

Georgia State Board of Funeral Service

Board Meeting

May 13, 2014

A meeting of the Georgia State Board of Funeral Service was held on Tuesday, May 13, 2014 at the Professional Licensing Boards office, 237 Coliseum Drive, Macon, GA. Chairman Thelon Hamby called the meeting to order at 10:03 a.m.

A quorum was established with members present being: Thelon Hamby, Chairman; Bryant Hightower, David Roach, W.T. Edmondson, Nancy Kennedy and Michael Fowler.

Others present were as follows: Steve Lindsey, Executive Director, Amantha Lovett, Board Support Specialist and Reagan Dean, Assistant Attorney General.

Executive Session:

Bryant Hightower moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Nancy Kennedy seconded the motion. The motion was carried by Thelon Hamby, Chairman; David Roach, W.T. Edmondson, Bryant Hightower, Nancy Kennedy and Michael Fowler.

Applications:

Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to approve the following applications for a change of Funeral Director in Full & Continuous Charge:

- 2391787 Cremation Society of Georgia, Inc.- **Holly Sutton**
- 2447795 Fields & Terry Funeral Home Inc. – **Ethridge E Williams**
- 2448643 Lane Funeral Home & Crematory-South Crest - **Jason Wayne Cox**
- 2325790 Habersham Crematory, LLC - **Kasey McEntire**
- 2456872 Miller & Richards Oaknoll Chapel Funeral & Cremation Services- **Stephanie Miller**

Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to refer to Attorney General's Office for registration with consent order with probation for duration of apprenticeship. Applicant must agree to periodic GCIC reports.

- J P

Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to approve the following applications for new establishment:

- 2447803 Andrews Chennault Funeral Home
- 2325790 Habersham Crematory, LLC

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Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to deny a name change application for the following establishments:

- 2447805 L C C
- 2447809 B B A F H C

Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to approve the following applications for reinstatement of Funeral Director and Embalmers license:

- 2324594 & 2324586 Dwana Ward
- 2443005 & 2443006 Samuel Ajohn Stryker
- 2438530 & 2438532 Arnold Lee Brown

Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to deny the following application for reinstatement of Funeral Director and Embalmers license:

- M T

Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to refer application to the Attorney General's Office for Consent Order for renewal with probation for 24 months. The licensee has outstanding fines from establishment license of \$1000 that must be paid within 90 days of date of signing Consent Order. During the probation period, licensee cannot be Funeral Director in Full & Continuous Charge of any funeral home.

- E T J

Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to accept the following consent orders presented by the Attorney General:

- Benjamin Smith
- Kismet Burley

Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to accept the recommendation of the Attorney General on the following case:

- FUN100086: Close With Letter Of Concern

The Attorney General advised that the hearing date for the case of Williams Funeral Home vs. The Board is scheduled for May 29, 2014

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Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to accept the Cognizant's recommendations on the following case:

FUN140100	Close
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Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to ratify the following order to accept fine money for inspection violations:

Roundtree Funeral Home	Homerville	\$300.00
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Approval of Minutes:

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the Official Minutes from the April 8, 2014 meeting.

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the Executive Session minutes from the April 8, 2014 meeting.

Michael Fowler moved, David Roach seconded, and the Board voted to ratify the following licenses issued since the April 8, 2014 Board meeting.

License No	Licensee	Profession
CREM000111	Bradley B Anderson Funeral and Low Country Cremation Services	Funeral Service
EMB004906	Heyliger, Erma Jeannette	Funeral Service
EMB004907	Robbins, Kenya	Funeral Service
EMB004908	Howard, Ritchie Edwin	Funeral Service
EMB004909	Waldron, Rocky Desmond	Funeral Service
EMB004910	McClain, Allie Kristine	Funeral Service
FD005310	Heyliger, Erma Jeannette	Funeral Service
FD005311	Robbins, Kenya	Funeral Service
FD005312	Howard, Ritchie Edwin	Funeral Service
FD005313	Waldron, Rocky Desmond	Funeral Service
FD005314	McClain, Allie Kristine	Funeral Service
FEST001886	Seagrave Funeral Home Inc	Funeral Service
FEST001887	Starling-Evans Funeral Home, LLC	Funeral Service
FEST001888	Watkins Funeral Home-McDonough Chapel	Funeral Service
FEST001888	Watkins Funeral Home-McDonough Chapel	Funeral Service
FSA005646	Shanks, Pretronia Aeisha	Funeral Service
FSA005647	Daly, John Correy Wilson, V	Funeral Service
FSA005648	Sewell, Mary Louise	Funeral Service
FSA005649	Foust, Kelly Lloyd	Funeral Service

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FSA005650	Merck, Marion Goss	Funeral Service
FSA005651	Chapman, Billy Vann	Funeral Service
FSA005652	Drummer, Vincent Regis	Funeral Service
FSA005653	Johnson, O'Neita W	Funeral Service
FSA005654	Brazell, Nakia	Funeral Service
FSA005655	Evans, Roger Steve	Funeral Service
FSA005656	Morrisett, William Bryan	Funeral Service
FSA005657	Smollar, Richard Lee	Funeral Service
FSA005658	Albritton, Karen L	Funeral Service
FSA005659	Jacobs, Kenny Walter	Funeral Service
FSA005660	Zimmermann, Sue Ann Smith	Funeral Service
FSA005661	Burden, Rodriquez Antoine	Funeral Service
FSA005662	Hornsby, Steven Arthur, Jr.	Funeral Service
FSA005663	Williams, Anthony Lamar	Funeral Service
FSA005664	Steiger, William Scott	Funeral Service
FSA005665	Anthony, Joel Simone	Funeral Service
FSA005666	Meadows, Victoria Lauren	Funeral Service
FSA005667	Walker, Charles Cornell	Funeral Service
FSA005668	Spencer, Laura Ann	Funeral Service

David Roach moved, Bryant Hightower seconded, and the Board voted to accept the Continuing Education Committee recommendations on the following continuing education courses:

ICCFA Daniel Osorio	ICCFA University, College of Funeral Home Management	24.5		
	ICCFA University, College of Leadership, Administration & Management	25		
	ICCFA University, College of Land Management & Ground Operations	24.5		
	ICCFA University, College of Cremation Services	25		
	ICCFA University, College of Embalming, Restorative Art and Other Care	24.5		

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Batesville Casket Company Deb St. Pierre	A Better Way to Assist Today's Value Driven Consumer	2		
	Googled...The Internet...My Friend and Occasional Enemy	2		
	Research to Results	2		
	Plant Tour and Product Knowledge	2		
	Communicating With Families – Making More Effective Arrangements	3		
	Seven Secrets Families Don't Share	2		
	Creating Value for Families Through Meaningful Funeral Experiences	3		
	Using E-Business to Create Meaningful Funeral Experiences	2		
	The Zero Turn Lawnmower and Your Funeral Home Website	2		
	Acting on Cremation Challenges Together	2		
	Getting to Know the Cremation Consumer – An Initial Action Plan	2		

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Cremation Association of North America Barbara Kemmis	Crematory Operator Certificate Program	6		
Funeral CE Jana Pugh	Conflict Resolution for Funeral Directors	3		
Georgia Funeral Service Practitioners Association LaToya Kelly	Grief & Loss: Navigating the New Normal	1		
	Leasing vs Financing: The Advantages & Disadvantages of Rolling Stocks	1		
	Grand Messengers: Forgotten Stories of African American Funeral Rituals	1		
	Merchandise Product Knowledge: Increasing Casket Sales	1		
	What to do with Viscera?	2		
	Georgia's Role in Mass Fertility Planning	1		

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Matthews International Peter Buck	10 Arrangement Steps Essential For Families Selecting Cremations	1		
	Moving from Grievance to Remembrance	1		
	The Beauty, Characteristics and Value of American Woods used in the Art of Casket Construction	1		
	The Beauty, Characteristics and Value of Enduring Metals used in the Art of Casket Assembly	1		
Practicum Strategies Richard Santore	Business Morals & Ethics & The Funeral Director	4		
	Everyday Ethics in Funeral Service	4		
	Motivation & Coaching for the Successful Funeral Director	4		
	Managing Stress for Funeral Professionals	4		
	The Vanguard of Competition for the Funeral Profession	6		
	Hazardous Chemicals & Toxic Substances	4		
	Complying With the Funeral Rule	10		

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	Preplanning for Funeral Home Business Interruptions	10		
	Grief 101 for Funeral Directors	4		
	The Funeral Profession and Consumer Behavior	4		
	Coping With Stress as a Funeral Director	4		
	Sacred, Sensitive and Sane	4		
	Funeral Values	6		
	A Review of Basic Embalming Procedures	4		
	Moral Dilemmas Facing Funeral Directors	4		
	Dealing With Communicable Diseases and Aids	4		
	Universal Precautions	4		
	Job Burnout in Funeral Service	4		
	Investment Management for the Funeral Director			

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	OSHA: A Practical Guide	4		
	How Do We Tell the Children?	4		
	Cremation: Concept, Client and Caring	4		
	Cremation: The Process	4		
	Preneed Funeral Planning	4		
	Introduction to Accounting for the Funeral Director	4		
	Understanding and Completing the Certificate of Death	10		
	Power Communication for the Funeral Professional	4		
	Marketing 101 for Funeral Directors	4		
	Intermediate Marketing for Funeral Directors	10		
	Ethic for Funeral Directors	4		
	Living With the FTC Funeral Rule	6		

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	OSHA for Small Businesses	10		
	Employee Recruitment and Retention in Funeral Service	4		
	Embalming Chemistry	2		
	Cremation: Yesterday, Today & Tomorrow	4		

Other Business:

Michael Fowler moved, Bryant Hightower seconded, and the Board voted to approve the following requests for a 90 day grace period:

- FEST001263 Snows Memorial Chapel
- FEST000986 James R Barnes Mortuary
- FEST001508 Carter Funeral Home, Bryan Chapel
- FEST000379 J. W. Williams Funeral Home

Michael Fowler moved, Bryant Hightower seconded, and the Board voted to approve the following request for a 2nd 90 day grace period:

- FEST001795 Lakeside Funeral Home

Michael Fowler moved, Bryant Hightower seconded, and the Board voted to lift the probation status on the following:

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- FD002710 William Joseph Blasche
- FD004341 Carl E McKinney
- FD004214 Peggy Elaine Slaughter
- FEST000275 Oglethorpe Funeral Chapel, Inc.

The Board held elections for new officers and the following were elected:

David Roach nominated Bryant Hightower as Chair. Michael Fowler seconded, and the Board voted to approve Bryant Hightower as the Board Chair.

Michael Fowler nominated Lauren McDonald as Vice Chair. Bryant Hightower seconded. After discussion, Michael Fowler rescinded nomination. W.T. Edmondson nominated David Roach as Vice Chair, Nancy Kennedy seconded, and the board voted to approve the nomination.

There being no further business, the meeting adjourned at 1:30p.m.

The Georgia State Board of Funeral Service's next meeting will be held Tuesday, June 10, 2014 at 10:00 a.m. at the Professional Licensing Boards Office, 237 Coliseum Drive, Macon, GA.