

<p>Georgia State Board of Funeral Service Board Meeting January 13, 2009</p>

A meeting of The Georgia State Board of Funeral Service was held on January 13, 2009 at 237 Coliseum Drive, Macon, Georgia. David Roach, Chairman, called the meeting to order at 10:00 a.m.

A quorum was established with members present being: David Roach, Chairman; Linda Ware, Vice Chair; Draper Watson; Thelon Hamby; Terry Daviston; and Lauren McDonald.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist; and Regean Dean, Assistant Attorney General.

Randall Vaughn, Division Director for the Professional Licensing Boards Division spoke with Board Members regarding outsourcing the exams process for licensure applicants that require examination. Craig Fluck, Exam Analyst; reported on the current status of the exams process and future proposals.

Terry Daviston, Draper Watson seconded, and the Board voted to approve the minutes of the December 9, 2008 minutes.

Draper Watson moved, Linda Ware seconded, and the Board voted to ratify the following licenses issued since the December 9, 2009 meeting:

<u>License Number</u>	<u>Name</u>	<u>License Type</u>
CREM000079	Azalea Crematory LLC	Crematory
CREM000080	Hutcheson's Memorial Chapel & Crematory	Crematory
EMB004621	Evans, Taquan Raheem	Embalmer
EMB004622	Bryan, Mary Amelia	Embalmer
FD005031	Evans, Taquan Raheem	Funeral Director
FD005032	Bryan, Mary Amelia	Funeral Director
FEST001718	Joiner-Anderson Funeral Home Screven Chapel	Funeral Establishment
FEST001719	Alvin Lofton Funeral Home and Cremation Services Inc Lilburn Chapel	Funeral Establishment
FEST001720	Alpharetta Southcare Funeral Home & Cremation Services	Funeral Establishment
FEST001721	Marietta Southcare Funeral Home & Cremation Services	Funeral Establishment
FEST001722	Lewis Mortuary II	Funeral Establishment
FSA004966	Davis, Angela H	Funeral Service Apprentice
FSA004967	Hardy, Ashley Aun-yahmahlettah	Funeral Service Apprentice
FSA004968	Nolen, Judith Miller	Funeral Service Apprentice
FSA004969	Gaddis, Leslie Lee, IV	Funeral Service Apprentice

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FSA004970	Costley, Stephen Michael	Funeral Service Apprentice
FSA004971	Sealy, Joy Louise	Funeral Service Apprentice
FSA004972	Guertin, Allen Lee	Funeral Service Apprentice
FSA004973	Briscoe, Gregory Berton	Funeral Service Apprentice
FSA004974	Guined, Cynthia Diane	Funeral Service Apprentice

Thelon Hamby moved, Draper Watson seconded, and the Board voted to accept the recommendations made in on the following hearing appointments:

Hearing Appointments

<u>Appointment Type</u>	<u>License Number</u>	<u>Name</u>	<u>Time</u>	<u>Decision</u>
Unpaid Fine	FUN090052 FUN090058	Dent's Undertaking Establishment FDFCC: Thomasine Ketch 930 D'Antignac Augusta, GA 30901	10:00 a.m.	Fine Stands, if not received 30 days from docketing date, further action to be taken by the board
Unpaid Fine	FUN090018	Myers Funeral Home FDFCC: Moses Wesley Myers 79 Old Granger Circle Woodbine, GA 31569	10:00 a.m.	Uphold fine, refer to legal to send notice certif. mail, if no action, suspend license
Appeal Fine	FUN090062	Edwards & Sons Mortuary Owner: Quinton Edwards, Sr.	10:30 a.m.	Did not Appear Uphold fine, refer to legal to send notice certif. mail, if no action, suspend license

Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Draper seconded the motion. The motion was carried by David Roach, Chairman; Linda Ware, Vice Chair; Draper Watson; Thelon Hamby; Terry Daviston; and Lauren McDonald. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Thelon Hamby moved, Draper Watson seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:

<u>Applicant Number</u>	<u>Applicant Name</u>	<u>Recommendation</u>
1172494 & 1172495	R M	Table, schedule appearance

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1169107 1169108	Bryan Melton	License with 2yr probation
1170104 1170105	Randall Kimbro	approve
1167348 & 1167347	Jerry Paul Harris	approve

Terry Daviston moved, Draper Watson seconded, and the Board voted to accept the recommendations made in Executive Session on the following complaints:

<u>Complaint Number</u>	<u>Complaint Type</u>	<u>Recommendation</u>
FUN090040	Consumer complaint	Close with letter of concern

Thelon Hamby moved, Draper Watson seconded, and the Board voted to approve the following orders accepting fine monies:

<u>Name</u>	<u>Complaint Number</u>	<u>City</u>	<u>Violation</u>	<u>Total Amount Accepted</u>	<u>Board Recommendation</u>
Frank & Solomon Nixon Funeral Home	FUN090042	Tifton	Failed inspection, unsanitary conditions.	\$700	Approve
Sims Funeral Home Inc.	FUN090043	Douglas	Embalmer's license was expired.	\$50	Approve
Thornton Mortuary	FUN090057	Atlanta	Failed inspection	\$100	Approve
Hightower's Memorial Chapel	FUN090069	Douglasville	Nonporous sink cover	\$50	Approve
Reno Tapley Mortuary	FUN090063	Swainsboro	Wall Cert & current renewed license	\$50	Approve

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Linda Ware moved, Draper Watson seconded, and the Board voted to accept the recommendations made in Executive Session on the following cognizant appointments:

Cognizant Appointments

<u>Appointment Type</u>	<u>Applicant Number</u>	<u>Name</u>	<u>Time</u>	<u>Decision</u>
Cognizant Interview	FUN080090	Hugh Hiram Peeler Bridges Funeral Home	9:30 a.m.	Close with letter of concern regarding aiding and abetting unlicensed practice, and pre-signed contracts; issue voluntary C&D to D.B.
Cognizant Interview	1170205 1170208	Joshua Chad Pendley	9:45 a.m.	No show
Cognizant Interview	445418 448351	David Meadows	CNCLD	CNCLD
Cognizant Interview	1169185 1169184	Robert Franklin	10:00 a.m.	Deny

Lauren McDonald moved, Draper Watson seconded, and the Board voted to accept the recommendations made in Executive Session on the following appointments:

Board Appointments

<u>Appointment Type</u>	<u>Applicant Number</u>	<u>Name</u>	<u>Time</u>	<u>Decision</u>
FDFCC	1169720	Little-Davenport FDFCC: Jerry Cleveland Ward 355 Dawsonville Hwy. Gainesville, GA 30501	CNCLD	CNCLD
FDFCC	1170765	Memorial Park Funeral Home Gainesville, GA Owner: Jack Frost FDFCC: Anthony Todd Frankum	10:45 a.m.	Approve
FDFCC	1171833	American Crematory Roswell, GA Owner: SCI FDFCC: Ricky John Bennett	11:00 a.m.	Approve
Board Approval Trade Embalmer to Supervise	1168571	James M. Tucker FD002110/EMB002090	11:00 a.m.	Approve

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Jay Tod Garrett				
FDFCC	1173153	Woodstock Funeral Home Woodstock, GA Owner: SCI FDFCC: Gerald Wayne Lee	11:15 a.m.	Approve

Terry Daviston moved, Thelon Hamby seconded, and the Board voted to accept the recommendations made in Executive Session on the following continuing education courses:

<u>Program Provider/Sponsor</u>	<u>Course Title</u>	<u>Approved Hours</u>	<u>DENIED</u>
LifeLink of Georgia	Coroner/ Funeral Home Organ & Tissue Donation Symposium	2	
Hospice Foundation of America	Diversity and End of Life Care	0	Deny Only involved after death
	Diversity and End of Life Care On-Line Course	0	Deny Only involved after death
Selected Independent Funeral Homes	Selected Independent Funeral Homes 2009 NextGen Seminar	5.5	
MKJ Marketing	Receptions "The Advance Course"	8	
National Funeral Directors Association	Award-winning Ideas for Funeral Homes in Pursuit of Excellence	1	
	If Warren Buffett Owned a Funeral Home: Practical Financial Strategies for Independent Funeral Home	2	
CEU	Association of Executives of Funeral Service Board	4.75	
	Avian Influenza Preparedness in the Death Care Profession	.5	
	Generational Issues and the Discipline Process	1	
	Can we regulate ourselves into compliances? A look at the role of the State Board of Mortuary Science	1	
	District Meetings	1.5	
	Cremation Association of North America	1	
	National Prearranged Services Issue	1	
	Pre-need Pitfalls & Successes	1	

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Thelon Hamby moved, Draper Watson seconded, and the Board voted to accept the recommendations made in Executive Session on the following items of other business:

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| <ul style="list-style-type: none"> • Rescind 90 day grace period approved 12-9-08 | <p style="text-align: center;">Peoples Funeral Home</p> | <p style="text-align: center;">Approve</p> |
| <ul style="list-style-type: none"> • No response to notification requiring new FDFCC | <p style="text-align: center;">Smalley’s Funeral Home</p> | <p style="text-align: center;">Refer memo to AG that funeral establishment has no FDFCC</p> |
| <ul style="list-style-type: none"> • Review Texas Transcript | <p style="text-align: center;">Branden Benedict</p> | <p style="text-align: center;">Advise of Georgia’s licensure requirements, Draper Watson recused himself.</p> |
| <ul style="list-style-type: none"> • Processing fee for insurance policies charged to clients | <p style="text-align: center;">Whitley Garner at
Rosehaven Memorial Park,
Funeral and Cremations</p> | <p style="text-align: center;">Advise to consult with an attorney and the Federal Trade Commission</p> |
| <ul style="list-style-type: none"> • Request 90 day grace period | <p style="text-align: center;">Speer & Speer Funeral Home</p> | <p style="text-align: center;">Approve</p> |
| <ul style="list-style-type: none"> • Request 90 day grace period | <p style="text-align: center;">Helton Brothers Funeral Home</p> | <p style="text-align: center;">Approve</p> |

David Roach informed the members of the Funeral Service Examining Boards’ district alignment concerning reciprocity with the southeastern states.

Draper Watson requested that Metro embalming advertising of its crematory be investigated.

The next meeting of the Board will be February 10, 2009, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

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There being no further business, the meeting was adjourned at 2:26 p.m.

Minutes approved at the February 10, 2009 Board meeting.