

# Georgia State Board of Funeral Service

## Board Meeting

### September 14, 2010

#### **Public Hearing:**

A public hearing was held on September 14, 2010 at 237 Coliseum Drive, Macon, GA, for the purpose of allowing Thornton Funeral Home to appeal the Board concerning the results of a routine inspection. Vice Chairman, Terry Daviston called the hearing to order at 10:13 a.m. The hearing was adjourned and the Board began its regularly scheduled meeting.

Linda Ware moved, Draper Watson seconded, and the Board voted to uphold 2 of the 3 violations against Thornton Funeral Home. The Board will issue a written final decision within the next 30 days.

A meeting of the Georgia State Board of Funeral Service was held on September 14, 2010 at the Professional Licensing Boards office in Macon, GA. Vice Chairman, Terry Daviston called the meeting to order immediately following the public hearing.

A quorum was established with members present being: Terry Daviston, Vice Chair; Draper Watson, Linda Ware, Nancy Kennedy and Thelon Hamby.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist; and Reagan Dean, Assistant Attorney General via teleconference.

#### **Approval of Minutes:**

Linda Ware moved, Nancy Kennedy seconded, and the Board voted to approve the minutes of the August 10, 2010 meeting.

#### **Executive Session:**

Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Linda Ware seconded the motion. The motion was carried by Terry Daviston, Vice Chair; Draper Watson, Linda Ware, Nancy Kennedy and Thelon Hamby. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

The Board met with Deborah Aderhold and Rick Kelteley from the Office of Vital Records regarding death certificate procedures.

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**Applications:**

Thelon Hamby moved, Draper Watson seconded, and the Board voted to ratify the following licenses issued since the August 10, 2010 meeting:

1.	CREM000088	Meadows Funeral Home Inc	Crematory	Monroe	GA
2.	EMB004693	Christopher, Annie Mae	Embalmer	Milledgeville	GA
3.	EMB004694	Mathis, Joseph Calhoun	Embalmer	Cochran	GA
4.	FD005103	Christopher, Annie Mae	Funeral Director	Milledgeville	GA
5.	FD005104	Mathis, Joseph Calhoun	Funeral Director	Cochran	GA
6.	FEST001768	D L Tuggle Funeral Home & Cremation Service	Funeral Establishment	Smyrna	GA
7.	FEST001769	Fairhaven Funeral Home, Hubert C Baker Chapel	Funeral Establishment	Savannah	GA
8.	FSA005150	Smith, Michael Roger	Funeral Service Apprentice	Ellijay	GA
9.	FSA005151	Lovett, Matthew Lawrence	Funeral Service Apprentice	Savannah	GA
10.	FSA005152	Thompson, Phyllis Howell	Funeral Service Apprentice	Elberton	GA
11.	FSA005153	Johnson, Reginald Lamont, Jr	Funeral Service Apprentice	Decatur	GA
12.	FSA005154	Miller, Michael Brantley	Funeral Service Apprentice	Quitman	GA
13.	FSA005155	Walton, Charles Russell	Funeral Service Apprentice	Carrollton	GA
14.	FSA005156	Smith, Benjamin Knox	Funeral Service Apprentice	Commerce	GA
15.	FSA005157	Bucher, Kristopher Marshal	Funeral Service Apprentice	Macon	GA
16.	FSA005158	Davis, Valerie	Funeral Service Apprentice	Conyers	GA
17.	FSA005159	Adams, Amari Alexander	Funeral Service Apprentice	Savannah	GA
18.	FSA005160	Smith, Kathleen Elizabeth	Funeral Service Apprentice	Kingsland	GA
19.	FSA005161	Childers, Seth Lewis	Funeral Service Apprentice	Canton	GA
20.	FSA005162	Williams, Maxie Carroll	Funeral Service Apprentice	Valdosta	GA
21.	FSA005163	Thompson, Robert A	Funeral Service Apprentice	Thomaston	GA
22.	FSA005164	Watson, Justin Ryan	Funeral Service Apprentice	Canton	GA
23.	FSA005165	Hill, Chakena Mallory	Funeral Service Apprentice	Conyers	GA

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24.	FSA005166	Greene, Dwight Eric	Funeral Service Apprentice	Atlanta	GA
25.	FSA005167	Doss, Richard Frank	Funeral Service Apprentice	Powder Springs	GA
26.	FSA005168	Buchanan, Nickolas Paul	Funeral Service Apprentice	Smyrna	GA
27.	FSA005169	Tester, Michael James	Funeral Service Apprentice	Acworth	GA
28.	FSA005170	Rider, Edward Lewis	Funeral Service Apprentice	Dahlonega	GA
29.	FSA005171	Brannen, Casey Nicole	Funeral Service Apprentice	Glennville	GA
30.	FSA005172	Allen, James Riley	Funeral Service Apprentice	Atlanta	GA
31.	FSA005173	Chafin, Caleb Jordan	Funeral Service Apprentice	Atlanta	GA
32.	FSA005174	Clark, Christopher Holmes	Funeral Service Apprentice	Hawkinsville	GA
33.	FSA005175	Humphries, Mary Catherine	Funeral Service Apprentice	Conyers	GA
34.	FSA005176	Grizzle, Reba Loraine	Funeral Service Apprentice	Dahlonega	GA
35.	FSA005177	Fields, J R	Funeral Service Apprentice	Dahlonega	GA

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to approve the following applications for licensure:

Spain, Thomas	1212203	Embalmer Funeral Director by Endorsement	Rome, GA
Brazier, Anthony Lynn	1248235 1248237	Embalmer Funeral Director	Cedartown, GA
Radekin, Gerald C	1249792 1249794	Embalmer Funeral Director	Griffin, GA
Price, James	1249526	Embalmer	Abbeville, SC
Boston, Clarence Javon	1244567 1244566	Embalmer Funeral Director	Greensboro, NC

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to approve the following applications for licensure pending proof of a passing exam:

L M	1248860 1248861	Embalmer Funeral Director
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Draper Watson moved, Nancy Kennedy seconded, and the Board voted to deny the following applications for licensure:

Swann, Jr. Carl Edward	1237605 1237608	Embalmer Funeral Director By Endorsement/Reciprocity	Lithonia, GA
Franklin, Robert	1249782 1249787	Embalmer Funeral Director	Eufaula, AL
Murphy, Timothy	1226359 1226360	Embalmer Funeral Director By Reciprocity	Babylon, NY

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to appoint the following as Funeral Director in Full & Continuous Charge:

1244643	Thornton Funeral Home FDFCC: James Melton	Hazelhurst, GA
1248220	Colonnade Crematory of Georgia FDFCC: Phillip Carlton Faulkner	Cumming, GA
1248602	Smith Funeral Home FDFCC: Larry Smith	Richland, GA
1251692	Hollifield's Mortuary FDFCC: Walter Alexander Harbison	Atlanta, GA

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to approve the following new establishments:

1251972	Omni Cremation Service FDFCC: Charles B McKinney	Jasper, GA
1250651	Ivie Funeral Home/Danielsville Chapel FDFCC: Troy Gary Thompson	Danielsville, GA
1251767	Lord & Stephens Brown Chapel FDFCC: Jonathan Michael Tittle	Danielsville, GA

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Draper Watson moved, Nancy Kennedy seconded, and the Board voted to approve the following establishment name change:

1252954	Chapman Funeral Home <b>Formerly</b> Johnson Funeral Home	Swainsboro, GA
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Draper Watson moved, Nancy Kennedy seconded, and the Board voted to approve the following embalming supervisor:

1245440	<b>Apprentice:</b> Ritchie Howard <b>Proposed Supervisor:</b> Eddie Pettis: Trade Embalmer
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Draper Watson moved, Nancy Kennedy seconded, and the Board voted to accept recommendations made on the following applicants:

Request specific dates of employment from North Carolina employer.	M D H	1245301 1245309	Embalmer Funeral Director	Andrews, NC
Refer to the Attorney General: Issue a \$250 fine for 3 months ( April, May, June ) to the Establishment and FDFCC Reinstate FDFCC's licenses by public consent order with 12 months probation The Establishment should also be placed on 12 months probation, to be accepted upon receipt. FD may remain FDFCC.	V P	1247313 1247314	Embalmer Funeral Director	Waynesboro, GA
Refer to the Attorney General to issue license by consent order with \$250 fine for 4 months, 12 months probation and restricted from being appointed FDFCC during the probationary period.  Refer the establishment to the Attorney General for a summary suspension	J A F	1248967 1248966	Embalmer Funeral Director	Statesboro, GA
Refer to the Attorney General to fine the Establishment & FDFCC \$250 each for 4 months (for April, May, June, July ) and reinstate license by public consent order with 12 months probation for the establishment & FD, to be accepted upon receipt. FD may remain FDFCC.	L C L	1248232 1248228	Embalmer Funeral Director	Cedartown, GA

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Draper Watson moved, Nancy Kennedy seconded, and the Board voted to accept the report of pending cases presented by the Attorney General.

Draper Watson moved, Nancy Kennedy seconded, and the Board voted to accept a voluntary surrender from the following licensee:

- Nance and Sons Mortuary, LLC                      Cordele, GA

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to accept the Cognizant Member's recommendations on the following cases:

- FUN110013                      Send to legal to verify if the FDFCC is incarcerated in the state of Kentucky and why?
- FUN110015                      Close
- FUN110019                      Close
- FUN100050                      Close
- FUN100086                      Fine \$500 issue a public consent order with 12 months probation
- FUN100130                      Fine establishment \$500 per month for 5 months, and issue a public consent order with 12 months probation

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to accept the following orders to accept fine money for inspection violations:

- Melton Funeral Home                      Tifton                      Failure to maintain a minimum of 8 adult caskets within the display room on the premises of the establishment.                      \$200
- Murchison Funeral Home Inc.                      Vidalia                      Failure to conspicuously display a current biennial renewal license for the establishment, embalmer, funeral director and any apprentices                      \$100

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Terry Daviston moved, Nancy Kennedy seconded, and the Board voted to approve the following recommendations for continuing education course approval requests.

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved
Georgia Funeral Directors Association P.O. Box 1865 Roswell, GA 30077 770-592-8002 770-592-3686 fax	2010 GFDA District Meeting	2	2
Georgia Funeral Service Practitioners Association, Inc. Hope Inglehart, Account Manager P.O. Box 1069 Athens, GA 30603 706-548-5671 706-548-1975 fax	Board Meetings Matter	1	1
	Your Role In Leading GFSPA As An Officer; Constitution & By-laws and Roundtable Discussion	2	2
	Leading the Next Generation	2	2
	A Detailed Look at the Art of Embalming	2	2
	Secrets of the Embalming Masters	1.5	1.5
	Embalming "Time – Consuming" Cases	1.5	1.5
	Funeral Service and Crematories, SIC 7261: Complying with OSHA Standards	2	2
	Embalming Bacteria & Staph	1	1
	Techniques For Handling Tissue Gas	2	2
	A Good Offense Is A Good Defense	1.5	1.5
	The Changing Market Place: Formaldehyde Free Embalming, Natural Burials, and Green Funerals	1.5	1.5
	Fight Fraud With The Red Flags Rule	1	1
	Some Innovative and New Ideas In Restorative Art and Cosmetics	2	2

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<b>MKJ Marketing</b> <b>1501 Belcher Road South Building B</b> <b>Largo, FL</b> <b>888-655-1566</b> <b>727-524-8200 fax</b> <a href="mailto:cheuer@mkjmarketing.com">cheuer@mkjmarketing.com</a>	MKJ's College of Funeral Service	28	28
<b>NFDA</b> <b>Kathleen Walczak</b> <b>13625 Bishop's Drive</b> <b>Brookfield, WI 3005-6607</b> <b>800-228-6332</b> <b>262-789-6977 fax</b>	NFDA International Convention & Expo Workshops	10	10
	Business Marketing for Successful Small Firms	1	1
<b>International Order of the Golden Rule</b> <b>Lisa Krabbenhoft</b> <b>3520 Executive Center Drive</b> <b>Suite 300</b> <b>Austin, TX 78731</b> <b>800-637-8030</b> <b>512-334-5514 fax</b> <a href="mailto:lkrabbenhoft@ogr.org">lkrabbenhoft@ogr.org</a>	2010 Fall Forum: Boost Your Business I.Q.	10	10
	OSHA Issues	1	1
	Leveraging Social Media to Optimize Website Traffic & Revenue	1	1
	Pet Services Pros and Cons	1	0
<b>National Funeral Directors &amp; Morticians Association</b> <b>Dr. Carol T. Williams</b> <b>3951 Snapfinger Parkway</b> <b>Suite 570</b> <b>Decatur, GA 30035</b> <b>404-286-6680</b> <a href="mailto:carolejtw@bellsouth.net">carolejtw@bellsouth.net</a>	Till Death Do Us Part: Is Your Funeral Home Getting the Most From Your Printer	1	1
	Taking the Mystery Out of Business Loans	1	1
	New Members, Students and Convention Orientation	1	1
	Youth Homicide Epidemic in America	2	2
	Protecting Your Funeral Home With Liens/Liability	1	1

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	The History and Traditions of the African American Funeral Directors	1	1
	Oral History Interviews	1	1
	Get Mobile, No Wires Attached	2	2
	Burial Vaults-Consumer Beliefs and Perceptions	1	1
	The Advantages of Owning a Crematory	1	1
	Funeral Insurance Assignment Process	1	1
	Self Care Strategies	2	2
	Walk Through the Walls of Innovative Imaginings and Trends in the Funeral Industry	1	1
	Choosing the Right Software to Manage Your Funeral Home	2	2
	Beginning With the End in Mind	1	1
	Life After Mortuary School	1	1
	Video Conferencing for Funeral Home	1	1
	Embalming the Difficult Case: Never Fail fundamentals	1	1
	New Hire: Examining Your Business and Who Represents You	1	1
	The Zero Turn Lawn Mower and Your Website	1	1
	Survival Guide-Everything a Beginner Needs to Know About Computer Applications, E-mail and Just General Stuff	2	2
<b>Selected Independent Funeral Homes</b> Amy Hunt 500 Lake Cook Road Suite 205 Deerfield, IL 60015 847-236-9401 847-236-9968 fax <a href="mailto:ahunt@selectedfuneralhomes.org">ahunt@selectedfuneralhomes.org</a>	Selected Independent Funeral Homes 2010 Annual Meeting	13	13
<b>Jewish Funeral Directors of America, Inc.</b>	The Sensitivities of Death: From Biblical Sources to Personal	2	2

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<b>Danielle Hornick, Executive Director</b> <b>385 Craig Court</b> <b>888-477-5567</b> <b>847-607-9156 fax</b>	Confrontation		
	Walking In God's Ways – Jewish Approaches to Life's Transitional Moments	2	2

Thelon Hamby moved, Linda Ware seconded, and the Board voted to approve the following request for a grace period to replace the facilities' Funeral Director in Full and Continuous Charge, for both the funeral home and crematory:

Joiner- Anderson-Saxton Funeral Home and      Waynesboro, GA  
Crematory

The Board received as information, correspondence from Service Corporation International (SCI) in regard to restructuring the company's affiliates.

The next meeting of the Board will be October 5, 2010, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 2:49 p.m.

Minutes were approved at the October 5, 2010 board meeting.