

<p><b>Georgia State Board of Funeral Service</b>  <b>Board Meeting</b>  <b>November 10, 2009</b></p>
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A meeting of The Georgia State Board of Funeral Service was held on November 10, 2009 at 237 Coliseum Drive, Macon, Georgia. Linda Ware, Chairperson, called the meeting to order at 10:00 a.m., at which time she relinquished the gavel to Vice Chairman Lauren McDonald to preside over the meeting.

A quorum was established with members present being: Linda Ware, Chairperson; Lauren McDonald, Vice Chairman; Draper Watson, Nancy Kennedy, David Roach and Terry Daviston.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist; and Reagan Dean, Assistant Attorney General via teleconference.

Terry Daviston moved, Nancy Kennedy seconded, and the Board voted to approve the minutes of the October 14, 2009 meeting.

Nancy Kennedy moved, David Roach seconded, and the Board voted to ratify the following licenses issued since the October 14, 2009 meeting:

1.	EMB004662	Ellis, Kristian LaShenna	Embalmer	Greenville
2.	EMB004663	Poteet, Stephen Wilson	Embalmer	Augusta
3.	FD005073	Ellis, Kristian LaShenna	Funeral Director	Greenville
4.	FD005074	Poteet, Stephen Wilson	Funeral Director	Augusta
5.	FEST001741	Hephzibah Funeral Home & Cremation Service	Funeral Establishment	Hephzibah
6.	FEST001742	DeLoach-McKerley Funeral Home & Cremation Services	Funeral Establishment	Waynesboro
7.	FSA005062	Heizer, Mary Elizabeth	Funeral Service Apprentice	Columbus
8.	FSA005063	Butts, Barbara Ann	Funeral Service Apprentice	Lithonia
9.	FSA005064	Shadburn, Tadd Daniel	Funeral Service Apprentice	Lawrenceville
10.	FSA005065	Ingram, Ronnie, Jr	Funeral Service Apprentice	Lawrenceville
11.	FSA005066	Eidson, Wendy Nicole	Funeral Service Apprentice	Conyers
12.	FSA005067	Scott, Phyllis Wilkins	Funeral Service Apprentice	Atlanta
13.	FSA005068	Walden, Anson Anthony	Funeral Service Apprentice	Swainsboro
14.	FSA005069	Gordon, Andrew Byron	Funeral Service Apprentice	Donalsonville
15.	FSA005070	Burkhead, Brandon Scott	Funeral Service Apprentice	Blairsville
16.	FSA005071	Miller, Eugene, Jr.	Funeral Service Apprentice	Decatur

Terry Daviston moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Draper Watson seconded the motion. The motion was carried by Linda Ware, Chairperson; Lauren McDonald, Draper Watson, Nancy Kennedy David Roach and Terry Daviston. The

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Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to accept the recommendations made in Executive Session on the following appointments:

- |    |                       |                                |   |   |
|----|-----------------------|--------------------------------|---|---|
| 1. | FEST000634            | Fine Appeal                    | Lane Memorial Chapel  | Fine Upheld<br>Terry, David<br>\$100 a month beginning<br>in Dec.09   |
| 2. | FEST100046            | Fine Appeal                    | Kinsey&Walton Funeral Home, Inc.                            | Cancelled Appearance  |
| 3. | FD003086<br>EMB002662 | Appeal Denial                  | William Anthony House                                       | Approve pending<br>GCIC background check<br>with consent order 24<br>month probation due to<br>criminal history |
| 4. | 1208198               | Supervising<br>Trade Embalmer  | Apprentice: Jaynelle Dixon<br>Supervisor: Dominique Rankine | Approve   |
| 5. | 1212954               | FD FCC                         | Ronnie L. Stewart Funeral Home                              | No show   |
| 6. | 1212157               | New<br>Establishment<br>FD FCC | Bradley B. Anderson Funeral Home<br>Bennitt Walker          | Approve<br>Approve  |
| 7. | 1210242               | New<br>Establishment<br>FD FCC | Sylvania Funeral Home of<br>Savannah<br>Jarvis Barnes       | Approve<br>Approve  |

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:

- |    |                         |                    |  |   |
|----|-------------------------|--------------------|--|---|
| 1. | Caver, Johnell          | 1209129<br>1209127 | Funeral Director<br>Embalmer by<br>reciprocity | Approve   |
| 2. | Fiorelli, Michele Ellen | 1203547<br>1203545 | Funeral Director<br>Embalmer                   | Springfield<br>Deny<br>incomplete apprenticeship  |
| 3. | C P                     | 1211544            | Embalmer                                       | Forward to AG for Consent<br>Order with following terms:<br>Clear background check with<br>consent order to be accepted<br>upon receipt, allowing 24 mos. |

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Probation, \$250 fine to be paid in 30 days and automatic CE audit during probationary period.

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|--|---------|---------------|---|
| 4. C W P F H                               | 1211543 | Establishment | Forward to AG for Consent Order to be accepted upon receipt, \$500 fine per month (Aug 09- Nov09=4mos.) with 5 mos. to pay @\$400 per month and 24 months probation |
| 5. Jennings Funeral and Cremation Services | 1209593 | Establishment | Approve   |

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to accept the report of pending cases presented by the Attorney General’s office.

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to post changes to rule amendment 250-5-.06(c).

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to table complaint and compliance issues until the December 8, 2009 board meeting.

Terry Daviston moved, Nancy Kennedy seconded, and the Board voted to approve the following Continuing Education courses:

Program Provider/Sponsor	<u>Course Title</u>	<u>HRS Requested</u>	<u>HRS Approved</u>
National Funeral Directors Association (NFDA)	Cemetery/Funeral Home Business Success through Passion for Service: the End of Mediocrity – Web seminar	1	1
Selected Independent Funeral Homes	Selected Independent Funeral Homes NextGen Seminar	6	6
Michael Fowler (Safety &Health)	Some New & Innovative Ideas in Restorative Art/ Cosmetics	2	2
	The Right Approach to the Difficult Case	2	2
	Description of Vital Events Information System (VEIS)	4	4
	Fighting Fraud with the Red Flag Rule	2	2

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	Funeral Home & Emergency Preparedness	2	2
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Draper Watson moved, Nancy Kennedy seconded, and the Board voted as follows on the following items of other business:

- |   |   |                                       |         |
|---|---|---------------------------------------|---------|
| • | Grace Period  | Smith’s Mortuary, Inc.<br>FEST001559  | Approve |
| • | Grace Period  | Smith Funeral Home, LLC<br>FEST000978 | Approve |
| • | Board Review  | Crosby Funeral Home<br>FEST001572     | Accept  |
| • | Request to retain<br>apprenticeship<br>hours previously<br>obtained | Kamisha Kenyon<br>FSA003623           | Approve |

The Board approved the following meeting dates for the upcoming year:

Tuesday, January 12, 2010

Tuesday, February 9, 2010

Tuesday, March 9, 2010

Tuesday, April 13, 2010

Tuesday, May 11, 2010

Tuesday, June 8, 2010

Tuesday, July 13, 2010

Tuesday, August 10, 2010

Tuesday, September 14, 2010

Tuesday, October 5, 2010

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Tuesday, November 9, 2010

Tuesday, December 14, 2010

David Roach moved, Terry Daviston seconded, and the Board voted to invite representatives from the following organizations to the December board meeting to discuss protocol for tissue procurement at funeral homes:

1. Georgia Eye Bank, Inc.
2. RTI Donor Services
3. LifeLink of Georgia

The next meeting of the Board will be December 8, 2009, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 12:26 p.m.

Minutes were approved at the December 8, 2009 board meeting.