

|  |
|--|
| <p><b>Georgia State Board of Funeral Service</b><br/> <b>Board Meeting</b><br/> <b>August 11, 2009</b></p> |
|--|

A meeting of The Georgia State Board of Funeral Service was held on August 11, 2009 at 237 Coliseum Drive, Macon, Georgia. Linda Ware, Chairperson, called the meeting to order at 10:01 a.m.

A quorum was established with members present being: Linda Ware, Chairperson; Lauren McDonald, Vice Chair; Thelon Hamby, David Roach, Nancy Kennedy and Terry Daviston.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist; and Reagan Dean, Assistant Attorney General via video conference.

Terry Daviston moved, Thelon Hamby seconded, and the Board voted to approve the minutes of the July 11, 2009 meeting.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to ratify the following licenses issued since the July 11, 2009 meeting:

|     |            |                           |                            |                 |
|-----|------------|---------------------------|----------------------------|-----------------|
| 1.  | CREM000082 | Peachtree Cremation       | Crematory                  | Lawrenceville   |
| 2.  | EMB004647  | Winns, Jacqueline         | Embalmer                   | Arlington       |
| 3.  | EMB004648  | Thornton, Brandon Elliott | Embalmer                   | Atlanta         |
| 4.  | EMB004649  | Tatum, Kennon Trent       | Embalmer                   | Reidsville      |
| 5.  | FD005058   | Winns, Jacqueline         | Funeral Director           | Arlington       |
| 6.  | FD005059   | Thornton, Brandon Elliott | Funeral Director           | Atlanta         |
| 7.  | FD005060   | Tatum, Kennon Trent       | Funeral Director           | Reidsville      |
| 8.  | FEST001734 | Watkins Funeral Home      | Funeral Establishment      | Jonesboro       |
| 9.  | FSA005026  | Jones, Stacy              | Funeral Service Apprentice | Savannah        |
| 10. | FSA005027  | Mathis, John David        | Funeral Service Apprentice | Vienna          |
| 11. | FSA005028  | Simpson, Michael Edward   | Funeral Service Apprentice | Tifton          |
| 12. | FSA005029  | Barrow, Christopher Todd  | Funeral Service Apprentice | Vidalia         |
| 13. | FSA005030  | Daughtry, Andrew Clay     | Funeral Service Apprentice | Valdosta        |
| 14. | FSA005031  | Winkfield, Lois I         | Funeral Service Apprentice | Scottdale       |
| 15. | FSA005032  | Evans, James Johnathan    | Funeral Service Apprentice | Hogansville     |
| 16. | FSA005033  | Lee, Jong Woo             | Funeral Service Apprentice | Decatur         |
| 17. | FSA005034  | Davis, Albert Richard     | Funeral Service Apprentice | Fort Oglethorpe |
| 18. | FSA005035  | Cantrell, Samantha Lea    | Funeral Service Apprentice | Cleveland       |
| 19. | FSA005036  | Renfroe, Shayrn Mychelle  | Funeral Service Apprentice | Dublin          |
| 20. | FSA005037  | Huddleston, Ryan Robert   | Funeral Service Apprentice | Athens          |
| 21. | FSA005038  | Perkerson, Kelly Struempf | Funeral Service Apprentice | Austell         |

|  |
|--|
| <p><b>Georgia State Board of Funeral Service</b><br/> <b>Board Meeting</b><br/> <b>August 11, 2009</b></p> |
|--|

Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Nancy Kennedy seconded the motion. The motion was carried by Linda Ware, Chairperson; Lauren McDonald, Vice Chair; Thelon Hamby, David Roach, Nancy Kennedy and Terry Daviston. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Lauren McDonald moved, David Roach seconded, and the Board voted to accept the recommendations made in Executive Session on the following appointments:

- |     |                  |   |            |  |  |  |
|-----|------------------|---|------------|--|--|--|
| 1.  | *Special Request | Chris Nuzum   |            |  |  | Send inspector to insure compliance in advertising signage |
| 2.  | Board Request    | SouthEast Death Care & Cremation Services - FEST001666                  |            |  |  | Approve  |
| 3.  | Trade Embalmer   | Eddie Pettis - Supervisor<br>Diane Jordan – Apprentice Applicant        |            |  |  | No Show  |
| 4.  | FDFCC            | Roswell Funeral Home, Roswell, GA<br>Owner: SCI<br>FDFCC: Patty S Hasty |            |  |  | Approve;<br>Thelon recused                                 |
| 5.  | FDFCC            | Hanley Shelton Funeral Home   | FEST001170 |  |  | No Show  |
| 6.  | Reinstatement    | Merritt Funeral Home  | FEST001454 |  |  | Inspection Incomplete                                      |
| 7.  | FDFCC            | H. M. Patterson Canton Hill<br>FEST001300                               |            |  |  | Approve;<br>Thelon recused                                 |
| 8.  | FDFCC            | Helton Brothers Funeral Home<br>FEST000724                              |            |  |  | Approve;<br>Chairperson, Linda Ware recused                |
| 9.  | FDFCC            | Jones and Turner Funeral Home<br>FEST000210                             |            |  |  | No Show  |
| 10. | FDFCC            | Clark Funeral Home<br>FEST000083  |            |  |  | Approve  |

Lauren McDonald moved, David Roach seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:



|   |
|---|
| <b>Georgia State Board of Funeral Service</b><br><b>Board Meeting</b><br><b>August 11, 2009</b> |
|---|

- FUN100023 Grant Hearing

**Orders Accepting Fine Money:**

|  |           |            |  |       |        |
|--|-----------|------------|--|-------|--------|
| McKinney-Neal Mortuary Inc.              | FUN090131 | Elberton   | Unsanitary Conditions  | \$600 | Accept |
| Smith-Albritten Funeral Home             | FUN090140 | Cuthbert   | Establishment not in acceptable repair condition, One operable hearse                        | \$300 | Accept |
| Warren Brothers Mortuary                 | FUN090118 | Sparta     | All outside ventilation openings screened; each casket meets pricing regulation requirements | \$250 | Accept |
| Norrington Funeral Home                  | FUN090133 | Greensboro | Cited for One operable hearse - No tag for hearse  | \$100 | Accept |
| Young Funeral Home                       | FUN090143 | Atlanta    | 2 caskets short of the eight casket requirement  | \$200 | Accept |
| G L Haynes Funeral Home                  | FUN090142 | Warrenton  | (1) at least two aneurysm needles \$50(1)Trocar \$50   | \$100 | Accept |
| Leonard's Funeral Home                   | FUN100007 | Talbotton  | (1) Caskets short of the eight requirement in display room.                                  | \$100 | Accept |
| SouthEast DeathCare & Cremation Services | FUN100005 | Rincon     | (1)Installed Back flow preventer. Screen door at embalming room needs repairing.             | \$50  | Accept |

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following Continuing Education courses:

| Program Provider/Sponsor   | Course Title  | HRS Requested | HRS Approved                          |
|--|---|---------------|---------------------------------------|
| <b>GFDA – Georgia Funeral Directors Association</b>                      | 2009 District Meeting   | 2             | 2                                     |
| <b>ICCFA - International Cemetery, Cremation and Funeral Association</b> | ICCFA – Fall Management Conference  | 12.5          | Primarily related to cemeteries.<br>4 |
| <b>MKJ Marketing</b>   | Preferred Funeral Directors   | 11            | 11                                    |
| <b>NFDA – National Funeral Directors Association</b>                     | Preventing OSHA Violations in Your Funeral Home                                     | 2             | 2                                     |
| <b>DIAMS - The Dodge Institute for Advanced Mortuary Studies</b>         | Embalming – The Challenges & The Rewards<br>Scottsdale, AZ, September 23 & 24, 2009 | 9             | 9                                     |

|   |
|---|
| <b>Georgia State Board of Funeral Service</b><br><b>Board Meeting</b><br><b>August 11, 2009</b> |
|---|

|  |   |    |    |
|--|---|----|----|
|  | Dodge Seminar   | 19 | 19 |
|  | *Embalming – The Challenges & The Rewards<br>(The names are the same but they have different content) Toronto, Canada, November 18 & 19, 2009 | 9  | 9  |

Lauren McDonald moved, David Roach seconded, and the Board voted as follows on the following items of other business:

- |   |                             |   |  |
|---|-----------------------------|---|--|
| • | Grace Period                | Ronnie L Stewart Family Funeral Home<br>FEST001052  | Approve  |
| • | Denial of Reinstatement     | Daryl Hammond<br>FD004563 & EMB4155   | Send letter of explanation further stating the Boards decision |
| • | Request Board Consideration | Donehoo-Lewis Funeral Home, Inc.<br>FEST001003  | Received as information  |
| • | Letter from Attorney        | The Barnes Law Firm<br>RE: FEST001170 – Hanley Shelton Funeral Home<br>FD003954 – Edwin Dewan Shelton | Received as information  |
| • | Grace Period                | Brannen-Kennedy Funeral Home  | Approve  |
| • | Grace Period                | Hanley Shelton Funeral Home -<br>FEST001170   | Approve  |

The Board discussed the proposed changes in death certificate filing.

Lauren McDonald, Vice Chair of Cumming, GA and David Roach of Powder Springs, GA were appointed by the Board to act as its representatives when meeting with agency officials to further discuss concerns with the proposed process and procedural changes for Georgia death certificates.

The Board voted to change the date of the next regularly scheduled meeting from September 8, 2009 to September 15, 2009, beginning at 10:00 a.m. A work session to discuss pending legislation was scheduled for Monday September 14, 2009 at 10:00 a.m. The meeting will be held at the Professional Licensing Board office located in Macon, Georgia.

**Georgia State Board of Funeral Service  
Board Meeting  
August 11, 2009**

The next meeting of the Board will be September 15, 2009, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 3:06 p.m.

Minutes were approved at the September 15, 2009 board meeting.