedy seconded the motion. Motion carried.

FUN060170

Mr. Hamby made a motion to send this case to inspections. Ms. Kennedy seconded the motion. Motion carried.

FUN050012

Mr. Hamby made a motion not to reopen this case. Ms. Ware seconded the motion. Motion carried.

FUN050074

Mr. Hamby made a motion to close this case. Ms. Ware seconded the motion. Motion carried

Inspector's Report:

FUN060151

Mr. Hamby moved to close this case. Ms. Ware seconded the motion. Motion carried.

Investigative Report:

FUN060140

Mr. Hamby moved to request a refund for embalming services and send proof that the refund has been done with a letter of concern. Mr. McDonald seconded the motion. Motion carried.

Applications:

Mr. Hamby moved to approve all applications issued and presented. Mr. McDonald seconded the motion. Motion carried. All issued license are listed as follows:

Apprentice

Name

License Number

Lakeeta Emil Brown	FSA004641
Dewayne Deon Hall	FSA004642
Johnny Jackson Wellham	FSA004643
Ben Hamilton King	FSA004644
Leslie Adams McHenry	FSA004645
Willie Frank Martin	FSA004646
Darlene Wright	FSA004647
Tamelva Renee Brown	FSA004649
France Denise Pickett	FSA004651
Cedric Lenoris Ellis	FSA004652
Pamela Elena De La Garcia-Gage	FSA004653
Noel, Adam Douglas	FSA004654
Quentin Eugene Whittaker	FSA004656
Christopher Joel Peace	FSA004657
Brian Matthew Moore	FSA004658
Sonja LaVonne Harrod	FSA004659
Amanda Leigh Akins	FSA004660
Tyler Cason Smith	FSA004661
Kyle Elliott Mayes	FSA004662

Embalmer and Funeral Directos:

<u>Name</u>	<u>License Number</u>
Phil Lavon Graham	EMB004466 FD004877
Warren Dimeglio Robinson	EMB004467 FD004878
Jonathan Nicholas Ergle	EMB004468 FD004879

Mr. Hamby moved to approve Jamie Russell Shelly application by reciprocity from South Carolina Mr. Daviston seconded the motion. Motion carried

Mr. Hamby moved to approve change in supervisors for Larry David Reid. Mr. Daviston seconded the Motion. Motion carried.

Mr. Hamby moved to approve change in supervisors for Lokey McKinney. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby moved to approve the reinstate of funeral director and embalmer license for Clinton William Fee. Mr. Daviston seconded the motion. Motion carried,

Mr. Hamby made a motion to disapprove James Chapman's application for reciprocal funeral director and embalmer's license from the State of Florida. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby move to approve change in apprentice site to include change of supervisor for Eric Michael Norwood. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby moved to approve change in apprenticeship site to include supervisors for William Dean Cason. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to approve change of supervisors for Stephen Dowd, II. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to reinstate Carmen Gail Ensminger's embalmer's license only. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to deny Lisa Jefferson's application for funeral director and embalmer by reciprocity from the State of Florida. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to approve change in apprenticeship site to include supervisors for Crystal Bryan. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to approve reactivation of funeral director and embalmer's license for Lana Kay Somerville. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to request Chantelle Jones to provide proof that student loan had been paid. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to approve change in apprenticeship site to include supervisors for Tracy Jarman. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to deny the following applications for funeral director and embalmer's license by reciprocity. Mr. Daviston seconded the motion. Motion carried.

Robert Solan – Florida
Rosenwald Allen- Indiana
Ryan Steven Shipley-NC
Adrian Brian Rife-Florida
Janit Mabe-Florida
Dan K. Tobias-Ohio
Jeffrey Dean Frantz-Ohio
Douglas Lowell Musser-Ohio
Louis Joseph Lauricella, Jr-Ohio

Mr. Hamby made a motion to approve change in apprenticeship site to include supervisor for Jonathon Christopher Davis. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to approve reinstatement of embalmer and funeral directors license for Leslie Kyle Smith pending retaking the Georgia Rules and Laws Exam. Mr. Daviston seconded the motion. Motion carried.

New Business:

Mr. Hamby moved to approve the request for Cobb Funeral Home in Reidsville a 90-Day grace period to secure a Funeral Director in full and continuous charge. Ms. Kennedy seconded the motion. Motion carried

Mr. Hamby moved to forward a letter to Mr. Candy Powell stating that he will be made an appointment to appear before the Board at the July meeting. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby made a motion to notify Malcolm Thompson that he will need to send course description of the continuing education that he received from North Carolina. Mr. Daviston seconded the motion. Motion carried.

Melinda McIver forwarded additional information concerning renewal of her license. Mr. Hamby made a motion to renew her license Ms. Kennedy seconded the motion. Motion carried.

Continuing Education:

Mr. Daviston made a motion to approve the following Continuing Education courses. Mr. Hamby seconded the motion. Motion carried.

Stericycle	Funeral Industry; OSHA Bloodborne Pathogens; Training Program and Funeral Home Safety Various Dates	2.0 hours
Independent Funeral Directors of Georgia	Annual Conference with speakers regarding various Aspects of funeral industry July 31- August 2, 2006	10 hours
GFDA	Annual Convention June 21-24, 2006	11 hours
GFSPA	Arranging Meaningful Funerals In the Real World	1
	Georgia Tech OSHA Program	2
	The Health of the Funeral Director	2
	Restorative Artist—Who Me?	1
	Helping Families Deal with Grief	2
	Why should you join NFD & MA	1
	Estate Planning	2
	Legislative Update in Funeral Service	1
NFDA	Family Business Conference August 14-15, 2006	11 hours
Continental Computer	The Director's Assistant Regional Training	8 hours
IFDG	Summer Conference	10 hours
Elite CE	Dealing with Difficult People	2 hours
	Employment Law	4 hours
	Complying with the Funeral Rule	4 hours
NFDA	Leadership Conference July 30-August 2, 2006	10 hours
Batesville Casket	Professional Arranger Development	10 hours
	The Honoring Lives Tour Center	2 hours
IOGR	Adapting to Rapid Changed in FS July 20, 2006	1 hour
	FTC Review August 17, 2006	1 hour
	OSHA Review Sept. 21, 2006	1 hour
	Making Services Meaningful for Families October 19, 2006	1 hour
	The Pros and Cons of Virtual Selection Rooms November 16, 2006	1 hour
	Technology Trends in the Funeral Home Dec. 14, 2006	1 hour
	Interest Group Forum I July 24-26, 2006	17 hours

Interest Group Forum II Nov. 11, 2006	6 hours
Customer Service that Create Memorable Exp. Sept. 25-26, 2006 and Oct. 23-24, 2006	8.25 hrs.
Technology Meets the Funeral Home Nov. 13-15, 2006	8.25 hrs.
Invitational Roundtable I June 24, 2006	3.0 hours
Invitational Roundtable II Nov. 18-20, 2006	3.0 hours
Selected Independent Funeral Homes of GA June 8, 2006 GA National Fairgrounds, Perry	5.00

Adjournment

There being no other business the meeting was adjourned at 5:00 p.m.

These minutes were approved on July 11, 2006