

Georgia State Board of Funeral Service Minutes
February 12, 2008

A meeting of The Georgia State Board of Funeral Service was held on February 12, 2008 at 237 Coliseum Drive, Macon, Georgia. Draper Watson, Chairman, called the meeting to order at 10:05 a.m.

A quorum was established with members present being: Draper Watson, Chairman; Terry Daviston; Thelon Hamby; Linda Ware; and Nancy Kennedy.

Others present were as follows: Steve Lindsey, Executive Director; Reagan Dean, Assistant Attorney General; JoAnn Lyde, Application Specialist; and Laurie Elander, Board Secretary.

Approval of Minutes:

Mr. Hamby moved, Ms. Kennedy seconded, and the Board approved the minutes of the January 8, 2008 meeting.

Presentation from Legal Services: Sonya Williams & Meredith Kendall presented a review of various disciplinary actions available to the Board.

FEST001617: Metro Embalming and Removal Services of Conyers, GA cancelled the appointment for an appeal of an inspection citation.

Executive Session:

Mr. Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by OCGA §§ 43-1-2 (k) and 43-1-19 (h). Ms. Kennedy seconded the motion. The motion was carried by Mr. Hamby, Mr. Daviston, Ms. Ware, Ms. Kennedy, and Mr. Watson. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Tread Maines cancelled his appointment.

FEST001190: Mr. Daviston motion, Ms. Ware seconded, and the Board made the decision to approve the reinstatement application of Murchinson Funeral Home in Vidalia, GA pending receipt of a signed consent order. Mr. Hamby was not in the room during discussion or the vote.

FEST000774: Mr. Daviston moved, Ms. Ware seconded, and the Board approved Randall Steve Cole as the funeral director in full and continuous charge of Horis A. Ward, Inc. Parkway Chapel in Forest Park, GA. Mr. Hamby was not in the room during discussion or the vote.

Joe Wright did not attend the meeting.

Georgia State Board of Funeral Service Minutes
February 12, 2008

FEST000018: Mr. Daviston moved, Ms. Kennedy seconded, and the Board approved John T. Gallatin as the funeral director in full and continuous charge of H. M. Patterson & Son Inc. in Atlanta, GA. Mr. Hamby was not in the room during discussion or the vote.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board made the decision to deny the appeal of Kelli Rhiannon Blankenship.

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve the appeal of Makeba C. Bradshaw.

FEST001588: Ms. Kennedy moved, Mr. Daviston seconded, and the Board approved Jeffrey H. Proffitt as the funeral director in full and continuous charge of Vance-Brooks Funeral Home in Columbus, GA. Mr. Hamby recused himself from discussion and abstained from the vote.

FEST001424: Mr. Daviston moved, Ms. Kennedy seconded, and the Board approved James Carswell Durden as the funeral director in full and continuous charge of Hubert C. Baker Funeral Home in Savannah, GA. Mr. Hamby was not in the room during discussion or the vote.

FEST001542: Mr. Hamby moved, Ms. Kennedy seconded, and the Board approved Randall Lee Kimbro as the funeral director in full and continuous charge of Maurice Myles & Son Funeral Home in Rome, GA. Ms. Ware recused herself from discussion and abstained from the vote.

FEST001297: Mr. Daviston moved, Mr. Hamby seconded, and the Board approved Kent Charles Stewart as the funeral director in full and continuous charge of Oconee Chapel Funeral Directors in Demorest, GA.

FEST001267: Ms. Ware moved, Mr. Daviston seconded, and the Board approved Timothy Drexel Daniel as the funeral director in full and continuous charge of Haisten McCullough Funeral Home in Griffin, GA. Mr. Hamby was not in the room during discussion or the vote.

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve the following funeral establishment applications for a change of name:

FEST000186: DeLoach-Kennedy Funeral Home in Waynesboro, GA
New Name: DeLoach Funeral Home and Cremation Service

FEST000880: Speed and Adams Funeral Home in Savannah, GA
New Name: Adams Funeral Services

FEST001318: DeLoach-Kennedy Funeral Home Hephzibah, GA

**Georgia State Board of Funeral Service Minutes
February 12, 2008**

New Name: DeLoach Funeral Home and Cremation Service

Applications:

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to ratify the licenses issued since the January 1, 2008 meeting for funeral directors, embalmers, and apprentices.

Applications issued and ratified by the Board were:

License Number	Name	License Type
EMB004555	Carter, Tyran Leigh	Embalmer
EMB004556	Hendrick, Willie Kevin	Embalmer
EMB004557	Proffitt, Jeffrey Howard	Embalmer
EMB004558	Waters, Daphne Prince	Embalmer
EMB004559	Meadows, Victor Romero	Embalmer
FD004965	Carter, Tyran Leigh	Funeral Director
FD004966	Hendrick, Willie Kevin	Funeral Director
FD004967	Proffitt, Jeffrey Howard	Funeral Director
FD004968	Waters, Daphne Prince	Funeral Director
FD004969	Meadows, Victor Romero	Funeral Director
FSA004840	Mull, Charles David	Funeral Service Apprentice
FSA004841	Mathis-Sweatt, Virginia Kathryn	Funeral Service Apprentice
FSA004842	Benedetto, Megan Marie	Funeral Service Apprentice
FSA004843	Mulkey, Bradley Randall	Funeral Service Apprentice
FSA004844	Shelton, Charles Derrick, Jr	Funeral Service Apprentice

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve the application for funeral director and embalmer license submitted by S J pending passing the National Exam.

Mr. Daviston moved, Ms. Ware seconded, and the Board vote to table a decision on the application submitted by T. L. L.

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to deny the application by reciprocity for funeral director and embalmer license submitted by Ryan Steven Shipley.

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve the application by reciprocity for funeral director and embalmer license submitted by G W U pending passing the Laws & Rules Exam.

Complaints:

FUN060100: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to refer the case to investigation for a follow-up.

Georgia State Board of Funeral Service Minutes
February 12, 2008

FUN070038: Ms. Kennedy moved, Ms. Ware seconded, and the Board voted to close the case with no action.

FUN070042: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to close the case with no action.

FUN070069: Ms. Kennedy moved, Ms. Ware seconded, and the Board voted to refer the case to the Attorney General's office.

FUN070092 & FUN080046: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to close the case with no action.

FUN080011: Ms. Kennedy moved, Mr. Hamby seconded, and the Board voted to close the case with no action.

FUN080039 & FUN080041: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to close the cases with a letter of concern.

FUN080066: Ms. Kennedy moved, Ms. Ware seconded, and the Board voted to close the case with no action. Mr. Hamby recused himself from discussion and abstained from the vote.

FUN080002: Ms. Kennedy moved, Mr. Daviston seconded, and the Board voted to close the case with no action. Mr. Hamby was not in the room during discussion or the vote.

FUN050052: Ms. Kennedy moved, Ms. Ware seconded, and the Board voted to close the case with no action.

FUN0080089: Ms. Kennedy moved, Ms. Ware seconded, and the Board voted to refer this case to Investigation.

FUN080088: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to refer this case to the Attorney General's office.

FUN080087: Mr. Daviston moved, Ms. Ware seconded, and the Board voted to refer this case to inspections. Mr. Hamby recused himself from discussion and abstained from the vote.

Board Orders:

Mr. Daviston moved, Mr. Hamby seconded, and the Board voted to accept the following Orders Accepting Fine Monies and Settling Inspection Citation:

- Dowdell Funeral Home, Cordele: Inspection citation of \$50.00 for failure to maintain one operable hearse or combination hearse/ambulance.

**Georgia State Board of Funeral Service Minutes
February 12, 2008**

- Taylor Family Funeral Service, Tifton: Inspection citation of \$800.00 for six violations. \$50.00 for failure to maintain all outside ventilation openings screened, \$200.00 for failure to maintain sanitary floors and walls, \$50.00 for failure to maintain a separate sink for disinfecting hands and instruments, \$200.00 for failure to maintain a clean and acceptable establishment, \$200.00 for failure to maintain sanitary and clean instruments and tables, \$100.00 for failure to maintain one operable hearse.
- Southeast Funeral Service, Inc., College Park: Inspection citation of \$300.00 for failure to maintain the required minimum inventory of eight adult caskets. The inventory was deficient by three caskets.
- Horis A. Ward Funeral Home, Olde Town Chapel, Conyers: Inspection citation of \$100.00 for failure to maintain the required minimum inventory of eight adult caskets. The inventory was deficient by one casket.

Ms. Kennedy moved, Ms. Ware seconded, and the Board voted to accept the following Public Consent Order. Mr. Hamby was not in the room during discussion or the vote.

- John Howell Dixon, Jr., Vidalia: The consent order places the licensee's funeral director license on probation for a period of 3 years for permitting Murchison Funeral Home, Inc. to operate as a funeral establishment from August 1, 2007 through February 11, 2008 on an expired license. The consent order also imposes a \$4,000.00 fine.

Ms. Kennedy moved, Ms. Ware seconded, and the Board voted to accept the following Public Consent Order. Mr. Hamby was not in the room during discussion or the vote.

- Murchison Funeral Home, Inc., Vidalia: The consent order reinstates the license of the funeral establishment placing the license on probation for a period of 3 years for operating as a funeral establishment from August 1, 2007 through February 11, 2008 on an expired license. The consent order also imposes a \$4,000.00 fine.

Continuing Education:

Mr. Daviston moved, Mr. Hamby seconded, and the Board voted as follows on the continuing education courses presented:

Program Provider/Sponsor	Course Title	HRS Approved	Board Vote
International Cemetery and Funeral Association	2008 ICCFA Annual Convention and Exposition	12	Approved
Hospice Foundation of America Online Courses	Living with Grief: Before and After Death	1	Denied

**Georgia State Board of Funeral Service Minutes
February 12, 2008**

Hospice Foundation of America Online Courses	Pain Management at the End of Life: Bridging the Gap Between Knowledge and Practice	1	Denied
Hospice Foundation of America Online Courses	Living with Grief: Ethical Dilemmas at the End of Life	1	Denied
Hospice Foundation of America Online Courses	Living with Grief: Alzheimer's Disease	1	Denied
Hospice Foundation of America Online Courses	Coping with Public Tragedy	1	Denied
Hospice Foundation of America Online Courses	Living with Grief: Loss Later in Life	1	Denied
Hospice Foundation of America Online Courses	Caregiving and Loss: Family Needs, Professional Responses	1	Denied
Hospice Foundation of America Online Courses	Living with Grief: At Work, At School, At Worship	1	Denied
Hospice Foundation of America Online Courses	Living with Grief: When Illness is Prolonged	1	Denied
Hospice Foundation of America Online Courses	Living with Grief: Who We Are, How We Grieve	1	Denied
Hospice Foundation of America Online Courses	Living with Grief: After Sudden Loss	1	Denied
MKJ Marketing	Pulling from the Competition	12	Denied
National Funeral Directors Association	Professional Women's Conference	9	Approved
National Funeral Directors Association	Certified Preplanning Consultant	16	Approved
National Funeral Directors Association	Online Learning Center	1 - 4	Approved
National Funeral Directors Association	Embalming, Reconstructive Surgery & Airbrushing Techniques	10	Approved

**Georgia State Board of Funeral Service Minutes
February 12, 2008**

National Funeral Directors Association	NFDA Family Business Conference	11	Approved
National Funeral Directors Association	CPC Correspondence (Self-study)	15	Approved
International Order of the Golden Rule	Successful Hiring Practices: Selecting the Right Person for your Funeral Home	1	Approved
International Order of the Golden Rule	Invitational Roundtable: 2008 Special Purpose Symposium Barbados	3	Approved
International Order of the Golden Rule	Pricing for Profitability: Funeral Packages	1	Approved
International Order of the Golden Rule	Marketing Your Funeral Home	1	Approved
International Order of the Golden Rule	High-Profile and Military Funerals Working with the Family, Media and Community	1	Approved
International Order of the Golden Rule	Here Today. Where Tomorrow? Doorway to Success	16	Approved
International Order of the Golden Rule	Green and Living Funerals: Meeting the Needs of Today's Families	1	Approved
International Order of the Golden Rule	Creating Payment Policies to Minimize the Need for Collections	1	Approved
Practicum Strategies	Business Morals and Ethics and the Funeral Director	4	Approved
Practicum Strategies	Everyday Ethics in Funeral Service	4	Approved
Practicum Strategies	Motivation and Coaching for the Successful Funeral Director	4	Approved
Practicum Strategies	Managing Stress for Funeral Professionals	4	Approved
Practicum Strategies	The Vanguard of Competition and the Funeral Profession	6	Denied
Practicum Strategies	Hazardous Chemicals/Toxic Substances	4	Approved
Practicum Strategies	Complying with "The Funeral Rule:"	10	Approved
Practicum Strategies	Pre-Planning for Funeral Home Business Interruptions	10	Approved
Practicum Strategies	Grief 101 for Funeral Directors	4	Denied
Practicum Strategies	The Funeral Profession and Consumer Behavior	4	Approved
Practicum Strategies	Coping with Stress as a Funeral Director	4	Approved
Practicum Strategies	Sacred/Sensitive...and Sane	4	Denied
Practicum	Funeral Values	6	Approved

**Georgia State Board of Funeral Service Minutes
February 12, 2008**

Strategies			
Practicum Strategies	A Review of Basic Embalming Procedures	4	Approved
Practicum Strategies	Moral Dilemmas Facing the Funeral Professional	4	Approved
Practicum Strategies	Dealing with Communicable Diseases/Aids	4	Approved
Practicum Strategies	Universal Precautions	4	Approved
Practicum Strategies	Job Burnout in Funeral Service	4	Approved
Practicum Strategies	Investment Management for the Funeral Director	4	Denied
Practicum Strategies	OSHA: Practical Guide for Funeral Service	4	Approved
Practicum Strategies	How Do We Tell the Children	4	Approved
Practicum Strategies	Cremation: The Concept, the Client, the Caring	4	Approved
Practicum Strategies	Cremation: The Process	4	Approved
Practicum Strategies	Computers A-Z for the Funeral Home	4	Denied
Practicum Strategies	Preneed Funeral Planning	4	Approved
Practicum Strategies	Introduction to Accounting for the Funeral Director	4	Approved
Practicum Strategies	Understanding and Completing the Certificate of Death	10	Approved
Practicum Strategies	Power Communication for Funeral Professionals	4	Denied
Practicum Strategies	Marketing 101 for Funeral Directors	4	Denied
Practicum Strategies	Intermediate Marketing for Funeral Directors	10	Denied
Practicum Strategies	Ethics for Funeral Directors	4	Approved
Practicum Strategies	Living with the FTC's Funeral Rule	6	Approved
Practicum Strategies	OSHA for Small Business	10	Approved
In-Sight Institute	Funeral Celebrants Training	17	Approved
In-Sight Institute	Celebrant Convention	10	Approved
FuneralCE (Renewal)	Bloodborne Pathogens	3	Approved
FuneralCE (Renewal)	Bosic Funeral Customs	1	Approved
FuneralCE (Renewal)	Decision Making	2	Approved
FuneralCE (Renewal)	Depositions	1	Denied

**Georgia State Board of Funeral Service Minutes
February 12, 2008**

FuneralCE (Renewal)	Ethics of Making Funeral Arrangements	3	Approved
FuneralCE (Renewal)	Funeral Rule	2	Approved
FuneralCE (Renewal)	Goal Setting in the Funeral Industry	2	Approved
FuneralCE (Renewal)	The History of Preserving Human Remains	1	Approved
FuneralCE (Renewal)	HIV/AIDS	1	Approved
FuneralCE (Renewal)	OSHA in the Workplace	6	Approved
FuneralCE (Renewal)	OSHA Workplace Rights	2	Approved
FuneralCE (Renewal)	Rational Thinking	1	Approved
FuneralCE (Renewal)	Stillborn Support	1	Approved
FuneralCE (Renewal)	Targeting Your Primary Markets	2	Approved
FuneralCE (Renewal)	Understanding the At-Need Consumer	1	Approved
FuneralCE (Renewal)	Working with Difficult People in the Funeral Industry	1	Approved
FuneralCE	Time Management	1	Denied
FuneralCE	Telephone Techniques	1	Approved
FuneralCE	Goal Setting - Basic	1	Approved
FuneralCE	Personalization in the Funeral Industry	3	Approved
FuneralCE	Funeral Customs with Military Honors	3	Approved
FuneralCE	Ethics for the Insurance Services Practitioner	6	Approved
FuneralCE	Long Term Care Fundamentals	10	Denied
FuneralCE	Life Insurance for Business	10	Denied
FuneralCE	Effective and Ethical Communication with Seniors	6	Denied
FuneralCE	Maximizing Integrity in Decisions with Seniors	6	Denied
FuneralCE	Senior Market Sales Ethics	3	Denied

Other Business:

The Board reviewed the following funeral establishments change of ownership notices:

As of December 31, 2007, the following Funeral Establishments are owned and operated by Keystone America, Inc.:

- Adams Funeral Home, Dublin, GA
- Fairhaven Funeral Home and Crematory, Garden City, GA

Georgia State Board of Funeral Service Minutes
February 12, 2008

- Ronnie L. Stewart Funeral Service, Glenwood, GA & Vidalia, GA
- Jones-Stewart Funeral Home, Lyons, GA

There being no further business, the meeting adjourned at 4:55 p.m.

The minutes were approved at the March 11, 2008 meeting.