

Georgia State Board of Funeral Service Minutes
January 8, 2008

A meeting of The Georgia State Board of Funeral Service was held on January 8, 2008 at 237 Coliseum Drive, Macon, Georgia. Draper Watson, Chairman, called the meeting to order at 10:07 a.m.

A quorum was established with members present being: Draper Watson, Chairman, David Roach, Terry Daviston, Thelon Hamby, Lauren McDonald, Linda Ware, and Nancy Kennedy.

Others present were as follows: Steve Lindsey, Executive Director, Reagan Dean, Assistant Attorney General, JoAnn Lyde, Application Specialist, and Laurie Elander, Board Secretary.

Approval of Minutes:

Mr. Hamby moved, Ms. Ware seconded, and the Board approved the minutes of the December 11, 2007 meeting.

FEST001617: Metro Embalming and Removal Services of Conyers, GA cancelled the appointment for an inspection citation hearing to reschedule for the February meeting.

FEST001052: Ms. Ware motioned, Ms. Kennedy seconded, and the Board denied the request of Ronnie L. Stewart Funeral Home of Glenwood, GA to waive the inspection citation fine.

Executive Session:

Mr. Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by OCGA §§ 43-1-2 (k) and 43-1-19 (h). Ms. Ware seconded the motion. The motion was carried by Mr. Hamby, Mr. Roach, Mr. Daviston, Mr. McDonald, Ms. Ware, Ms. Kennedy, and Mr. Watson. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Tread Maines cancelled the appointment to reschedule for the February meeting.

Mr. Daviston motion, Ms. Ware seconded, and the Board upheld the previous denial of the application for funeral director and embalmer license for Bryan J. Melton.

FEST000415: Mr. McDonald moved, Mr. Daviston seconded, and the Board approved Christopher Edward Pucko, Jr. as the funeral director in full and continuous charge of H. M. Patterson & Son Oglethorpe Hill of Atlanta, GA.

FEST001103: Mr. McDonald moved, Mr. Daviston seconded, and the Board approved Jeffrey Lindsey Eberhart as the funeral director in full and continuous charge of Jeff Eberhart Funeral Home of Dallas, GA.

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The Board acknowledged the change of ownership of Jeff Eberhart Funeral Home of Dallas, GA and Freeman Harris Funeral Home of Rockmart, GA. These funeral homes were purchased by Rollings Funeral Service, Inc.

Applications:

Mr. Daviston moved, Mr. McDonald seconded, and the Board voted to ratify the licenses issued since the December 11, 2007 meeting for funeral directors, embalmers, and apprentices. Applications issued and ratified by the Board were:

License Number	Name	License Type
EMB004550	Williams, Gregory Robert	Embalmer
EMB004551	Brown, Tamera S.	Embalmer
EMB004552	Ellison, Gwendolyn Webb	Embalmer
EMB004553	Middleton, Myron Dion	Embalmer
EMB004554	Shergold, Thomas Patrick	Embalmer
FD004960	Williams, Gregory Robert	Funeral Director
FD004961	Brown, Tamera S.	Funeral Director
FD004962	Ellison, Gwendolyn Webb	Funeral Director
FD004963	Middleton, Myron Dion	Funeral Director
FD004964	Shergold, Thomas Patrick	Funeral Director
FSA004828	Gibson, LaTeidra Dionne	Funeral Service Apprentice
FSA004829	McLaughlin, Jason Dwayne	Funeral Service Apprentice
FSA004830	Franklin, Jeremy Chadwick	Funeral Service Apprentice
FSA004831	Pullen, Helen Edith	Funeral Service Apprentice
FSA004832	Hooper, John Harvey, Jr	Funeral Service Apprentice
FSA004833	Sosebee, Jonathan Roger	Funeral Service Apprentice
FSA004834	Ridgeway, Valerie Jeanne	Funeral Service Apprentice
FSA004835	Sexton, Austin Reid	Funeral Service Apprentice
FSA004836	Strong, Jakira Anton	Funeral Service Apprentice
FSA004837	Strong, Renita LaShae	Funeral Service Apprentice
FSA004838	Lynn, John Bruce, Jr	Funeral Service Apprentice

Mr. McDonald moved, Mr. Daviston seconded, and the Board made the decision to deny the application for funeral director and embalmer's license submitted by Bobby Leonardo Berry.

Mr. Daviston moved, Mr. McDonald seconded, and the Board made the decision to deny the application for funeral director and embalmer's license submitted by Makeba Bradshaw.

Mr. McDonald moved, Mr. Daviston seconded, and the Board made the decision to approve the application for funeral director and embalmer's license submitted by Tyran Carter.

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Mr. McDonald moved, Mr. Hamby seconded, and the Board made the decision to rescind the previous decision to approve licensure by reciprocity from SC, and deny the application submitted by Thomas C. Griffin, because the Board does not reciprocate with a license issued by reciprocity from another state.

Mr. McDonald moved, Mr. Daviston seconded, and the Board made the decision to approve the application for funeral director and embalmer's license submitted by Willie Kevin Hendrick.

Mr. Daviston moved, Mr. McDonald seconded, and the Board made the decision to deny the written request of Julius Into.

Mr. Hamby moved, Mr. McDonald seconded, and the Board tabled a decision on the application for TLL.

Ms. Ware moved, Mr. McDonald seconded, and the Board made the decision to approved the application for funeral director and embalmer's license submitted by Jeffrey Proffitt. Mr. Hamby recused himself from the vote.

Complaints:

FUN060116: Mr. Hamby moved, Ms. Kennedy seconded, and the Board voted to close the case with no action.

FUN070089: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to close the case with no action.

FUN080021: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to close the case with no action.

FUN080040: Mr. Daviston moved, Mr. McDonald seconded, and the Board voted to close the case with no action.

FUN080051: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to close the case with no action.

FUN080066: Mr. McDonald moved, Ms. Kennedy seconded, and the Board voted to refer the case to inspections. Mr. Hamby was not in the room during discussion or vote.

Board Orders:

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to accept the Consent Order and fine money for David L. Campbell of Savannah: The Consent Order places both the licensee's embalmer and funeral director licenses on probation for 12 months for

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signing apprenticeship reports as the supervising embalmer and funeral director, when he was not the approved supervisor. The consent order also imposes a \$100 fine.

Ms. Ware moved, Ms. Kennedy seconded, and the Board voted to accept the Order Accepting Fine Monies for the following:

FEST000541: Thornton's Funeral Home, Hazlehurst: Inspection citation of \$100 for failure to maintain the required minimum inventory of eight adult caskets. The inventory was deficient by one casket.

FEST001352: Ponders Funeral Home Inc. & Cremation, Dalton: Inspection citation of \$800 for failure to maintain the required minimum inventory of eight adult caskets. No caskets were in the inventory.

FEST001070: Alvie Coes Funeral Home, Unadilla: Inspection citation totaling \$100 for two incidents of failure to maintain in inventory the required 24 bottles of arterial fluid and 24 bottles of cavity fluid in the embalming room.

FEST001525: Peoples Funeral Home, Abbeville: Inspection citation of \$100 issued which included \$50.00 for failure to maintain in inventory the required 24 bottles of arterial fluid and 24 bottles of cavity fluid in the embalming room, and \$50 for failure to display current licenses for the establishment, embalmer, funeral director, or any apprentices licensed with the establishment.

FEST000367: Walker Funeral Home, Carrollton: Inspection citation of \$200 issued for failure to keep all tables and instruments in the embalming room in a sanitary and clean condition.

FEST001630: Nance & Sons Mortuary, Inc., Cordele: Inspection citation of \$350 which includes a \$50 fine for failure to display current licenses for the establishment, embalmer, funeral director, or any apprentices licensed with the establishment; and a \$300 fine for failure to maintain the required minimum inventory of eight adult caskets. The inventory was deficient by three caskets.

Continuing Education:

Mr. Daviston moved, Ms. Kennedy seconded, and the Board voted as follows on the continuing education courses presented:

Program Provider/Sponsor	Course Title	HRS Approved	Board Vote
MKJ Marketing	Pulling From the Competition	12	Approved
The International Conference of Funeral Service Examining Boards	104th Annual Convention	13.5	Approved
National Funeral Directors Association	The Secrets of Cremation Profitability Revealed	2	Approved

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SCI Management- Dignity University	Avoiding Litigation	1	Approved
SCI Management- Dignity University	Back Safety	1.5	Approved
SCI Management- Dignity University	Bloodborne Pathogens	1	Approved
SCI Management- Dignity University	Complaint Resolution	1	Approved
SCI Management- Dignity University	The Cremation Consumer	1.5	Approved
SCI Management- Dignity University	Cremation Theory	2	Approved
SCI Management- Dignity University	Defensive Driving	1.5	Denied
SCI Management- Dignity University	Effective Telephone Communication	1.5	Approved
SCI Management- Dignity University	Fire Safety	1	Approved
SCI Management- Dignity University	Forklift Safety	1	Denied
SCI Management- Dignity University	Formaldehyde Monitoring Training	1	Approved

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SCI Management- Dignity University	FTC-Funeral Rule Course	2	Approved
SCI Management- Dignity University	Hazard Communication: Identifying the Dangers	1.5	Approved
SCI Management- Dignity University	Hearing Protection	1.25	Denied
SCI Management- Dignity University	Jewish Funeral Traditions	1	Approved
SCI Management- Dignity University	Lockout/Tagout	1.25	Denied
SCI Management- Dignity University	Managing for Excellence	32	Approved
SCI Management- Dignity University	Office Safety	1.5	Denied
SCI Management- Dignity University	Respiratory Protection	1	Approved
SCI Management- Dignity University	Securing payments on at-need funeral accounts	1	Approved
SCI Management- Dignity University	Supervisory Development Program - Module 1: Introduction to Supervision	4	Denied
SCI Management- Dignity University	Supervisory Development Program - Module 2: Discovering Individual Styles of Communication	4	Denied

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SCI Management-Dignity University	Supervisory Development Program - Module 3: Fundamental Communication Skills	4	Denied
SCI Management-Dignity University	Supervisory Development Program - Module 4: Polishing Your Interview Skills	4	Denied
SCI Management-Dignity University	Supervisory Development Program - Module 5: Managing Employee Effectiveness	4	Approved
SCI Management-Dignity University	Supervisory Development Program - Module 6: Effective Employee Counseling	4	Approved
SCI Management-Dignity University	Supervisory Development Program - Module 7: Managing the Gray Areas	4	Denied
SCI Management-Dignity University	Trenching and Shoring	1	Denied
SCI Management-Dignity University	Workplace Discrimination	2	Denied
SCI Management-Dignity University	Workplace Diversity	2	Denied
SCI Management-Dignity University	Workplace Harassment	2	Denied
Georgia Funeral Directors Association	GFDA Mid-Winter Meeting	10	Approved
Funeral Review.Com, LLC	Deathcare Marketing 25 FAQs	6	Approved
Epsilon Nu Delta Mortuary Fraternity	Alternative Embalming Solutions	2	Approved

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Epsilon Nu Delta Mortuary Fraternity	Communication and Quality Control Methods for Embalmers	2	Approved
National Funeral Directors Association	NFDA Home Study Series	10	Approved
National Funeral Directors Association	Hispanic Funerals: Need-to-know Insights	2	Approved
The York Group	Fresh Look at the Future	8	Approved
The York Group	Focus on Your Future	14	Approved

Other Business:

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to refer the request of SB to the Attorney General’s Office.

Mr. Hamby moved, Ms. Ware seconded, and the Board approved the request for a 2nd 90-day grace period for Maurice Myles & Sons Funeral Home (FEST001542) of Rome, GA.

Ms. Ware moved, Ms. Kennedy seconded, and the Board made the decision to table discussion of a letter from the Cremation Society of the South until the next meeting.

Mr. Hamby moved, Mr. Daviston seconded, and the Board made the request for assistance from the Attorney General’s office for collection of unpaid fines inspection citations of funeral establishments.

FEST001487: Ms. Kennedy moved, Ms. Ware seconded, and the Board denied the request submitted by Angel Heights Funeral Service of Hawkinsville, GA in reference to the inspection citation.

FEST000673: Ms. Ware moved, Mr. McDonald seconded, and the Board denied the request submitted by Pasley-Fletcher Funeral Home, Inc. of Thomaston, GA in reference to the inspection citation. Mr. Roach recused himself from the vote.

Mr. Roach reported on the meetings of the study committees sponsored by Representative Chuck Simms. Three meetings were held in various locations around the state. The meetings were open to the public for input on funeral and cemetery issues. Several issues were discussed, and possible legislation will be presented during the 2008 session of the General Assembly.

Mr. Hamby moved, Mr. Roach seconded, and the Board voted to establish a policy that pending applications are valid for 12 months, after which, all incomplete applications will be administratively withdrawn, and a new application and fees will be required to continue pursuit of licensure.

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There being no further business, the meeting adjourned at 2:25 p.m.

Minutes were approved at the February 12, 2008 meeting.