

Georgia State Board of Funeral Service

Board Meeting

February 11, 2014

Teleconference

A meeting of the Georgia State Board of Funeral Service was held on Tuesday, February 11, 2014 at the Professional Licensing Boards office, 237 Coliseum Drive, Macon, GA via Teleconference. Chairman Thelon Hamby called the meeting to order at 10:03 a.m.

A quorum was established with members present being: Thelon Hamby, Chairman; Bryant Hightower, David Roach, Terry Daviston, Nancy Kennedy and Michael Fowler.

Others present were as follows: Steve Lindsey, Executive Director, and Amantha Lovett, Board Support Specialist and Reagan Dean, Assistant Attorney General.

Executive Session:

Michael Fowler moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Bryant Hightower seconded the motion. The motion was carried by Thelon Hamby, Chairman; David Roach, Terry Daviston, Bryant Hightower, Nancy Kennedy and Michael Fowler.

Applications:

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to approve the following applications for a change of Funeral Director in Full & Continuous Charge:

- 2311141 McIver Funeral Home.- **Hazel Aline McIver**
- 2090791 Wainright & Parlor Funeral Home – **Larry Parlor**
- 2283415 Williford's Funeral Home – **Sterling Bell-Williford**

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to table the following applications for a change of Funeral Director in Full & Continuous Charge:

- A C S

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to approve the following application for licensure by reciprocity as a Funeral Director & Embalmer:

- 2306268 & 2306269 Tommy L Hayes

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to approve an application for new establishment:

- 2318028 Reflection Cremation and Funeral Service

Georgia State Board of Funeral Service

Board Meeting

February 11, 2014

Teleconference

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to accept a consent order and approve an application of reinstatement for a funeral establishment:

- 2309048 Raleigh Rucker Funeral Home

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to table an application for new establishment:

- N C S

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to accept the Attorney General's report.

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to deny a requested extension for payment of assessed fines on case # FUN120095.

Michael Fowler moved, Terry Daviston seconded, and the Board voted to accept the Cognizant's recommendations on the following cases:

FUN140082	Close
FUN140076	Table. Staff to correspond with the Complainant to determine if refund for obit was received and if copies of Death Certificates were received. Report to board.
FUN140053	Close
FUN140080	Close complaint with letter to Complainant that Funeral Director is not responsible regarding allegations in complaint. Advise Complainant to contact physician to discuss amendments to cause of death.

Bryant Hightower moved, David Roach seconded, and the Board voted to ratify the following orders to accept fine money for inspection violations:

King Brothers Funeral Home	Hazlehurst	\$400
----------------------------	------------	-------

Georgia State Board of Funeral Service

Board Meeting

February 11, 2014

Teleconference

Approval of Minutes:

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the Official Minutes from the January 14, 2014 meeting.

Bryant Hightower moved, Michael Fowler seconded, and the Board voted to approve the Executive Session minutes from the January 14, 2014 meeting.

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to ratify the following licenses issued since the January 14, 2014 Board meeting.

EMB004893	Pearson, Carl Derrick	Funeral Service
EMB004894	Tyson, Aldene	Funeral Service
EMB004895	Smith, Michael Roger	Funeral Service
EMB004896	Avrett, James Pilcher, III	Funeral Service
EMB004897	Stubbs, Justin Blake	Funeral Service
FD005296	Pearson, Carl Derrick	Funeral Service
FD005297	Tyson, Aldene	Funeral Service
FD005298	Smith, Michael Roger	Funeral Service
FD005299	Avrett, James Pilcher, III	Funeral Service
FD005300	Stubbs, Justin Blake	Funeral Service
FEST001878	Legacy Funeral Home & Life Center Inc	Funeral Service
FEST001879	Taylor Funeral Home	Funeral Service
FEST001880	Hurt's Funeral Home of Eatonton LLC	Funeral Service
FSA005617	Layman, Justin R	Funeral Service
FSA005618	Parrott, Timothy Hunter	Funeral Service
FSA005619	Stripling, Allen James	Funeral Service
FSA005620	Kelsey, Howard Manson	Funeral Service
FSA005621	Cosey, Jeffrey Lawrence	Funeral Service
FSA005622	Joyce, Lindsay Love	Funeral Service
FSA005623	Price, Steve A	Funeral Service
FSA005624	Fortner, Janice Elizabeth	Funeral Service
FSA005625	Williams, Carlos Terell, Sr	Funeral Service

David Roach moved, Nancy Kennedy seconded, and the Board voted to accept the Cognizant's recommendations on the following continuing education courses:

Georgia State Board of Funeral Service

Board Meeting

February 11, 2014

Teleconference

APEX Continuing Education Solutions Remo Portelli	Understanding Grief	4		
	Restoration of a Tissue Donor	3		
	Green Burial 101	2		
	The Funeral Director & Organ & Tissue Donation	2		
	A Brief History of Preservation and Burial Practices	1		
	RENEWAL COURSES: Funeral Service Ethics	2		
	Telephone Inquiry Manual	2		
	Working With Difficult People	3		
	Sexual Harassment in the Workplace	4		
	The FTC Funeral Rule	4		
	OSHA Essentials	4		
	Funeral Rituals & Mental Health	4		

Georgia State Board of Funeral Service
Board Meeting
February 11, 2014
Teleconference

	Infant Embalming Techniques	3		
	Understanding HIV & AIDS	2		
Funeral CE Jana Pugh	Conflict Resolution for Funeral Directors	3		
Insight Institute Glenda Stansbury	Funeral Celebrant Training	17		
National Funerals Directors Association Kathleen Walczak	Certified Preplanning Consultant Program – Correspondence	16		
	Complying With the New USPS Requirements for Shipping Cremated Remains	1		
	Boosting Profits Through The Power of Possibility Thinking	1		
Georgia Funeral Service Practitioners Association LaToya Kelly	Chemical Product Knowledge “Dilution Solution and Getting Back to the Basics”	1		

Georgia State Board of Funeral Service
Board Meeting
February 11, 2014
Teleconference

	The Competition Game: “How Funeral Homes Can Beat Their Competition & Get Satisfied Customers Selling for Them”	2		
	Idea Exchange Power Hour: Ignite Innovation in 60 Minutes	1		
Order of The Golden Rule Jessica Smith	2014 Annual Conference & Supplier Showcase	10		
Southern Funeral Service Exposition, Inc Tim Stewart		12		
Epsilon Nu Delta Mortuary Fraternity, Inc Shun Newbern	Difficult Embalming: General Restorative Treatments	2		
	Customer Service: From Good to Great	1		
	The Art of Apology	1		
	Social Media Friend or Foe to Funeral Service	1		
	The Lost Art of Embalming	1		

Georgia State Board of Funeral Service
Board Meeting
February 11, 2014
Teleconference

HLB Bereavement Consulting and Training Helen Bratton	RENEWAL COURSES: Volunteering to Assist in a Temporary Morgue at the Site of a Disaster with Multiple Fatalities.	3		
	Volunteering in Family Assistance Center During and After a Disaster with Fatalities.	2.5		
	Identifying Other Local Funeral Home Resources if Sharing Facilities Should Become Necessary Due to Fire, Wind or Water Damage.	3		
	Preparing for Power Outages, No Water and Other Disruptions that May Occur (during arrangement meetings, embalming, visitation and/or services) at Your Facility.	3		
	Preparing for Emergency and Disaster Needs in the Funeral Home and/or Church: Emergency Evacuations of Families, Visitors and Remains.	2		
	Becoming Acquainted with Local Emergency Management Personnel and Their Responsibilities and Authorities. Learn how to volunteer and the responsibilities when responding to a community emergency/disaster.	3		
	Understanding Chemical Disasters and Decontaminating the Remains.	3		

Georgia State Board of Funeral Service

Board Meeting

February 11, 2014

Teleconference

Other Business:

Bryant Hightower moved, Michael Fowler seconded, and the Board voted to approve the following requests for a 90 day grace period:

- FEST001751 Williams Funeral Home of Eatonton

Bryant Hightower moved, Michael Fowler seconded, and the Board voted to approve the following requests for a 2nd 90 day grace period:

- FEST001272 Fred Talley's Parkview Chapel Funeral Home

Bryant Hightower moved, Michael Fowler seconded, and the Board voted to lift the probation status on the following:

- FEST000230 Manry-Jordan-Hodges Funeral Home
- FD003200 Steven Joel Manry, Sr.
- FD002784 Carlton Danny Hodges
- FEST000405 Little-Ward Funeral Home, Inc.
- FD002986 Teddy Bruce Evans
- FEST000590 Meadows Funeral Home of Albany, Inc.
- FD002272 Albert Charles Meadows
- FEST001675 Durden-Hudson Funeral Directors, Inc.
- FD003899 Scott Cadmus Hudson

Bryant Hightower moved, Michael Fowler seconded, and the Board voted to approve the following as an apprenticeship site:

- FEST001773 Marietta Funeral Home

The Board received information that Carriage Funeral Holdings has purchased Heritage Funeral Home Battlefield Parkway Chapel and Crematory and Heritage Crematory.

There being no further business, the meeting adjourned at 11:43 a.m.

The Georgia State Board of Funeral Service's next meeting will be held Tuesday, March 11, 2014 at 10:00 a.m. at the Professional Licensing Boards Office, 237 Coliseum Drive, Macon, GA.