

<p>Georgia State Board of Funeral Service Board Meeting March 9, 2010</p>
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A meeting of the Georgia State Board of Funeral Service was held on March 9, 2010 at the Professional Licensing Boards office in Macon, GA. Linda Ware, Chairperson, called the meeting to order at 10:01 a.m.

A quorum was established with members present being: Linda Ware, Chairperson; Lauren McDonald, Vice Chairman; Nancy Kennedy, David Roach, Terry Daviston and Thelon Hamby.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist and Reagan Dean, Assistant Attorney General.

David Roach moved, Lauren McDonald seconded, and the Board voted to approve the minutes of the February 9, 2010 meeting.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to ratify the following licenses issued since the March 9, 2010 meeting:

1.	EMB004673	Fiorelli, Michele Ellen	Embalmer	Springfield, GA
2.	EMB004674	Williams, Cameron Alexander	Embalmer	Milledgeville, GA
3.	EMB004675	Rainwater, Ross Alan	Embalmer	Bowdon, GA
4.	EMB004676	Sullivan, Roger Dale	Embalmer	Harriman, TN
5.	EMB004677	Braswell, Michael Thomas	Embalmer	Canton, GA
6.	EMB004678	Horner, Brittany Leigh	Embalmer	Forest Park, GA
7.	FD005083	Fiorelli, Michele Ellen	Funeral Director	Springfield, GA
8.	FD005084	Williams, Cameron Alexander	Funeral Director	Milledgeville, GA
9.	FD005085	Rainwater, Ross Alan	Funeral Director	Bowdon, GA
10.	FD005086	Sullivan, Roger Dale	Funeral Director	Harriman, TN
11.	FD005087	Braswell, Michael Thomas	Funeral Director	Canton, GA
12.	FD005088	Horner, Brittany Leigh	Funeral Director	Forest Park, GA
13.	FEST001751	Rollins Friendly Funeral Home, Inc	Funeral Establishment	Cochran, GA
14.	FSA005096	Lloyd, Edward Timothy	Funeral Service Apprentice	Columbus, GA
15.	FSA005097	Howington, Vaughn Stephen, Jr.	Funeral Service Apprentice	Jefferson, GA

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Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). David Roach seconded the motion. The motion was carried by Linda Ware, Chairperson; Lauren McDonald, Vice Chairman; Nancy Kennedy, David Roach, and Thelon Hamby. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Nancy Kennedy moved, David Roach seconded, and the Board voted to accept the recommendations made in Executive Session on the following appointments:

10:00 a.m.	1224676	Change FDFCC	Hill's Mortuary FDFCC: Horace Hall	Approve
10:00 a.m.	1227338	Change FDFCC	Perry Brothers Funeral Home FDFCC: James Scott	Approve
10:15 a.m.	1225153	Change FDFCC	Rainwater Funeral Home FEST001610 FDFCC: James Lee Rainwater	Approve
10:15 a.m.	1226183	New Establishment	Vincent R. Drummer Funeral Home FDFCC: Noel N. Merritt	Approve Approve
10:30 a.m.	1219618	New Establishment	Southern Crescent Crematorium FDFCC: Peter Thornton	Approve Approve *Thelon Hamby recused
10:30 a.m.	1212293	New Establishment	Maultsby & Harris Funeral Home FDFCC: James D. Harris	Approve Approve
10:45 a.m.	1226998	Change FDFCC	Dogwood Hill Crematory FDFCC: Bradford Joe Bailey	Approve
10:45 a.m.	1226716	Change FDFCC	Ashburn Funeral Home FDFCC: Rogers Bentley	Approve
11:00 a.m.	1211250	New Establishment	Alvin Lofton Funeral Home and Cremation Services, Inc. Griffin Chapel FDFCC: Tina R. Horne	Approve Approve

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Nancy Kennedy moved, David Roach seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:

1.	Ashburn Funeral Home	1225654	Establishment	Ashburn, GA	Approve
2.	L H	1226698	Reinstatement Funeral Director Embalmer	Conyers, GA	Approve pending passing laws and rules exam
3.	D M M	1224158	Apprentice	Albany, GA	Request appearance and additional documents concerning the details of his case.
4.	Timothy Murphy	1226359	Funeral Director and Embalmer by reciprocity	Babylon, NY	Deny
5.	Cremation Society of Simplicity, LLC	1227598	Change Name	Newnan, GA	Approve Terry Daviston recused

Nancy Kennedy moved, David Roach seconded, and the Board voted to accept the report of pending cases presented by the Attorney General.

David Roach moved, Lauren McDonald seconded, and the Board voted to hold a hearing on April 13, 2010 at 9:00 a.m. regarding the following case:

• FUN100083	Schedule Hearing
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Lauren McDonald moved, Thelon Hamby seconded, and the Board voted to accept a consent order upon receipt regarding the following case:

• FUN100088	Accept
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Lauren McDonald moved, Thelon Hamby seconded, and the Board voted to accept a consent order upon receipt with corrections to be made by the attorney general, regarding the following case:

• FUN080104	Issue consent order with \$500 fine, 2 years probation, , and reimbursement
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David Roach moved, Lauren McDonald seconded, and the Board voted to accept a fine and consent order upon regarding the following case:

<ul style="list-style-type: none"> • FUN100064 	<p>Accept fine and consent order</p>
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Lauren McDonald moved, Nancy Kennedy seconded, and the Board voted to accept recommendations made in Executive Session on the following complaint and compliance issues:

Complaints:

<ul style="list-style-type: none"> • FUN090086 	<p>CLOSE with letter of concern to funeral director and to FDFCC of funeral establishment in question as to law that prohibits solicitation: OCGA43-18-46(20).</p>
<ul style="list-style-type: none"> • FUN100080 	<p>Reagan Dean, Assistant Attorney General to call Gwinnett county medical examiner The medical examiners office should be contacted for resolution.</p>
<ul style="list-style-type: none"> • FUN100084 	<p>Close</p>
<ul style="list-style-type: none"> • FUN100087 	<p>Send to AG for further action</p>
<ul style="list-style-type: none"> • FUN100056 	<p>Close</p>
<ul style="list-style-type: none"> • FUN100078 	<p>Close</p>

Orders Accepting Fine Money:

Godfrey Funeral Home LLC	Valdosta	Each casket meets pricing information requirements	\$200	Accept
Stocks Funeral Home Inc.	Atlanta	One operable hearse, Wall certificates and current renewal license displayed	\$150	Accept
Wright & Jones Funeral Home	Lincolnton	Nonporous sanity sink cover	\$50	Accept

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Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to approve the following Continuing Education courses:

Program Provider/Sponsor	Course Title	HRS Approved	DENIED *include reason
Batesville Casket Company Deb St. Pierre One Batesville Blvd. Batesville, IN 47006	Packaging Concepts for today's cremation families...An Initial Action Plan	2	
Epsilon Nu Delta Mortuary Fraternity P.O. Box 3057 Newark, NJ 07103	Social Networking and Your Funeral Home	1	
	Known Shipper Regulations	1	
Master Grave Service, Inc. Walter Chandler P.O. Box 600 Bogart, GA 30622 770-725-6766	Burial Vaults MFG – Cremation – Metal Vaults Personalization	10	
Matthews International Jay Diaz Two NorthShore Center Suite 100 Pittsburgh, PA 15212 jdiaz@matw.com	The Devil Is In The Details – Customer Loyalty	2	
NFDA – National Funeral Directors Association Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 53005-6607	2010 Family Business Conference	11	
	Maximizing Preneed Profitability in Small Firms	1	
	Developing a Payment-in-Full Policy	1	
	Preneed Ethics in Demanding Times	4	
	What Is Your GRASP on Cremation Consumers? Christine Hendershot	2	

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	Unlocking the Mysteries of a Pet Death Care Service Coleen Ellis	0	Not germane to the profession
	Funeral Packages Scott Gilligan	2	
	Round Table Discussions Frank Walton	3	
	The Embalmer's Tool Kit Frank Walton	2	
	Eliminating Potential Wage and Hour Violations at Your Firm *correction classroom teleconference	2	
	Drugs and Alcohol in the Workplace: What Employers Need to Know	1	
	Advanced Cremation Arranging	2	
International Order of the Golden Rule, OGR 3520 Executive Center Blvd Suite 300 Austin, TX 78731	2010 Annual Conference: Fresh Tomorrows – New Heights, New Opportunities	10.25	
Wilbert Burial Vault Company Dale L. Cameron 195 Mendel Drive, S.W. Atlanta, GA 30336	Navigating the Cremation Market	3	
	The Arrangement Conference	2	
	Burial Vault 101	2	
	Plant Tour	1	
InSight Institute P.O. Box 42467 Oklahoma City, OK 73123	Funeral Celebrants	17	
Stericycle, Inc. Richard L. Best 342 Robinhill Williamsville, NY 14221-1638	Confined Space Awareness	1	
	Respiratory Protection Awareness	1	

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	Tuberculosis Regulatory Awareness	1	
	Hazard Communication	1	
	Formaldehyde Awareness	1	
	Lock Out/Tag Out Awareness	1	
	Funeral Service OSHA/BBP	3	
Academy of Graduate Embalmers of Georgia P.O. Box 1248 Dallas, GA 30132	Annual Clinic	10	
Practicum Strategies Richard A. Santore P.O. Box 1089 Hammonton, NJ 08037	Embalming Chemistry	2	
	Business Morals and Ethics and the Funeral Director	4	
	Everyday Ethics in Funeral Service	4	
	Motivation and Coaching for the Successful Funeral Director	4	
	Managing Stress for Funeral Professionals	4	
	Hazardous chemicals/Toxic Substances	4	
	Complying with “The Funeral Rule:”	10	
	Pre-Planning for Funeral Home Business Interruptions	10	
	The Funeral Profession and Consumer Behavior	4	
	Funeral Values	6	
	A review of Basic embalming Procedures	4	
	Moral Dilemmas Facing the Funeral Professional	4	
	Dealing with Communicable Diseases/Aids	4	

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	Universal Precautions	4	
	Job Burnout in Funeral Service	4	
	OSHA: Practical Guide for Funeral Service	4	
	How Do We Tell the Children	4	
	Cremation: The Concept, the Client, The Caring	4	
	Cremation: The Process	4	
	Preneed Funeral Planning	4	
	Introduction to Accounting for the Funeral Director	4	
	Understanding and Completing the Certificate of Death	10	
	Ethics for Funeral Directors	4	
	Living with the FTC's Funeral Rule	6	
	OSHA for Small Business	10	
	Employee Recruitment and Retention in Funeral Service	4	
Aurora Casket Company P.O. Box 29 Aurora, IN 47001	Aurora Plant Tour	2	
	Meeting the Needs of the Cremation Family	2	
	No Religion, Please – Meeting the Challenge	2	
	Leading the Next Generation	2	
	Selecting Special Products	2	
	Four Generations in the Funeral Home	2	
	Marketing Today & Tomorrow	3	

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	Beginning with the End in Mind	3	
	Making the Emotional Connection	8	
	Lifetimes	8	
FuneralCE Bonnie Marlow P.O. Box 850127 Richardson, TX 75085 866-332-8423 Bonnie.marlow@webce.com	Pre-Need Planning	4	
	Bloodborne Pathogens	3	
	Basic Funeral Customs	1	
	Decision Making	2	
	Depositions	1	
	Ethics of Making Funeral Arrangements	3	
	Funeral Rule	2	
	Goal Setting in the Funeral Industry	2	
	The History of Preserving Human Remains	1	
	HIV/AIDS	1	
	OSHA in the Workplace	6	
	OSHA Workplace Rights	2	
	Rational Thinking	1	
	Stillborn Support	1	
	Targeting Your Primary Markets	2	
	Understanding the At-Need Consumer	1	

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	Working with Difficult People in the Funeral Industry	1	
	Funeral Customs with Military Honors	3	
	Personalization in the Funeral Industry	3	
FuneralReview.com Nikki McQueen 2201 Dr. MLK, Jr. St. N. St. Petersburg, FL 33704 727-822-4700	Cycle of Excellence: Executive Development Program	14	
	Cycle of Excellence: Funeral Director Skills Module 1	7	
	Cycle of Excellence: Funeral Director Skills Module 2	7	
	Cycle of Excellence: Funeral Director Skills Module 3	7	
	Cycle of Excellence: Introductory Arranger Training	4	
	Cycle of Excellence: People Skills	7	
	Cycle of Excellence: Advanced People Skills	7	
	Cycle of Excellence: People Skills Refresher	4	
	Cycle of Excellence: Phone Skills	7	
	Cycle of Excellence: Phone Skills Advanced	7	
	Cycle of Excellence: Phone Skills Refresher	4	
	Cycle of Excellence: Cremation	7	
	Cycle of Excellence: Intro People Management Training	7	
	Cycle of Excellence: People Management Module 2	7	
360Training.COM, Inc 13801 N. Mopac, Suite 100 Austin, TX 78727 Krista Fredrick	HIV/AIDS and Public Health issues	2	

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888-360-8764 Krista.fredrick@360.com			
	Infection Protection	1	
	Business Writing	3	
	Hazard Communication	2	
	Formaldehyde and Needlestick Safety	2	
	Wills & Trust	2	
	Dealing with Grief	1	

Nancy Kennedy moved, David Roach seconded, and the Board voted as follows on the following items of other business:

<ul style="list-style-type: none"> • <u>Caldwell & Cowan Funeral Home, Inc.</u> <u>FEST000068</u> 	90-Day Grace Period Request	Approve
<ul style="list-style-type: none"> • <u>Thornton Funeral Home</u> <u>FEST000541</u> 	90-Day Grace Period Request	Approve
<ul style="list-style-type: none"> • <u>Kejuiana L. Johnson</u> 	Request to waive embalming exam due to disability.	Deny

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The next meeting of the Board will be April 13, 2010, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 2:49 p.m.

Minutes were approved at the April 13, 2010 board meeting.