

<p><b>Georgia State Board of Funeral Service</b>  <b>Board Meeting</b>  <b>September 15, 2009</b></p>
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A meeting of The Georgia State Board of Funeral Service was held on September 15, 2009 at 237 Coliseum Drive, Macon, Georgia. Linda Ware, Chairperson, called the meeting to order at 10:00 a.m.

A quorum was established with members present being: Linda Ware, Chairperson; Thelon Hamby, Draper Watson, Nancy Kennedy and Terry Daviston.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist; and Reagan Dean, Assistant Attorney General.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the minutes of the August 11, 2009 meeting.

Thelon Hamby moved, Draper Watson seconded, and the Board voted to ratify the following licenses issued since the August 11, 2009 meeting:

1.	EMB004651	Johnson, Eunice Williams	Embalmer	Stockbridge
2.	EMB004652	Alford, Pichard Kerr Justin	Embalmer	Atlanta
3.	EMB004653	Hicks, Jeremy Michael	Embalmer	Dallas
4.	EMB004654	Wilson, Christine Rene	Embalmer	Atlanta
5.	EMB004655	King, Ben Hamilton	Embalmer	Dalton
6.	FD005062	Johnson, Eunice Williams	Funeral Director	Stockbridge
7.	FD005063	Alford, Pichard Kerr Justin	Funeral Director	Atlanta
8.	FD005064	Hicks, Jeremy Michael	Funeral Director	Dallas
9.	FD005065	Wilson, Christine Rene	Funeral Director	Atlanta
10.	FD005066	King, Ben Hamilton	Funeral Director	Dalton
11.	FEST001735	Henderson Memorial Chapel	Funeral Establishment	Fitzgerald
12.	FSA005039	Roberts, Marty Dale	Funeral Service Apprentice	Austell
13.	FSA005040	Ross, Jerome Lewis	Funeral Service Apprentice	Tucker
14.	FSA005041	Belcher, Stephen Thomas	Funeral Service Apprentice	Calhoun
15.	FSA005042	Roberts, Nathan Brian	Funeral Service Apprentice	Atlanta
16.	FSA005043	Wilson, Pamela Riner	Funeral Service Apprentice	Buena Vista
17.	FSA005044	Howell, Alonzo Lenor	Funeral Service Apprentice	Macon
18.	FSA005045	Stevenson, Robert Maurice	Funeral Service Apprentice	Atlanta
19.	FSA005046	Cadwell, Christy D	Funeral Service Apprentice	Cairo
20.	FSA005047	Garrett, Marshall Arnold, Jr	Funeral Service Apprentice	Atlanta
21.	FSA005048	Abner, Jason Robert	Funeral Service Apprentice	Villa Rica

<b>Georgia State Board of Funeral Service</b> <b>Board Meeting</b> <b>September 15, 2009</b>
----------------------------------------------------------------------------------------------------

Terry Daviston moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Draper Watson seconded the motion. The motion was carried by Linda Ware, Chairperson; Thelon Hamby, Draper Watson, Nancy Kennedy and Terry Daviston. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Thelon Hamby moved, Draper Watson seconded, and the Board voted to accept the recommendations made in Executive Session on the following appointments:

- |     |            |            |                                                                                                         |                      |                          |
|-----|------------|------------|---------------------------------------------------------------------------------------------------------|----------------------|--------------------------|
| 1.  | 10:00 a.m. | FEST000036 | Andrews Funeral Home                                                                                    | Appeal Fine          | No Show<br>Fine Upheld   |
| 2.  | 10:00 a.m. | FEST000105 | Darien Funeral Home                                                                                     | Appeal Fine          | Fine Upheld              |
| 3.  | 10:00 a.m. | FEST000332 | Speer and Speer Funeral Home<br>Owner: Barbara Johnson<br>FDFCC: Cedric E. Nealey                       | Change FDFCC         | Appointment<br>Cancelled |
| 4.  | 10:00 a.m. | 1203428    | Merritt Funeral Home<br>Owner: Algin R. Merritt<br>FDFCC: Algin R. Merritt                              | Reinstatement        | APPROVE                  |
| 5.  | 10:15 a.m. | 1202845    | Oconee Chapel Funeral Directors<br>Owner: Lord and Stephens, Inc.<br>FDFCC: Robert Lynn Smith           | Change FDFCC         | APPROVE                  |
| 6.  | 10:15 a.m. | 1198300    | K & K Sewell Funeral Home<br>Owner: K & K Sewell Funeral Home, Inc.<br>FDFCC: Karon Denise Massiah      | New<br>Establishment | APPROVE                  |
| 7.  | 10:30 a.m. | FEST000066 | Bynes-Royall Funeral Home Inc<br>Owner: Bynes-Royall Funeral Home, Inc.<br>FDFCC: Frenchye Mason Bynes  | Change FDFCC         | APPROVE                  |
| 8.  | 10:30 a.m. | 1202848    | Watkins & Sons Funeral Home<br>Owner: Timothy Watkins<br>FDFCC: Timothy Watkins                         | New<br>Establishment | APPROVE                  |
| 9.  | 10:45 a.m. | FEST000270 | Davenport-McLendon Mortuary, Inc.<br>Owner: Davenport-McLendon Mortuary, Inc.<br>FDFCC: Joseph Anderson | Change FDFCC         | APPROVE                  |
| 10. | 10:45 a.m. | FEST001170 | Hanley Shelton Funeral Home<br>Owner: Henry Shelton<br>FDFCC: Evelyn Samples Shelton                    | Change FDFCC         | APPROVE                  |
| 11. | 11:00 a.m. | 1205624    | Moore Funeral Home<br>Owner: J'Arthur Harris<br>FDFCC: Eddie T. Hosley                                  | Change FDFCC         | APPROVE                  |
| 12. | 11:00 a.m. | 1206171    | Brannen-Kennedy Funeral Home<br>Owner: Brannen-Kennedy Funeral Home, Inc.<br>FDFCC: Kennon Trent Tatum  | Change FDFCC         | APPROVE                  |

<b>Georgia State Board of Funeral Service</b> <b>Board Meeting</b> <b>September 15, 2009</b>
----------------------------------------------------------------------------------------------------

13.	11:15 a.m.	1206277	Fox & Weeks Funeral Directors, Inc. Owner: Weeks Twins, LLC FDFCC: Robin E. Hattaway	Change FDFCC	APPROVE THELON HAMBY RECUSED
14.	11:15 a.m.	1205950	Baldwin Funeral Home, Inc. Owner: Baldwin Funeral Home, Inc. FDFCC: Eric Ras Baldwin	New Establishment	APPROVE
15.	11:30 a.m.	FEST000210	Jones & Turner Funeral Home Owner: William Adolphus Justers FDFCC: William Adolphus Justers	Change FDFCC	APPROVE
16.	11:30 a.m.	1206805 1206818	Joiner - Anderson - Saxon Funeral Home and Crematory Owner: Joiner-Anderson-Saxton Funeral Home and Crematory, LLC FDFCC: Valchester Prescott	New Establishment & Crematory	APPROVE

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:

1.	1191776	Baker-Harrell-Faircloth	Establishment	APPROVE
2.	1187194	Baugh, James	Funeral Director	DENY
3.	1091406	Daniels, Belveanna ReTina	Apprentice	DENY
4.	1206190 1206191	Fisher, Kimberly	Embalmer & Funeral Director	APPROVE
5.	1203789 1203790	House, William Anthony	Embalmer & Funeral Director	DENY
6.	1179018	Hendrix, Joshua	Apprentice	APPROVE
7.	1201282 1201286	Brewer, Darrell	Embalmer & Funeral Director	APPROVE Thelon Hamby Recused
8.	1204217 1204218	Burrell, Kini Tollison	Embalmer & Funeral Director	DENY
9.	1203159	Gosier, Glen Bernard	Apprentice	DENY
10.	1203963 1203965	Poole, Brian Keith	Embalmer & Funeral Director	APPROVE Thelon Hamby Recused

Thelon Hamby moved, Draper Watson seconded, and the Board voted to accept the report of pending cases presented by the Attorney General's office.

<p><b>Georgia State Board of Funeral Service</b>  <b>Board Meeting</b>  <b>September 15, 2009</b></p>
---------------------------------------------------------------------------------------------------------------

Thelon Hamby moved, Draper Watson seconded, and the Board voted to accept the recommendations made in Executive Session on the following orders accepting fine money:

**Orders Accepting Fine Money:**

Frank & Solomon Nixon Funeral Home	Tifton	Failure to equip embalming room with a separate sink for the disinfecting of hands and instruments.	\$50	ACCEPT
Pollard Funeral Home	Atlanta	Failure to equip embalming room with a separate sink for the disinfecting of hands and instruments and failure to have a card or brochure in each casket stating the price of the casket.	\$50	ACCEPT
Wright & Jones Funeral Home	Lincolnton	Failure to equip embalming room with a separate sink for the disinfecting of hands, and instruments; failure to have a card or brochure in each casket stating the price of the casket and failure to maintain a state of clean, sound, safe, and acceptable repair and condition of the establishment at all times.	\$450	ACCEPT
Jackson Funeral Home	Monroe	Failure to maintain one operable motor hearse and/or combination hearse/ambulance with current Georgia registration for the transportation of casketed human remains at the establishment.	\$100	ACCEPT
Young Funeral Home	Monroe	Failure to maintain a minimum of 8 adult caskets within the display room on the premises of the establishment.	\$100	ACCEPT
Donehoo-Lewis Funeral Home, Inc.	Hapeville	Failure to maintain a minimum of 8 adult caskets within the display room on the premises of the establishment.	\$200	ACCEPT
Smith Funeral Home, LLC	Richland	Failure to conspicuously display a current biennial renewal license for the establishment, embalmer, funeral director and any apprentices.	\$50	ACCEPT
Lowndes & McLane Funeral Home	Tucker	Failure to contain in each embalming room instruments and supplies for the separation and embalming of dead bodies.	\$50	ACCEPT
Heritage Memorial Funeral Home	Cairo	Failure to maintain a minimum of 8 adult caskets within the display room on the premises of the establishment.	\$300	ACCEPT

<p><b>Georgia State Board of Funeral Service</b>  <b>Board Meeting</b>  <b>September 15, 2009</b></p>
---------------------------------------------------------------------------------------------------------------

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following Continuing Education courses:

Program Provider/Sponsor	Course Title	HRS <u>Requested</u>	HRS <u>Approved</u>
Academy of Professional Funeral Service Practice, Inc.	Technology In Funeral Service and the Evolution of the Obituary: How to Leverage Both to Provide Value-Added Service & Generate Revenue	1	1
FuneralReview.com	Funeral Service Business Plan 2010	12	12
International Cemetery and Funeral Association – ICCFA	Wide World of Sales Conference	9.5	Sales 0
National Funeral Directors Association – NFDA International Convention & Expo Workshops	Certified Preplanning Consultant (CPC) <b>*They have a “fast track” 1.5 day seminar that was previously approved. This seminar is 2.5 days and they are requesting 16 hours.</b>	16	16
	Reconstructive Techniques for Facial Repair of Trauma	4	4
	Cremation Litigation	1	1
	Prepare for the New Employment Regulations	2	2
	Innovate Your Workplace for Greater Satisfaction	2	2
	Stress: The Spice of Life or the Kiss of Death	1	1
	Does Formaldehyde Cause Cancer: How NFDAs Formaldehyde BMPs Can Protect You	2	2
	Event Marketing that Drives Funeral Business	1	1
	Marketing Your Cemetery to Today’s Customer	1	1
	Contemporary Mortuary Cosmetology	2	2
	Embracing Technology to Bring Total Service to the Families you Serve	2	2
	Green Funeral Home Is More Than Burial	2	2
	Wanted: Jurors for the Wrongful Dismissal Trial of the Century	2	2
	Are You an Aarbalm User?	2	2

<b>Georgia State Board of Funeral Service</b> <b>Board Meeting</b> <b>September 15, 2009</b>
----------------------------------------------------------------------------------------------------

	Navigating the New TSA Known Shipper Requirements	2	2
	Strategies for Raising Revenues and Decreasing Expenses	2	2
	Welcome to Wikiville: The New Internet for Your Funeral Home	2	2
	Opening Session: Boom! Be a Player Think Big Act Bold, Own Your Success at Work!	1	1
	A Review of the World's First Commercial Resomarium	1	1
	Burying a Child: Funeral Director's Work with the Bereaved	2	2
	Simple and Practical Best Practice Ideas of Leading Funeral Homes	1	1
	How to Prevent Debt From Becoming Uncollectable	1	1
	Strategic Budgeting in Today's Economy	1	1
	Advance Cremation Arranging	2	2
	Conversation Café: Financial Ideas	2	2
	Conversation Café: Gadgets and Gizmos	1	1
	Conversation Café: It isn't Easy Being Green	2	2
	Arlington National Cemetery: Past, Present and Future	1	1
	Ethical Thinking in Today's World	1	1
	Insurance 101	1	1
	Funeral Packages	1	1
	OSHA 101 – Overview	1	1
	Preparation Room Extremes	1	1
	Recession – Friendly Ideas to Accelerate Innovation in Your Firm	1	1
	With the Push to Cremate: Five Reasons to Encourage a Viewing and Ritual for the Deceased	1	1

<b>Georgia State Board of Funeral Service</b> <b>Board Meeting</b> <b>September 15, 2009</b>
----------------------------------------------------------------------------------------------------

	Customer Loyalty Is Not Built From 30,000 Feet	2	2
	Pet Death Care: Replace the Earnings Lost to Cremation	2	Not Funeral Related 0
	The Science of Shopping: How Your Product Can Sell Itself	2	2
	Closing Session: Taking Chance	1	1
	Exhibits	1	1

Thelon Hamby moved, Terry Daviston seconded, and the Board voted as follows on the following items of other business:

- |                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Request refund for late renewal fee</li> <li>• 90 day grace period</li> <li>• 90 day grace period</li> <li>• Open Records Request</li> <li>• Open Records Request</li> <li>• 90 day grace period</li> <li>• Board Review</li> <li>• Board initiated</li> </ul> | <ul style="list-style-type: none"> <li>Kinsey and Walton Funeral Home<br/>FEST001553</li> <li>Community Funeral Home<br/>FEST001576</li> <li>Williams Funeral Home<br/>FEST000867</li> <li>Brett A. Miller, Esq.<br/>Mabry &amp; McClelland, LLP<br/>Regarding: John Roger Miller - FD002306</li> <li>Brett A. Miller, Esq.<br/>Mabry &amp; McClelland, LLP<br/>Regarding: Henderson Bernard Holston, Sr.<br/>FD003676<br/>EMB003242</li> <li>Robert L. Parks Funeral Home<br/>FEST000883</li> <li>S F H</li> <li>Speer and Speer<br/>2<sup>nd</sup> grace period expired</li> </ul> | <ul style="list-style-type: none"> <li>Outside boards jurisdiction.<br/>Division Director will consider refund request.</li> <li>Approve</li> <li>Approve</li> <li>Deny</li> <li>Deny</li> <li>Approve</li> <li>Send inspector to issue voluntary cease and desist</li> <li>Send inspector to issue voluntary cease and desist</li> </ul> |
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The Board voted to post amendments to the following rules:

**Georgia State Board of Funeral Service  
Board Meeting  
September 15, 2009**

250-1-.04, 250-4-.04, 250-5-.06, 250-5-.11, 250-5-.12, 250-6-.02, 250-6-.03, 250-6-.04, 250-6-.06, and 250-6-.09.

The next meeting of the Board will be October 14, 2009, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 2:09 p.m.

Minutes were approved at the October 14, 2009 board meeting.