

Georgia Funeral Service Board
Meeting
October 14, 2008

A meeting of The Georgia Funeral Service Board was held on October 14, 2008 at 237 Coliseum Drive, Macon, Georgia. David Roach, Chairman, called the meeting to order at 10:50 AM.

A quorum was established with members present being: David Roach, Chairman; Linda Ware, Vice Chair; Draper Watson; Thelon Hamby; Terry Daviston; Nancy Kennedy; and Lauren McDonald.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist; Deborah Beard, Licensing Supervisor; Gwen Patmon, Administrative Assistant; and Reagan Dean, Assistant Attorney General.

Mr. Lindsey provided an update to the Board regarding the reorganization of the Professional Licensing Boards Division and introduced new staff members.

Inspector Howard Fields introduced new inspectors, Marie Owens and Patsy Blanchard.

Thelon Hamby moved, Draper Watson seconded, and the Board voted to approve the minutes of the September 9, 2008 meeting.

Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Nancy Kennedy seconded the motion. The motion was carried by Linda Ware, David Roach, Lauren McDonald, Terry Daviston, and Draper Watson. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Lauren McDonald moved, Nancy Kennedy seconded, and the Board voted to ratify the following licenses issued since the September 9, 2008 meeting:

License No.	Licensee	Type
EMB004607	Richardson, Shonte' Iesha Bentley	Embalmer
EMB004608	Dotson, Marquis de Lafayette, III	Embalmer
EMB004609	Mosely-O'Neal, Bertha Mae	Embalmer
EMB004610	Harris, Marsha Lynn Hancock	Embalmer
EMB004611	Cross, Lara Shea	Embalmer
EMB004612	Long, Michael William	Embalmer
EMB004613	Weeks, Scott Embrey	Embalmer
FD005017	Richardson, Shonte' Iesha Bentley	Funeral Director

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FD005018	Dotson, Marquis de Lafayette, III	Funeral Director
FD005019	Mosely-O'Neal, Bertha Mae	Funeral Director
FD005020	Harris, Marsha Lynn Hancock	Funeral Director
FD005021	Cross, Lara Shea	Funeral Director
FD005022	Long, Michael William	Funeral Director
FD005023	Weeks, Scott Embrey	Funeral Director
FEST001708	Henry Funeral Home Inc	Funeral Establishment
	McGuire Jennings Miller Oaknoll Chapel	
FEST001709	Funeral Home and Cremation Services	Funeral Establishment
	McGuire Jennings Miller Heritage Chapel	
FEST001710	Funeral Home and Cremation Services	Funeral Establishment
FEST001711	Wimberly & Jackson Funeral Home, Inc.	Funeral Establishment
FEST001712	Alexander Funeral Home	Funeral Establishment
FEST001715	McNeill Funeral Home	Funeral Establishment
FSA004947	Alexander, Chris Mark	Funeral Service Apprentice
FSA004948	Gentry, Wallace Gerald	Funeral Service Apprentice
FSA004949	Small, Anthony Benard	Funeral Service Apprentice
FSA004950	Kirk, James M	Funeral Service Apprentice
FSA004951	Allard, Charles Kenneth, III	Funeral Service Apprentice
FSA004952	Ellis, Brian Scott	Funeral Service Apprentice
FSA004953	Rogers, Edward Ivan, Jr	Funeral Service Apprentice
FSA004954	Truesdale, Kellye Raja	Funeral Service Apprentice
FSA004955	Chapman, Billy Vann, Jr	Funeral Service Apprentice
FSA004956	Anderson, James Cody	Funeral Service Apprentice
FSA004957	Whitting, Timothy Lamar	Funeral Service Apprentice

Lauren McDonald moved, Nancy Kennedy seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:

Herl, Gregory	Apprentice Application	Deny
Nance, Arthur	Reinstatement of Funeral Director and Embalmer License	Approve
Simmons, Ida Lou	Reinstatement of Funeral Director and Embalmer License	Deny

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Continuing Education:

Mr. Daviston moved, Mrs. Kennedy seconded, and the Board voted to approve the recommendations of the committee on the following courses, with Mr. Hamby recusing from discussion and abstaining from the vote:

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved	DENIED
Dignity University	Back Safety	1.5	1.5	
	Bloodborne Pathogens	1	1	
	Cremation Consumer	1.5	1.5	
	Defensive Driving	1.5	1.5	
	Fire Safety	1	1	
	Formaldehyde Monitoring	1	1	
	FTC-Funeral Rule	2	2	
	Hazard Communication	1.5	1.5	
	Hearing Protection	1.25	1.25	
	Lockout/Tagout	1.25	1.25	
	Office Safety	1.5	1.5	
	Respiratory Protection	1	1	
	Module 1	4	4	
	Module 2	4	4	

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	Module 3	4	4	
	Module 4	4	4	
	Module 5	4	4	
	Module 6	4	4	
	Module 7	4	4	
	MFE	9		✓
	Effective Comm. Skills	1.5	1.5	
	Securing Payments on At-Need Fun. Accts	1	1	
	Cremation Theory	2	2	
	Jewish Funeral Traditions	1	1	
	Workplace Harassment	2	2	
	Workplace Diversity	1.5	1.5	
	Workplace Discrimination	1	1	
	Avoiding Litigation	.5	.5	
	Forklift Safety	1	0	✓
	Trenching & Shoring	1	0	✓
	Complaint Resolution	1	1	
Matthews International	Cremation	3	3	
	Cremation-Seeing the Arrangement Process	3	3	
	The Ethics of the Arrangement Office	2	2	
	90 Minute Miracle & MFG Plant Tour	6	1.5	

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National Funeral Directors Association	Online Learning Center	1-4	4	
	ADA Employer Compliance: Title I of the Americans with Disabilities Act	3	3	
	Communicable Diseases: What Every Funeral Home Must Know	3	3	
	Conflict Management for Funeral Directors: Successful Interpersonal Communication Practices	4	4	
	Controlling Your Accounts Receivable	3	3	
	Embalming the Obese Case	3	3	
	Ethics in the Real World: Guidelines for Ethical Decision-Making in Funeral Service	3	3	
	Funeral Home Remodeling or New Construction	3	0	✓
	Professional Ethics in Funeral Service: NFDA's Code of Professional Conduct	1	1	
	Serving Hispanic Families	4	4	
	Time for Your Annual Check-up: Financial Statements and Preneed Analysis	3	3	
	Understanding a Child's Grief	3	0	✓
	Understanding Adult Grief: Developing Ways to Help Adults on Their Grief Journeys	4	0	✓
	Understanding the Practice of the FTC Funeral Rule	3	3	
	Wage and Hour Laws for Funeral Home Employers	3	3	
	Delegating	2	2	
	Essential Skills of Communicating	2	2	
	Essential Skills of Leadership	2	2	
	Improving Work Habits	2	2	
	Managing Complaints	2	2	
	Professionalism in the Office	2	2	

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	Providing Performance Feedback	2	2	
	Supporting Change	2	2	
	Guaranteed Funerals: Is Preneed Right for You?	2	2	
	Risk Management: Controlling Liability Risk for Small Businesses	2	2	
Thanos Institute	Grief Counseling for the Funeral Director	10	0	✓
Georgia Eye Bank, Inc.	Making Eye Donation Happen for Families	2	0	✓
Georgia Funeral Service Practitioners Association, Inc.	Building Your Family's Trust	2	2	
	Identity Theft: How The Crime of the Century Can Hold Your Funeral Home Hostage	1.5	1.5	
	Examining The Duties and Obligations of GFSPA District Officers	1.5	1.5	

Other Business:

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted as follows on the following requests and correspondence:

Board Review	Letter from Roy D. Crosby Alma, GA	Received as information
Request 90 day grace period	Letter from Craig R. Tremble & Sons Funeral Home, Inc. Pembroke, GA	Approve
Request 90 day grace period	Elliott Sons Funeral Home Augusta, GA	Approve
Request Rule Waiver	Williams & Williams Funeral Home	Denied
Request 90 day grace period	Brannen-Kennedy Funeral Home Reidsville, GA	Approve

- Mr. Roach proposed a committee for application review. Draper Watson and Thelon Hamby were appointed to serve on the application review committee.
- A legislative work session is being scheduled for the coming month.

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The next meeting of the Board will be November 18, 2008, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 3:05 p.m.

Minutes approved at the November 18, 2008 board meeting.