

Georgia State Board of Funeral Service

Board Meeting

February 12, 2013

A meeting of the Georgia State Board of Funeral Service was held on Tuesday, February 12, 2013 at the Professional Licensing Boards office, 237 Coliseum Drive, Macon, GA. Chairman Thelon Hamby called the meeting to order at 10:09 a.m.

A quorum was established with members present being: Chairman: Thelon Hamby, Terry Daviston, Bryant Hightower, David Roach, Michael Fowler and Nancy Kennedy. Lauren McDonald was present via remote satellite from the Secretary of State's office in Atlanta, Ga.

Others present were as follows: Steve Lindsey, Executive Director and Grechelle Blocker, Board Support Specialist. Reagan Dean, Assistant Attorney General was present via remote satellite from the Secretary of State's office in Atlanta, Ga.

Executive Session:

Michael Fowler moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Terry Daviston seconded the motion. The motion was carried by Thelon Hamby, Chairman; David Roach, Terry Daviston, Nancy Kennedy, Bryant Hightower, Michael Fowler and Lauren McDonald. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Applications:

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to approve the following applications for Funeral Director in Full & Continuous Charge:

- 1807835 Tommy Dewayne Fuller Striffler Hamby Mortuary Inc – LaGrange
- 1803415 Bianca Migneault Neptune Management Corp

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to approve the following application for a new Establishment and appointment of the Funeral Director in Full & Continuous Charge:

- 1800345 Peachtree Cremation Society
FDFCC: Jeffrey Owen Tatum

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to approve the following application for supervision of a Funeral Apprentice by a Trade Embalmer:

- 1807835 Henderson B Holston, Sr

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Terry Daviston moved, Bryant Hightower seconded, and the Board voted to approve the following application for licensure as a Funeral Service Apprentice:

- 1799802 Jeremy A McElhaney

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to approve following applications for reinstatements of Funeral Director and Embalmer:

- 1802434 Embalmer Lonnie A Robinson
- 1806466 Funeral Director Samuel Ware
- 1806464 Embalmer

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to refer the following application to the Attorney General's office for reinstatement by Consent Order with 2 years probation, public reprimand and \$2500 fine on the Establishment. Also a Consent Order on the Funeral Director in Full & Continuous Charge with 2 years probation, public reprimand and \$2500 fine. Fine is calculated from 7/1/11 and 5/12/12 when inspection occurred and problem of lapsed license was not addressed:

- 1806050 P F H

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to approve the following applications for a new Establishment:

- 1790005 Kennedy Morgan Brannen Funeral Home
- 1805227 Paulk Funeral Home

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to approve the following application for a name change of an Establishment:

- 1805174 **Old Name:** Metro Crematory
 New Name: Heritage Memorial

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to table the following application for supervision by Trade Embalmer:

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- 1802441 J K G

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to table the following applications for licensure as Funeral Director and Embalmer by reciprocity:

- 1803085 M C
- 1803091

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to uphold its previous decision to deny the applications for licensure as Funeral Director and Embalmer by endorsement for the following applicant:

- Trina Heyward-McNeal

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to deny the following application for licensure as a Funeral Service Apprentice:

- 1804810 K R

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to deny the following Establishment for a change of Funeral Director in Full & Continuous Charge:

- FEST000727 CCFH, Inc

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to accept the updates pending cases from the Attorney General's report.

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to accept the Cognizant's recommendations on the following cases:

FUN130055	Refer to Investigation to obtain a copy of the contract, Death Certificate, statement from FDFCC on whether the body has been buried. Obtain a copy of the permission to Embalm. If the Death Certificate has not been filed, obtain statement as to why. Also,
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	obtain a copy of the price list.
FUN130071	Executive Director is to send a copy of the cease and desist to the Alabama Board of Funeral Service and notify Cemeterians Board that the Cemetery is allowing unlicensed Funeral Director and Establishment to conduct funerals in the Cemetery.
FUN130075	Close
FUN130070	Refer to Investigation to determine if a Death Certificate was filed.
FUN130066	Close
FUN130017	Table
FUN130067	Refer file to the Attorney General's office for review and recommendation for action.
FUN130054	Close

Terry Daviston moved, David Roach seconded, and the Board voted to ratify the following order to accept fine money for inspection violations:

- | | | |
|---|-------|------------|
| • Smith's Mortuary | \$200 | East Point |
| • Eternal Hills Funeral Home & Cremation Services | \$50 | Snellville |
| • Victory Memorial Chapel | \$200 | Sylvester |
| • Edwards & Sons Mortuary | \$400 | Decatur |
| • Miller Family Mortuary | \$300 | Griffin |
| • McRae Godfrey Mortuary Services of Valdosta | \$800 | Valdosta |

Terry Daviston moved, David Roach seconded, and the Board voted to ratify the following cease and desist order for the following case:

- John Grubbs/Southern Memorial Funeral Home

Approval of Minutes:

Michael Fowler moved, Terry Daviston seconded, and the Board voted to approve the Official Minutes from the January 8, 2013 meeting.

Michael Fowler moved, Terry Daviston seconded, and the Board voted to approve the Executive Session minutes from the January 8, 2013 meeting.

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Bryant Hightower moved, Michael Fowler seconded, and the Board voted to ratify the following licenses issued since the January 8, 2013 Board meeting:

EMB004822	Coughlin, Gerald Alvin, Jr	Funeral Service
EMB004823	Zagrodny, Sarah Ann	Funeral Service
EMB004824	Brown, Corinne Faye	Funeral Service
EMB004825	Green, Sedale Jerrod	Funeral Service
EMB004826	Crox, Walter Lee, Jr	Funeral Service
EMB004827	Moorman, Latosha Shekia	Funeral Service
EMB004828	Sullivan, Kimberly Michelle	Funeral Service
FD005229	Coughlin, Gerald Alvin, Jr	Funeral Service
FD005230	Zagrodny, Sarah Ann	Funeral Service
FD005231	Brown, Corinne Faye	Funeral Service
FD005232	Green, Sedale Jerrod	Funeral Service
FD005233	Crox, Walter Lee, Jr	Funeral Service
FD005234	Moorman, Latosha Shekia	Funeral Service
FD005235	Sullivan, Kimberly Michelle	Funeral Service
FEST001855	Elliott Parham Mortuary	Funeral Service
FEST001856	Georgia Funeral Care & Cremation Services	Funeral Service
FEST001857	Jennings Funeral and Cremation Services	Funeral Service
FSA005509	Fulford, William Jackson	Funeral Service
FSA005510	Armstrong, Curtis Kelly, Jr	Funeral Service
FSA005511	Hemby, Jack Colvin, Jr	Funeral Service
FSA005512	Hudson, Deborah C.	Funeral Service
FSA005514	Span, Kenneth Bernard	Funeral Service
FSA005515	Gilpin, Clint Wayne	Funeral Service
FSA005516	Logan, Christopher Dwane	Funeral Service
FSA005517	Lampkin, Porsche' Tonzia	Funeral Service
FSA005518	Nichols, Mario Pierre	Funeral Service
FSA005519	Rucker, Darin Tyrell	Funeral Service

David Roach moved, Lauren McDonald seconded, the Board voted to accept the following Continuing Education courses:

Program Provider/Sponsor	Course Title	Hours Approved

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Funeral CE Ida Mahorsky P.O. Box 850127 Richardson, TX 75085 (866) 332-8423	Communicating Effectively With Seniors	2
International Order of Golden Rule Jessica A. Smith, OGR 3520 Executive Center Drive, Suite 300 Austin, TX 78731 (800) 637-8030 jsmith@ogr.org	Employee Concerns: Funeral Home Liability and OSHA Compliance	1
National Funeral Directors Association Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 53005 (800) 228-6332 kwalczak@nfd.org	Certified Pre-Planning Consultant Program – Correspondence Option	15
	Certified Pre-Planning Consultant – Fastrac II	8
	Technology For Beginners	1
	EPA & Sustainability: Funeral Homes Can Do It All	1
	Meet The Mentors – Critical Components to a Successful Funeral Service Business	5
Epsilon Nu Delta Mortuary Fraternity Shun Newburn, CFSP 31227 Shadow Ridge Drive Menifee, CA 92584 (562) 607-5281 shunnewburn@aol.com	Embalming Advancements for Cancer Related Cases	2
	OSHA Preparedness	1

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	The Art of Selling During A Recession	1
The Dodge Institute for Advanced Mortuary Studies Debbie Dodge 9 Progress Road Billerica, MA 01821 (800) 443-6343 ddodge@dodgeco.com	2013 Dodge Managerial Seminar	9
	2013 Dodge Technical Seminar	9
Regulatory Support Services, Inc Twila Dickerson P.O. Box 3130 3 Morgans Ridge Lane Durham, NC 27715 (804) 784-7347	Annual OSHA Training - “Singing the Regulatory Tune: How I Learned To Be On Key With Global Harmonization and Infectious Disease”	3
International Cemetery and Funeral Association Daniel Osorio 107 Carpenter Drive, Suite 100 Sterling, VA 20164 (703) 391-8400 danielo@iccfa.com	2013 Annual Convention and Exposition	13.5
Independent Funeral Directors of Georgia Christie Carpenter P.O. Box 1248 Dallas, GA 30132 (770) 445-3180 ifdg@aol.com	2013 Roundtable Discussions	2

David Roach moved Lauren McDonald seconded, the Board voted to table the following Continuing Education courses until the March 2013 Board meeting:

Program Provider/Sponsor	Course Title	Requested Hours
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National Funeral Directors Association	2013 Home Study Program	158
	2013 Online Learning Program	117

Other Business:

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the following Establishment request for a 90 day grace period:

- FEST001749 M L King Eastside Chapel Albany

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the following establishment request for a 2nd 90 day grace period:

- FEST000341 Strong Funeral Home Moultrie

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to deny the following Establishment request for a 2nd 90 day grace period and issue a cease and desist order:

- G B F H

The Georgia State Board of Funeral Service voted to approve and post a list of authorized repair companies for Retort repairs to the Board website.

The Georgia State Board of Funeral Service discussed changing the application for Funeral Director in Full & Continuous Charge and application for a Crematory to ask for a copy of a Crematory Operator Certification.

The Georgia State Board of Funeral Service discussed establishing a rule that would address crematory establishment that also provide cremation services for pets. While no issue has been brought to the Board's attention, the Board discussed establishing a rule prohibiting such

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establishments from comingling human bodies and bodies of pets in the same refrigeration area and in the same retort. Further discussion will take place on this proactive measure.

The Georgia State Board of Funeral Services discussed the change for Inspection process on the application for a new Establishment. Specifically, beginning March 1, 2013, applicants for new funeral and crematory establishment licenses must be ready for inspection when the application is submitted. Past practice has been to allow the establishment to submit an application and notify the Board office when the establishment is ready to be inspected. The new procedure will require the applicants to hold the application until the establishment is ready to be inspected. Board staff will request inspection of establishments during the application review process. Any establishment that fails inspection will be subject to the additional inspection fee of \$100.00.

David Roach moved, Bryant Hightower seconded, and the Board voted to establish a policy to state that all Funeral Directors in Full & Continuous Charge for licensed Crematories have until June 30, 2014 to become certified as Retort Operators.

There being no further business, the meeting adjourned at 3:00 p.m.

The Georgia State Board of Funeral Service's next meeting will be held Tuesday, March 12, 2013 at 10:00 a.m. at the Professional Licensing Boards Office, 237 Coliseum Drive, Macon, GA.